

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 24TH SEPTEMBER 2026

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

24th September 2026 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 27th August 2026.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Item 1 General Matters Concerning Warren Shire (TO BE TABLED) (C14-4)

7. REPORTS OF COMMITTEES

Meeting of the Plant Committee held on Tuesday, 8th September 2026 (C14-3.8)

Meeting of the Roads Committee held on Tuesday, 8th September 2026 (C14-3.28)

Meeting of the Sporting Facilities Committee
held on Wednesday, 9th September 2026 (S21-2)

Meeting of the Audit, Risk and Improvement Committee
held on Friday 11th September 2026 (A1-3.1)

Meeting of the MANEX Committee Meeting
held on Tuesday, 15th September 2026.....(C14-3.4)

8. REPORTS OF DELEGATES

Item 1	General Meeting of the Outback Arts Incorporated held on Monday, 27th July 2026	(C17-2)
Item 2	2026 National Bush Summit held on Wednesday 26th and Thursday 27th August 2026	(C14-5.4, D3-1)
Item 3	Ordinary Meeting of the Castlereagh Macquarie County Council held on Monday, 31st August 2026	(C15-1)
Item 4	Ordinary Meeting of the Alliance of Western Councils Board held on Friday, 4th September 2026	(C14-6.5)

9. REPORTS TO COUNCIL**POLICY**

Nil.

REPORTS OF THE GENERAL MANAGER

Item 1	Outstanding Reports Checklist (C14-7.4)	Page 1
Item 2	Committee/Delegates Meetings (C14-2)	Page 16
Item 3	Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1) .	Page 17
Item 4	Election of Mayor (C14-13)	Page 21
Item 5	Election of Deputy Mayor (C14-13)	Page 26
Item 6	Delegation of Authority to the Mayor (C14-13)	Page 28
Item 7	Delegation of Authority to the Deputy Mayor (C14-13)	Page 30
Item 8	Meeting Dates, Times and Order of Business (C14-2)	Page 32
Item 9	Christmas Closure (C14-1)	Page 36
Item 10	Disclosures of Interest – Councillors and Designated Persons (A7-9)	Page 38
Item 11	Proposed Sale Of 13 Deacon Drive, Warren Land (Lot 56 DP872884) and Other Land in Deacon Drive, Warren Adjoining the Property (Laneway) (S1-7, S1-8.2/56)	Page 40

REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

Item 1	Réconciliation Certificate – August 2026 (B1-10.16)	Page 1
Item 2	Statement of Rates and Annual Charges (R1-4)	Page 4
Item 3	Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)	Page 7

REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 1	Works Progress Reports – Roads (C14-7.2)	Page 1
Item 2	Works Progress Reports – Town Services (C14-7.2)	Page 12
Item 3	Works Progress Reports – Plant (P2-3)	Page 28

REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1	Development Application Approvals (B4-9)	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3)	Page 2

10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

11. MATTERS OF URGENCY

Nil.

12. CONFIDENTIAL MATTERS

Nil.

13. CONCLUSION OF MEETING
14. PRESENTATIONS

Councillor Long Service Awards being presented before Morning Tea.

PLANT COMMITTEE

Attached are the Minutes of the Meeting of the Plant Committee held on Tuesday 8th September 2026.

RECOMMENDATION:

That the minutes of the Meeting of the Plant Committee held on Tuesday 8th September 2026 be received and noted and the following recommendations be adopted:

6.1. SUPPLY AND DELIVERY OF ONE CREW TRUCK TENDER (C13-116)

That Council accepts the tender from Newcastle Commercial Services Australia Pty Ltd of 1 Kinta Drive, Beresfield NSW for the Supply and Delivery of One Iveco Daily 70 C18 Crew Truck in accordance with Tender – Supply and Delivery of One Crew Truck for \$147,980.80 including GST.

6.2. SUPPLY AND DELIVERY OF ONE 11,000KG GVM TIPPER TRUCK TENDER (C13-117)

That Council accepts the tender from Tracserve Pty Ltd of 19 Purvis Lane, Dubbo NSW for the Supply and Delivery of One 11,000Kg GVM Tipper Truck in accordance with Tender – Supply and Delivery of One 11,000Kg GVM Tipper Truck for \$154,258.01 including GST.

6.3. SUPPLY AND DELIVERY OF STREET SWEEPER TRUCK TENDER (C13-115)

That Council accepts the tender from Rosmech Sales & Service Pty Ltd of 30 Stanbel Road, Salisbury SA 5109 for the Supply and Delivery of an Iveco Eurocargo ML160E25 Truck with Scarab Mistral Street Sweeper in accordance with Tender – Supply and Delivery of Street Sweeper for \$510,945.60 including GST.

6.4. SUPPLY AND DELIVERY OF TWO BACKHOE LOADERS TENDER

(C13-113)

That Council accepts the tender from Westrac Pty Ltd of 8 Purvis Lane, Dubbo NSW for the Supply and Delivery of Two Caterpillar 432F Backhoe Loaders in accordance with Tender – Supply and Delivery of Two Backhoe Loaders for \$493,487.65 including GST.

6.5. SUPPLY AND DELIVERY OF ONE AUTOMATED BITUMEN TRUCK TENDER

(C13-114)

That Council accepts the tender from Ausroad Manufacturing Pty Ltd of 56 Overlord Place, Acacia Ridge, QLD 4110 for the Supply and Delivery of One Automated Bitumen Truck, consisting of an Isuzu FXY Auto model truck and a 6.0m³ Ausroad model body, in accordance with Tender – Supply and Delivery of One Automated Bitumen Truck for \$771,265.00 including GST with the Divisional Manager Engineering Services to determine if Plant 107 or Plant 50 should be traded subject to financial and practical considerations.

WARREN SHIRE COUNCIL
Minutes of the Plant Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
Tuesday 8th September 2026 commencing at 10:03am

Present:

Councillor Greg Whiteley (Mayor)

Councillor Andrew Brewer (Chair)

Councillor Tony Wass

Councillor Mark Kelly

Councillor Dirk McCloskey

Gary Woodman (General Manager)

Sylvester Otieno (Divisional Manager Engineering Services)

Fredrick Boamah (Roads Infrastructure Manager) (Observer)

Darren Walton (Town Services Overseer) (Observer)

Stephen Smith (Roads Overseer) (Observer)

Jason Boyd (Workshop Coordinator)

Belinda McNamara (Minute Taker)

ITEM 1 APOLOGIES

Apologies were received from Councillor Noel Kinsey, Bradley Pascoe and Nori Luff, and it was **MOVED** McCloskey/Kelly that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF THE MINUTES OF THE MEETING HELD WEDNESDAY 10th JUNE 2026

MOVED Brewer/Kelly that the Minutes of the Meeting held on Wednesday 10th June 2026 be accepted as true and correct record of the meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD WEDNESDAY 10th JUNE 2026

Nil.

ITEM 4 ACTION CHECKLIST

- Remove PL165 as it has now been sold (AOES); and
- Change PL112 to PL16 (AOES).

MOVED Brewer/McCloskey that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Plant Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
Tuesday 8th September 2026 commencing at 10:03am

ITEM 5 FINANCIAL STATEMENT

MOVED Brewer/Wass that the information be received and noted.

Carried

ITEM 6 REPORTS

ITEM 6.1 SUPPLY AND DELIVERY OF ONE CREW TRUCK TENDER (C13-116)

RECOMMENDATION TO COUNCIL:

MOVED Wass/McCloskey that:

1. The information be received and noted; and
2. Council accepts the tender from Newcastle Commercial Services Australia Pty Ltd of 1 Kinta Drive, Beresfield NSW for the Supply and Delivery of One Iveco Daily 70 C18 Crew Truck in accordance with Tender – Supply and Delivery of One Crew Truck for \$147,980.80 including GST.

Carried

ITEM 6.2 SUPPLY AND DELIVERY OF ONE 11,000KG GVM TIPPER TRUCK TENDER (C13-117)

- PL36 will be sold and PL40 be deployed to the Ewenmar Waste Facility.

RECOMMENDATION TO COUNCIL:

MOVED Whiteley/Wass that:

1. The information be received and noted; and
2. Council accepts the tender from Tracserve Pty Ltd of 19 Purvis Lane, Dubbo NSW for the Supply and Delivery of One 11,000Kg GVM Tipper Truck in accordance with Tender – Supply and Delivery of One 11,000Kg GVM Tipper Truck for \$154,258.01 including GST.

Carried

ITEM 6.3 SUPPLY AND DELIVERY OF STREET SWEEPER TRUCK TENDER (C13-115)

RECOMMENDATION TO COUNCIL:

MOVED Brewer/Kelly that:

1. The information be received and noted; and
2. Council accepts the tender from Rosmech Sales & Service Pty Ltd of 30 Stanbel Road, Salisbury SA 5109 for the Supply and Delivery of an Iveco Eurocargo ML160E25 Truck with Scarab Mistral Street Sweeper in accordance with Tender – Supply and Delivery of Street Sweeper for \$510,945.60 including GST.

Carried

Minutes of the Plant Committee Meeting

Tuesday 8th September 2026 commencing at 10:03am

ITEM 6.4 SUPPLY AND DELIVERY OF TWO BACKHOES TENDER (C13-113)

RECOMMENDATION TO COUNCIL:

MOVED Kelly/Wass that:

1. The information be received and noted; and
2. Council accepts the tender from Westrac Pty Ltd of 8 Purvis Lane, Dubbo NSW for the Supply and Delivery of Two Caterpillar 432F Backhoe Loaders in accordance with Tender – Supply and Delivery of Two Backhoe Loaders for \$493,487.65 including GST.

Carried

ITEM 6.5 SUPPLY AND DELIVERY OF ONE AUTOMATED BTUMENT TRUCK TENDER
(C13-114)

RECOMMENDATION TO COUNCIL:

MOVED Kelly/Wass that:

1. The information be received and noted; and
2. Council accepts the tender from Ausroad Manufacturing Pty Ltd of 56 Overlord Place, Acacia Ridge, QLD 4110 for the Supply and Delivery of One Automated Bitumen Truck, consisting of an Isuzu FXY Auto model truck and a 6.0m³ Ausroad model body, in accordance with Tender – Supply and Delivery of One Automated Bitumen Truck for \$771,265.00 including GST with the Divisional Manager Engineering Services to determine if Plant 107 or Plant 50 should be traded subject to financial and practical considerations.

Carried

ITEM 7 GENERAL BUSINESS

Nil.

ITEM 8 DATE OF NEXT MEETING

9th February 2027

There being no further business the meeting closed at 11:08am

ROADS COMMITTEE

Attached are the Minutes of the Meeting of the Roads Committee held on Tuesday 8th September 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Roads Committee held on Tuesday 8th September 2026 be received and noted and the following recommendation be adopted by Council:

5.5 PROPOSED ROUNDABOUT – SR91 INDUSTRIAL ACCESS ROAD/RR333 CARINDA ROAD/DUBBO STREET (R4-2.5, R4-1.70/10, R4-1.91)

That:

2. Council rescinds the approval of the realignment of intersection between Dubbo Street, Industrial Access Road and Carinda Road; and
3. Council approves the concept design of the roundabout between Dubbo Street, Industrial Access Road and Carinda Road.

WARREN SHIRE COUNCIL

Minutes of the Roads Committee

Meeting held in Council's Community Room at 115 Dubbo Street
Warren on Tuesday, 8th September 2026, commencing at 11:15am

PRESENT:

Councillor Greg Whiteley (Mayor)
Councillor Andrew Brewer
Councillor Dirk McCloskey (Chair)
Councillor Mark Kelly
Councillor Tony Wass
Gary Woodman (General Manager)
Sylvester Otieno (Divisional Manager Engineering Services)
Fredrick Boamah (Roads Infrastructure Manager)
Stephen Smith (Roads Overseer) (Observer)
Belinda McNamara (Minute Taker)

With Councillor Noel Kinsey absent, Councillor Dirk McCloskey chaired the meeting.

ITEM 1 APOLOGIES

Apologies were received from Councillor Noel Kinsey, **MOVED** Brewer/Kelly that the apology be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES FROM THE MEETING HELD 4th MARCH 2026

MOVED Kelly/Brewer that the Minutes of the Meeting held on, Tuesday, 4th March 2026 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD 4th MARCH 2026

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Wass/Brewer that the information be received and noted.

Carried

ITEM 5 REPORTS

ITEM 5.1 2026/2027 ROADS MAINTENANCE GRADING PROGRAM (R4-6.5)

MOVED Wass/Brewer that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Roads Committee

Meeting held in Council's Community Room at 115 Dubbo Street
Warren on Tuesday, 8th September 2026, commencing at 11:15am

ITEM 5.2 TRAFFIC COUNTER SUMMARY AND TRENDS (T5-4)

MOVED Kelly/Wass that the information be received and noted.

Carried

ITEM 5.3 RMCC CONTRACTOR PERFORMANCE QUARTER 2 (W6-11, R4-2.2)

MOVED McCloskey/Brewer that the information be received and noted.

Carried

**ITEM 5.4 CAPITAL WORKS PROGRAM – ROAD GRADER CONSTRUCTION TEAM AND
CONTRACTOR RESEALS 2026/2027 (R4-6.5)**

- Review the quality of the kerb and gutters on Cobb Lane near IGA; (RIM)
- Consult Business Owners and Residents before Cobb Lane works; and (RIM)
- Watch the timing of Cobb Lane Works (not before Christmas. Perhaps after Christmas and in January 2027) (DMES, RIM).

MOVED Brewer/Kelly that the information be received and noted.

Carried

**ITEM 5.5 PROPOSED ROUNDABOUT – SR91 INDUSTRIAL ACCESS ROAD/RR333 CARINDA
ROAD/DUBBO STREET (R4-2.5, R4-1.70/10, R4-1.91)**

RECOMMENDATION TO COUNCIL:

MOVED Wass/Kelly that:

1. The information be received and noted;
2. Council rescinds the approval of the realignment of intersection between Dubbo Street, Industrial Access Road and Carinda Road; and
3. Council approves the concept design of the roundabout between Dubbo Street, Industrial Access Road and Carinda Road.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 6.1 SR66 WAMBIANNA ROAD (R4-1.66)

- Cracking of the section near the old nitrogen tanks site (near the rest area) needs to be investigated for a remedy (RIM).

WARREN SHIRE COUNCIL

Minutes of the Roads Committee

Meeting held in Council's Community Room at 115 Dubbo Street
Warren on Tuesday, 8th September 2026, commencing at 11:15am

ITEM 6.2 'TOUCAN' GRAVEL PIT

(Q1-6.5)

- Investigations undertaken to determine the future availability of the resource. The pit is starting to run out of suitable material subject to availability of the pit section dividers.
-

ITEM 7 NEXT MEETING

9th February 2027

There being no further business the meeting closed at 11:58am.

SPORTING FACILITIES COMMITTEE

Attached are the Minutes of the meeting of the Sporting Facilities Committee held on Wednesday 9th September 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Sports Facilities Committee held on Wednesday, 9th September 2026 be received and noted and the following recommendation be adopted by Council:

ITEM 4 SPORTING USERS AT VICTORIA PARK DISCUSSION

(P1-7.11, S21-2, P1-7.3, C14-3.18)

That:

2. Council form two sub-committees of the Sporting Facilities Committee for the Carter Oval Youth Sports Precinct and Victoria Park Precinct consisting of Sporting Facilities Committee Members and representatives of sporting and cultural users of both precincts;
3. The sub-committees be responsible for reports to the Sporting Facilities Committee on the vision and development of consensus of priorities, planning and future funding of the vision;
4. An onsite meeting be arranged at the Victoria Park Precinct of users in October 2026; and
5. Similar actions be taken for the Carter Oval Youth Precinct users in the future.

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 9th September 2026 commencing at 4:02 pm

Present:

Councillor GJ Whiteley (Mayor) (Acting Chairperson)
Councillor DDW Cleasby
Councillor RL McKay
Gary Woodman (General Manager)
Sylvester Otieno (Divisional Manager Engineering Services)
Raymond Burns (Town Services Manager)
Joe Joseph (Infrastructure Projects Manager)
Wesley Hamilton (Centre Manager – Warren Sporting and Cultural Centre)
Amy Hall – Warren Junior League Secretary Representative
Georgia Maxwell Gym Representative
Tony Woolnough Gym Representative
Milton Quigley Warren Rugby Club Representative
Tim Whiteley Western Plains Junior Rugby Club Representative
Harry Hailstone Warren Rugby Club Representative
Sarah Derrett Warren Tennis Club Secretary

With Cllr McCloskey absent Mayor Whiteley chaired the meeting.

ITEM 1 APOLOGIES

An apology was tendered on behalf of Councillor DJ McCloskey who was absent due to external commitments and it was **MOVED** McKay/Cleasby that the apology be accepted and a leave of absence for the member concerned be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE SPORTING FACILITIES COMMITTEE MEETING HELD ON WEDNESDAY, 11th MAY 2026

MOVED McKay/Cleasby that the Minutes of the Meeting held on the 11th May 2026 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON WEDNESDAY, 11TH MAY 2026

Nil.

ITEM 4 SPORTING USERS AT VICTORIA PARK DISCUSSION
(P1-7.11, S21-2, P1-7.3, C14-3.18)

RECOMMENDATION TO COUNCIL:

MOVED McKay/Cleasby that:

1. The information be received and noted;
2. Council form two sub-committees of the Sporting Facilities Committee for the Carter Oval Youth Sports Precinct and Victoria Park Precinct consisting of Sporting Facilities Committee Members and representatives of sporting and cultural users of both precincts;

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 9th September 2026 commencing at 4:02 pm

ITEM 4 SPORTING USERS AT VICTORIA PARK DISCUSSION (CONTINUED)

3. The sub-committees be responsible for reports to the Sporting Facilities Committee on the vision and development of consensus of priorities, planning and future funding of the vision;
4. An onsite meeting be arranged at the Victoria Park Precinct of users in October 2026; and
5. Similar actions be taken for the Carter Oval Youth Precinct users in the future.

Carried

ITEM 5 ACTION CHECKLIST

MOVED Cleasby/Burns that the that the information be received and noted and that the items marked with an asterisk (*) be removed.

Carried

ITEM 6 FINANCIAL STATEMENTS

MOVED McKay/Cleasby that the information be received and noted.

Carried

ITEM 7.1 REPORT FROM THE CENTRE MANAGER (WSCCM) (S21-2, P1-7.3, P1-7.11)

MOVED Hamilton/Cleasby that the information be received and noted.

Carried

ITEM 8 GENERAL BUSINESS

Nil.

ITEM 9 DATE OF NEXT MEETING

Date of Next Meeting to be arranged for 4:00 pm 8th February 2027.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 5.45 PM.

- Item 1.1; roles and descriptions to be developed and included across governance and planning of cyber security.

ITEM 7 INTERNAL AUDIT**CONTINUED****Item 7.1.2 Completed Internal Audit – Cyber Security Continued**

- Item 1.2; ensure a governance committee at an executive level is established and developed within the governance and planning of cyber security.
- Item 1.3; develop, implement and maintain a cyber security plan for integration with business continuity of the organisation.
- Item 1.4; Include cyber security fully across risk management practice of the organisation, implement this in all risk assessments carried out.
- Item 1.5; be accountable for cyber risks of ICT service providers (external) and their access to information or systems within Council, review relevant contracts or agreements to meet guideline requirements. A measure of investigation and readiness is being undertaken.
- Item 2.3; Further progress improvement to creating a positive culture for cyber security risk management across the organisation, ensure it is understood and applied.
- Item 3.1; Implement Information Security Management System (ISMS), Cyber Security Management System (CSMS) or Cyber Security Framework (CSF) across the organisation. Implementation and planning have commenced, targeting Essential Eight Maturity Level 1 compliance.
- Item 3.3; Classify information and systems according to their business value (impact of loss, integrity or availability), which will be actioned in part with other governance control measures into the future.
- Item 3.4; Ensure cyber security requirements are built into procurement and project management areas, considered as a System Development Life Cycle (SDLC), where upgrades or introduction of systems include assessment and compliance with organisational risk tolerances. Maturity will follow assessing visibility and readiness across the organisation as part of future implementation effectiveness.
- Item 4.1; further progress and develop a current cyber incident response plan, integrated with incident management process and the NSW Government Cyber Incident Response Plan.
- Item 4.2; Exercise (test) the cyber incident response plan at least annually, to align current backup/recovery maturity level one achievement to specific incident response plan.
- Item 4.3; ICT systems and assets are monitored to identify cyber security events, protection measures are verified, further development with oversight and structure in governance controls (recognition) is needed.

Section 3.2 Essential Eight

- Application Control; Further progress application control practice to meet Essential Eight maturity level 1, currently partial implementation only.
- Restrict Microsoft Office Macros; enable Microsoft Office macro antivirus scanning. Current ESET antivirus offers similar protection, though the item is in progress.
- Restrict administrative privileges; restrict privileged accounts (excluding those explicitly authorised) from accessing internet, email and web services. Already in progress, relates to internal administrative users only, governance framework to specific/define this further.

ITEM 7 INTERNAL AUDIT**CONTINUED****Item 7.1.2 Completed Internal Audit – Cyber Security Continued**

- Restrict explicitly authorised administrative privileged users, allowing web-based service access on a needs basis only to fulfill duties required. This only applies to Essential Eight maturity level 2 compliance; Council is only aiming to meet maturity level 1. Pending further review of Essential Eight objectives

ITEM 9 RISK MANAGEMENT**Item 9.3 Work Health and Safety Risk Framework (S12-14.1)**

That ARIC note the range of WHS arrangements that Council has in place including psychosocial hazards and the update of the 14 priority issues that Council is addressing.

**Item 9.4 Risk Management Framework Review –
Enterprise Risk Management (ERM) – Maturity Review Report (S12-14.1)**

1. Council note the results of the review of Council's ERM independent report which has highlighted:
 - a. The "developing maturity";
 - b. Overall rating of 2.4 out of 5;
 - c. The limited resources that Council has available; and
 - d. Management initiatives already undertaken and proposed.
2. That staff be supported in their efforts to achieve and "establish" maturity stature; and
3. The amended Corporate Risk Register – Edition 4 September 2026 be adopted by Council.

ITEM 12 FRAUD AND CORRUPTION**Item 12.1 Procurement Fraud & Corruption Prevention Training Program (A1-3, P12-1)**

That:

2. Audit Risk and Improvement Committee (ARIC) note the successful outcome of its application under the 2026 Local Government Procurement Capability Grant Program, with grant funding of \$24,200 inclusive of GST provided towards the Procurement Fraud & Corruption Prevention Program;
3. Audit Risk and Improvement Committee (ARIC) note that Safetrac Pty Ltd has been engaged to develop and deliver a tailored online Procurement Fraud & Corruption Prevention training module for relevant Council personnel;
4. Audit Risk and Improvement Committee (ARIC) note that the project supports implementation of the agreed actions arising from Council's Internal Audit – Fraud and Corruption Control, particularly the requirement for annual fraud and corruption training for relevant high-risk roles;
5. Audit Risk and Improvement Committee (ARIC) note that the project is being implemented during the 2026/27 financial year, with completion and grant acquittal scheduled by 30 June 2027; and
6. ARIC receive an assessment report on the effectiveness of the training program to the September 2027 Meeting.

ITEM 13 FINANCIAL MANAGEMENT

Item 13.2 Internally Restricted and Carry Over Funds as at 30th June 2026 (A1-5.44, E4-46)

That:

1. The Committee note the list of draft Internally Restricted Funds as at 30th June 2026, subject to final audit process occurring, in part with the draft 2025/2026 Annual Financial Statements currently being undertaken;
2. The Committee note the proposed Carry Forward values indicated for the General, Water and Sewer Funds respectively, for inclusion in the 2026/2027 budget estimates. The Carry Forward values were fully provided for on a cash basis in 2025/2026 and remain un-expended as at the 30th June 2026; and
3. Council be complimented on its initiative to create and fund future capital and contingencies reserves.

