

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 22ND OCTOBER 2026

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

22nd October 2026 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 24th September 2026.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Item 1 General Matters Concerning Warren Shire (TO BE TABLED) (C14-4)

7. REPORTS OF COMMITTEES

Item 1 Meeting of Manex held on Tuesday, 13th October 2026 (C14-3.4)

8. REPORTS OF DELEGATES

Item 1 Murray Darling Association 2026 National Conference Summary Report
..... (C12-3.3)

Item 2 General Meeting of the Country Mayors Association
held on Friday, 28th August 2026 (C14-5.5)

Item 3 Ordinary Meeting of the Warren Support Services Interagency
held on Monday, 12th October 2026 (C3-9)

9. REPORTS TO COUNCIL

POLICY

Nil.

REPORTS OF THE GENERAL MANAGER

Item 1	Outstanding Reports Checklist (C14-7.4)	Page 1
Item 2	Committee/Delegates Meetings (C14-2)	Page 22
Item 3	Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1) .	Page 23
Item 4	Disclosures of Interest – Councillors and Designated Persons (A7-9)	Page 27
Item 5	Alcohol Prohibited Area Carter Oval Youth Sports Precinct for Warren Shire Community Christmas Party 2026 (D3-1.9, L7-1.2, P1-7.3)	Page 29

REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

Item 1	Réconciliation Certificate – September 2026 (B1-10.16)	Page 1
Item 2	Statement of Rates and Annual Charges (R1-4)	Page 4
Item 3	Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)	Page 7
Item 4	Warren Shire Librarian Operations Report (L2-2)	Page 8
Item 5	Revised Internally Restricted Funds (Including Carry Overs) as at 30th June 2026	Page 22
Item 6	Proposed Library Refurbishment and Extension Report (L2-3, L2-9, S1-1.13, S1-1.13/1	Page 28
Item 7	September 2026 Quarterly Budget Review (A1-4.45)	
	Supplementary (To be tabled)	Page 46

REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 1	Works Progress Reports – Roads (C14-7.2)	Page 1
Item 2	Works Progress Reports – Town Services (C14-7.2)	Page 12
Item 3	Works Progress Reports – Plant (P2-3)	Page 30

REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1	Development Application Approvals (B4-9)	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3)	Page 2

10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

11. MATTERS OF URGENCY

Nil.

12. CONFIDENTIAL MATTERS

Nil.

13. CONCLUSION OF MEETING

14. PRESENTATIONS

The Councillor Long Service Awards will be presented prior to morning tea.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 13th October 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Manex Committee held on Tuesday, 13th October 2026 be received and noted and the following recommendation be adopted:

4.2.4 Proposed Budget Variations/Adjustments Sought For Quarterly Budget Review Statements (DMFA)

RECOMMENDATION TO COUNCIL that:

1. Approval be given for the funding of the following projects/reserves in 2026/2027:
 - Provision of \$49,120 from the Infrastructure Reserve Fund to be added to the successful Commonwealth Government Accessible Changing Places Grant Fund Project for a Changing Place Facility at Bob Christensen Reserve providing a budget total of \$249,120 for the project.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 13th October 2026 commencing at 2.33 pm

PRESENT:

Gary Woodman	General Manager
Jerome Shepherd	Trainee Admin Officer (Minutes)
Susie Balogh	Economic Development and Visitation Manager
Sylvester Otieno	Divisional Manager Engineering Services
Fredrick Boamah	Roads Infrastructure Manager
Ali Reza Ranjbartoreh	Town Services Manager
Nabin Shrestha	Assets Manager (via Teams)
Bradley Pascoe	Divisional Manager Finance & Administration
Nori Luff	Acting Treasurer
Erica Kearnes	Librarian (Chair)
Scott Hosking	Work Health Safety and Risk Officer (Observer)

The Chair formally welcome the newly appointed Town Services Manager, Ali Reza Ranjbartoreh, to the meeting.

1 APOLOGIES

Apologies were received from Joe Joseph and Jody Burtenshaw, who were absent due to external commitments, and it was **MOVED** Woodman/Ranjbar that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Woodman/Balogh that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 Marketing and Communications Update (GM)

MOVED Woodman/Balogh that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.2 Preparation of the November 2026 Council Newsletter (GM)

