

ORDINARY MEETING

MINUTES

THURSDAY 22ND OCTOBER 2026

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd October 2026 commencing at 8:35am

Present:

COUNCILLORS

G Whiteley	Mayor (Chair)
SJ Derrett	Deputy Mayor
AE Wass	
NRG Kinsey	
ME Kelly	
DDW Cleasby	
DJ McCloskey	
RJ Jackson	
P Serdity	
PJ Heuston	
RL McKay	
AJ Brewer	

STAFF MEMBERS

G Woodman	General Manager (GM)
B Pascoe	Divisional Manager Finance & Administration (DMFA)
S Otieno	Divisional Manager Engineering Services (DMES)
J Burtenshaw	Executive Assistant (EA) (Minute Taker)
J Shepherd	Trainee Administration Officer (TAO) (Observer)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil.

CONFIRMATION OF MINUTES

MOVED McKay/Kinsey that the Minutes of the Ordinary Meeting of Council held on Thursday, 24th September 2026 be adopted as a true and correct record of that meeting.

Carried
242.10.26

DISCLOSURES OF INTERESTS

Nil.

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MAYORAL MINUTE(S)

Item 1 **General Matters Concerning Warren Shire** (C14-4)

MOVED Whiteley/Heuston that the information be received and noted

Carried
243.10.26

REPORTS OF COMMITTEES

Manex Committee (C14-3.4)

MOVED Serdity/Cleasby that the Minutes of the Meeting of the Manex Committee held on Tuesday, 13th October 2026 be received and noted and the following recommendation be adopted:

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements (DMFA)

DMFA – A
Chk Lst

That:

1. Approval be given for the funding of the following projects/reserves in 2026/2027:
 - Provision of \$49,120 from the Infrastructure Reserve Fund to be added to the successful Commonwealth Government Accessible Changing Places Grant Fund Project for a Changing Place Facility at Bob Christensen Reserve providing a budget total of \$249,120 for the project.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement.

Carried
244.10.26

DELEGATES REPORTS

Item 1 **Murray Darling Association 2026 National Conference Summary Report** (C12-3.3)

MOVED Whiteley/Derrett that the Murray Darling Association 2026 National Conference Summary Report held from 24th August 2026 - 27th August 2026 be received and noted.

Carried
245.10.26

Item 2 **Country Mayors Association of New South Wales Meeting** (C14-5.5)

MOVED Derrett/Cleasby that the Minutes of the General Meeting of the Country Mayors Association held in Sydney held on 28th August 2026 be received and noted.

Carried
246.10.26

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DELEGATES REPORTS

CONTINUED

Item 3 Warren Interagency Support Services Group Meeting (C15-1)

MOVED Derrett/Serdity that the Ordinary Minutes of the Warren Interagency Support Services Group Meeting held on Monday, 12th October 2026 be received and noted.

Carried
247.10.26

POLICY

Nil.

At this point in the meeting, the time being 9:10 am, Councillor Heuston left the meeting room.

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA – N **MOVED** Serdity/McCloskey that the information be received and noted and that the items marked with an asterisk (*) be deleted.

At this point in the meeting the time being 9:13 am, Councillor Heuston returned to the meeting room.

Carried
248.10.26

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Heuston/McCloskey that the information be received and noted.

Carried
249.10.26

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED McCloskey/Cleasby that the information be received and noted.

Carried
250.10.26

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 4 Disclosures of Interest – Councillors and Designated Persons (A7-9)

MOVED McCloskey/Derrett that the tabled Disclosures of Interest Return for Councillors and Designated Persons from the Town Services Manager Ali Reza Ranjbartoreh including the additional tabled Return from Treasurer Janet Markgraaff be received and noted.

Carried
251.10.26

Item 5 Alcohol Prohibited Area Carter Oval Youth Sports Precinct for Warren Shire Community Christmas Pary 2026 (D3-1.9, L7-1.2, P1-7.3)

GM – A
Chk Lst

MOVED McCloskey/Kelly that Council approve the relaxation of the Alcohol Prohibited Area in the Carter Oval Youth Sports Precinct, 3 Stafford Street, Warren between 6.00 pm to 10.00 pm Friday, 4th December 2026 for the cordoned area allocated to the Licenced Person who will be the alcohol licensee for the function in front of the Kiosk and Amenities Building at the Carter Oval Youth Sports Precinct, with bring your own (BYO) alcohol not being permitted in the rest of the Carter Oval Youth Sports Precinct.

Carried
252.10.26

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – September 2026 (B1-10.16)

MOVED Wass/Kinsey that the Statement of Bank and Investments Balance as at the 30th September 2026 be received and noted.

Carried
253.10.26

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED McCloskey/Kinsey that the Statement of Rates and Annual Charges information as at 14th October 2026 be received and noted.

Carried
254.10.26

Item 3 Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)

MOVED Serdity/Kinsey that the information be received and noted.

Carried
255.10.26

Item 4 Warren Shire Librarian Operations Report (L2-2)

MOVED Serdity/Derrett that the information be received and noted.

Carried
256.10.26

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 5 Revised Internally Restricted Funds (Including Carry Overs) as at 30th June 2026 (A1-5.44, E4-46)

DMFA – A
Chk Lst

MOVED McCloskey/McKay that Council resolve to approve the revised list of Internally Restricted Funds as at 30th June 2026, which have been compiled as part of the 2025/26 Annual Financial Statements process, currently being finalised as part of Annual Audit requirements.

Carried
257.10.26

Item 6 Proposed Library Refurbishment and Extension Report (L2-3, L2-9, S1-1.13, S1-1.13/1)

DMFA – A
Chk Lst

MOVED Serdity/Heuston that:

1. The information be received and noted; and
2. The Council approve, in principle, the proposed Library refurbishment and extension project subject to successful capital grant funding being secured to fund the project fully in stages as proposed.

Carried
258.10.26

Item 7 September 2026 Quarterly Budget Review (A1-4.45)

DMFA – N

MOVED Cleasby/Kinsey that the amendments to the itemised budget adjustments as listed in the September 2026 Quarterly Budget Review Statement be approved.

Carried
259.10.26

Councillor Long Service Presentation (C14-5.2)

Mayor Greg Whiteley thanked Clr Sarah Derrett for her support as Deputy Mayor and as a Councillor over the past 10 years. The Mayor also thanked Clr Andrew Brewer for his continuous works and contribution as a Councillor.

The Mayor presented Clr Derrett and Clr Brewer with their 10 Year Long Service Awards.

MORNING TEA

At this point in the meeting, the time being 10:10 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10:36 am.

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DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports – Roads (C14-7.2)

MOVED Brewer/McCloskey that the information be received and noted.

**Carried
260.10.26**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Kelly/Kinsey that the information be received and noted.

**Carried
261.10.26**

Item 3 Works Progress Reports – Plant (P2-1)

MOVED Kelly/Wass that the information be received and noted.

**Carried
262.10.26**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED Jackson/McKay that the information be received and noted.

**Carried
263.10.26**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Wass/McKay that the information be received and noted.

**Carried
264.10.26**

NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

CONFIDENTIAL MATTERS

Nil.

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There being no further business the meeting closed at 10:51 am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 3RD DECEMBER 2026 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE No. .12.26

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GENERAL MANAGER

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MAYOR