ITEM 13 FINANCIAL MANAGEMENT CONTINUED

Item 13.4 Long Term Financial Plan (A1-3, A7-4.1/2)

That:

2. Council note the management summary of information in response to the Auditor General's report "Long-term Financial Planning in Local Government" with a focus on section 3 - *Key insights into good practice*; and
3. Future development of Long Term Financial Plans indicate where possible the scenario of future renewal and acquisition of assets.

ITEM 14 GOVERNANCE

Item 14.1 2027 Audit Committee Meeting Dates (A1-3.1)

That Council adopt the ARIC meeting dates as listed with the commencement time of 10.00 am:

1. Tuesday, 2nd February 2027 – Teams Meeting;
2. Tuesday, 1st June 2027 – Teams Meeting;
3. Tuesday, 7th September 2027 – Teams Meeting; and
4. Tuesday, 16th November 2027 in person at Warren.

ITEM 15 STRATEGIC PLANNING

Item 15.1 Six Monthly Delivery Program Progress Report (A1-3.1, E4-44)

That the Committee note the 2025/2026 – 2028/2029 Delivery Program June 2026 Six Monthly Progress Report under s404(5) Local Government Act 1993 and the ongoing actions.

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting held in the General Managers Office via Teams, 115 Dubbo Street, Warren, on Friday 11th September 2026 commencing at 8.49 am

PRESENT:

Graeme Fleming PSM	Chairperson (Voting Member) (Chair) Via Teams
Grahame Marchant	Independent Member (Voting Member) Via Teams
Vishal (Bobbie) Modi	External Auditor (Nexia Australia – Sydney Office) Via Teams
Paul Quealey	Internal Auditor, Lambourne Partners Via Teams
Gary Woodman	General Manager
Bradley Pascoe	Divisional Manager Finance & Administration
Sylvester Otieno	Divisional Manager Engineering Services
Scott Hosking	Work Health Safety/Risk Co-Ordinator Via Teams
Jody Burtenshaw	Executive Assistant to the Mayor and GM (Minute Taker)

ITEM 1 APOLOGIES AND INTRODUCTIONS

Apologies were tendered on behalf of Paul Smith, Hong Wee Soh and Councillor Sarah Derrett who were absent due to external commitments, and it was **MOVED** Marchant/Fleming that the apology be accepted and a leave of absence for the member concerned be granted.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE INTERNAL AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON THURSDAY, 4TH JUNE 2026

MOVED Fleming/Marchant that the Minutes of the Internal Audit and Risk Management Committee meeting held on Thursday, 4th June 2026 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON THURSDAY, 4TH JUNE 2026

Nil.

ITEM 4 DISCLOSURES OF INTEREST

The Chair declared a Standing Declaration of Potential Interest as an occasional provider of consultancy services to Local Government and as Chair of Lachlan and Warren and Co-Chair of Gilgandra and Coonamble ARIC Committees. He advised there were no subjects or issues which were directly affected on the current meeting agenda.

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting
held in the General Managers Office via Teams, 115 Dubbo Street, Warren,
on Friday 11th September 2026 commencing at 8.49 am

ITEM 5 ACTION CHECKLIST

MOVED Marchant/Fleming that the information be received and noted and the remaining items marked with an asterisk (*) be deleted.

Carried

ITEM 6 2026/2027 COMMITTEE WORK PLAN (GM/EA)

MOVED Fleming/Marchant that the information be received and noted.

Carried

ITEM 7 INTERNAL AUDIT

Item 7.1.1 Legislative Compliance (A1-3)

RECOMMENDATION TO COUNCIL:

MOVED Marchant/Fleming that:

1. The information be received and noted;
2. Council note the Internal Audit – Legislative Compliance Audit Report, including the relevant management responses that reflect agreed actions that will be implemented:
 - As per details in section 2.1 of the report, Council's Legislative Compliance Register will be amended to include Councils Policy and Procedure for legislative compliance, illustrating the controls to achieve compliance (if relevant); and
 - As per details in section 2.2 of the report, Legislative Non-Compliance Register will be adjusted to show ageing status and provide a clear view of what actions have been implemented/completed.
3. Due to the relevant resources available at Warren Shire Council the ARIC notes that the full implementation of the Legislative Compliance Policy will take a number of years to come to fruition and will include Policy amendments; and
4. Council identify higher risk legislation that should be checked for appropriate compliance.

Carried

Item 7.1.2 Completed Internal Audit – Cyber Security (A1-3)

- Improvements on the way for ITC both Engineering Services (DMES/AM) and Finance and Administration (DMFA).
- ITC Strategic Plan to be reported to Council soon (DMFA).

RECOMMENDATION TO COUNCIL:

MOVED Fleming/Marchant that:

1. The information be received and noted; and
2. Council note the Internal Audit – Cyber Security Action Plans with the following agreed actions to be implemented:

Section 3.1 Cyber Security Guidelines

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting held in the General Managers Office via Teams, 115 Dubbo Street, Warren, on Friday 11th September 2026 commencing at 8.49 am

ITEM 7 INTERNAL AUDIT CONTINUED

Item 7.1.2 Completed Internal Audit – Cyber Security Continued

- Item 1.1; roles and descriptions to be developed and included across governance and planning of cyber security.
- Item 1.2; ensure a governance committee at an executive level is established and developed within the governance and planning of cyber security.
- Item 1.3; develop, implement and maintain a cyber security plan for integration with business continuity of the organisation.
- Item 1.4; Include cyber security fully across risk management practice of the organisation, implement this in all risk assessments carried out
- Item 1.5; be accountable for cyber risks of ICT service providers (external) and their access to information or systems within Council, review relevant contracts or agreements to meet guideline requirements. A measure of investigation and readiness is being undertaken.
- Item 2.3; Further progress improvement to creating a positive culture for cyber security risk management across the organisation, ensure it is understood and applied.
- Item 3.1; Implement Information Security Management System (ISMS), Cyber Security Management System (CSMS) or Cyber Security Framework (CSF) across the organisation. Implementation and planning have commenced, targeting Essential Eight Maturity Level 1 compliance.
- Item 3.3; Classify information and systems according to their business value (impact of loss, integrity or availability), which will be actioned in part with other governance control measures into the future.
- Item 3.4; Ensure cyber security requirements are built into procurement and project management areas, considered as a System Development Life Cycle (SDLC), where upgrades or introduction of systems include assessment and compliance with organisational risk tolerances. Maturity will follow assessing visibility and readiness across the organisation as part of future implementation effectiveness.
- Item 4.1; further progress and develop a current cyber incident response plan, integrated with incident management process and the NSW Government Cyber Incident Response Plan.
- Item 4.2; Exercise (test) the cyber incident response plan at least annually, to align current backup/recovery maturity level one achievement to specific incident response plan.
- Item 4.3; ICT systems and assets are monitored to identify cyber security events, protection measures are verified, further development with oversight and structure in governance controls (recognition) is needed.

Section 3.2 Essential Eight

- Application Control; Further progress application control practice to meet Essential Eight maturity level 1, currently partial implementation only.
- Restrict Microsoft Office Macros; enable Microsoft Office macro antivirus scanning. Current ESET antivirus offers similar protection, though the item is in progress.

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting
held in the General Managers Office via Teams, 115 Dubbo Street, Warren,
on Friday 11th September 2026 commencing at 8.49 am

ITEM 7 INTERNAL AUDIT CONTINUED

Item 7.1.2 Completed Internal Audit – Cyber Security Continued

- Restrict administrative privileges; restrict privileged accounts (excluding those explicitly authorised) from accessing internet, email and web services. Already in progress, relates to internal administrative users only, governance framework to specific/define this further.
- Restrict explicitly authorised administrative privileged users, allowing web-based service access on a needs basis only to fulfill duties required. This only applies to Essential Eight maturity level 2 compliance; Council is only aiming to meet maturity level 1. Pending further review of Essential Eight objectives.

Carried

ITEM 8 EXTERNAL AUDIT

Item 8.1 Draft Financial Statements (A1-4.44)

Not able to be supplied at present.

ITEM 9 RISK MANAGEMENT

Item 9.3 Work Health and Safety Risk Framework (S12-14.1)

MOVED Fleming/Marchant that ARIC note the range of WHS arrangements that Council has in place including psychosocial hazards and the update of the 14 priority issues that Council is addressing.

Carried

Item 9.4 Risk Management Framework Review – Enterprise Risk Management (ERM) – Maturity Review Report (S12-14.1)

RECOMMENDATION TO COUNCIL:

MOVED Fleming/Marchant that:

1. Council note the results of the review of Council's ERM independent report which has highlighted:
 - a. The "developing maturity";
 - b. Overall rating of 2.4 out of 5;
 - c. The limited resources that Council has available; and
 - d. Management initiatives already undertaken and proposed.
2. That staff be supported in their efforts to achieve and "establish" maturity stature; and
3. The amended Corporate Risk Register – Edition 4 September 2026 be adopted by Council.

Carried

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting
held in the General Managers Office via Teams, 115 Dubbo Street, Warren,
on Friday 11th September 2026 commencing at 8.49 am

ITEM 11 COMPLIANCE

Item 11.1 OLG Compliance Register (L5-1)

MOVED Fleming/Marchant that the information be received and noted and ARIC note that there are no known compliance issues.

Carried

Item 11.2 Legislation Compliance Status (C8-1)

MOVED Marchant/Fleming that the information be received and noted.

Carried

ITEM 12 FRAUD AND CORRUPTION

Item 12.1 Procurement Fraud & Corruption Prevention Training Program (A1-3, P12-1)

RECOMMENDATION TO COUNCIL:

MOVED Fleming/Marchant that:

1. The information be received and noted;
2. Audit Risk and Improvement Committee (ARIC) note the successful outcome of its application under the 2026 Local Government Procurement Capability Grant Program, with grant funding of \$24,200 inclusive of GST provided towards the Procurement Fraud & Corruption Prevention Program;
3. Audit Risk and Improvement Committee (ARIC) note that Safetrac Pty Ltd has been engaged to develop and deliver a tailored online Procurement Fraud & Corruption Prevention training module for relevant Council personnel;
4. Audit Risk and Improvement Committee (ARIC) note that the project supports implementation of the agreed actions arising from Council's Internal Audit – Fraud and Corruption Control, particularly the requirement for annual fraud and corruption training for relevant high-risk roles;
5. Audit Risk and Improvement Committee (ARIC) note that the project is being implemented during the 2026/27 financial year, with completion and grant acquittal scheduled by 30 June 2027; and
6. ARIC receive an assessment report on the effectiveness of the training program to the September 2027 Meeting.

Carried

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting
held in the General Managers Office via Teams, 115 Dubbo Street, Warren,
on Friday 11th September 2026 commencing at 8.49 am

ITEM 13 FINANCIAL MANAGEMENT

Item 13.2 Internally Restricted and Carry Over Funds as at 30th June 2026

(A1-5.44, E4-46)

RECOMMENDATION TO COUNCIL:

MOVED Fleming/Marchant that:

1. The Committee note the list of draft Internally Restricted Funds as at 30th June 2026, subject to final audit process occurring, in part with the draft 2025/2026 Annual Financial Statements currently being undertaken;
2. The Committee note the proposed Carry Forward values indicated for the General, Water and Sewer Funds respectively, for inclusion in the 2026/2027 budget estimates. The Carry Forward values were fully provided for on a cash basis in 2025/2026 and remain un-expended as at the 30th June 2026; and
3. Council be complimented on its initiative to create and fund future capital and contingencies reserves.

Carried

Item 13.3 Summary of Financial Assistance Grant 2026-2027

(G4-1, L5-5.2/47)

MOVED Marchant/Fleming that the information be received and noted.

Carried

Item 13.4 Long Term Financial Plan

(A1-3, A7-4.1/2)

RECOMMENDATION TO COUNCIL:

MOVED Marchant/Fleming that:

1. The information be received and noted;
2. Council note the management summary of information in response to the Auditor General's report "Long-term Financial Planning in Local Government" with a focus on section 3 - *Key insights into good practice*; and
3. Future development of Long Term Financial Plans indicate where possible the scenario of future renewal and acquisition of assets.

Carried

ITEM 14 GOVERNANCE

Item 14.1 2027 Audit Committee Meeting Dates

(A1-3.1)

RECOMMENDATION TO COUNCIL:

MOVED Fleming/Marchant that Council adopt the ARIC meeting dates as listed with the commencement time of 10.00 am:

1. Tuesday, 2nd February 2027 – Teams Meeting;
2. Tuesday, 1st June 2027 – Teams Meeting;

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting
held in the General Managers Office via Teams, 115 Dubbo Street, Warren,
on Friday 11th September 2026 commencing at 8.49 am

ITEM 14 GOVERNANCE

Item 14.1 2027 Audit Committee Meeting Dates (A1-3.1)

3. Tuesday, 7th September 2027 – Teams Meeting; and
4. Tuesday, 16th November 2027 in person at Warren.

Carried

Item 14.2 Policy Status and Review Update (Policy Register) (P13-1)

MOVED Marchant/Fleming that the information be received and noted.

Carried

ITEM 15 STRATEGIC PLANNING

Item 15.1 Six Monthly Delivery Program Progress Report (A1-3.1, E4-44)

RECOMMENDATION TO COUNCIL:

MOVED Marchant/Fleming that the Committee note the 2025/2026 – 2028/2029 Delivery Program June 2026 Six Monthly Progress Report under s404(5) Local Government Act 1993 and the ongoing actions.

Carried

ITEM 18 GENERAL BUSINESS

- Grahame Marchant will provide copies of typical ARIC Annual Reports.
 - Project / Program list for ARIC Inspections to be circulated (GM).
-

ITEM 19 DATE OF NEXT MEETING

Meetings to commence at 10.00 am.

- Tuesday, 17th November 2026 – in person at Warren;
 - **8.30 am – 10.00 am** Major Projects / Programs Tour – On-site
 - **10.00 am – 11.00 am** ARIC Independent Members, Councillors and Senior Management Team catch-up.
 - **11.00 am – 1.30 pm** ARIC Meeting Onsite and Teams
- Tuesday, 2nd February 2027 – Teams Meeting;
- Tuesday, 1st June 2027 – Teams Meeting;
- Tuesday, 7th September 2027 – Teams Meeting; and
- Tuesday, 16th November 2027 in person at Warren.

There being no further business the meeting closed at 10.48 am.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 15th September 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Manex Committee held on Tuesday, 15th September 2026 be received and noted and the following recommendation be adopted:

4.2.4 Proposed Budget Variations/Adjustments Sought For Quarterly Budget Review Statements (DMFA)

RECOMMENDATION TO COUNCIL that:

1. Approval be given for the funding of the following projects/reserves in 2026/2027:
 - Revised budget allocation for Bullagreen Road – Shoulder Widening to \$906,258 to account for further necessary expenditure on Warren Road Rehabilitation in 2025/2026 reducing the 2026/2027 program expenditure.
 - Provision of \$30,000 grant budget allocation for the Warren Shire Community Christmas Party 2026 from the extra funds received for the 2026/2027 Financial Assistance Grant.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement.

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting

held in Council's Community Room on

Tuesday, 15th September 2026 commencing at 2.34 pm

PRESENT:

Gary Woodman	General Manager
Jody Burtenshaw	Executive Assistant to the Mayor and GM
Joe Joseph	Infrastructure Projects Manager
Susie Balogh	Economic Development and Visitation Manager (Chair)
Sylvester Otieno	Divisional Manager Engineering Services
Fredrick Boamah	Roads Infrastructure Manager
Nabin Shrestha	Assets Manager
Bradley Pascoe	Divisional Manager Finance & Administration
Nori Luff	Acting Treasurer
Erica Kearnes	Librarian
Scott Hosking	Work Health Safety and Risk Officer (Observer) (2.40 pm)

1 APOLOGIES

Nil.

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Woodman/Joseph that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 Marketing and Communications Update (GM)

MOVED Woodman/Boamah that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.2 Preparation of the October 2026 Council Newsletter (GM)

OCTOBER 2026 NEWSLETTER

Item	Responsible Officer
HEADER OR FOOTER ITEMS	
Registration of Local Contractors on Unimarket	DMFA, CC
Subscription to Newsletter (Only for 2 Page PDF)	GM
Livestreaming of Council Meetings	DMFA
VIC Volunteer Advertising	EDVM
PRIORITY MATTERS	
From the Mayors Desk	(EA/ GM /Mayor/Deputy Mayor)
Election of Mayor and Deputy Mayor	GM/EA
Long Service Awards Staff – 14 September 2026	GM/EA
Long Service Awards Councillors – 24 September 2026	GM/EA
Macquarie – Wambuul Water Security Project – Warren Shire Council Action for increased Water Security	GM /Mayor
Vacant Positions	Finance Officer – Payroll/HR Officer
Road Maintenance Construction Program for September/October 2026	RIM/DMES
Warren Shire Alert Roll Out Program	TSM/Works Clerk/AOES/ ATOR
Garbage Service Days in Warren, Nevertire and Collie	GM/PAO
Cat Ownership Information and Responsible Pet Ownership	Ranger /GM
Kerbside Recycling Service Update	GM/ MHD /PAO
Customer Service Action Request Bluey System	ATOR /DMES
Closing Ceremony of the Warren Town Levee Revetment and Rehabilitation Project	GM/ IPM /PAO
LOWER PRIORITY MATTERS	
On the Roads	DMES/ RIM
RR202 Marthaguy Road Towards Zero Safer Roads Program (TZSRP) Rehabilitation Works	DMES/RIM
Commencement of 2026-2027 Plant Replacement Program	DMES /WC
Share your Community Event within the Shire	GM/ PAO
2027 Australia Day Nominations	GM/ DMFA /EA
Warren Cemetery Family Plot Availability	GM/ PAO
Heartline Reconnected Activities	EDVM
Warren Shire Community Christmas Party 2026	GM/ PAO
Farewell of Town Services Manager, Raymond Burns	DMES /AOES
Youth Support Officer Commencement	GM/ PAO

MOVED Woodman/Burtenshaw that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.3 Suggestions in the Council Suggestion Boxes (GM)

Nil.

4.1.4 Image, Video, Audio and Media Consent and Release Form (GM)

(C8-9)

- The Warren Shire Council Library already have a form with additional information in place. It was requested that they continue to utilise their form.

MOVED Balogh/Woodman that the information be received and noted.

Carried

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

4.2.1 Warren Shire Council Contract Register (DMFA)

MOVED Pascoe/Woodman that the information be received and noted and the item marked with an asterisk (*) be deleted.

Carried

4.2.2 Warren Shire Council Grants Register (DMFA)

MOVED Woodman/Shrestha that the information be received and noted.

Carried

4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)

Estimated major expenditure for September/October 2026:	Estimated income / payments for September/October 2026:
▪ Warren Levee contract payment - \$640,000 (IPM) ▪ RR202 Marthaguy Road Bitumen Seal - \$60,000 (RIM). ▪ RR202 Marthaguy Road Stabilisation - \$65,000 (RIM). ▪ Discover Warren and Destination Macquarie Marshes Website Development and hosting charges \$46,000 (EDVM). ▪ Warren Shire Council Image Library Creation \$26,000 (EDVM) ▪ Heartline Reconnected \$30,000 (EDVM).	▪ Milestone 2 SSWP288 IWCM (\$61,104.60) Claim Submitted 1/09/2026 via Smarty Grants. ▪ Levee milestone (7-12) payments (\$3,571,953). Claim to be finalised and submitted by 30 Sep 2026 (IPM). ▪ 50% of the Regional Road Block Grant \$895,000.

MOVED Woodman/Shrestha that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

CONTINUED

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements (DMFA)

TO BE INCLUDED	TO BE REMOVED
Revised budget allocation for Bullagreen Road – Shoulder Widening to \$906,258 to account for further necessary expenditure on Warren Road Rehabilitation in 2025/2026 reducing the 2026/2027 program expenditure.	
Provision of \$30,000 grant budget allocation for the Warren Shire Community Christmas Party 2026 from the extra funds received for the 2026/2027 Financial Assistance Grant.	

RECOMMENDATION TO COUNCIL that:

MOVED Otieno/Pascoe that:

- Approval be given for the funding of the following projects/reserves in 2026/2027:
 - Revised budget allocation for Bullagreen Road – Shoulder Widening to \$906,258 to account for further necessary expenditure on Warren Road Rehabilitation in 2025/2026 reducing the 2026/2027 program expenditure.
 - Provision of \$30,000 grant budget allocation for the Warren Shire Community Christmas Party 2026 from the extra funds received for the 2026/2027 Financial Assistance Grant.
- Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Event Name	Event Description	Work Completion Deadline	Approved Scope	Payment Claim	Funds Received	Comments	Status
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards - Roads	30.06.2027	\$8,655,818.00	\$7,790,237.26	\$7,790,237.26	NSW RA has taken over administration of DRFA and now uses <i>Smartygrants</i> for reporting. NSW RA have now paid up to 90% of the approved amount - \$7,790,237.26 Balance \$865,582 to be paid after completion of works. A variation has been submitted for full claim of SR23 Gradgery Lane causeways \$1,027,000.	Works ongoing

MOVED Boamah/Pascoe that the information be received and noted.

Carried

4.3.2 Road Maintenance Council Contract (RMCC)- State Highway 11 (DMES/FRSPM/RIM)

Project	Estimate / Budget	Comments
RMAP Activities – 2026-27	\$330,388	Ongoing

MOVED Boamah/Pascoe that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.3 2026-2027 Calendar of Events at Showground/Racecourse (TSM)

MOVED Boamah/Pascoe that the information be received and noted.

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

4.4.1 Kerbside recycling Program Commencing 2026/2027 Status Discussion (GM)

- It is expected that all yellow lid bins will be delivered by the end of day (Tuesday, 15 September 2026).
- Currently investigations are underway on locations where addresses have turned out to be vacant land, derelict properties or seemingly unoccupied properties. Following those investigations, where possible bins are arranged if required. Following completion of the roll out, Council will be responsible for the delivery of any additional bins, which will be undertaken by advice from residents after a Facebook Campaign.

MOVED Woodman/Kearnes that the information be received and noted.

Carried

4.4.2 Development and Building Certification Status Discussion (GM)

- Jackson Williams-Hedges from Bogan Shire Council has been appointed temporarily, with some help if required from Coonamble Shire Council.

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.5 WORK HEALTH & SAFETY RISK MATTERS

4.5.1 Workplace Inspection Calendar (WHS-RC)

MOVED Otieno/Joseph that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday, 15th September 2026 commencing at 2.34 pm

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Permanent/ Contract	Responsible Officer	Status
Accountant	Permanent	DMFA	Advertising with an open closing date. Arrangements also in train for consideration of Temporary Contract Staffing.
Records Administrator / Relief Service NSW	Permanent	DMFA	Advertising with an open closing date.
Treasurer	Permanent	DMFA	Advertising with an open closing date. Temporary Contract Staff member commenced Monday 17th August 2026.
Heavy Diesel Mechanic	Permanent	DMES	Advertising with an open closing date.
Heavy Plant Operator (Grader)	Permanent	DMES	Advertising with an open closing date.
Pavement Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Member (1)	Permanent	DMES	Advertising with an open closing date. Interview for one position held, new staff member expected to commence soon.
Tourism Information Officer	Permanent	EDVM	Advertising with an open closing date.
Administration Officer Health & Development	Permanent	GM	Advertising with an open closing date.
Manager Health & Development Services	Permanent	GM	Advertising with an open closing date. Arrangements also in train for consideration of Temporary Contract Staffing.
*Youth Support Officer (Part-time)	Permanent	GM	New staff member commenced 9th September 2026.
Town Services Manager	Permanent	DMES	Advertising with an open closing date. Interview of suitable applicants being arranged.