NOVEMBER 2026 NEWSLETTER

Item	Responsible Officer
HEADER OR FOOTER ITEMS	
Registration of Local Contractors on Unimarket	DMFA, CC
Subscription to Newsletter (Only for 2 Page PDF)	GM
Livestreaming of Council Meetings	DMFA
VIC Volunteer Advertising	EDVM
PRIORITY MATTERS	
From the Mayors Desk	(EA/ GM /Mayor/Deputy Mayor)
Long Service Awards Councillors – 22 October 2026	GM/ EA
Macquarie – Wambuul Water Security Project – Warren Shire Council Action for increased Water Security	GM /Mayor
Vacant Positions	Finance Officer – Payroll/HR Officer
Road Maintenance Construction Program for October/November 2026	RIM /DMES
Warren Shire Alert Roll Out Program	TSM/Works Clerk/AOES/ ATOR
Garbage Service Days in Warren, Nevertire and Collie	GM/ PAO
Cat Ownership Information and Responsible Pet Ownership	Ranger /GM
Kerbside Recycling Service Update	GM/MHD/ PAO
Customer Service Action Request Bluey System	ATOR /DMES
Closing Ceremony of the Warren Town Levee Revetment and Rehabilitation Project	GM/IPM/ PAO
Dusty's Last Lap Community Celebration	GM/ EDVM /EA
Warren Shire Community Christmas Party 2026	GM/ PAO
New Youth Support Officer	GM/ PAO
LOWER PRIORITY MATTERS	
On the Roads	DMES/ RIM
Commencement of 2026-2027 Plant Replacement Program	DMES /WC
Share your Community Event within the Shire	GM/ PAO
2027 Australia Day Nominations	GM/ DMFA /EA
Warren Cemetery Family Plot Availability	GM/ PAO
Heartline Reconnected Activities	EDVM
New Town Services Manager	DMES/ AO-ES
NSW Trustee and Guardian Estate Planning Information Sessions	LIB

MOVED Woodman/Balogh that the information be received and noted.

Carried

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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.3 Suggestions in the Council Suggestion Boxes (GM)

Nil.

4.1.4 ARIC MATTER – Identification of Higher Risk Legislation for checking for appropriate Compliance Discussion (GM)

Higher risk legislation for checking of appropriate compliance:

- Anti-Discrimination Act 1977 (HRO/GM)
- Child Protection (Working with Children) Act 2012 (HRO/MHD)
- Companion Animals Act 1988 (Ranger/MHD)
- Crown Lands Management Act 2016 (TSM/MHD)
- Disability Discrimination Act 1992 (Cth) (HRO/GM)
- Fisheries Management Act 1994 (DMES/RIM/TSM/IPM)
- Impounding Act 1993 (Ranger/DMES/MHD)
- Local Government Act 1993 (GM)
- Pesticides Act 1999 (TSM)
- Privacy and Personal Information Protection Act 1998 (DMFA)
- Protection of the Environment Operations Act 1997 (DMES/MHD)
- Racial Discrimination Act 1975 (Cth) (HRO/GM)
- Roads Act 1993 (RIM/DMES)
- Sex Discrimination Act 1984 (Cth) (HRO/GM)
- Water Act 1912 (TSM/DMES)
- Work Health and Safety Act 2011 (GM/WHSRC)

MOVED Woodman/Balogh that the information be received and noted.

Carried

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

4.2.1 Warren Shire Council Contract Register (DMFA)

MOVED Otieno/Boamah that the information be received and noted and the item marked with an asterisk (*) be deleted.

Carried

4.2.2 Warren Shire Council Grants Register (DMFA)

MOVED Woodman/Boamah that the information be received and noted.

Carried

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4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

CONTINUED

4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)

Estimated major expenditure for October/November 2026:	Estimated income / payments for October/November 2026:
- Discover Warren and Destination Macquarie Marshes Website Development and hosting charges \$46,000 (EDVM). - Warren Shire Council Image Library Creation \$26,000 (EDVM). - Heartline Reconnected \$30,000 (EDVM). - Marthaguy Road TZSRP - \$400,000 for seal and line marking. - Marthaguy Road Reseal - \$120,000 for seal and line marking. - Plant Purchase – Backhoes - \$493,487.65 - Plant Purchase – Crew Truck - \$147,980.80.	- Milestone 2 SSWP288 IWCM (\$61,104.60) Claim Submitted 1/09/2026 via Smarty Grants (TSM). - Levee milestone (7-12) payments (\$3,571,953). Claim finalised and submitted by 9 Oct 2026 (IPM). - Marthaguy Road TZSRP - Milestone 3 - \$1,433,278.

MOVED Boamah/Otieno that the information be received and noted.

Carried

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements (DMFA)

TO BE INCLUDED	TO BE REMOVED
Provision of \$49,120 from the Infrastructure Reserve Fund to be added to the successful Commonwealth Government Accessible Changing Places Grant Fund Project for a Changing Place Facility at Bob Christensen Reserve providing a budget total of \$249,120 for the project.	