Items marked with an () asterisk and have been highlighted grey indicate that they have been finalised and are to be removed from the listing.*

MOVED Otieno/Boamah that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

4.4 HUMAN RESOURCES

4.6.2 Union Picnic Day – Monday, 28th September 2026, Council Service Provision (GM)

- LGEA financial member list has been received.
- USU financial member list has been received.
- Managers and Supervisors to do a final check to ensure all services are able to remain open, other than the Works Depot.

MOVED Woodman/Shrestha that the information be received and noted.

Carried

4.6.3 Circular 26-18 - Consultation on Model Code of Conduct for Council Staff, Delegates and Committee Members

MOVED Woodman/Shrestha that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in Council's Community Room on

Tuesday, 15th September 2026 commencing at 2.34 pm

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

OFFICE OF LOCAL GOVERNMENT CIRCULARS

Date	Circular No.	Description	Comment/Action
19.08.2026	26-15	Elections for Mayors and Elections for Chairpersons of Joint Organisations and County Councils	Actions being arranged for the September Council Meeting, including reporting (GM).
19.08.2026	26-16	New Privacy Protections Under the Electoral Funding Act 2018	Noted, with the Privacy Protections automatic as the link goes to the NSW Electoral Commission website.
26.08.2026	26-17	Local Government Performance Ratios Discussion Paper	After an investigation, consider determining whether a submission is worthwhile (DMFA).
31.08.2026	26-18	Consultation on Model Code of Conduct for Council Staff, Delegates and Committee Members	Noted, expect appropriate submissions will be made by the unions, LGPA-NSW and LGNSW.
01.09.2026	26-19	Completion of Evaluation – Public Spaces (Unattended Property) Laws	Noted.
04.09.2026	26-20	2026 Updated Pensioner Concession Application Forms for Council Rate Rebates	Noted, forms updated and arranged on Council's website and at Council's front counter.

MINISTERIAL CIRCULARS

Date	Circular No.	Description	Comment/Action
Nil.			

MOVED Woodman/Joseph that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on Tuesday, 15th September 2026 commencing at 2.34 pm

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Councils are required to submit several reports and returns/surveys annually, as required by the [Local Government Act 1993](#) and by OLG policy. The Integrated Planning and Reporting Framework details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance. The OLG Calendar of Compliance & Reporting Requirements 2026-27 is available to view [here](#). A hard copy of the full document has been provided to Manex Members via an email sent on Thursday, 9th July 2026.

Month	Due Date	Category	Task	Legislation	Manex Comments
Sep-2026	30-Sep-2026	Governance	Written returns of interest due for councillors and designated persons who held office at 30 June GM to table returns at next Council meeting	Model code of Conduct cl4.21(b) Model Code of Conduct cl4.25	Reported to the August 2026 Council Meeting (EA).
Sep-2026	30-Sep-2026	Governance	Audit Risk Improvement Committee (ARIC) to have met this quarter	Local Government (General) Regulation 2021 - 216J	ARIC Meeting held 11 September 2026 (EA/WHS-RC/DMFA/GM).
Sep-2026		Education	Cyber Security Councils Forum Registration via community@cyber.nsw.gov.au		Noted.
Sep-2026	2-4 September 2026	Education	LG Professionals – Integrated Planners Conference		Noted.
Oct-2026	30-Oct-2026	Governance	Annual Report of obligations under GIPA due to the Minister and the Information Commissioner Information and privacy Commission GIPA Tool	Government Information (Public Access) Act 2009 - section 125	Noted and the Annual Report obligations to the Information Commissioner to be arranged (DMFA).
Oct-2026	03-Oct-2026	Finance	Application for Payment of Pensioner subsidy due		Application to be arranged by 3 October 2026 (DMFA).

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Month	Due Date	Category	Task	Legislation	Manex Comments
Oct-2026	16-Oct-2026	Finance	Request for extension to lodge financial statements due in writing to OLG Please email to - olg@olg.nsw.gov.au	<i>Local Government Act 1993 section 416(2) -</i> https://legislation.nsw.gov.au/view/html/inforce/current/act-1993-030#sec.416 Local Government Code of Accounting Practice and Financial Reporting - https://www.olg.nsw.gov.au/sites/default/files/2026-02/local-government-code-of-accounting-practice-and-financial-reporting-section-1-general-purpose-financial-statements.pdf	Noted, it is expected that an extension will not be required.
Oct-2026	31-Oct-2026	Finance	Council annual Permissible Income workpapers to be lodged Please lodge to - permissibleincome@olg.nsw.gov.au	OLG permissible income workpaper process	Noted, expected to be lodged by the 31 October 2026 (DMFA).
Oct-2026	31-Oct-2026	Finance	Financial Statements to be audited and lodged to OLG with Financial Data Return (FDR) within four months of end of financial year Please lodge financial statements to - finance@olg.nsw.gov.au	<i>Local Government Act 1993 - section 416(1) -</i> https://legislation.nsw.gov.au/view/html/inforce/current/act-1993-030#sec.416 <i>Local Government Act 1993 - section 417(5) -</i> https://legislation.nsw.gov.au/view/html/inforce/current/act-1993-030#sec.417 Local Government Code of Accounting Practice and Financial Reporting - https://www.olg.nsw.gov.au/sites/default/files/2026-02/local-government-code-of-accounting-practice-and-financial-reporting-section-1-general-purpose-financial-statements.pdf	Noted, expected to be lodged by the 31 October 2026 (DMFA).
			Please lodge FDRs to - fdr@olg.nsw.gov.au		Noted, expected to be lodged by the 31 October 2026 (DMFA).

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Month	Due Date	Category	Task	Legislation	Manex Comments
				default/files/2026-02/local-government-code-of-accounting-practice-and-financial-reporting-section-1-general-purpose-financial-statements.pdf	
Oct-2026	31-Oct-2026	Finance	Second quarter rates instalment notices to be sent	Local Government Act 1993 - section 562(5)	Noted. Arrangements to be made for a Shire Alert pamphlet to be sent with the rates notice (DMES).
Oct-2026		Grants	Local Government Recovery Grants – AGRN 1012, 1025, 1030/34 – YTD reporting due		Local Government Recovery Grant for AGRN 1025 YTD reporting to be arranged, assuming a deadline of 31 October 2026 (IPM).
Oct-2026		Other	Grants Commission roads, bridges & general return due Please email return to - gen@olg.nsw.gov.au		Grants Commission roads, bridges & general return to be arranged, assuming deadline of 31 October 2026 (DMFA, DMES, AM).

MOVED Woodman/Joseph that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 15th September 2026 commencing at 2.34 pm

6 OPERATIONAL PROCEDURES (I2-11.1)

6.1 Road Condition Report Process and Instructions

Nil.

7 AUGUST 2026 DRAFT MINUTES AND SEPTEMBER 2026 DRAFT BUSINESS PAPER

The Committee previewed the September 2026 Draft Business Paper and the August 2026 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND CUSTOMER REQUESTS STATUS

The correspondence list and the outstanding request/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

- Works as executed plans and documents (at least the following Warren Levee Rehabilitation, Carter Oval Youth Sports Precinct and Amenities Block, Warren War Memorial Swimming Pool, Female Friendly Amenities Building, Warren Showground Toilet Block, CBD Toilet Block, Lions Park Toilet Block, Warren Airport Terminal Building, Noel Waters Oval Toilet Block, Equestrian Arena, Warren Cemetery Toilet Block, Administration Building Plans, Dog Pound, GBS Falkiner Lounge Access Ramp and Concourse, Skate Park, Warren Splash Park and EV Chargers) are to be printed out and placed in the plan cabinet and the Plan database to be updated (WksC).
- The Asset Manager advised that road defects have been added to Posi and this information may assist the customer request system.
- The Economic Development and Visitation Manager advised that the Heartline Reconnected Project held a community funding opportunity meeting on Thursday, 10th September 2026. 45 local community organisations were represented at the meeting.
- The Acting Treasurer advised that Council's External Auditor Nexia Australia will be onsite next week from 23rd – 25th September 2026.
- Enterprise Risk Management and Payroll Internal Audits have been scoped and it is proposed that Council's Internal Auditor will conduct the Audits 6th – 8th October 2026.
- All Manex Members along with the Work Health Safety – Risk Co-Ordinator and the Human Resources Officer are reminded that their sections of the Draft Annual Report 2025/2026 need to be completed by 30th September 2026.

There being no further business the meeting closed at 5.00 pm.

DRAFT GENERAL MEETING - MINUTES

27TH July 2026 2pm OBA ONLINE

WELCOME: Meeting was opened, and attendees were welcomed by Pip Goldsmith, Jamie-Lea Trindall acknowledging the Traditional Owners of the land on which we meet across the Outback Arts region.

ATTENDANCE:

Board: Ros Jackson, Jane Keir, Pip Goldsmith, Lillian Simpson, Justine Campbell, Frank Kerr, Donna Jeffries

Staff: Jamie-Lea Trindall

Apologies: Trish Frail, John Murray, Emily Stanton.

No declarations of interest.

Motion: That the attendance and apologies be accepted.

Moved: Justine Campbell

Second: Ros Jackson

1. MINUTES - Board Meeting.

Motion: That the minutes of the General Meeting 30th March and Special General Meeting on 24th June 2026 be accepted.

Moved: Jane Keir

Seconded: Justine Campbell

2. BUSINESS ARISING

Nil

3. REPORTING

3.1 CHAIRS REPORT

Notes:

ED presentation to Bogan postponed to August Council meeting.

Audit EOI has been sent, awaiting responses.

Discussion was held regarding reviewing the policies provided by RANSW and the process as to how these are to be adopted and tailored to suit Outback Arts. Time is required to ensure that the policies are aligned with current position descriptions, the boarder governance framework (including constitution) and the organisational structure. Considering advice of Greg Vaughan's planned retirement and ongoing capacity challenges faced by current staff, it is likely that the organisational structure may evolve to ensure the most efficient allocation of roles and responsibilities.

Jamie-Lea to go through NFP Success and find advice to prioritise the stages of adoption, as well as source a Donations policy.

Motion: That the Chairs report be accepted

Move: Jane Keir

Second: Justine Campbell

3.2 EXECUTIVE DIRECTOR AND PROGRAM OPERATION REPORT

Notes:

Attention to the successful outcome of the three-year application to IVAIS under embargo.

Strategic Plan revision will begin in 2027 for submission in 2028.

Board Induction manual is finalised in the Board login.

Our annual Art Prize is now open and encourage the board to share with their networks.

Outback Arts website has been redesigned with greater interaction and user experience; the website has also increased stats up to 100%

Creative Residencies outcomes are returning 3 opportunities to our region, a great result for the first year with additional residencies being proposed from partners.

Board members provided unanimous congratulations for an exceptional and robust suite of projects that are happening across the region.

Motion: That the Executive and Operations report be accepted.

Move: Justine Campbell

Seconded: Pip Goldsmith

4. FINANCIAL REPORTS

Notes: The audit procurement process through the Chair.

The retirement of longstanding Bookkeeper Greg Vaughn

Treasurer Ros Jackson noted the attached financial documents Tabled and adopted.

Motion: That the treasurers report attached is accepted.

Moved: Pip Goldsmith

Seconded: Justine Campbell

Notes: Bookkeeping to reduce reporting documents tabled for the Board, reduce the current financial documents into a summary.

5. GENERAL BUSINESS

5.1 Plaza Capital Works Budget

Motion: That the Plaza Capital Works Budget is noted and approved.

Moved: Justine Campbell

Second: Jane Keir

Notes: keep using the template and update with quotes and priorities as the project progresses.

5.2 Darwin Aboriginal Art Fair Program

Motion: That the Darwin Aboriginal Art Fair Program, outlining the Executive Directors travel and participation supporting regional delegation of artists and participating as a selected artist is noted and accepted.

Moved: Jane Keir

Second: Justine Campbell

6. CORRESPONDENCE REGISTER

Motion: That the General Business and Correspondence is accepted

Moved: Jane Keir

Second: Ros Jackson

Meeting Closed: 3.02pm

Next meeting: 26th October 2026 2pm

2026 National Bush Summit Report

Dubbo | 26-27 August 2026

Prepared for Warren Shire Council

Councillor attendance report



Penny Heuston, Dusty Langby and Bob McKay

Executive summary

The 2026 National Bush Summit brought political, industry and community leaders to Dubbo to discuss the pressures facing regional, rural and remote Australia. The program covered agriculture and food security, invasive species and biosecurity, water, energy, housing, infrastructure, innovation, health, education, tourism and regional employment.

My overall assessment was mixed. The summit provided useful access to senior decision-makers and highlighted issues directly relevant to Warren Shire. However, much of the discussion identified familiar problems without setting out practical solutions, and no questions were taken from the floor. This limited the opportunity for regional representatives to test proposals or raise local concerns directly.

The most relevant themes for Council were the need for reliable water and transport infrastructure, long-term biosecurity funding, regional housing and workforce capacity, proportionate regulation, and equitable access to health and education services.

Event overview

Event	2026 National Bush Summit
Dates	Wednesday 26 and Thursday 27 August 2026
Location	Dubbo Regional Theatre and Convention Centre, 155 Darling Street, Dubbo
Theme	Build the Bush, Back the Future
Purpose	To bring regional business owners, community leaders, industry representatives and political leaders together to discuss challenges and opportunities affecting regional Australia.

Overall assessment

Day 1 focused mainly on industry perspectives, while Day 2 featured political leaders from the federal and state levels. Although the summit assembled an impressive range of speakers, the format was largely one-way. In my view, moderated audience questions would have made the event more valuable by allowing participants to seek detail, challenge assumptions and identify actions that could be taken locally.

A recurring message was that excessive or poorly coordinated regulation is restricting investment and innovation in regional Australia. While this concern was raised across several sessions, there was limited discussion of specific reforms, implementation timeframes or responsibilities.

Day 1 Industry sessions

The Big Squeeze: Fuel, fertiliser and food

- Australia needs to anticipate future pressures rather than respond after problems emerge.
- Policy changes can move faster than the infrastructure and capacity available in regional communities.
- Structural weaknesses in regional areas need to be addressed to improve resilience.

Messages for policymakers

- Remove unnecessary regulation and streamline approval processes.
- Coordinate technology, regulation and enabling infrastructure so rural areas are not left behind.
- Treat domestic food security as a strategic priority, while recognising Australia's substantial agricultural production capacity.

Pigs Pests and Parasites: The Invasive species challenge

- Speakers estimated Australia's feral pig population at about 100 million with control of 80% of numbers required to simply to prevent further number growth.
- Concern was raised about inconsistent pest management on public land, including state forests and Crown land.
- The potential impact of H5 avian influenza on Australia's wildlife and poultry sector was presented as a major biosecurity risk.
- Speakers highlighted the need for sustained funding for wild-dog control and fire-ant eradication.

Messages for policymakers

- Provide long-term biosecurity funding linked to clear objectives and measurable outcomes.
- Direct appropriate funding to locally led organisations, including Landcare and other community-based groups.
- Improve government engagement with landholders and agricultural producers.
- Review the cost and timeliness of agricultural and veterinary chemical regulation, which speakers said can discourage products from entering the Australian market.

Water Under Pressure Are We Ready for the Next Drought

- The water requirements of data centres were raised, particularly as these facilities often favour cooler, lower-humidity locations.
- Environmental water should be used efficiently and transparently, with clear accountability for outcomes.
- Barnaby Joyce argued for additional water infrastructure and storage rather than relying primarily on the reallocation of existing water.

Murray Darling Basin Plan discussion

- Speakers called for a more adaptive plan, simpler rules and more efficient administration.
- Several speakers argued that additional water alone would not resolve all environmental and river-management issues.
- Concern was expressed about the cumulative effect of water recovery through buybacks on irrigation communities.
- The number of current reviews and the need to manage high-flow events more effectively were also raised.
- SunRice cited the loss of 78 positions at Leeton in discussing the local effects of reduced water availability.

The Next Frontier What Is Holding Australian Agriculture Back

- Greater consistency is needed between state regulatory systems.
- Regulation and tax settings were identified as constraints on industry growth.
- Tax and housing policy could be used more effectively to encourage people and businesses to relocate to regional communities.

Innovation Nation Technology in the Bush

- Australian agriculture has adopted new technology rapidly, often out of necessity.
- Australia's relatively small market can make it difficult for new products to achieve commercial scale.
- Australia performs strongly in research and innovation, but access to capital for commercialisation remains difficult.
- Low-cost finance and other support mechanisms could help viable regional innovations move from research to market.

Day 2 Political and community sessions

Day 2 was dominated by political presentations. There was considerable criticism of government policy from opposition speakers, but less detail than I had hoped for about the policies or implementation approaches they would adopt. Protesters opposing renewable energy zones were present outside the venue throughout the summit.

Mood of the Bush research

The summit referred to News Australia's Have Your Say survey and Mood of the Bush research, which was described as involving about 2,000 respondents. The figures below are recorded from the presentations and should be treated as speaker-reported results unless the underlying 2026 survey report is obtained:

- 47 per cent of respondents were reported as having difficulty making ends meet.
- 72 per cent were reported as rating their quality of life positively, down from 80 per cent.
- Reported support for renewable energy was below 50 per cent and falling, although it remained higher than support for coal; 27 per cent were reported as negative towards renewables.
- Support for net zero was reported at 48 per cent.
- Housing affordability, crime and childcare were prominent concerns.
- About 65 per cent reportedly believed their community was getting worse, while only 5 per cent believed government was listening to regional communities.
- Interest in moving to regional areas was reported at 13-20 per cent, particularly among younger and middle-income people; about 12 per cent of regional residents reportedly wanted to move to a city.

- About 70 per cent were reported as supporting the maintenance of current Murray-Darling Basin flows. A separate statement that net overseas migration had fallen by 45 per cent from its post-COVID peak was made during the political discussion; it was not presented as a Mood of the Bush survey result.

Housing workforce and infrastructure

- Housing availability was repeatedly linked to the capacity of regional businesses and services to attract and retain workers.
- Western Australia was reported to be examining modular housing as one possible response.
- Speakers emphasised that infrastructure investment is essential to future regional economic growth.
- Gina Rinehart, appearing by video, argued that further infrastructure spending should be constrained until national debt is addressed.

Political leaders

Chris Minns Premier of New South Wales

- Noted that New South Wales receives about 82 cents for each dollar of GST raised in the state.
- Argued that the GST distribution system disadvantages New South Wales, which has about 33 per cent of Australia's population but was described as receiving about 26 per cent of distributed revenue.
- Said that approximately 80 per cent of the state's coal-fired generation is expected to be withdrawn within four years, underscoring concerns about energy reliability and transition planning.
- Identified over-regulation as a significant concern.
- Referred to a drone trial being used to help address crime in Moree.
- Argued that current migration levels are placing additional pressure on infrastructure and services.

Anthony Albanese Prime Minister

- Discussed the potential to upgrade Dubbo Airport to accommodate larger aircraft and strengthen its role as a freight hub.
- Acknowledged that renewable-energy developments require social licence, stronger consultation and better engagement with affected landholders and communities.
- Said the Murray-Darling Basin review must balance productive agriculture with the health of the river system.
- Linked the provision of regional health services to skilled migration and the availability of housing for incoming workers.
- Discussed the sale of Tasmania's Rushy Lagoon property for forestry, acknowledging community concern while noting that the property had been on the market and that conventional agriculture had struggled to remain viable.

Peter Malinauskas Premier of South Australia

- Argued that Australia faces a housing shortage rather than simply a migration problem, noting regional industries' reliance on skilled workers.
- Described housing supply as a central focus of the South Australian Government.
- Highlighted the growing importance of copper to South Australia's resources sector and its concentration in that state.
- Expressed openness to nuclear energy if it proved economically viable, while arguing that renewables supported by gas offered the more practical near-term pathway.

Rita Saffioti Deputy Premier of Western Australia

- Outlined Western Australia's domestic gas reservation policy and described gas, renewable energy and batteries as important parts of the state's energy mix.
- Discussed work to improve regional rail freight, including engagement with CBH on loading efficiency, facilities and speed restrictions across the network.
- Reinforced the need for skilled migration in regional communities.

Angus Taylor Leader of the Opposition

- Focused on housing, taxation, energy prices, net-zero policy and migration.
- Raised the need for approximately 120,000 additional homes in regional Australia and the practical challenge of delivering them.

Pauline Hanson Leader of One Nation

Senator Hanson received strong audience applause. During the panel she frequently spoke over Nationals leader Matt Canavan and at times turned away from him; I considered this discourteous.

- Raised concerns about the effect of government policy on farmers and regional communities.
- Criticised wind and solar developments and associated transmission infrastructure on agricultural land.
- Advocated nuclear power as an alternative energy source and opposed the current net-zero approach.
- Called for policies that better support agricultural producers, including regenerative farming.

Roger Fletcher Fletcher International Exports

- Called for regulatory simplification, suggesting that two existing requirements should be removed whenever a new one is introduced.
- Noted that meat processing is a major manufacturing employer in Australia.
- Emphasised the industry's reliance on migrant labour and argued that labour shortages would also harm farmers.
- Argued that the effects of immigration differ between cities and regional areas, where workers are often urgently needed.
- Noted that population growth requires matching investment in water and other infrastructure.

Energy transition and landholder engagement

Energy policy was one of the most contested subjects at the summit. The discussion showed that views about particular technologies are often inseparable from concern about how projects are selected, approved and delivered.

- David Jochinke described a positive experience with a solar development on his farm, while Yass district landholder Emma Webb described a strongly negative experience with a wind development.
- Matt Kean said affected families should not be forced to choose between their own wellbeing and Australia's energy transition.
- Speakers argued that the process for renewable developments needs improvement and that the merits of a technology should be considered separately from shortcomings in project rollout.
- Land requirements, transmission corridors, community benefit-sharing and the timing of lower power prices remain significant concerns for regional communities.

Biosecurity transport and preparedness

- Avian influenza was described as likely to reach Australia eventually, with potentially serious consequences for commercial poultry and native wildlife.
- Conditions were reported as favourable for locust activity in spring, prompting calls for practical support for landholders undertaking control measures.
- Speakers favoured drought planning and preparedness over assistance delivered only after conditions deteriorate; 34 per cent of New South Wales was reported as being in drought at the time of the summit.
- The importance of shifting more freight to rail was raised, together with the need to address loading capacity, facilities and speed restrictions.

Bridging the Divide Health Education and Services in the Bush

Health and safety

- Speakers reported that about two-thirds of Australian road deaths occur on rural roads.
- The suicide rate in regional and remote communities was reported as approximately twice the metropolitan rate.
- Life expectancy in remote and very remote areas was reported as substantially lower than in major cities. The original note of a 13-year gap appears to relate to particular populations or locations and should not be used as a general national comparison without a source.

Education

- Speakers said some families leave regional towns so their children can access education, contributing to the loss of skilled workers from those communities.

- The annual cost of boarding school was estimated at about \$50,000 from after-tax income, illustrating the burden on regional families without suitable local options.
- The Royal Flying Doctor Service, Powerhouse and boarding-sector representatives discussed ways to widen opportunities for regional children, including education, cultural access, sport and pathways beyond school.

Implications for Warren Shire Council

- Continue advocating for reliable water security and infrastructure investment that reflects the needs of irrigation, agriculture, communities and the environment.
- Support long-term, locally delivered biosecurity and pest-management programs with clear responsibilities across public and private land.
- Keep regional housing and workforce accommodation central to economic-development and service-planning discussions.
- Advocate for regulatory reform that reduces duplication while maintaining necessary environmental, safety and community protections.
- Use opportunities such as the Bush Summit to present specific, evidence-based priorities for Warren Shire, particularly in roads, health, education, digital connectivity and workforce attraction.
- Encourage future summit organisers to include moderated audience questions or structured regional roundtables.
- Seek meaningful landholder and community consultation, transparent benefit-sharing and cumulative-impact assessment for major energy and transmission projects affecting the region.

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT GILGANDRA LIBRARY HUB, GILGANDRA ON MONDAY 31ST AUGUST 2026 COMMENCING AT 9:37AM

PRESENT: Member D Batten, Member N Kinsey, Member P Fisher, Member M Cooke, Member D Bell, Member G Peart, Member Z Holcombe, Member G Rummery and Member M Garnsey.

ABSENT: Member Heuston

STAFF MEMBERS: M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer) and R Wilson (Minute Secretary)

WELCOME: Meeting was opened at 9:37am and Chairman Member Batten, welcomed all Members and staff to the meeting.

04/26/01 Leave of Absence

Recommendation:

That the leave of absence received from Member Penny Heuston is accepted and a leave of absence is granted.

Moved: Member Garnsey

Seconded: Member Bell

DECLARATIONS OF INTEREST

Nil

04/26/02 Minutes of Ordinary Council Meeting – 22nd June 2026

Resolved:

That the minutes of the ordinary Council meeting held 22nd June 2026, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Member Bell

Seconded: Member Rummery

Carried

It was requested by Members that the General Manager make formal contact with Pete Turner from Department of Primary Industries (DPI) extending an invitation to meet with CMCC members to further discuss the sale of cactus species in NSW.

04/26/03 Correspondence – August 2026

Recommendation:

That the correspondence be received and noted.

Moved: Member Kinsey

Seconded: Member Peart

Carried

04/26/04 Reports of Committees

Recommendation:

That the reports of the following committees be received and noted.

- Hudson Pear Taskforce – Meeting Minutes 12 May 2026
- Harrisia Cactus Taskforce – Meeting Minutes 12 May 2026
- Macquarie and Lachlan Valley Weed Committee - Meeting Minutes – 13 May 2026
- North West Regional Weed Committee – Meeting Minutes – 14 May 2026
- North West Regional Weeds Officer – Meeting Minutes – 13 May 2026
- ARIC Meeting Minutes – 14th May 2026

Moved: Member Kinsey

Seconded: Member Peart

Carried

04/26/05 Council's Decision Action Report – August 2026

Resolved:

That the Resolution Register for August 2026 be received and noted.

Moved: Member Holcombe

Seconded: Member Bell

Carried

04/26/06 Circulars Received from the NSW Office of Local Government**Resolved:**

That the information contained in the following Departmental circulars 26-08 to 26-14 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Member Fisher

Seconded: Member Garnsey

Carried

04/26/07 Cash and Investment Reports – 30th June 2026 & 31st July 2026**Resolved:**

That the investment report for 30th June 2026 and 31st July 2026 be received and noted.

Moved: Member Bell

Seconded: Member Rummery

Carried

04/26/08 Fourth Quarter Operational Plan 2025/2026 and Annual Delivery Program**Resolved:**

Council accept the progress made on the 2025/2026 Operational Plan as at 30th June 2026 an Annual Delivery Program 25/26.

Moved: Member Fisher

Seconded: Member Garnsey

Carried

04/26/09 Revised Investment Policy**Resolved:**

That;

1. the report be received.
2. Council adopts the revised Investment Policy as presented

Moved: Member Kinsey

Seconded: Member Peart

Carried

04/26/10 Annual Financial Statements 2025/2026**Resolved:**

1. The Draft Annual Financial Reports for 2025/2026 be referred to Council's Auditor.
2. The Chairperson, Deputy Chairperson, General Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.

Moved: Member Holcombe

Seconded: Member Rummery

04/26/11 Payment of Expenses & Provision of Facilities to Councillors - Policy**Resolved:**

That ;

- 1.the General Manager's report be received.
2. Council having not received any submissions during the public exhibition period, now formally adopts the Payment of Expenses & Provision of Facilities to Councillors" policy as tabled.

Moved: Member Peart

Seconded: Member Kinsey

04/26/12 Motion To 2026 NSW Local Government Conference**Resolved:**

That Council formally submits the attached motion "Indexation of NSW Weeds Action Program Funding" for inclusion in the 2026 NSW Government Conference business paper.

Moved: Member Rummery

Seconded: Member Kinsey

04/26/13 Important Dates for Members - Upcoming Meetings & Events

Recommendation:

That Council receive and note the list of upcoming meetings and events.

Moved: Member Cooke

Seconded: Member Rummery

Carried

04/26/14 Quarterly Biosecurity Report

Resolved:

That the report be received and noted.

Moved: Member Holcombe

Seconded: Member Bell

Carried

At 10.25 Member Fisher left the meeting.

At 10.36 Member Fisher returned to the meeting.

Members requested that the General Manager contact Roy Butler MP to seek assistance in obtaining permission for CMCC to access mapping data held by Local Land Services, which depicts treated Hudson Pear infestations under the Hudson Pear Programme.

Close of Meeting

The meeting closed at 10:47am

Chairman

General Manager



Minutes

Friday, 4th September 2026

Cobar – Ward Oval Pavillion

ATTENDEES:

Clr Glen Neill (Chair)	Mayor	Bogan Shire Council
Clr Lachlan Ford	Mayor	Bourke Shire Council
Leonie Brown	General Manager	Bourke Shire Council
David Kirby	General Manager	Brewarrina Shire Council
Clr Tommy Stanton	Mayor	Brewarrina Shire Council
Bob Stewart	Chairperson	Central Darling Shire Council
John Sevil	General Manager	Central Darling Shire Council
Clr Jarrod Marsden	Mayor	Cobar Shire Council
Kylie Smith	Acting General Manager	Cobar Shire Council
Daniel Keady	Mayor	Coonamble Shire Council
Clr Josh Black	Mayor	Dubbo Regional Council
Andrew Wilsmore	General Manager	Dubbo Regional Council
Kathryn Larkin -A/General Manager	General Manager	Gilgandra Shire Council
Clr Nick White	Deputy Mayor	Gilgandra Shire Council
David Neeves	General Manager	Mid-Western Regional Council
Clr Des Kennedy	Mayor	Mid-Western Regional Council (online)
Clr Ewen Jones	Mayor	Narromine Shire Council
Phil Johnson	Director Community & Development	Narromine Shire Council
Donna Ausling	Director Planning	Walgett Shire Council (Online)
Gary Woodman	Development & economy	Warren Shire Council
Clr Greg Whiteley	General Manager	Warren Shire Council
Clr Kathy Rhindfleish	Mayor	Warrumbungle Shire Council (online)
Leanne Ryan	(A/General Manager)	Warrumbungle Shire Council (online)

EXTERNAL ATTENDEES:

Gerry Collins - Premiers Department
James Cleaver – Premiers Department
Miranda Fry – Roy Butlers Office
John Clements – Roy Butlers Office
Stephen Lawrence MLC
Peter Thompson – MDBA
Adrian Waring – Federal DCCEEW



1. 9:00am WELCOME

Glen Neill assumed the Chair and welcomed attendees, including those who were attending online.

2. ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered by the Chair.

3. APOLOGIES

Apologies received from:

Lindsay Mason (Warrumbungle Shire Council)

Jane Redden (Narromine Shire Council)

Jasen Rameien (Walgett Shire Council)

Doug Batten (Gilgandra Shire Council)

Greg Hill (Coonamble Shire Council)

Derek Francis (Bogan Shire Council)

4. DECLARATIONS OF INTEREST

Nil declarations of interest were made.

5. PRESENTATIONS

5.1 9:05am - Local Grants Commission- Brett Whitworth - Deputy Chair, Sarah Gubb- (In person)

Grants Commission provided a presentation on their new grant methodology. All members will receive a letter detailing what the changes are and what this will mean for their individual Councils. The Commission requested that submissions from Councils contain details on data that could be used in the methodology to strengthen the results. Grants commission consultation session to be held in Dubbo, 15 September, 2026.

Actions:

- **EO to distribute the presentation for Council consideration**
- **Councils to write individual submissions by the due date 9th October.**
- **EO to distribute details of the Grants Commission consultation sessions**

5.2 10:05am - CHAIRPERSON'S REPORT

Chairpersons Report was noted.

5.3 10:10 General Business - Water Item – Macquarie-Wambuul Water Security Project – Clr Greg Whiteley Warren Shire Council

Clr Whiteley provided a presentation on the project which proposes to increase storage level of Burrendong Dam to 120% to increase the water security of towns and the environment.

Resolved: – The Alliance will provide a letter of support to Warren Shire Council to support the Project (Clr Ford/Clr White)

5.4 10:25am – Murray Darling Basin Authority - Peter Thompson Regional Engagement Officer (Lachlan - Macquarie Region) (In person). Adrain Waring – Federal DCCEEW (in person)

Peter Thomspon MDBA provided an update on the MDBA Review and highlighted that the report will be delivered in a few months. He has offered to provide a briefing as soon as the Report is delivered.

Adrian Waring DCCEEW spoke briefly about economic modelling on the impacts of the Federal legislative changes to the Water Act.

He has offered to provide separate briefings to those Councils who would like to discuss.

The Minister to receive the new Basin Plan on the 9 December 2026

Actions:

- **EO to distribute the details for Adrian Waring DCCEEW to member Councils.**
- **EO to set up briefing for MDBA when report is delivered.**

5.5 10:45am – Morning Tea

5.6 11:05am - The Hon. Stephen Lawrence, MLC (In person)

Stephen provided an update on gun reforms, code of conduct. Questions from the floor were received on gun reform, Mayor and Councillor attraction, law and order.

5.7 11:20am - Regional Development Australia– Orana Justine Campbell CEO- (online)

Justine provided an update on the Orana Youth Forum which was a great success. She provided an update on the Golden Highway Taskforce, DAMA and the data dashboard.

Actions

- **Justine to provide login information to Councils and they will review to identify gaps in the data dashboard.**

5.8 11:40pm - NSW Premiers Department, Gerry Collins- Director – Western Regional Co-ordination, (in person)

Gerry provided a general update on matters including housing and the work that Premiers will be doing in the lead up to the election. Gerry encouraged members to provide the list of their priorities so that Premiers could see where there is alignment and they can provide support. James Cleaver is the key contact for the housing work.

Actions:

- **EO to work with Premiers on housing.**
- **EO to provide information to premiers when priorities are finalized.**

5.9 12pm – Telstra - Ian George – Regional Engagement Manager (In person) & Mike Marom Regional General Manager (Via Teams)

Ian and Mike provided a general update and spoke about the potential impacts on the upcoming proposals for roaming sharing on the network.

Actions:

- **Telstra to share presentation and information for members.**

5.10 12:30pm Confirmation of Board Meeting Minutes

Resolved: Meeting minutes confirmed (Clr Whiteley/Clr Ford)

5.11 Confirmation of GMAC Minutes

Resolved: Meeting minutes confirmed (Clr Ford/Clr Black)

5.12 Actions from Previous GMAC Meetings

No specific actions were discussed.

5.13 Actions from Previous AWC Board Meetings

No specific actions were discussed.

5.14 Consideration and update of matters on the outstanding actions list (by exception)

Noted : Correspondence - response from Minister for Housing

Noted : Correspondence - response from Minister for Regional Transport and Roads

6. 12:40pm GENERAL BUSINESS

6.1 Western Councils Water Alliance Request – Azaria Dobson EO

Resolved: That the Water Alliance seek free advice on the design of governance models to support delivery of future Community Service Obligation and bring the recommendations back to the Board for consideration. (Clr Whiteley/Clr Ford)

6.2 Update on the review of Joint Organisations – Azaria Dobson EO

Discussion on the correspondence from the Minister for Local Government and the Alliance being the appropriate body for collaboration and engagement with government. There was discussion of the potential for some Agencies to have an issue with providing grant funding if the Alliance is considered to not have appropriate risk management and governance in place.

Action:

- **EO to investigate options for incorporation or associate membership to the FNWJO to potentially utilise their governance structures when applying for grants and provide a paper on recommendations for GMAC and the Boards consideration.**

6.3 AWC Financial Update - Narromine Shire Council

Noted the report.

Action:

- **Yearly financial report to be provided as part of AGM in November 2026.**

6.4 Regional Transport Plan – CWO and Far West

Discussed the transport Plans that have recently been released by TfNSW. Submissions on the CWO plan have closed but the Far West Plan is still open for comments. Need to highlight freight routes and the importance of the Golden Highway for the entire region.

Actions:

- **Councils to make individual submissions to TfNSW.**
- **David Neeves and Gary Woodman to provide overview of CWO Plan for information at the next Meeting.**

6.5 Dubbo Regional Council (DRC)– Letter of support request

Two letters were tabled by DRC regarding the reopening of the Wallerawang to Gwabegar Rail line and the need for increased funding for Public Libraries. DRC requested that the Alliance write letters of support on those items.

Resolved: The Alliance will write letters of support for Dubbo Regional Council (Clr Black/Clr Whiteley).

Action:

- **EO to draft letters of support for these items.**

6.6 Support for Orana Youth Forum- Orana RDA

Discussion on the Youth Forum and its alignment with the Alliances Strategic Plan.

Resolved: The Alliance will provide in principle support to the forum with financial contribution to be decided at the next meeting (David Neeves/Clr Ford)



Action :

- **EO to confirm the financial tiers of contribution and a paper for decision will be put to the next GMAC meeting.**

6.7 Support for Golden Highway Taskforce Orana RDA

The remit of the Taskforce was discussed with members noting that the meetings they had attended were relevant to the Region.

Resolved: That the Alliance agree in principle to joining the Taskforce given the importance of the Golden Highway to the Region (Clr Whiteley/Clr Keady)

Action:

- **EO to prepare a brief on the Taskforce and membership details for consideration at the next meeting.**

6.8 Items for Future Consideration of the AWC Board

No additional items were discussed.

6.9 Prioritisation of issues for advocacy – Closed session discussion - Azaria Dobson EO

The advocacy submissions on the Disaster Recovery Framework and Biodiversity Regulation Changes were noted.

Priorities for the upcoming election were discussed.

Resolved; That the top priorities for the Alliance for upcoming Advocacy are health, water, enabling infrastructure, youth crime and community safety and housing. (David Neeves/Clr White)

Action:

- **the EO will meet with General Managers and prepare briefs and potential asks for consideration of the Board at the next meeting.**
-



7. DATE OF NEXT MEETING

The date and location of meetings was discussed. There is potential for 2 of the 4 meetings to be moved to Sydney to coincide with Country Mayors. This move would enable better access to Ministers and Departments and help with advocacy. It would also eliminate some travel time for members by combining travel dates. It was discussed that there could be 2 meetings in Sydney, 1 in Dubbo and 1 in region. To make this work, some Councils may have to propose shifting their council meeting days from a Thursday (Cobar and Bogan) which could be done as part of the upcoming Mayoral elections.

Resolved: Next meeting 20th November 2026 to be held in Dubbo

Action:

- **Bogan Shire to confirm if meeting dates can be changed to remove the clash with Country Mayors meeting and allow the Alliance meetings to be changed to Sydney.**
- **Final decision on meeting dates and locations will be made by the Board at the next meeting. EO to prepare a paper for consideration for GMAC.**

8. CLOSURE OF MEETING

Meeting closed at 1:35pm.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

(C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	Negotiations continuing to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Housing Plus considering making an application for affordable housing in the next Round of funding from Housing Australia. Housing blocks will be put on the market in the near future if Housing Plus not successful in funding. Individual applications for purchase are being considered. Report provided to the April 2026 Council Meeting on the valuation of Gunningba Estate Housing Blocks. Housing Plus advised of new valuations for Gunningba Estate Housing Blocks. Sale of Lot 56 and other land reported to the September 2026 Council Meeting.
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/ community representatives be invited to be members of the Taskforce. Development continuing. Next meeting to discuss logos, brochure content and the also the development of the Macquarie Marshes specific website. RFQ's issued for website development and hosting. Contractor has been appointed and development work has commenced. Meeting of the Taskforce was held on 19 August, 2026 to discuss website content and logo approval. Taskforce members were asked to forward feedback to the Economic Development and Visitation Manager. Next meeting to be held on 30 September, 2026.
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/ EDVM	1. That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing. 2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and a separate Policy be developed to cover Customer Service. Report expected to be provided by the December 2026 Council Meeting.
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	The program is currently on hold pending discussions between the Economic Development and Visitation Manager, Department of Education and Careers Adviser for Warren Central School regarding limited interest from students in attending a Job Market within Warren Shire Council. Also in discussion is the development of School Based Traineeships program being offered in Warren. Program still on hold pending renewed interest from students.
28.8.25	264.8.25	Destination Macquarie Marshes Taskforce	EDVM	Work on a new brochure, website and logo for Destination Macquarie Marshes is continuing. Subject to funding approvals, the same will be undertaken for the brochure production and printing. A contractor has now been appointed with development work underway. Ongoing
4.12.25	360.12.25	ARIC Continuous Risk Improvement Program	WHS-RC/GM	That the information be received and noted and that the Committee advise Council that it supports the continuous risk improvement program that has been implemented and the priorities of improvement should be arranged to ensure improvement is implemented and progress on the implementation be reported to the Committee in the future. An Action Plan to prioritise improvement items to be developed. Ongoing
26.2.26	27.2.26	ARIC - Risk Management Framework Review (Enterprise Risk	GM/ WHS-RC	That: 1. An Action Plan on the progress to be reported back to ARIC within six (6) months and included into the Work Plan – in progress; and

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
		Management – Maturity Review Report)		2. Council seek or utilise access to other external resources where possible – in progress. Review report prepared for ARIC September meeting.
26.2.26	42.2.26	Proposed Sale of Council Land in Wilson Street, Warren to Adjoining Resident Schalk Blom	GM	Make the necessary arrangements for the sale of Council's vacant land adjoining 22 Wilson Street, Warren (Lot 330 DP 822424) to Mr Schalk Blom as resolved – in progress.
26.2.26	55.2.26	Deacon Drive Dwellings	GM/IPM	Budget contained within the 2026/2027 Estimates and scoping work in progress. Further reporting will be presented to Council on how to rectify the houses, option and scoping of works are in progress.
23.4.26	81.4.26	Proposed Kerbside Recycling 2026/2027	GM/MHD	The Mayor and General Manager be granted delegation to finalise negotiations and approve changes to Contract No. 13-71 - Collection and Disposal of Putrescible Rubbish and Garbage with JR Richards & Sons for the provision of Kerbside Recycling Services within Warren Shire – in progress, waiting on an exchange of letters for finalisation.
23.4.26	82.4.26	Take Off and Landing by Remotely Piloted Aircraft on Council Land by Private Users	GM/ WHS-RC	*That Policy and Guidelines be developed to ensure Council managed facilities are used in accordance with all legislation requirements relating to the operation of Remotely Piloted Aircraft (RPA) on Council owned or controlled land by Private Users taking off and landing with the document to include both members of the public and Council employees when operating RPA's for Council business. *Drone (Remotely Piloted Aircraft) Policy presented to the July 2026 Council Meeting, was placed on public exhibition and duly adopted. Guidelines are to be presented to a future Manex Committee– in progress.
28.5.26	111.5.26	Economic Development & Promotions Committee Item 6.3 Economic Development Strategy and Action Plan	GM/ EDVM	RiverSmart Australia Limited provided a 12-month extension of the current RiverSmart Australia Limited Memorandum of Agreement to enable a full analysis of the current Memorandum of Agreement and discussions with RiverSmart Australia Limited over that 12-month period – in progress. Twelve month extension period ends 30 June, 2027.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
25.6.26	141.6.26	ARIC Committee Item 7.2.3 Completed Internal Audit – Civil Asset Construction	GM/IPM/ DMES	That: 2. Council note the Internal Audit – Civil Asset Construction Action Plan and that the following agreed actions will be implemented: Ongoing ▪ Council will continue refining and embedding the existing Project Management Procedure and Roadmap across all infrastructure projects. This will include: - Strengthening requirements management; documentation for contractor; - Implementing consistent contract administration records, contractor appropriate; interaction including logs where; - Ensuring hold points, inspections and certifications are documented and retained within project files; and - Reinforcing project compliance requirements during the execution phase of works. ▪ Council will ensure future exempt development projects include a documented checklist identifying: - Required certifications; - Certifications not applicable to the project scope; - Evidence of completed inspections and compliance records retained within project files; and - This process will be incorporated into the Project Management Procedure and Roadmap. ▪ An Inspection and Test Plan (ITP) will be developed for major road construction work. The ITP would consolidate all the information identified in this item. ▪ Council will formalise a pre-construction planning compliance review process for all capital works projects. The existing Project Management Procedure Roadmap

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
				Step 5.6 already incorporates planning and risk assessment considerations, and this process will be reinforced to ensure: - Documented assessment of the applicable approval pathway (Exempt Development, CDC or DA); - Written confirmation from the Planning/Regulatory authority (Manager Health & Development) where required; and - Retention of planning compliance records within project documentation systems. The above-listed Action Plan items identified during the internal audit have been earmarked for ongoing implementation, with a target completion date of June 2027.
25.6.26	141.6.26	ARIC Committee Item 7.2.4 Completed Internal Audit – WHS Framework	GM/ WHS- RC/IPM	2. Council note the Internal Audit – WHS Framework Action Plan and that the following agreed actions will be implemented: ▪ *Managing Psychosocial Hazards Guideline – complete; ▪ Return to Work Program and Alcohol and Other Drugs Procedure – ongoing; ▪ Contractor oversight responsibilities; ▪ Corrective action recording improvements – ongoing; ▪ Complete implementation of the WHS Risk Register – ongoing; ▪ Improve consistency of risk assessment processes - ongoing ▪ Toolbox talk compliance improvements - Ongoing – Mitti (Safety Culture); ▪ Implement SafetyCulture to strengthen monitoring of operational controls - ongoing; ▪ Continue induction and refresher training programs – ongoing; ▪ Consider improvements to centralisation of training and competency records; Mitti when up and running – ongoing;

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
				- Review and update the Corrective Action Register and continue training and oversight of incident investigation processes – ongoing; and - Implement a centralised WHS record keeping and KPI monitoring system through Mitti when up and running – Ongoing.
25.6.26	153.6.26	Contract C13-94 – Preferred Supplier Status – Relevant Local Trades and Commercial Services Extension to 30th June 2028	GM/IPM	That: - The Mayor and General Manager be delegated authority to approve the inclusion of additional suppliers, amend the Preferred Supplier Arrangement and remove suppliers that no longer meet Council's requirements, subject to Council's Procurement and Disposal Policy and Local Preference Purchasing Policy – in progress. - Suppliers included on the Preferred Supplier Arrangement continue to be engaged in accordance with Council's Procurement and Disposal Policy and Local Preference Purchasing Policy – in progress. Preferred Supplier Arrangement – of Local Trade and Commercial Services to be finalised for approval /signature by Mayor and General – ongoing.
25.6.26	154.6.26	Warren Long Day Care Inc. – Funding Request	GM/ DMFA/ Mayor/ Deputy Mayor	That: The Mayor, Deputy Mayor, General Manager and Divisional Manager Finance & Administration be delegated the authority following receipt of the additional information and corrections in the Amended Business Plan for provision of the Warren Long Day Care Service to determine the level of grants funds up to a maximum of \$60,000 and concessional loan up to a maximum of \$120,000 to be provided and if so the associated conditions pertaining to the grant and concessional loan if provided – in progress with the finalisation of conditions underway for a \$60,000 donation and interest free loans of up to \$120,000 under the Section 356 of the Local Government Act 1993.
*23.7.26	172.7.26	Drone (Remotely Piloted Aircraft) Use Policy	GM	The Drone (Remotely Piloted Aircraft) Policy was placed on public exhibition for a minimum of 28 days until 4.00 pm 27 August 2026; and

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
				3. No adverse submissions were received, the Drone (Remotely Piloted Aircraft) Policy as amended was adopted.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	The following priority and action be progressed: A new electronic document management system to be purchased and implemented. Electronic records system has had a delay due to additional review of the structure needed, completion of internal work is required before final implementation and training. By end of October 2026 internal work is being completed.
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA/ IPM	The following priorities and actions be progressed: - Fraud training to relevant staff – Council has been successful in receiving grant funds for this training, which is now being planned/actioned. - Service provider Safetrac has been engaged to develop and roll out online training modules, initially targeting staff with financial delegations. - The Project Plan has been developed and Safetrac has commenced development of the online training modules. - Project Module development and staff onloading are progressing.
5.12.24	287.12.24	Promoting Better Practice Review	DMFA/ GM	1. Arrangements be made to review the Business Continuity Plan as soon as practical and update it where required – in progress; and 2. A review of the Records Management Policy has been undertaken. The Policy will need to be updated in part with the new electronic document system being put in place. – in progress.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
26.6.25	196.6.25	ARIC Committee Asset Management/ Valuations	DMFA	Council's actions to develop and implement an ICT Strategic Plan be reported to Council and to a future ARIC Meeting – ongoing.
25.6.26	141.6.26	ARIC Committee Item 7.2.1 Completed Internal Audit - Fraud and Corruption Control	DMFA	2. Council note the Internal Audit – Fraud and Corruption Control Action Plan and that the following agreed actions will be implemented: ▪ The required framework documents will be reviewed and updated to reflect current policy/procedure which will include action to address the points: - Completion of fraud and corruption health checks; - Completion of a fraud risk assessment; - Completion of culture surveys; and - Integration of reporting to MANEX and ARIC. ▪ A specific fraud and corruption risk assessment will be undertaken, which will inform the organisational view critically, to improve the level of maturity regarding fraud and corruption prevention, with an earlier timeframe to be considered by management. ▪ Council will implement a full fraud and corruption register that will be subject to the outcomes of the fraud risk assessment in identifying high risk or critical areas. This will allow for a review process to be undertaken in identifying trends or anomalies with incidence or occurrence (potential or founded). ▪ Annual training will be introduced and conducted for relevant high-risk roles at least annually, with all other staff training to occur at least every two (2) years – training will be undertaken in the near future using a Local Government Procurement Grant Program being managed by the IPM.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
23.7.26	168.7.26	Manex Committee Proposed Budget Variations/Adjustments Sought For Quarterly Budget Review Statements	DMFA	- Approval be given for the funding of the following projects/reserves in 2026/2027: \$15,000 contribution to come from Infrastructure Improvement / Replacement Reserve to the NSW Rugby World Cup Legacy Program 2025/2026 Infrastructure Grant Project made up of total of a total of \$51,018 as follows: \$15,000 Council contribution; \$5,000 Warren Rugby Club contribution; and \$31,018 grant. - Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR) - \$100,000. Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience. 2026 LGP Capacity Grant Fund - Procurement Fraud & Corruption Prevention Program Training - \$22,000. - Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement, will be reported to the October 2026 Council Meeting.
*27.8.26	188.8.26	Mayoral Minutes – Dusty Langby Little Wings Walk Fundraising Project	DMFA	Council provide a \$3,000 donation under Section 356 Local Government Act, 1993 for financial assistance for traffic control costs for the Dusty Langby Little Wings Walk Fundraising Project – donation made.
27.8.26	191.8.26	Manex Committee - Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements	DMFA	- Approval be given for the funding of the following projects/reserves in 2026/2027: - Additional \$23,380 for the Regional Roads Block Grant funding to be allocated to Regional Bridges M&R, bringing the new budget to \$148,000.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement, will be reported to the October 2026 Council Meeting.
*27.8.26	193.8.26	Investment Policy	DMFA	Amended Investment Policy adopted by Council.
*27.8.26	194.8.26	Employee Leave Policy and Procedure	DMFA	Amended Employee Leave Policy and Procedure adopted by Council.
27.8.26	195.8.26	Data Breach Policy	DMFA	2. The Data Breach Policy detailed within the report, has been placed on public exhibition for a minimum of 28 days; and 3. Subject to no adverse submissions being received, the Data Breach Policy be adopted.
27.8.26	204.8.26	Financial Reports for the Year Ended 30th June 2026	DMFA	That: 1. The necessary elected members and staff be authorised to sign the Statement by Councillors and Management on the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ending 30th June 2026; 2. Council delegate to the General Manager the authority to "authorise the Year End Accounts for issue" subject to there being no material audit changes or audit issues, in accordance with AASB 110; and 3. Council delegate to the General Manager the authority to "finalise the date" at which the auditor's report and financial statements are to be presented to the public as required under Section 418 (1) of the Local Government Act, 1993. All in progress.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the new Hotel owners.
27.6.19	129.6.19	Warren Levee Rehabilitation	DMES/ IPM/TSM	Contract awarded for Levee Rehabilitation works on 15 th May 2025. Works on the Levee Rehabilitation commenced on the 17 th June 2025.
3.12.20	256.12.20	(total project - \$7.1M)		*MGN installed all piles except the toe berm access way during June despite ongoing intermittent rainfall events impacting the construction program, resulting in delays of more than two weeks. The current persistent wet weather pattern and associated varying river levels (currently above toe berm) limits access to the river for continuing rock riverbank works. This remains a concern and may continue to affect progress. Despite the significant rainfall event in early July, the Levee Rock Revetment works made substantial progress throughout July and August. Revetment closure works are currently progressing in the section between along the access road to the toe berm*. MGN's current Contract Program forecasts completion of the project still remains end of August 2026. The Project Work Plan has been revised, with Version 13 approved by the funding body. All major construction activities completed on 28 August 2026. All project activities, project reporting and acquittal requirements are scheduled to be completed by the end of September 2026. Two pit lids remain to be modified. O&M manual being drafted. Test run setting up electric pumps to be arranged.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing. Commonwealth Government Grant Program Application re-submitted.
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use - in progress.
28.3.24	60.3.24	Warren Shire Council Integrated Water Cycle Management (IWCM) Strategy Document	DMES / TSM	NSW Public Works Advisory has commenced the assignment. Progressing – Grant Period extended to 31 st December 2026. Draft Issues paper has been finalised and agreed to by DEECCW. Claim for Milestone 2 submitted. (\$61,104.60). Optional item 1 (Groundwater Investigations) has been completed and payment received. \$90,000.
25.7.24	183.7.24	Closed Circuit Television (CCTV) And Workplace Surveillance	DMES/ TSM	SIMTEC has provided an initial dilapidation report. Cameras will be installed at Ebert and Macquarie Parks and at the Showground. These cameras have been ordered, awaiting delivery. Ongoing Funding 2026/2027 will be allocated to other locations.
23.1.25	7.1.25	Water Supply in Collie Village	DMES/ TSM	That a master plan be developed for improvement of water supply in Collie Village. This would be considered in the IWCM - ongoing.
23.1.23	23.1.25	Proposed Land Acquisition – Lot 128 DP 755314 & Lot 313 DP 724603	DMES	1. Authorises acquisition of approximately 10,000 square metres and 7,000 square metres portions of land through Lot 313 DP 724603 and Lot 128 DP 755314 respectively, as depicted on Figure 2 of the 23rd January 2025 Divisional Manager Engineering Services report to Council, Item 4 – in progress, subject to Roads Committee recommendation. 2. Authorises the General Manager and Divisional Manager Engineering Services to obtain a Planning Certificate under Section 10.7(2) of the Environmental Planning and Assessment Act 1997 – in progress, subject to Roads Committee recommendation.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				3. Authorises the General Manager and Divisional Manager Engineering Services to enter negotiations with the owners of the land within provisions of the NSW Roads Act 1993, and the Land Acquisition (Just Terms Compensation) Act 1991, with a view of acquiring the portions for an agreed monetary compensation – in progress, subject to Roads Committee recommendation. 4. That a plan of subdivision be registered, and if required, a notice be published in the Government Gazette dedicating the acquired land as a public road – in progress, subject to Roads Committee recommendation. A roundabout option is being presented to Council, which will override this item.
23.10.25	325.10.25	Local Roads Loam and Gravel Re-Sheeting Program	DMES/ RIM	That Council undertakes the following Local Roads Loam and Gravel Re-sheeting Program for 2025/2026: ▪ SR65 Old Warren Road, Segment 36 at a cost of \$137,437.50; ▪ SR98 Colane Road, Segment 12 at a cost of \$101,797.50; and ▪ SR23 Gradgery Lane Segment 00, 2km from RR333 Carinda Road at a cost of \$197,377.50. Work has been carried over to 2026/2027.
*23.4.26	83.4.26	Sewerage Gravity Main Refurbishment Plan	DMES/ TSM	That subject to the approval of the funding request in the 2026/2027 budget, Council carry out refurbishment or replacement works of Vitreous Clay (VC) sewer mains within Warren – funds provided in the 2026/2027 Budget for commencement of the required program.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	- Categories assigned as detailed in report; - Crown Reserves classified identified as operational land; and - Draft Plans of Management still to be completed.
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD/ WHS-RC	The following priority and action be progressed: - An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress and initial commencement 22 August 2024. - Consultant engaged. Safe Work Method Statements prepared and listed for discussion with staff and WHS-RC.
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other organisations. Additional recycling processes to be reviewed as a result of the Recycling Services 2026 Survey.
5.12.24	290.12.24	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	MHD/ WSCCM	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two years to ensure Council is able to report in accordance with grant conditions on usage of the new facilities – in progress.
5.12.24	331.12.24	Planning Proposal – LEP Review	MHD	Finalised. Approval given to Parliamentary Counsel in early September 2026. Expect final legal process to be complete by October 2026.
23.10.25	347.10.25	Local Environmental Plan Review	MHD	Subject to the mapping changes being checked and endorsed by National Parks and Wildlife, Council proceeds with the amendment to the Warren Local Environmental Plan 2012 for various housekeeping amendments to finalisation and that Council recommends to the Department of Planning, Housing and Infrastructure as planning proposal authority, to exercise its functions as plan making authority under section 3.36(2) of the Act, subject to the conditions of the Gateway Determination [Department reference PP-2025-217] – Finalised. Approval given to Parliamentary

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 24th September 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
				Counsel in early September 2026. Expect final legal process to be complete by October 2026.
26.3.26	61.3.26	Food Organics and Garden Organics (FOGO)	MHD	That Council apply for an appropriate exemption under the Protection of the Environment Operations Act, 1997 for the introduction of Food Organics and Garden Organics (FOGO) services due to the inhibitive cost, geography and population restraints, current waste services contract arrangements, lack of supporting infrastructure and limitations and timing – in progress subject to further information from the May 2026 AWC GMAC. In progress – expect completion of exemption application by October 2026.
23.4.26	81.4.26	Proposed Kerbside Recycling 2026/2027	MHD/ GM	Kerbside Recycling Services within Warren Shire programmed to commence on Wednesday, 7 October 2026 being the first Wednesday in October.
*23.7.26	185.7.26	Section 7.12 Contributions Plan	MHD	2. The Section 7.12 Contributions Plan as detailed within the report, was placed on public exhibition for a minimum of 28 days until 4.00 pm 27 August 2026; and 3. No adverse submissions were received, the Section 7.12 Contributions Plan has been adopted.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 2 COMMITTEE/DELEGATES MEETINGS

CONTINUED

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
27-28.8.2026	Country Mayors Association Meeting & Dinner	Sydney
1.9.2026	Rapid Health Assessment with Victor Papierniak from Hydro Tech	Warren
2-4.9.2026	LGNSW Water Management Conference	Ballina
3.9.2026	IPWEA Orana Chapter Meeting	Dubbo
3-4.9.2026	Alliance of Western Councils Board Meeting & Dinner	Cobar
7.9.2026	Macquarie Water Security Project Business Case Project Presentation to DCCEEW	Dubbo
8.9.2026	Plant Committee Meeting	Warren
8.9.2026	Roads Committee Meeting	Warren
9.9.2026	Shadow Minister for Water and Member for Cootamundra, Steph Cooke MP - Royalties for Regional Water Fund (RRWF) Information Session	Online
9.9.2026	Sporting Facilities Committee Meeting	Warren
10.9.2026	Muse State Monthly Meeting	Online
10.9.2026	Heartline Reconnected Project Community Meeting	Warren
11.9.2026	Audit, Risk and Improvement Committee	Warren/Online
14.9.2026	Warren Shire Council Staff Health and Wellbeing Day	Warren
15.9.2026	Manex Committee Meeting	Warren
16.9.2026	Warren View Club Presentation (GM and TAO) RYLA and Kerbside Recycling Service	Warren
18.9.2026	IPWEA NSW/ACT Board Meeting and Politicians Lunch	Sydney

FUTURE MEETINGS NOT ON MEETING SCHEDULE

Date	Committee / Meeting	Location
10-13.11.2026	NSW Public Libraries Association Switch 2026 Conference	Bathurst
22-24.11.2026	LGNSW Annual Conference	Wollongong

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 6th August 2026 to 9th September 2026:

Project	Budget	Expenditure/ Committed	Resp	Comment
General				
Restart NSW Warren (STP) Upgrade JC 220-3-0	92,000	Nil	TSM/ IPM	EPA to write to Council advising licence and decommissioning requirements. Council to relocate the flowmeter at the inlet channel to the discharge side of the channel to provide a total flow into the plant, including tanker deliveries. Additionally, a flowmeter is to be installed on the overflow pipework to provide the volume of any overflows that occur. Works to be carried out at the time of the inlet channel repairs. Groundwater monitoring wells to be re-established where they were built over during the construction of the new plant.
NSW Severe Weather & Flood Grant for AGRN 1025 (\$1,000,000) (part of Warren Levee Rehabilitation Project \$7,100,000)			GM/ IPM/ DMES/ TSM	Contract awarded for Levee Rehabilitation works on 15th May 2025. Works on the Levee Rehabilitation commenced on the 17th June 2025.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expenditure/ Committed	Resp	Comment
Warren Town Levee Remediation JC: 3300-4400-0000 Federal; 3300-4410-0000 State; and 3300-4420-0000 OLG AGRN.	5,325,000 887,500 887,500	5,189,100 861,055 887,161		*Despite the significant rainfall event in early July, the Levee Rock Revetment works made substantial progress throughout July and August. Revetment closure works are currently progressing in the section between along the access road to the toe berm. *MGN's current Contract Program forecasts completion of the project still remains end of August 2026. The Project Work Plan has been revised, with Version 13 approved by the funding body. All major construction activities completed on 28 August 2026. All project activities, project reporting and acquittal requirements are scheduled to be completed by the end of September 2026. New O & M Manual being drafted. Diesel pump storage container has been returned.
Safety Management System GL 3210-4010-5	37,300	26,260	WHS-RC /GM	Works Program ongoing.
Asset Management & IPR	70,000	Nil	GM/ DMES	Works program being formulated.
Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR)	100,000	Nil	EDVM	Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience Concept which will address the growing need for stronger social connection, improved community wellbeing and increased drought resilience across our shire and region. Project Program and Action Plan being formulated for commencement of project 2026/2027 – in progress.
2026 LGP Capability Grant Fund Procurement Fraud and Corruption Prevention Program	22,000	22,000	IPM	Project/Program scoping for a Fraud and Corruption Prevention Program has commenced. Fraud training to relevant staff – Council has been successful in receiving grant funds for this training, which is now being planned/actioned.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expenditure/ Committed	Resp	Comment
				Service provider Safetrac has been engaged to develop and roll out online training modules, initially targeting staff with financial delegations. The Project Plan has been developed, and Safetrac has commenced development of the online training modules. Project Module development and staff onloading are progressing.
Grant Applications				
NSW EV Fast Charging Program.	NIL	NIL	IPM	Council was successful in submitting an Expression of Interest (EOI) to host electric vehicle fast charging infrastructure under the NSW EV Fast Charging Program for Nevertire. Proposed NEVERTIRE Vehicle Rest Area/ Parking site meets the eligibility criteria and have been added to the Site Host List and visual map. Three (3) CPO's were given a Letter of Support by Council to supplement their grant applications. CPO's submitted their application received the following message from Grant Assessment Team advising that <i>"assessment of Round 4 applications is still underway and anticipates that outcomes will be announced publicly in the final quarter of 2026, subject to approval processes. This timing is indicative and may change."</i>
Commonwealth Accessible Australia Initiative Tranche 2 – Application No. AAT265 Grant Amount -\$200,000 (Max)	249,120	Nil	IPM	Changing Place Facility @ Bob Christensen Reserve; Bob Christensen Reserve is a popular stop for regional travellers and caravan visitors. Installing a portable Changing Places facility would support families and people with high support needs who cannot use standard accessible toilets, enable inclusive travel and longer stay. A portable unit is appropriate given the site's flood-prone location. Grant Application submitted on 4 March 2026. Outcome expected by late September 2026. Pending.

WARREN SHIRE COUNCIL
Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

The items marked with an asterisk (*) be deleted.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

ACC - Accountant

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

TREAS - Treasurer

AM – Assets Manager

WSCCM – Warren Sporting & Cultural Centre Manager

EDVM - Economic Development and Visitation Manager

WHS-RC – Work Health Safety / Risk Co-Ordinator

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 4 ELECTION OF MAYOR

(C14-13)

RECOMMENDATION that:

1. Council note that the General Manager or his nominee is the Returning Officer for the purpose of electing the Mayor;
2. The General Manager or his nominee, as Returning Officer, advise of nominations for the election of Mayor for the two- year term of office, from September 2026 to September 2028;
3. In the event of more than one (1) nomination that Council conduct the election of the Mayor by ordinary ballot and in accordance with the Local Government (General) Regulation 2021; and
4. Following the election, the ballot papers used in the election of the Mayor be destroyed.

PURPOSE

The purpose of this report is to advise Council of the process used to elect the Mayor in accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021.

BACKGROUND

This report deals with the election of the Mayor. In accordance with the NSW Local Government Act 1993, the term of office for a Mayor, elected by Councillors is for a two-year term ending in September 2028.

REPORT

The Local Government Act that sets a Mayoral term for a Councillor elected Mayor to cover a two-year period. This report and the attachments set out the election process.

The Office of Local Government has developed Mayoral Election Procedures (May 2017) to be used when electing a Mayor. The method of election of a Mayor by Councillors is to be conducted in accordance with Schedule 7 of the Local Government (General) Regulation 2021.

FINANCIAL AND RESOURCE IMPLICATIONS

No financial or resource implications identified as this is a requirement under the Local Government Act 1993 as amended.

LEGAL IMPLICATIONS

In accordance with the NSW Local Government Act and Regulations, nominations for Mayor must be in writing, signed by two (2) Councillors (Electors) and the nominee must consent in writing. The nomination and acceptance can be made prior to the meeting.

The General Manager has written personally to all Councillors (Electors) and previously provided contact details of other Councillors (Electors) to allow the election to be discussed and nominations arranged.

RISK IMPLICATIONS

No risks are identified if the process is followed.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 4 ELECTION OF MAYOR

CONTINUED

STAKEHOLDER CONSULTATION

In Warren Shire Council, the Mayor is elected by the Councillors (Electors). The current Mayor and Deputy Mayor will remain so until consideration and resolution of this Item of Business.

The Returning Officer will then preside over the meeting until the election of Mayor is complete.

OPTIONS

There are no options in voting for a Mayor other than the method of voting as contained in the attachments and as considered in the recommendation.

CONCLUSION

As the position of a Mayor is a requirement under the Local Government Act 1993 and the process requires that a Mayoral election is held every two years. Nominations for Mayor have been issued by the General Manager to all Councillors (Electors).

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Attachment: Local Government (General) Regulation 2021 – Schedule 7.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 4 ELECTION OF MAYOR

CONTINUED

Attachment 1: Local Government (General) Regulation 2021 – Schedule 7

Schedule 7 – Election of Mayor by Councillors (Clause 394)

Part 1 – Preliminary

1 Returning Officer

The General Manager (or a person appointed by the General Manager) is the Returning Officer.

2 Nomination

- (1) A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- (2) The nomination is to be made in writing by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- (3) The nomination is to be delivered or sent to the Returning Officer.
- (4) The Returning Officer is to announce the names of the nominees at the Council Meeting at which the election is to be held.

3 Election

- (1) If only one Councillor is nominated, that Councillor is elected.
- (2) If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- (3) The election is to be held at the Council Meeting at which the Council resolves on the method of voting.
- (4) In this clause:
ballot has its normal meaning of secret ballot; and
open voting means voting by a show of hands or similar means.

Part 2 - Ordinary Ballot or Open Voting

4 Application of Part

This Part applies if the election proceeds by ordinary ballot or by open voting.

5 Marking of Ballot-Papers

- (1) If the election proceeds by ordinary ballot, the Returning Officer is to decide the manner in which votes are to be marked on the ballot-papers.
- (2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 of this Regulation as if it were a ballot-paper referred to in that section.
- (3) An informal ballot-paper must be rejected at the count.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 4 ELECTION OF MAYOR

CONTINUED

6 Count – 2 Candidates

- (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
- (2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

7 Count – 3 or More Candidates

- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.
- (4) A further vote is to be taken of the 2 remaining candidates.
- (5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.
- (6) If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 - Preferential Ballot

8 Application of Part

This Part applies if the election proceeds by preferential ballot.

9 Ballot – Papers and Voting

- (1) The ballot-papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the numbers “1”, “2” and so on against the various names so as to indicate the order of their preference for all the candidates.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

10 Count

- (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter’s preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 4 ELECTION OF MAYOR

CONTINUED

- (4) In this section, *absolute majority*, in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot-papers.

11 Tied Candidates

- (1) If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal-the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
- (2) If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes-the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 – General

12 Choosing by Lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed, and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

13 Result

The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is:

- a. To be declared to the Councillors at the Council Meeting at which the election is held by the returning officer, and
- b. To be delivered or sent to the Secretary and the Chief Executive Officer of Local Government NSW.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 5 ELECTION OF DEPUTY MAYOR

(C14-13)

RECOMMENDATION that:

1. Council continue the position of Deputy Mayor;
2. Council note that the General Manager or his nominee is the Returning Officer for the purpose of electing the Deputy Mayor;
3. The General Manager or his nominee, as Returning Officer, advise of nominations for the election of Deputy Mayor for the two-year term of office, from September 2026 to September 2028;
4. In the event of more than one (1) nomination, that Council conduct the election of the Deputy Mayor by ordinary ballot and in accordance with the Local Government (General) Regulation 2021; and
5. Following the election, the ballot papers used in the election of the Deputy Mayor be destroyed.

PURPOSE

The purpose of this report is to advise Council of the process used to elect the Deputy Mayor in accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021.

BACKGROUND

This report deals with the election of the Deputy Mayor. In accordance with the NSW Local Government Act 1993, the term of office for a Deputy Mayor, elected by Councillors may be for one-year or a two-year term same as the Mayor ending in September 2028.

REPORT

This item is for the election of a Deputy Mayor under the Local Government Act 1993.

In accordance with the NSW Local Government Act 1993, the term of office for a Deputy Mayor, elected by Councillors can be for a term of one year. There is however no legal obligation for Council to elect a Deputy Mayor.

The recommendation reflects the Council's traditional practices.

FINANCIAL AND RESOURCE IMPLICATIONS

The Deputy Mayor can be paid an allowance for such time as the Deputy Mayor acts in the office of the Mayor. The Office of Local Government has advised that such an allowance cannot be established on an annual basis and paid as an annual figure. Rather it must reflect actual time acting as the Mayor. Therefore, the Deputy Mayor will only receive an allowance if the Mayor is on a period of extended leave and Council has resolved to pay such an allowance.

LEGAL IMPLICATIONS

Nominations for Deputy Mayor will be in writing, signed by two (2) Councillors (Electors) and the nominee must consent in writing. The nomination and acceptance can be made prior to the meeting.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 5

ELECTION OF DEPUTY MAYOR

CONTINUED

The General Manager has written personally to all Councillors (Electors) and previously provided contact details of other Councillors (Electors) to allow the election to be discussed and nominations arranged.

RISK IMPLICATIONS

No risks are identified if the process is followed.

STAKEHOLDER CONSULTATION

In Warren Shire Council, the Deputy Mayor is elected by the Councillors (Electors).

OPTIONS

Council has the option to not elect a Deputy Mayor, however, this position has acted from time to time on behalf of the Mayor and forms a key role in governance issues in Council.

CONCLUSION

If Council resolves to have a Deputy Mayor, a similar process for the election of Deputy Mayor as the Mayoral election is undertaken in accordance with the Local Government Act 1993.

The Office of Local Government has developed Mayoral Election Procedures (May 2017) to be used when electing a Mayor. The same procedure will be used for the election of a Deputy Mayor by Councillors (Electors) in accordance with Schedule 7 of the Local Government (General) Regulation 2021.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Attachment: Local Government (General) Regulation 2021 – Schedule 7

Refer to the Mayoral Election item.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 6

DELEGATION OF AUTHORITY TO THE MAYOR

(C14-2)

RECOMMENDATION

That Council issue the following Delegations to the Mayor under the Local Government Act 1993:

1. To carry out any function conferred on and duty imposed on the Mayor under any Act or Regulation.
2. To carry out the general supervision, control and direction of the General Manager.
3. To affix the Common Seal of Council in conjunction with the General Manager or another Councillor to any necessary document pursuant to or consequent upon any decision of Council.
4. To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.
5. To approve attendance by elected members at conferences, seminars and congresses but such must be within budget provisions.
6. To authorise urgent works up to an amount of \$20,000.00.
7. To issues references under Council letterhead.
8. To promote the area of Council through representations, delegations, functions and personal approaches.
9. To provide civic receptions as deemed appropriate.
10. To invite any group or individual to address any Committee or Council Meeting.
11. To authorise release of Council plant and other resources to assist fire fighting and emergency work.

PURPOSE

The Local Government Act 1993 s380 requires Council to review the delegations issued to the Mayor within the first 12 months of the new term of the Council. This new term will commence following the September 2024 election. This report is provided to ensure that Council is afforded the opportunity to again consider the delegations provided to the Mayor.

BACKGROUND

Review of Delegations is a requirement of the Local Government Act 1993.

REPORT

To ensure that a Council can function, pay its bills and undertake staffing etc, delegations are issued to the Mayor under various Acts and legislation.

The role that the Mayor has between meetings requires approval of Council. The Mayor has an ability to function under the Local Government Act 1993 but, must report back to the Council. The delegations fine tune these functions.

FINANCIAL AND RESOURCE IMPLICATIONS

Financial and resource delegations are included. There are no financial costs associated with Council issuing delegations.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 6 DELEGATION OF AUTHORITY TO THE MAYOR

CONTINUED

LEGAL IMPLICATIONS

Council can function as a business if delegations are not made to the Mayor however it is considered appropriate to provide delegations to enable the Mayor to represent Council.

RISK IMPLICATIONS

Council should review the delegations made to the Mayor following an election to ensure that these delegations remain relevant and that Council can continue to function as required by law.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

Council may wish to review its delegations prior to approval with the knowledge that some actions may not be able to be undertaken as a business between meetings. The recommendation is to issue the present delegations.

CONCLUSION

Appropriate Delegations should be issued to the Mayor.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Delegations of Authority to the Mayor

1. To carry out any function conferred on and duty imposed on the Mayor under any Act or Regulation.
2. To carry out the general supervision, control and direction of the General Manager.
3. To affix the Common Seal of Council in conjunction with the General Manager or another Councillor to any necessary document pursuant to or consequent upon any decision of Council.
4. To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.
5. To approve attendance by elected members at conferences, seminars and congresses but such must be within budget provisions.
6. To authorise urgent works up to an amount of \$20,000.00.
7. To issues references under Council letterhead.
8. To promote the area of Council through representations, delegations, functions and personal approaches.
9. To provide civic receptions as deemed appropriate.
10. To invite any group or individual to address any Committee or Council Meeting.
11. To authorise release of Council plant and other resources to assist fire fighting and emergency work.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 7

DELEGATION OF AUTHORITY TO THE DEPUTY MAYOR

(C14-2)

RECOMMENDATION

That Council issue the following Delegations to the Deputy Mayor under the Local Government Act 1993:

1. To carry out the statutory functions of the Mayor and exercise the delegations conferred upon the Mayor whenever the Mayor is absent from the Council area or is otherwise unable to carry out their duties.
2. To affix the Common Seal of Council in conjunction with the General Manager or another Councillor to any necessary document pursuant to or consequent upon any decision of Council.
3. To issue references under Council letterhead.

PURPOSE

The Local Government Act 1993 s380 requires Council to review the delegations issued to the Deputy Mayor within the first 12 months of the new term of the Council following the September 2024 Election. This report is provided to ensure that Council is afforded the opportunity to again consider the delegations provided to the Deputy Mayor.

BACKGROUND

Review of Delegations is a requirement of the Local Government Act 1993.

REPORT

To ensure that a Council can function, pay its bills and undertake staffing etc, delegations are issued to the Mayor and Deputy Mayor under various Acts and legislation.

The role that the Deputy Mayor is to replace the Mayor when not available. The Mayor has an ability to function under the Local Government Act 1993 but, must report back to the Council. The delegations fine tune these functions.

FINANCIAL AND RESOURCE IMPLICATIONS

Financial and resource delegations are included. There are no financial costs associated with Council issuing delegations.

LEGAL IMPLICATIONS

Council can function as a business if delegations are not made to the Deputy Mayor however it is considered appropriate to provide delegations to enable the Deputy Mayor to represent Council.

RISK IMPLICATIONS

Council should review the delegations made to the Deputy Mayor following an election to ensure that these delegations remain relevant and that Council can continue to function as required by law.

STAKEHOLDER CONSULTATION

N/A.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 7 DELEGATION OF AUTHORITY TO THE DEPUTY MAYOR (C14-2)

OPTIONS

Council may wish to review its delegations prior to approval with the knowledge that some actions may not be able to be undertaken as a business between meetings. The recommendation is to issue the present delegations.

CONCLUSION

Appropriate Delegations should be issued to the Deputy Mayor.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Delegations of Authority to the Deputy Mayor

1. To carry out the statutory functions of the Mayor and exercise the delegations conferred upon the Mayor whenever the Mayor is absent from the Council area or is otherwise unable to carry out their duties.
2. To affix the Common Seal of Council in conjunction with the General Manager or another Councillor to any necessary document pursuant to or consequent upon any decision of Council.
3. To issue references under Council letterhead.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 8 MEETING DATES, TIMES AND ORDER OF BUSINESS

(C14-2)

RECOMMENDATION that:

1. Council adopt the meeting dates and location as listed with the commencement time of 8.30 am:

Thursday	22nd October 2026	Warren
Thursday	3rd December 2026	Warren
Thursday	28th January 2027	Warren
Thursday	25th February 2027	Warren
Thursday	25th March 2027	Warren
Thursday	22nd April 2027	Warren
Thursday	27th May 2027	Warren
Thursday	24th June 2027	Warren
Thursday	22nd July 2027	Warren
Thursday	26th August 2027	Warren
Thursday	23rd September 2027	Warren

2. The Order of Business in accordance with Council's Code of Meeting Practice be as follows:

- Opening meeting;
- Acknowledgement of Country;
- Apologies and Applications for a Leave of Absence by Councillors;
- Confirmation of Minutes;
- Disclosures of Interests;
- Mayoral Minute(s);
- Reports of Committees
- Report of Delegates;
- Reports to Council;
- Notices of Motions/Questions with Notice;
- Matters of Urgency;
- Confidential Matters;
- Conclusion of the meeting; and
- Presentations.

BACKGROUND

Council needs to set the future Council Meeting dates at this meeting to enable the appropriate advertising to the public and co-ordination for the year. Council will again reconsider this matter at its September 2027 Meeting.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 8

MEETING DATES, TIMES AND ORDER OF BUSINESS

CONTINUED

REPORT

It has been Council's practice that Council Meetings be held on the fourth Thursday of each month commencing at 8.30 am with no meeting in November and the December meeting being held in the first week.

There is a need to take into account the current Model Code of Meeting Practice requirements and that Council has been livestreaming its meetings from the 1st January, 2026.

From the 14th December 2019 all Council's were required to webcast meetings on their websites. From 1st January 2026, Council has been livestreaming its Council Meetings. Accordingly, it is now not practical to hold Council Meetings outside of Warren away from using Council's recording system using the internet.

Instead of having out of Warren Council Meetings, it is believed that Committees such as the Roads Committee, Sporting Facilities Committee and the Town Improvement Committee can be used to ensure that there is appropriate community consultation and feedback on relevant issues.

(a) Meeting Dates and Times

The proposed dates for Council Meetings up to September 2027 are as follows:

Thursday	22nd October 2026	Warren
Thursday	3rd December 2026	Warren
Thursday	28th January 2027	Warren
Thursday	25th February 2027	Warren
Thursday	25th March 2027	Warren
Thursday	22nd April 2027	Warren
Thursday	27th May 2027	Warren
Thursday	24th June 2027	Warren
Thursday	22nd July 2027	Warren
Thursday	26th August 2027	Warren
Thursday	23rd September 2027	Warren

However, such dates can be altered when:

- Any Ordinary Meeting for good and sufficient reason may be altered by resolution by Council at any preceding Ordinary Meeting.
- The provisions of the Local Government Act 1993 require the date to be altered.
- Further reconsideration at the September 2027 Meeting.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 8 MEETING DATES, TIMES AND ORDER OF BUSINESS

CONTINUED

(b) Order of Business in accordance with Council's Code of Meeting Practice.

The general order of business for an Ordinary Meeting of the Council shall be:

- Opening meeting;
- Acknowledgment of Country;
- Apologies and Applications for a Leave of Absence by Councillors;
- Confirmation of Minutes;
- Disclosures of Interests;
- Mayoral Minute(s);
- Reports of Committees;
- Reports of Delegates;
- Reports to Council;
- Notices of Motions/Questions with Notice;
- Matters of Urgency;
- Confidential matters;
- Conclusion of the Meeting; and
- Presentations

FINANCIAL AND RESOURCE IMPLICATIONS

Future live streaming of Council Meetings may have financial implications that are yet to be determined.

LEGAL IMPLICATIONS

Section 365 of the Local Government Act 1993.

RISK IMPLICATIONS

Council must meet at least 10 times per year, each time in a different month.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

Council shall by resolution, set the frequency, time, date and place of its Ordinary Meetings. In accordance with the Code of Meeting Practice Council Meetings are to be held on the fourth Thursday of each month commencing at 8.30 am with no meeting in November and the December meeting being held in the first week of the month.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 8

MEETING DATES, TIMES AND ORDER OF BUSINESS

CONTINUED

CONCLUSION

It is recommended that Council hold its Ordinary Meetings at Warren on the fourth Thursday of each month commencing at 8.30 am with no meeting in November and the December meeting being held in the first week of the month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 9

CHRISTMAS CLOSURE

(C14-1)

RECOMMENDATION:

That Council close the Office, Service NSW Agency, Library and Works Depot at the close of business on Thursday, 24th December 2026 and reopen on Monday, 4th January 2027.

PURPOSE

This report is to request that Council close its Office, Service NSW Agency, Library and Works Depot at the close of business on Thursday 24th December 2026 and reopen on Monday 4th January 2027 inclusive.

BACKGROUND

This year Christmas falls on a Friday requiring staff to be available in the week preceding the standard holiday break.

With Christmas 2026 falling on a Friday most people if able to travel, will want to travel on Thursday, 24th December 2026 or earlier if possible. Accordingly, staff leave arrangements will need to be managed on the Monday 21st December 2026, Tuesday 22nd December 2026, Wednesday 23rd December 2026 and Thursday 24th December 2026 to ensure sufficient staff are available.

REPORT

This report seeks Council's concurrence to close the Council Offices, Service NSW Agency, the Library and the Works Depot at the close of business on Thursday 24th December 2026 with these facilities reopening on Monday 4th January 2027.

The Ewenmar Waste Depot will be open during this period in the normal times as advertised and closed only on Christmas Day and New Year's Day.

The Warren War Memorial Swimming Pool will be closed Christmas Day and Boxing Day.

Subject to availability of staff and volunteers, the Visitor Information Centre is expected to be open except for Christmas Day, Boxing Day and New Year's Day.

Garbage and recycling services will be as normal (collection on a Tuesday, Wednesday (every second for recycling) and Friday).

FINANCIAL AND RESOURCE IMPLICATIONS

During Christmas to Friday, 1st January 2027 inclusively, staff will be required to take leave for the remainder of the closure period from annual leave or other accumulated leave which will be funded through employee leave entitlements. Council will have staff on call during the Christmas and New Year period.

LEGAL IMPLICATIONS

No legal implications identified. Council will advise Service NSW that its office is closed for the identified period.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 9

CHRISTMAS CLOSURE

CONTINUED

RISK IMPLICATIONS

Council will maintain an on-call workforce and standard works around water and sewer treatment will be undertaken during this period. There is a reasonable chance that some outdoor staff may work between Christmas and New Year but, out of a closed Works Depot.

STAKEHOLDER CONSULTATION

If adopted by Council, notices shall be placed if possible, in the local paper in November and December and notices placed at Council's Office and on its website and Council's social media outlets in addition to Council's Library.

CONCLUSION

It is proposed that the Council Office, Service NSW Agency, Library and Works Depot close at the close of business on the Thursday 24th December 2026 and re-open on Monday, 4th January 2027.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.3.3 Ensure a quality customer service focus by Council staff.

SUPPORTING INFORMATION /ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 10 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

(A7-9)

RECOMMENDATION:

That the tabled Disclosures of Interest Returns for Councillors and Designated Persons be received and noted.

PURPOSE

Under the Warren Shire Council's Code of Conduct (Code of Conduct) Section 4.21 all Councillors and Designated Persons, must lodge a written return of interest with the General Manager within (3) months after:

- a) Becoming a Councillor or Designated Person:
- b) 30 June of each year: and
- c) The Councillor or Designated Person becoming aware of an interest they are required to disclose under Schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

BACKGROUND

Returns of interests are an important accountability mechanism for promoting community confidence in decision making by Councillors and others and for ensuring that they disclose and appropriately manage conflicts of interest they may have in matters dealt with by the Council.

It is important that Councillors and others complete their returns of interests correctly and disclose all relevant interests and provide additional Returns as their circumstances warrant.

REPORT

This report is presented to Council in accordance with Council's Code of Conduct requirements and to advise of two (2) updated Disclosures of Interest Return for Councillors and Designated Persons received from the Economic Development and Visitation Manager, Susan Gaye Teleki-Balogh and the Acting Treasurer, Nori Luff.

The General Manager is required to keep a register of returns, and these need to be tabled at the first meeting of the Council after the last day for lodgement.

These returns have been tabled for Council's information and have been uploaded to Council's website with the relevant information redacted as determined by the General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Code of Conduct Section 4.21.

RISK IMPLICATIONS

Nil – the return has been completed and lodged with the General Manager and will be tabled at the meeting in accordance with legislative requirements.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 10 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS
CONTINUED

STAKEHOLDER CONSULTATION

Consultation with Councillors and Designated Persons.

OPTIONS

This is a requirement of Councillors and Designated Persons.

CONCLUSION

In accordance with Council's Code of Conduct, all Councillors and Designated Persons have completed and lodged their returns with the General Manager as required within the appropriate timeframe. The additional Disclosures of Interest Return for Councillors and Designated Persons by Ms Teleki-Balogh and Ms Nori Luff is to inform Council of new information that has been disclosed.

The returns have been uploaded to Council's website with appropriate redaction.

Accordingly, the returns are tabled for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Tabled Disclosures of Interest Returns for Councillors and Designated Persons as submitted by Ms Teleki-Balogh and Ms Nori Luff.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

**ITEM 11 PROPOSED SALE OF 13 DEACON DRIVE, WARREN LAND (LOT 56 DP872884) AND
OTHER LAND IN DEACON DRIVE, WARREN ADJOINING THE PROPERTY
(LANEWAY) CONTINUED**

REPORT

The Owen's have requested that Council consider the following offer:

- Council sell Lot 56 DP872884 (13 Deacon Drive, Warren) for \$32,500;
- Council sell the relevant portion of the adjoining laneway (estimated 144m² subject to survey) at a rate of \$32m²;
- The laneway land is subdivided and amalgamated with Lot 56 DP872884 (13 Deacon Drive, Warren) as part of the transaction;
- The process any further requirements of Council to be satisfied in order for the proposed sale to proceed; and
- Laneway is as per shown in the map attached to the letter from Lovett & Green Solicitors.

A check with the Engineering Services Department has found that there are no utilities (water, sewer etc) contained within the laneway and that any access to the rear drainage area and to the Gunningba Estate Sewer Pump Station can be obtained from the actual drainage area and other laneways off Pittman Parade near the location (**Attachment 2**).

Under Section 55 of the Local Government Act, 1993 Council does not have to invite tenders before entering into a contract for the purchase of sale by Council of land (Section 55 Requirements for Tendering (3)(d)), so the proposed sale of land does not need to be advertised.

It is also only logical that the laneway could only be sold to the owners of either Lot 55 DP872884 (The Owen's) or Lot 56 DP872884 (13 Deacon Drive, Warren).

It is also appropriate that the laneway must be amalgamated with Lot 56 DP872884 (13 Deacon Drive, Warren).

FINANCIAL AND RESOURCE IMPLICATIONS

The proposed payments for both the Lot 56 DP872884 (13 Deacon Drive, Warren) and the laneway are in accordance with the value approved by Council (\$32/m²).

The survey, subdivision and amalgamation costs would be borne by the Owens.

The Owen's would be responsible for their legal costs.

Council would be responsible for its legal costs as is normal practice.

Accordingly there would be financial and resource implications.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

**ITEM 11 PROPOSED SALE OF 13 DEACON DRIVE, WARREN LAND (LOT 56 DP872884) AND
OTHER LAND IN DEACON DRIVE, WARREN ADJOINING THE PROPERTY
(LANEWAY) CONTINUED**

LEGAL IMPLICATIONS

The proposed sale without advertising is possible in accordance with Section 55 (3)(d) of the Local Government Act as the requirements for tendering do not apply to contracts for the purchase or sale by Council of land.

There may be a need for any required documents for the land sale, Subdivision, Development Application etc, to be signed under the Seal of Council.

RISK IMPLICATIONS

It is considered that there are no risk implications in regard to the proposed sale of both Lot 56 DP872884 (13 Deacon Drive, Warren) and the laneway.

STAKEHOLDER CONSULTATION

Appropriate consultation has been undertaken internally with Council's Engineering Services Department.

OPTIONS

Council has the option of not selling the property (Lot 56 DP872884, 13 Deacon Drive, Warren and the laneway).

However, selling the laneway as part of the deal is considered logical and appropriate.

CONCLUSION

It is recommended that Council accept and agree to the Owen's offer to sell Lot 56 DP872884 (13 Deacon Drive, Warren) for \$32,500 and the approximately 144m² laneway adjoining the property (subject to survey) at \$32/m² with all costs of Subdivision, Development Application and Amalgamation and purchaser legal expenses being borne by the Owen's.

Appropriate conditions are listed in the report and in the recommendations.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

Attachment 1 - Letter from Lovett & Green Solicitors – Proposed land purchase (Lot 56 DP872884 (13 Deacon Drive, Warren) and adjoining laneway).

Attachment 2 Map of Gunningba Estate detailing laneways and drainage reserve.

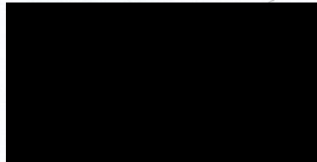
WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

**ITEM 11 PROPOSED SALE OF 13 DEACON DRIVE, WARREN LAND (LOT 56 DP872884) AND
OTHER LAND IN DEACON DRIVE, WARREN ADJOINING THE PROPERTY
(LANEWAY) CONTINUED**

We would be grateful if Council could also provide any available plan or other information identifying the portion of the laneway proposed to be included in the sale if different to that shown on the map below.

We look forward to hearing from you.

Yours faithfully
LOVETT & GREEN



Jacob Randall
Associate Solicitor

Map of Land:



WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 24th September 2026

ITEM 11 PROPOSED SALE OF 13 DEACON DRIVE, WARREN LAND (LOT 56 DP872884) AND OTHER LAND IN DEACON DRIVE, WARREN ADJOINING THE PROPERTY (LANEWAY) CONTINUED

Attachment 2 Map of Gunningba Estate detailing laneways and drainage reserve.



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th September 2026

ITEM 1

RECONCILIATION CERTIFICATE – AUGUST 2026

(B1-10.16)

RECOMMENDATION:

That the Statement of Bank and Investments Balance as at the 31st August 2026 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st August 2026.

Council should note that investment items listed as

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Jul-26	Transactions	Balance 31-Aug-26
General	10,611,622.72	1,073,488.94	11,685,111.66
Water Fund	1,170,400.40	137,527.06	1,307,927.46
Sewerage Fund	996,059.38	101,650.89	1,097,710.27
North Western Library	126,559.28	(120,631.32)	5,927.96
Trust Fund	97,196.13	2,486.53	99,682.66
Investment Bank Account	(9,000,000.00)	(1,500,000.00)	(10,500,000.00)
	4,001,837.91	(305,477.90)	3,696,360.01

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 24th September 2026

ITEM 1 RECONCILIATION CERTIFICATE – AUGUST 2026

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	3,696,360.01
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
Balance as per Ledger Accounts less Investments =	<u>3,696,360.01</u>

INVESTMENTS RECONCILIATION

Investments as at 31st August 2026

No.	Institution	Amount	Term (days)	Rate %	Maturity Date
	CBA	0.00	NA	3.10%	On Call A/c
1	NAB	2,000,000.00	60	4.60%	7-Sep-26
3	NAB	2,000,000.00	90	4.95%	6-Oct-26
4	JUDO	2,000,000.00	180	5.25%	6-Jan-27
17	NAB	1,500,000.00	60	4.60%	13-Oct-26
18	NAB	1,500,000.00	91	5.05%	30-Nov-26
19	NAB	1,500,000.00	60	4.65%	30-Oct-26
TOTAL INVESTMENTS =		<u>10,500,000.00</u>			

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	7,636,235.01
Internally Restricted Funds Invested	6,060,125.00
Unrestricted Funds	<u>500,000.00</u>
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u>14,196,360.01</u>

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending review and reconcilliation into the future.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th September 2026

ITEM 1 RECONCILIATION CERTIFICATE – AUGUST 2026

CONTINUED

A summary of Council's investments as at the 31st August 2026 is shown below:

Time Period	Term Deposits	Total Avg Yield	RBA Cash	1m BBSW	3m BBSW	AusBond Bank Bill	AusBond Annualised	vs RBA	vs 1m BBSW	vs 3m BBSW	vs AusBond
As At 31/8/2026	4.86%	4.86%	4.35%	4.30%	4.55%	10593.008	---	+0.51%	+0.56%	+0.31%	---
1m	4.80%	4.80%	4.35%	4.32%	4.50%	0.38%	4.44%	+0.45%	+0.48%	+0.30%	+0.36%
3m	4.62%	4.62%	4.35%	4.30%	4.46%	1.15%	4.55%	+0.27%	+0.32%	+0.16%	+0.07%
6m	4.06%	4.06%	3.85%	3.81%	3.99%	2.16%	4.29%	+0.21%	+0.25%	+0.07%	-0.23%
12m	4.07%	4.07%	3.60%	3.55%	3.57%	3.99%	3.99%	+0.47%	+0.52%	+0.50%	+0.08%

**Source: Curve Securities/YieldHub portfolio portal 31/08/2026*

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th September 2026

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION:

That the Statement of Rates and Annual Charges information as at 10th September 2026 be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 10th September 2026 including comparisons over the last four years.

The values for 2024/25 are listed as N/A, this is due to a system error occurring at that time with Council rating system, leaving the figures unattainable. The reports from Council financial system can only be produced on a certain day, they are not able to be produced retrospectively.

This report is considered the most accurate and relevant information available, for Council to consider relating Rates and Annual Charges information, for comparative purposes in a related period.

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th September 2026

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 24th September 2026

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

10-Aug-26

Name of Rate	COLLECTIONS FOR YEAR					NETT ARREARS	
	NETT ARREARS 1st JULY	NETT LEVY	TOTAL RECEIVABLE	AMOUNT COLLECTED	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT	ARREARS AS % AGE OF TOTAL REC'ABLE
	\$	\$	\$	\$		\$	
General Fund Rates	284,049	6,143,613	6,427,661	2,186,670	34.02%	4,240,992	65.98%
Warren Water Fund	146,390	659,243	805,633	263,206	32.67%	542,428	67.33%
Warren Sewerage Fund	165,201	685,542	850,743	264,964	31.15%	585,778	68.85%
TOTAL 2026/2027	595,640	7,488,398	8,084,038	2,714,840	33.58%	5,369,198	66.42%
TOTAL 2025/2026	522,077	7,241,830	7,763,907	2,607,726	33.59%	5,156,181	66.41%
TOTAL 2024/2025	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL 2023/2024	445,603	6,607,883	7,053,486	1,991,632	28.24%	5,061,854	71.76%
TOTAL 2022/2023	321,306	6,297,468	6,618,774	2,336,669	35.30%	4,282,105	64.70%
		08-Sep-22	20-Sep-23	N/A	11-Sep-25	10-Aug-26	
COLLECTION FIGURES AS \$		2,336,669	1,991,632	N/A	2,607,726	2,714,840	
COLLECTION FIGURE AS %		35.30%	28.24%	N/A	33.59%	33.58%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th August 2026

ITEM 3

WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS

(C14-7.1, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2025/26 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Implementation	\$184,411	\$6,713	DMFA	2025/26 carry over value, included in the budget figure is \$145,911.00. Purchase new office equipment, PC's and other ICT equipment as needed. Electronic records system has had a delay due to additional review of the structure needed, completion of internal work is required before final implementation and training. By end of October internal work is being completed.

ACRONYMS

DMFA - Divisional Manager Finance & Administration

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and Roads Infrastructure Manager.

ACRONYMS

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
AM	Assets Manager		

2026/27 Roads M & R (Maintenance and Repair) Budget and Works

From 13th August 2026 to 11th September 2026.

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$78,597	\$10,477
Kerb and Guttering	\$22,000	\$61
Footpaths & Cycleway	\$41,000	\$13,719
Urban Unsealed Roads	\$32,814	\$2,358
Rural Sealed Roads	\$628,990	\$156,869
Rural Unsealed Roads	\$1,320,000	\$237,055
Rural Bridges	\$100,071	\$13,229
Regional Sealed Roads	\$822,000	\$165,888
Regional Unsealed Roads	\$120,000	\$27,177
Regional Bridges	\$148,000	\$1,495
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$375,000 (Subject to Grant)	\$0
Total	\$3,665,092	\$628,328

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW RR333 Carinda Road	\$1,251,499	\$1,082,461	Ongoing
AGRN 1034 EPA RW RR347 Collie-Trangie Road	\$282,208	\$74,484	Ongoing
AGRN 1034 EPA RW RR202 Marthaguy Road	\$3,344,735	\$2,355,197	Ongoing
AGRN 1034 EPA RW RR7515 Warren Road	\$886	\$1,846	Completed
AGRN 1034 EPA RW Regional Roads	Total \$4,879,328	Total \$3,513,988	
AGRN 1034 EPA RW SR49 Arthur Butler Drive	\$21,420	\$20,406	Completed
AGRN 1034 EPA RW SR29 Belah View Road	\$10,116	\$10,116	Completed
AGRN 1034 EPA RW SR8 Ben Avon Road	\$1,862	\$5,012	Completed
AGRN 1034 EPA RW SR9 Booka Road	\$4,577	\$4,577	Completed
AGRN 1034 EPA RW SR42 Boss' Lane	\$30,309	\$34,514	Completed
AGRN 1034 EPA RW SR35 Bourbah Road	\$19,861	\$20,494	Completed
AGRN 1034 EPA RW SR62 Buddabadah Road	\$50,244	\$50,245	Completed
AGRN 1034 EPA RW SR68 Bundemar Road	\$111,272	\$102,227	Ongoing
AGRN 1034 EPA RW SR3 Canonba Road	\$13,742	\$13,742	Completed
AGRN 1034 EPA RW SR 33 Castlebar Road	\$64,070	\$64,070	Completed
AGRN 1034 EPA RW SR54 Cathundral-Bogan Road	\$94,421	\$96,404	Completed
AGRN 1034 EPA RW SR44 Charlieville Road	\$8,111	\$8,111	Completed
AGRN 1034 EPA RW SR37 Collie Road	\$138,231	\$139,089	Completed
AGRN 1034 EPA RW SR87 Cremorne Road	\$9,899	\$12,598	Completed
AGRN 1034 EPA RW SR25 Cullemburrawang Road	\$3,987	3,987	Completed
AGRN 1034 EPA RW SR60 Dandaloo Road	\$17,438	\$22,847	Completed

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR41 Dick's Camp Lane	\$6,536	\$6,536	Completed
AGRN 1034 EPA RW SR26 Drungalear Road	\$15,962	\$15,962	Completed
AGRN 1034 EPA RW SR21 Duffity Road	\$53,830	\$53,830	Completed
AGRN 1034 EPA RW SR64 Ellengerah Road	\$176,223	\$176,223	Completed
AGRN 1034 EPA RW SR86 Ellerslie Road	\$19,036	\$28,199	Completed
AGRN 1034 EPA RW SR36 Gibson Way	\$84,356	\$71,734	Completed
AGRN 1034 EPA RW SR23 Gradgery Lane	\$15,595	\$15,595	Completed
AGRN 1034 EPA RW SR79 Greentree Road	\$53,605	\$53,605	Completed
AGRN 1034 EPA RW SR95 Gunningba Road	\$34,795	\$42,098	Completed
AGRN 1034 EPA RW SR91 Industrial Access Road	\$61,686	\$44,241	Ongoing
AGRN 1034 EPA RW SR15 Johnsons Road	\$54,589	\$55,462	Completed
AGRN 1034 EPA RW SR97 Kainga Marebone Road	\$62,363	\$67,742	Completed
AGRN 1034 EPA RW SR89 Leeches Creek Road	\$3,554	\$3,554	Completed
AGRN 1034 EPA RW SR12 Lemongrove Road	\$219,839	\$171,154	Ongoing
AGRN 1034 EPA RW SR18 Mannix Road	\$17,072	\$17,962	Completed
AGRN 1034 EPA RW SR69 Mullengudgery Road	\$132,974	\$91,674	Ongoing
AGRN 1034 EPA RW SR51 Oakley Road	\$19,465	\$19,465	Completed
AGRN 1034 EPA RW SR74 Old Showground Road	\$3,578	\$2,100	Ongoing
AGRN 1034 EPA RW SR65 Old Warren Road	\$297,616	\$179,410	Ongoing
AGRN 1034 EPA RW SR1 Oxley Road	\$73,550	\$43,968	Ongoing
AGRN 1034 EPA RW SR75 Pineclump Soldiers Road	\$36,735	\$49,456	Completed

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR34 Pleasant View Lane	\$11,479	\$11,479	Completed
AGRN 1034 EPA RW SR88 Quigley Carroll Road	\$31,430	\$15,775	Completed
AGRN 1034 EPA RW SR6 Retreat Road	\$15,543	\$18,477	Completed
AGRN 1034 EPA RW SR83 Rifle Range Road	\$31,398	\$35,519	Completed
AGRN 1034 EPA RW SR48 Ringorah Road	\$69,994	\$69,994	Completed
AGRN 1034 EPA RW SR28 Rothsay Road	\$5,447	\$0	Not yet started
AGRN 1034 EPA RW SR2 Sanctuary Road	\$11,789	\$8,308	On going
AGRN 1034 EPA RW SR72 Snakes Lane	\$7,529	\$7,713	Completed
AGRN 1034 EPA RW SR56 Tabratong Lane	\$118,951	\$118,768	Completed
AGRN 1034 EPA RW SR53 Thornton Road	\$12,721	\$4,495	On going
AGRN 1034 EPA RW SR59 Tottenham Road	\$66,975	\$19,658	Ongoing
AGRN 1034 EPA RW SR73 Udora Road	\$727,128	\$585,576	Ongoing
AGRN 1034 EPA RW SR66 Wambianna Road	\$470,947	\$470,174	Completed
AGRN 1034 EPA RW SR77 Wambianna Soldiers Road	\$50,773	\$65,663	Completed
AGRN 1034 EPA RW SR46 Widgereee Road	\$38,524	\$206	Ongoing
AGRN 1034 EPA RW SR52 Windabyne Bridge Road	\$7,018	\$10,734	Completed
AGRN 1034 EPA RW SR38 Yungundi Road	\$31,504	\$31,504	Completed
AGRN 1034 EPA RW Local Roads	Total \$3,751,669	Total \$3,226,240	
RMCC Routine Maintenance - Oxley Highway SH11	\$330,387	N/A	Ongoing

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

MAINTENANCE AND CONSTRUCTION

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	SR62 Buddabadah Road	Maintenance Grading	6km
	SR61 Elsinore Road	Maintenance Grading	2km
	SR62 Buddabadah Road	Maintenance Grading	10km
	SR59 Tottenham Road	Potholes with cold mix	30 holes
Grader Crew 2 (Three-man crew)	RR202 Marthaguy Road TZSRP	Rehabilitation	Ongoing
	Local Bridges	Cleaning Deck	Illabunda Bridge Mundadoo Bridge Bulgeraga Upper Bridge Gradgery Bridge Mount Harris Bridge Gum Cowal Bridge Collie Bridge Weir Offtake Bridge Upper Sandy Creek Bridge
	SH11 Oxley Highway	Clean up rubbish	Completed
	SR24 Hatton Lane	Maintenance Grading	4km
	RR202 Marthaguy Road	Shoulder Grading	8km
Grader Crew 3 (Three-man crew)	SR24 Hatton Lane	Maintenance Grading	3km
	SR23 Gradgery Lane	Gravel Resheet	3km
	SR12 Lemongrove Road	Guidepost	23 Straightened 8 Replaced
	SR5 Buckiinguy Road	Guidepost	16 Straightened 10 Replaced
	SR23 Gradgery Lane	Maintenance Grading	2km

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 4 (Three-man Crew)	RR7516 Billybingbone Road	Maintenance Grading	6km
	RR333 Carinda Road	Slashing	163km
	SR9 Booka Road	Remove Grids	Completed
	SR9 Booka Road	Maintenance Grading	8km
	RR424 Marra Road	Maintenance Grading	3km

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveliner (Tar Patching)	SR66 Wambianna Road	Potholes 31	300lts	3ton
	SR64 Ellengerah Road	Potholes 90	700lts	7ton
	RR333 Carinda Road	Potholes 40	600lts	6ton
	SH11 Oxley Highway	Patching holes	200lts	2ton
	SR59 Tottenham Road	Potholes 68	450lts	4.5ton
	SR5 Buckiinguy Road	Potholes 96	1,200lts	12ton
	RR333 Carinda Road	232 Holes	2,200lts	22ton
	SR5 Buckiinguy Road	64 Holes	1,600lts	16ton

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY
Roadside Maintenance Team	SR66 Wambianna Road	Slashing 60 km
	SR64 Ellengerah Road	Slashing 58km
	SH11 Oxley Highway	6 Signs Replaced
	Chester Street	2 Signs Replaced
	Lawson Street	Signs 2 / Post 2 Replaced
	SR83 Rifle Range Road	12km Slashing completed
	SR91 Industrial Access Road	12km Slashing completed
	SR68 Bundemar Road	45km Slashing completed
	SR65 Old Warren Road	64km Slashing completed
	RR347 Collie Trangie Road	48km Slashing completed
	SR37 Collie Road	12km Slashing completed
	SR35 Bourbah Road	10km Slashing completed

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

UPCOMING WORKS (SEPTEMBER/OCTOBER 2026)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	SR62 Buddabadah Road	Maintenance Grading
	SR69 Mullengudgery Road	Maintenance Grade/ Flood Damage
	SR63 Heatherbrae Road	Maintenance Grading
Grader Crew 2 (Three-man crew)	SH11 Oxley Highway	Shoulder Grading
	RR202 Marthaguy Road TZSRP	Rehabilitation
	SH11 Oxley Highway	Heavy Patching
Grader Crew 3 (Three-man crew)	RR202 Marthaguy Road Flood Damage	Shoulder Grading
	SR23 Gradgery Lane	Gravel Resheet
	SR23 Gradgery Lane	Maintenance Grading
	SR21 Duffity Road	Maintenance Grading
Grader Crew 4 (Three-man crew)	RR7516 Billybingbone Road	Maintenance Grading
	SR98 Colane Road	Maintenance Grade/Gravel Resheet
	SR9 Booka Road	Maintenance Grading
	RR424 Mara Road	Maintenance Grading

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

2026/27 CAPITAL WORKS IN PROGRESS

Project	Budget	Expend/Comm	Resp	Comment
Urban Unsealed Roads Resheeting (Council)	\$56,988	Nil	RIM	Being scoped
Australian Government Black Spot Program – SR66 Wambianna Road Safety Improvements	\$1,252,253	\$60,796	RIM	REF Completed Topographic Survey Ongoing
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	\$199,500	DMES	Study Ongoing
Rural Unsealed Roads Resheeting – SR23 Gradgery Lane (Council)	\$197,377	\$151,417	RIM	Ongoing
Rural Unsealed Roads Resheeting – SR65 Old Warren Road (Council)	\$52,856	\$5,608	RIM	Ongoing
Rural Unsealed Roads Resheeting – SR98 Colane Road (Council)	\$101,797	Nil	RIM	Being scoped
RR202 Marthaguy Road (TZSRP \$4,777,592 and Council \$450,000)	\$5,227,592	\$5,095,250	RIM	Ongoing
SR27 Bullagreen Road – Shoulder Widening (RERRF)	\$906,258	Nil	RIM	Being scoped
Gillendoon Street – Heavy Patch (RERRF)	\$125,000	Nil	RIM	Being scoped
Cobb Street – Heavy Patch (RERRF)	\$100,000	Nil	RIM	Being scoped
SR54 Cathundral Bogan Road Resheet (Council)	\$143,500	Nil	RIM	Being scoped
SR36 Gibson Way Resheet (Council)	\$143,500	Nil	RIM	Being Planned
SR68 Bundemar Road Resheet (Council)	\$143,500	Nil	RIM	Being Planned
RR333 Carinda Road Rehabilitation (Block)	\$450,000	Nil	RIM	Being Planned

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend/Comm	Resp	Comment
RR202 Marthaguy Road Reseal (Block)	\$125,000	Nil	RIM	Being Planned
RR333 Carinda Road Reseal (Block)	\$125,000	Nil	RIM	Being Planned
SR5 Buckiinguy Road – Rehabilitation (R2R)	\$1,144,995	Nil	RIM	Being Planned
SR59 Tottenham Road – Reseal (R2R)	\$100,000	Nil	RIM	Being Planned

Project	Budget	Expend/Comm	Resp	Comment
Grant Applications				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Beleringar Bridge on SR64 Ellengerah Road	Grant – \$2,304,000 Council - \$576,000	Nil	RIM	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Weemabung Bridge on RR7515 Warren Road	Grant - \$1,516,800 Council \$379,200	Nil	RIM	Pending Grant Approval.
Disaster Ready Fund R4 – RR333 Carinda Road Causeways	Grant – \$1,488,680.00 Council \$297,736.00	Nil	RIM	Pending Grant Approval.
Disaster Ready Fund R4 – SR23 Gradgery Lane Causeways	Grant – \$2,999,000.00 Council \$599,800.00	Nil	RIM	Pending Grant Approval.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend/Comm	Resp	Comment
Grant Applications				
Collie Community Bus Shelter Project	Grant - \$28,500	Nil	RIM	Pending Grant Approval.

TRAFFIC CLASSIFIER REPORT

Road	Segment	Class	ADT	V%	Days
Dubbo Street	0	Light	516	82%	41
		Heavy	113	18%	41
SR27 Bullagreen Road	0	Light	5	20%	30
		Heavy	18	80%	30
SR64 Ellengerah Road	4	Light	82	58%	41
		Heavy	59	42%	41
SR91 Industrial Access Road	2	Light	297	69%	26
		Heavy	134	31%	26
SR58 Nevertire - Bogan Road	4	Light	48	29%	41
		Heavy	115	71%	41
SR58 Nevertire - Bogan Road	14	Light	18	33%	41
		Heavy	36	67%	41
SR53 Thornton Road	0	Light	13	58%	41
		Heavy	9	42%	41
SR59 Tottenham Road	14	Light	17	23%	41
		Heavy	56	77%	41
SR66 Wambianna Road	24	Light	122	42%	41
		Heavy	170	58%	41
RR7515 Warren Road	4	Light	146	65%	40
		Heavy	79	35%	40
RR7515 Warren Road	36	Light	30	19%	40
		Heavy	124	81%	40

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from **13th August 2026 to 11th September 2026**.

ACRONYMS

DMES Divisional Manager Engineering Services
TSM Town Services Manager
MHD Manager Health & Development Services
IPM Infrastructure Projects Manager
TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET

Project	Budget	Expend/ Comm	Resp	Comment
General - As of 11th September 2026				
Nevertire Storm Damage February 2025 Replacement of damaged toilet building at Noel Waters Oval, JC: 0106-0400-0010	\$164,566	\$107,022	TSM/ IPM	20/07/2026 Supply and construction of amenities building awarded to Stella Washrooms. ETA 25/09/2026.
Remote Airstrip Upgrade Program Round 11. Improvement to Exclusion Fencing. 50% Council Contribution.	\$98,733	Nil	TSM/ IPM	2/07/2026 Confirming final scope of work
Purchase & Installation of Shade Structures over three (3) Picnic Tables at the Warren Splash Park. JC: 3350-4320-0005	\$25,000	\$20,953	TSM/ IPM	17/08/2026 Structures Delivered. 1/08/2026 Damian Plunket to Install. PO 13032
Repair of Aerodrome Water Reservoir	\$15,000	Nil	TSM/ IPM	31/08/2026 The liner of the Aerodrome Reservoir has been damaged and needs to be repaired or replaced. Adrian Chapman – West Tanks will do the work.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend/ Comm	Resp	Comment
General - As of 11th September 2026				
Carter Oval Cricket Facilities GL: 3360-4015-0017	\$8,200	Nil	TSM/IPM	Scoping being finalised.
Carter Oval Redevelopment GL: 3360-4015-0010	\$17,000	Nil	TSM/IPM	Scoping being finalised.
Carter Oval Amenities Fit out GL: 3360-4050-0016	\$5,000	Nil	TSM/IPM/ WSCCM	Will be used as part of a Grant Contribution, if grant successful.

Project	Budget	Expend/ Comm	Resp	Comment
Water Services – As of 11th September 2026				
Water Extraction Meter Compliance GL: 4580-4320-0003 JC: 0190-0010-0000	\$1,346	\$42	TSM/IPM	2/07/2026 Additional information requested by DEECCW.
Water Valve Replacement Program 2026-2027. GL: 4580-4320-0055 JC: 0190-0030-0005	\$114,575	Nil	TSM/IPM	
Water Main Renewals 2026/2027 GL: 4580-4320-0010	\$164,770	Nil	TSM/IPM	2/07/2026 Replacement of main from VIC to Entrance of new STP as well as main within the Showground / Racecourse. 20/07/2026 Scoping other works

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend/Comm	Resp	Comment
Sewerage Services – As of 11th September 2026				
Decommission Old Warren Sewerage Treatment Plant GL: 5580-4320-0001	\$92,000	Nil	TSM/ IPM	Flow monitoring of the Inlet channel to be improved to allow for total flow inlet, including septage amounts. A monitored/alarmed flowmeter to be installed into the overflow structure to provide discharge volume if the plant is required to discharge to the water course. New Groundwater monitoring wells to be constructed at Gillendoon and Tiger Bay STP.
Decommission Gillendoon SPS. GL:5580-4320-1011	\$125,587	\$4,413	TSM/ IPM	New Groundwater monitoring wells to be constructed at Gillendoon and Tiger Bay STP.
Purchase of one Spare Pump Impeller and one Pump Housing for SPS's 1 & 8. GL: 5580-4320-4000	\$20,000	18,184	TSM/ IMP	20/07/2026 Items Ordered.
Sewer Mains Renewals and Water Ingress Prevention.	\$227,800	Nil	TSM/ IPM	Being Scoped
Refurbishment works at Gunningba SPS. New hatch opening and cover. Replace Concrete apron. New perimeter fence to include MCC (If Possible). GL: 5580-4320-4000 JC: 0201-0090-0000	\$10,380	Nil	TSM/ IPM	Being Scoped

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Services, Project, Operations & Maintenance Budget As of 11 th September 2026			
Project	Budget	Expend/Comm	Resp
Tiger Bay Sewerage Treatment Plant Operations			
High algae count and high pH are causing issues with the treatment process.	M&R	Nil	TSM/IPM
<u>Comments</u> *3/8/2026 Trial of two NANO Bubble systems, one dosing Oxygen NANO Bubbles into the Oxidation Lagoon and the second system dosing Ozone NANO Bubbles into the Maturation Lagoon being considered, subject to EPA requirements. Trial to run 3 – 6 months. Sampling will need to be carried out to address EPA requirements. Rental cost for equipment is approximately \$7,000 per month. All rental costs will be deducted from the price if we purchase the unit. 17/08/2026 Trial of two NANO Bubble systems, one dosing Oxygen NANO Bubbles into the Oxidation Lagoon and the second system dosing Ozone NANO Bubbles into the Maturation Lagoon approved. Installation of equipment expected mid to late November 2026. 31/08/2026 Nano Bubble has provided the Rental Deed for the trial period. Council has signed. Second dose of Coptrol Algaecide added to lagoons. Waiting on Algae Count from ALS.			

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Services, Project, Operations & Maintenance Budget As of 11 th September 2026,			
Project	Budget	Comm/Expend	Resp
Levee Rehabilitation Non-Civil Costs JC :			
Federal	\$2,000,000		TSM/IPM
3300-4400-0020		\$596,565	
3300-4400-0021		\$247,691	
3300-4400-0022		\$49,818	
3300-4400-0023		\$168,907	
Sub Total		\$1,062,981	
State			
3300-4410-0020		\$95,103	
3300-4410-0021		\$62,122	
3300-4410-0022		\$14,572	
3300-4410-0023		\$40,709	
Sub Total		\$212,506	
OLG			
3300-4420-0020		\$144,905	
3300-4420-0021		\$24,289	
3300-4420-0022		\$12,910	
3300-4420-0023		\$410,875	
Sub Total		\$592,979	
Total		\$1,868,466	
Comments			
2/07/2026 New O&M Manual being drafted.			
3/08/2026 Trial run of electric pump to be planned.			
17/08/2026 A single electric pump and the large generator were installed at Gate 26 last week.			

Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Currently effluent analysis is carried out monthly.	22/07/2025 Negotiations with EPA regarding the new license and possible effluent reuse. 9/03/2026 Discussions will recommence when treatment levels are under control, i.e. high PH levels and after ground water monitoring wells have been reinstated.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend/ Comm	Resp	Comment
IWCM & Wate Security Projects – As of 11th September 2026				
Integrated Water Cycle Management (IWCM) Strategy Project. SSWP288 10% Council Contribution GL: 4580-4320-0080 Water JC: 191-6-5 Water GL: 5580-4320-0003 Sewer.	\$600,000 (Maximum) Council's maximum contribution is \$60,000	\$267,951 Comm. \$95,685 Exp.	TSM/ IPM	*21/04/2026 Groundwater Investigation complete. Milestone 1 Payment - \$152,762 Received. Optional Item 1 - Payment - \$90,000 Received. 02/07/2026 PWA to present Draft Issues Paper to the Water & Sewer Committee, 15/07/26. 1/09/2026 PWA has the completed Issues Paper.
Warren Shire Water Security Project. SSWP427 10% Council Contribution GL: 4580-4320-0 JC:191-4-5	\$1,127,700 (Maximum) Council's maximum contribution is \$112,770	\$1,003,793 Comm. \$21,389 Exp.	TSM/ IPM	21/04/2026 Groundwater Investigation complete. Milestone 1 Payment - \$154,422 Received.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
Grant Applications				
Community War Memorials Fund. Warren Great War Memorial Cenotaph Accessibility Upgrade. Improved access, safety and functionality of the Cenotaph precinct for all users, including people with disability, older residents and those with limited mobility. Council Contribution \$10,000, if successful.	\$15,000	Nil	TSM/IPM	Pending Approval

Water and Sewerage Works Subject to Funding	
Location	Work Under Development
Collie Water Supply (Reliability, Quality and Chlorination)	Relocation of the two, large Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove old tanks.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators and signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	Next inspections due 2028	
Warren, Nevertire and Collie water chlorine, turbidity, temperature, and pH testing	Weekly at specific locations	Testing carried out daily at Warren and Nevertire.	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore Reservoirs	Next Diver inspection December 2026. 30/09/2024 Ellengerah inspected & hosed out September 2024 during valve replacement.
		River Water Reservoirs	Investigate using Remotely Operated Vehicle (ROV) to inspect in 2026.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

2026/2027 Routine Works Budget vs Expenditure as of 11 th September 2026			
Water			
Account	Budget	Expenditure, Inc. Commitments	
Water Fund Maintenance and Repair	\$697,019	\$118,193.00 (17%)	
GL's: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003			
Notes:			
1. Annual Rates & Charges. \$4,846 (Budget \$4,685).			
2. Purchase of Spare Pump & Motor for Collie Bore and Warren River Water Pumping Stations. \$30,999 + GST to be Journalled to 4580-4320-0001.			
3. Annual Service of 3 Chlorination Systems. \$21,543.			
Sewer			
Account	Budget	Expenditure, Inc. Commitments	
Sewer Fund Maintenance and Repair	\$309,769	\$103,333.00 (33%)	
GL's: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.			
Notes:			
1. Replacement Gas Detector. \$4,955.			
2. Spare Xylem Pump Components. \$18,184 + GST to be Journalled to 5580-4320-4000.			
3. 2, Sewer Shaft Rebuilds. \$20,275.			
4. Effluent Testing 12 month commitment. \$5,978.			
5. Annual Rates & Charges. \$7,406 (Budget \$7,332).			
Parks and Gardens			
Account	Budget	Expenditure, Inc. Commitments	
Parks, Gardens, Cemeteries, Racecourse, Levee & Town	\$1,713,158	\$384,024.00 (22%)	
GL's: 0701-0003, 0900-0002, 0950-0003, 1151-0003, 1601-0003, 1651-0003, 1701-0003, 2455-0003, 2505-0003, 2655-0003, 2660-0003 & 2670-0003			
Notes:			
1. Barnson Structural Review. \$9,356			
2. Annual Rates & Charges. \$82,030 (Budget \$74,122)			
Aerodrome			
Account	Budget	Expenditure, Inc. Commitments	
Aerodrome Operations:	\$196,288	\$34,654.00 (18%)	
GL: 2555-0003 JC: 2549-0-0			
Notes:			
1. Avgas Delivery \$22,338.			
2. Generator Controller, \$1,931.			
3. Annual Rates & Charges. \$7,063 (Budget \$6,288)			
Town Services			
Budget	Expenditure	Percentage of Year Elapsed	Percentage of Budget Committed
\$2,719,946	\$640,204.00	17%	22%

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Water and Sewer Works

• Hydrant flushing Warren/Nevertire • Valve replacement in Warren (on going) • Showground water leaks • Collie main break Wonbobbie/Bourbah • 9 Milson St meter repairs • 21 Milson St sewer shaft repair • 7 Chester Street leak investigation • Noel Waters oval water leak • Bore flat upgrade • 105 Dubbo St Garden bed water leak	• 53 Thornton Ave bore service leak • 96 Thornton Ave leaking hydrant • 23 Garden Ave Sewer choke • Lions Park irrigation leak • 190 Dubbo leak investigation • 10 Johns Ave repair boundary shaft • 61 Dubbo Street leak investigation • Toyota main leak (Hale St) • Depot wash bay pump replacement
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WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

As of 31 August 2026

Warren Sewerage Treatment Works Inflow Sewerage Year – 1st June 2026 to 31 May 2027				
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2026	655	485	14.56	14.56
July 2026	*1275	631	3.15	17.71
August 2026	753	466	13.97	42.35

*** Wet Weather**

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 24th September 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/26- 31/09/26	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/26 - 31/12/26	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/27- 31/03/27	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/27 - 30/06/27	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	46.62	46.62	0.00	46.62	0.00	46.62	0.00	46.62		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	46.62	46.62	0.00	46.62	0.00	46.62	0.00	46.62	6.66%	700
Warren River										
Oxley Park Lic. 80AL700017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Ellengerah Rd Lic. 80AL700017	13.40	13.40	0.00	13.40	0.00	13.40	0.00	13.40		
	13.40	13.40	0.00	13.40	0.00	13.40	0.00	13.40	1.79%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	188
Nevertire Bore Lic. 80AL703158	1.81	1.81	0.00	1.81	0.00	1.81	0.00	1.81	4.52%	40
Collie Bore Lic. 80CA724011	0.60	0.60	0.00	0.60	0.00	0.60	0.00	0.60	2.40%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

*Rainfall for July: 65.3mm

*YTD Rainfall: 389.5 mm

*Burrendong Dam Level: 36%

*As of 01/09/2026

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Parks and Gardens Works

• Skate/Splash Park mow/snip • Town approaches mowing • Stubbs Levee mow/snip • Woolnough Levee mow/snip • Ravenswood Park mow/snip • Event preparation Nevertire • Victoria Oval mow/snip/line marking • CBD area weeding/pruning/spraying • Lawn Cemetery mow/snip • Shire Chambers mow/snip • Bob Christensen Reserve mow/snip • Saunders Park mow/snip • Far West Academy mow/snip • Warren Medical Centre mow/snip • Warren median strip's mow/snip • Inspect irrigation systems (on going) • Cricket Pitch prep rolling/mowing and top-dressing approaches • Mowed Carter oval	• Boston St Levee mow/snip • Library mow/snip • Bore Flat mow/snip • CBD area tidies up weeding • Victoria Oval Cricket Pitch preparation (ongoing) • Assist with Carter Oval top dressing • Orchard St Park mow/snip • Ebert Park mow/snip • Oxley Park mow/snip • Rotary Park mow/snip • Lions Park mow/snip • Macquarie Park mow/snip • Tiger Bay pump station mow/snip • Macquarie Drive mow/snip • Line marking Carter Oval • Clean up after Cattleman's Cup
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The Play Equipment at Macquarie and Ravenswood Parks are inspected, and soft fall areas are cleaned **daily**.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew	
• Weed spraying around Warren • Assist P&G with weekly duties • Pickup limbs around town • Blow down Dubbo St of leaves • Footpath repairs in Milson St and around town	• Clean grates around Warren • Grave duties • Remove rubbish from depot • Spraying town • Removing trees from sides of Levee at Bob Christensen Reserve

Street Sweeper – Schedule
Monday • Empty bins at rest area on Wambianna Road • Empty bins on Gilgandra Road • Oxley Ave, Macquarie Dr • Dubbo St (CBD), Library, Chester St (schools) Tuesday • Dubbo St (CBD) • Ravenswood • Nevertire streets • Burton St, Hale St, Sturt St • Lawson St, Glen St, Wilson St Wednesday • Dubbo St (CBD), Zora St, Mable St • Stafford St, Chester St, Bundemar St • Thornton Ave Thursday • Dubbo St (CBD), Deacon Dr, Banks St, Azar Pl, Pittman Pde • Intersections for loose stones • Sweep other areas as needed • Sweep out front of IGA Friday • Dubbo St (CBD) – small sweeper • M/R on both sweepers (cleaning/repairs) • Staffed Ewenmar Waste Facility as needed Additional • Pickup water on wet days around Warren

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Non-Roads November/December 2021 Flood & Storm Damage Works

Description	Expenditure / Committed
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 8/03/2022)	\$173,456.91 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$73,012.03 has been approved for payment by SES/RA.GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9th August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March 2025. Mayor and General Manager met again with the Minister for Recovery on 13th November 2025. The Mayor and General Manager brought up the matter up with the Minister for Recovery and CEO Reconstruction Authority at the Country Mayors Association meeting in Ballina on 2nd July 2026 – Ongoing no further positive advice.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works

Description	Expenditure/Committed
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 28/2/2023).	\$757,745.33 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$169,827.86 has been approved for payment by SES/RA. GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9th August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March 2025. Mayor and General Manager met again with the Minister for Recovery on 13th November, 2025. The Mayor and General Manager brought up the matter up with the Minister for Recovery and CEO Reconstruction Authority at the Country Mayors Association meeting in Ballina on 2nd July 2026 – Ongoing no further positive advice.
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – PLANT

(P2-1)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from **13th August 2026 to 11th September 2026**.

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P2082	CAT CW 34 Roller	Air Con failure. Diagnosed leak in high side hose to evaporator. Remove/replace hose, recover and vacuum system down. Refill with R134A. Tested operation, all ok now.	Not In use	6hrs
P2300	Isuzu Small Tri Tipper	Rego check and repairs. Rear brake pads replaced. Front brake pads replaced and system bleed. Test operation, all seems ok now. Fuel leak on top of engine. Diagnose return elbow failed. Order new fitting and replace. Check function, all ok now.	2 days	6hrs
P3621	Toyota Hilux Twin Cab	230,000km service completed. All seems ok. Front brake pads ordered, to be replaced when they arrive.	4hrs	4hrs
P3614	Toyota Hilux Single Cab	100,000km service done. All manufacturer checks ok.	4hrs	4hrs

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P40	Isuzu Medium Tipper	Rear windscreen broken. Ordered new screen and fit to vehicle.	4hrs	4hrs
P91	Isuzu Workshop Truck	Rego check done and all ok	1hr	1hr
P2121	John Deere 6140 Tractor	LH side glass door shattered. Remove/replace door glass on site 50kms from Workshop. Checked function, all seems ok.	Not in use	3hrs
P2382	Freightliner Cascadia	100,000km service done. All manufacturer checks completed and ok. Clear service interval and associated codes All ok.	Not in use	8hrs
P3627	Toyota Hilux Twin Cab	30,000km service done. All manufacturers check ok.	4hrs	4hrs
P36	Isuzu Tipper Truck at the Waste Depot	Tailgate damage. Repaired hinge, bent due to tailgate contacting rubbish on dropoff. Manipulate hinge back to original position and check function. All seems ok for now. More care required when dropping off material as suggested to operators.	4hrs	4hrs
P1169	Vermeer Vacuum Excavator	400hr service done. All manufacturer checks complete and ok.	Not in use	6hrs

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P2142	Superior Slasher	Remove/replace blades and bolts. Checked operation, all seems ok.	1hr	1hr
P2143	John Berrends Flail Mower	Remove/replace output shaft seal. Fill with grease and oil, clean gearbox breather and checked function. All seems ok now.	Not in use	6hrs
P2142	Superior Slasher	Remove replace PTO shaft cover & replaced missing unit joint & grease nipple. Grease machine and checked function. All seems ok.	Not in use	4hrs
P1238	Toyota Kluger	110,000km service completed. All manufacturers check complete and ok.	4hrs	4hrs
P54	Dean Car Trailer	Trailer cleaned up and sent to Pickles Auctions for sale.	Not in use	5hrs
P240	Toyota Aurion	Cleaned up and taken to Pickles Dubbo for sale in next auction. Aurion has since been sold.	Not in use	6hrs
P2340	Isuzu Tender Truck	120,000km service done. All manufacturers' checks completed. All seems ok.	Not in use	7hrs
P2341	Isuzu Tender Truck	Remove and replace flat tyre inner LH side rear. New tyre fitted, all ok now.	1hr	1hr

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
Arctick Audit	Compile information to satisfy conditions of required desktop audit sent to us by Arctick Australia, (Australian refrigeration governing body)		7hrs	Arctick Audit
P2083	CAT CW 34 Roller	Diagnose potential alternator/air con problem as reported by operator. Failed clutch bearing in air con compressor was the diagnosis. Removed/replace alternator. Attempted to refill system with gas and found leak in low side pipe. Ordered new pipe. To be fitted when it arrives.	6hrs	2hrs
P2040	CAT CW 34 Backhoe	Diagnosed fuel cap won't seal as reported by operator. Looks like fuel cap has been attempted to be forced off at some stage damaging the plastic thread to the cap so won't seal against. Ordered replacement filler cap receiver. To be fit when it arrives.	Not in use	1hr
P8	CAT CW 34 backhoe	Same issue as P2040 forcing of the fuel cap has damaged the locking grooves on the plastic tank. Older style tank no insert available. New tank must be purchased and fit to fix issue.	Not in use	1hr

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P2382	Sterling LT9500 Prime Mover	Driver's side door glass has shattered. Looking for replacement glass to re-fit back to machine.	Operator reported	Item not checked yet.
P2120	John Deere 6140	Flat front tyre. Tyre worn. New tyre fitted to rim by Tyreright Warren.	1hr	3hrs
P3630	New Twin Cab Hilux to replace P3605	Asset paperwork and rego done. Number plates dropped off to Macquarie Toyota, Warren and waiting for delivery.	Not in use	2hrs
P3627	Toyota Hilux Twin Cab	Maintenance check and clean. All ok	2hrs	2hrs
P8	CAT CW 34 Backhoe	Front bucket damage to RH side corner of 4 in 1 grab. Tried to re-straighten bucket. Closes better but not ok. Waiting for swap over and bucket will be sent to engineers for proper repairs.	Not in use	6hrs
P36	Isuzu Medium Tipper Truck	Flat LH side inner tyre on no2 axle, remove replace tyre and torque rim to spec, check function. All ok now.	1hr	1hr
P59	Isuzu Medium Tipper	LH side mirror has fallen out. Remove mirror, attempted repair. Plastic broken. Replaced mirror with a new mirror. Checked function and all ok.	Not in use	1hr
P50	Isuzu Large Tipper Manual Tar Truck	Assist Fuller Bros remove and replace front windscreen. Old windscreen was damaged and didn't pass rego check.	Not in use	6hrs
P2020	CAT 950m Loader	Old plastic mudguards broken and damaged from tree branches. New mudguard brackets made and manufactured mud flats, secured to brackets. Tested function and all ok now.	Not in use	10hrs

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th September 2026

ITEM 3 WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P2342	Iveco Daily Tender Truck	63,000km service check. Broken belly plate noise as reported by operator. Belly plate re-welded. Found bolts missing from top shock strut bracket x3 bolts missing. Replaced bolts and torque to spec. Multiple light codes found and repaired. Number plate light malfunction, bulbar blinker and fog lights replaced and repaired, ABS fault, transmission fault, cruise control, lane assist fault, park brake actuator broken not available in Australia. Awaiting from Italy. Request for new spare rim from dealer not available. Vehicle booked into Halls Transport Dubbo 14-9-26	Not in use	8hrs
P2383	Mack Superliner	Check over of running components, rear wheels speed sensor fault. Brake pads nearing replacement interval. Parts to be ordered and repairs to be made when they turn up.	Not in use	4hrs

ACRONYMS: WC Workshop Coordinator, TBD To be determined, DTC Diagnostic trouble code, DPD Diesel particulate diffuse, LH Left Hand, RH Right Hand, HVIS Heavy Vehicle Inspection Scheme.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th September 2026

ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council receives Development Applications for various projects from residents in the Warren Shire area seeking approval.

REPORT

The following Development Applications were approved for June 2026.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-26.13	34 Lawson Street Warren Lot 11 DP777434	Erection of a New Dwelling	13 August 2026	21 August 2026

LEGAL IMPLICATIONS

Council is required under the Environmental Protection Authority (EPA) Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a Section 101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month. For August 2026 there was one Development Applications Approved.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

5.2.1 Quality customer service focus by Council staff.

1.4.4 Help ensure safe and sustainable development.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th September 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Town Planning	Budget	Expend/ Comm	Resp	Comment
LEP Review JC: 1300- 1-1	45,000	49,378	MHD/GM	Documentation with Parliamentary Counsel.
2024 Projects	Budget	Expend/ Comm	Resp	Comment
Council Building Renovations Fit Out (New Kitchen, Accessible Toilet) GL 3210-4100-0005 JC 3200-4100-0005	90,000	90,000	MHD/IPM	Contractor arranged. Contractor to give a firm date of starting works – it is envisioned that installation is to happen on weekends.
Warren Family Health Centre Internal Painting JC 3326-4320-0005	20,000	22,920	MHD/IPM	3 quotations sourced. Order issued, works to commence subject to agreement with Centre Management. Tentative work is scheduled for Christmas/New Year 2026/27 shutdown period. RFDS to do the lunchroom plastering at the same time.
Administration Centre Air- conditioning and External Blinds JC 3326-4320-0010	9,018	Nil	MHD/IPM	*Blind installation complete. Airconditioning scope being investigated. An air- conditioning technician visited. A solution is expected to address the issue.
*Warren War Memorial Swimming Pool Improvement Works JC 0100-0055-0000	48,000	46,974	MHD/IPM	500m ² area being repaired and painted by Council staff. Sanding and painting works complete.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th September 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

2024 Projects	Budget	Expend/ Comm	Resp	Comment
Development and Implementation of Ewenmar Waste Depot Operations Plan JC:800-1-2210	12,000	Nil	MHD/ GM	Consultant engaged and given initial briefing. Further work on Operations Plan continuing.
2025 Projects	Budget	Expend/ Comm	Resp	Comment
Youth Support Services – Community and Family Support (CAFS) Program January – June 2026 JC: 1050-2-100	43,738	Nil	MHD/ GM	Youth Support Officer (Part-Time) at the Warren Youth Centre and Community Hub commenced on Wednesday 9th September 2026. (Subject to approval of carryover by the NSW Department of Communities and Justice).
Buildings Renewal Program GL: 3330-4100-0002	47,700	Nil	MHD/ GM	Being scoped.
Animal Shelter Replacement GL: 3260-4120-0010	18,400	Nil	MHD/ IPM	Final work being scoped.
*Ewenmar Waste Depot Main Excavator Motor Replacement GL:3310-4120-0010	14,192	14,192	MHD/GM/ WC	Works complete.
*Ewenmar Waste Depot Excavator Slew Motor Replacement GL:3310-4120-0012	4,172	4,172	MHD/GM/ WC	Works complete.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2025 Projects	Budget	Expend/ Comm	Resp	Comment
*Ewenmar Waste Depot – Solar and Battery Installation GL: 3310-4120-0011	21,700	21,700	MHD/GM	Works complete.
*Swimming Pool Refurbishment – Painting GL: 3360-4005-0015	2,000	2,000	MHD/GM	Works complete.
New Chairs/Tables for Sporting Complex GL: 3360-4005-0021	2,000	Nil	MHD/GM/WSCCM	To be arranged.
2026 Projects	Budget	Expend/ Comm	Resp	Comment
Deacon Drive Houses Rectification Works	660,000	Nil	MHD/GM/IPM	Scope of work development being undertaken, in the planning stage.
Council Dwellings Refurbishment program	25,000	Nil	MHD/GM	Scope of work being undertaken.
Fortnightly Kerbside Recycling Collection Program – Warren, Nevertire and Collie JC 750-5-15	150,000	10,229	MHD/GM	Media campaigns have commenced; bins started to be delivered Friday 11th September 2026.
Purchase, Supply and Delivery of 240 Litre Recycling Bins to Warren, Nevertire and Collie	70,000	66,962	MHD/GM	Purchase order has been issued to JR Richards and Sons. Bins have arrived at the Works Depot and are delivered.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th September 2026

ITEM 2

WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2026 Projects	Budget	Expend/ Comm	Resp	Comment
NSW Office of Sport – Rugby World Cup Legacy Program. Total Co-contribution \$20,000 (\$15,000 Council and \$5,000 Warren Rugby Club) JC: 102-70-0	51,018	50,089	WSCCM	Undertaking gas hot water upgrade. Work expected to be completed by end of September 2026.
Youth Support Services – Community and Family Support (CAFS) Program July 2026 – June 2027 JC: 1050-2-100	87,476 (4.75% CPI increase to be confirmed)	Nil	MHD/GM	Youth Support Officer (Part-Time) at the Warren Youth Centre and Community Hub commenced on Wednesday 9th September 2026.
GRANT APPLICATIONS				
2026 Community Building Partnership (CBP) EO1 (\$11,000.00) Co-contribution from Council)	22,000	Nil	WSCCM	Supply and install a permanent outdoor PA system at Carter Oval Youth Sports Precinct, including weather-rated speakers, wireless microphone mounts to support clear announcements at sporting events. Application submitted 27th April 2026. Awaiting outcome.
NSW Office of Sport – Rugby World Cup Legacy Program (\$43,429 co -contribution from Council and Warren Rugby Club)	173,715	Nil	WSCCM	Supply and install ducted climate control in the Warren Sporting and Cultural Centre and removal of Victoria Oval turf cricket wicket. Application submitted 13th August 2026. Awaiting outcome.

STAFF POSITION ACRONYMS

EXECUTIVE OFFICE	GM	General Manager
	IPM	Infrastructure Projects Manager
	PAO	Project Administration Officer
	MIO	Maintenance & Improvement Officer
	WHS/RC	Work Health & Safety/Risk Co-Ordinator
	EDVM	Economic Development and Visitation Manager
	EA	Executive Assistant to the Mayor and GM
FINANCE & ADMINISTRATION	DMFA	Divisional Manager Finance & Administration
	TREAS	Treasurer
	ACC	Accountant
	LIB	Librarian
ENGINEERING	DMES	Divisional Manager Engineering Services
	AOES	Administration Officer Engineering Services
	WksC	Works Clerk
	AM	Assets Manager
	WC	Workshop Co-Ordinator
	RIM	Roads Infrastructure Manager
	RO	Roads Overseer
	ATOR	Assets Technical Officer Roads
	TSM	Town Services Manager
	Store	Storekeeper
	TSO	Town Services Overseer
	ATOS	Assets Technical Officer Services
HEALTH & DEVELOPMENT	MHD	Manager Health and Development Services
	AOHD	Administration Officer Health & Development
	WSCCM	Warren Sporting & Cultural Centre Manager (CM)