RECOMMENDATION TO COUNCIL that:

MOVED Woodman/Pascoe that:

- Approval be given for the funding of the following projects/reserves in 2026/2027:
 - Provision of \$49,120 from the Infrastructure Reserve Fund to be added to the successful Commonwealth Government Accessible Changing Places Grant Fund Project for a Changing Place Facility at Bob Christensen Reserve providing a budget total of \$249,120 for the project.
- Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement.

Carried

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4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Event Name	Event Description	Work Completion Deadline	Approved Scope	Payment Claim	Funds Received	Comments	Status
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards - Roads	30.06.2027	\$8,655,818.00	\$7,790,237.26	\$7,790,237.26	NSW RA has taken over administration of DRFA and now uses <i>Smartygrants</i> for reporting. NSW RA have now paid up to 90% of the approved amount - \$7,790,237.26 Balance \$865,582 to be paid after completion of works. A variation has been submitted for full claim of SR23 Gradgery Lane causeways \$1,027,000.	Works ongoing

MOVED Otieno/Boamah that the information be received and noted.

Carried

4.3.2 Road Maintenance Council Contract (RMCC)- State Highway 11 (DMES/FRSPM/RIM)

Project	Estimate / Budget	Comments
RMAP Activities – 2026-27	\$330,388	Ongoing

MOVED Boamah/Otieno that the information be received and noted.

Carried

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4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.3 2026-2027 Calendar of Events at Showground/Racecourse (TSM)

MOVED Woodman/Ranjbar that the information be received and noted.

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

4.4.1 Kerbside recycling Program Commencing 2026/2027 Status Discussion (GM)

MOVED Woodman/Balogh that the information be received and noted.

Carried

4.5 WORK HEALTH & SAFETY RISK MATTERS

4.5.1 Workplace Inspection Calendar (WHS-RC)

MOVED Woodman/Ranjbar that the information be received and noted.

Carried

4.5.2 Waste Depot Hazard Inspection Checklist (WHS-RC)

MOVED Woodman/Ranjbar that:

The Waste Depot Hazard Inspection Checklist to be provided to the General Manager for appropriate analysis and implementation of any required improvement actions (WHS-RC/GM).

Carried

4.5.3 Work Health & Safety System Progress and Action Plan Discussion (WHS-RC/DMES)

MOVED Otieno/Boamah that the information be received and noted.

Carried

4.5.4 Mine Safety Management Plan Progress and Action Plan Discussion (WHS-RC/DMES)

MOVED Otieno/Woodman that the information be received and noted.

Carried

4.5.5 Review and Implementation of a Crystalline Silica Management Plan Action Plan Discussion (WHS-RC)

MOVED Otieno/Woodman that the information be received and noted.

Carried

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4.5 WORK HEALTH & SAFETY RISK MATTERS

CONTINUED

4.5.6 Hearing Management Plan Action Plan Discussion (WHS-RC)

MOVED Otieno/Ranjbar that the information be received and noted.

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Permanent/ Contract	Responsible Officer	Status
Accountant	Permanent	DMFA	Advertising with an open closing date.
Records Administrator / Relief Service NSW	Permanent	DMFA	Advertising with an open closing date.
*Treasurer	Permanent	DMFA	New employee will commence mid-October.
Heavy Diesel Mechanic	Permanent	DMES	Advertising with an open closing date.
Heavy Plant Operator (Grader)	Permanent	DMES	Advertising with an open closing date. Internal transfer for one position.
Pavement Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Roadside Maintenance Team Member	Permanent	DMES	Candidate withdrew. Advertising with an open closing date.
Utilities Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Member (1)	Permanent	DMES	Advertising with an open closing date.
Tourism Information Officer	Permanent	EDVM	Advertising with an open closing date.
Administration Officer Health & Development	Permanent	GM	Advertising with an open closing date. Interview being organised.
Manager Health & Development Services	Permanent	GM	Advertising with an open closing date. Arrangements also in train for consideration of Temporary Contract Staffing.
Work Health & Safety Risk Co-ordinator	Permanent	GM	Advertising with an open closing date.
*Town Services Manager	Permanent	DMES	New Manager commenced 1st October 2026.
Non-Trade Gardener	Permanent	DMES	Advertising with an open closing date.
Assets Manager	Permanent	DMES	Advertising with an open closing date.

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Items marked with an () asterisk and have been highlighted grey indicate that they have been finalised and are to be removed from the listing.*

MOVED Woodman/Balogh that the information be received and noted and items marked with an asterisk be deleted.

Carried

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

OFFICE OF LOCAL GOVERNMENT CIRCULARS

Date	Circular No.	Description	Comment/Action
9.10.2026	26-21	Local Government (General) Regulation Review	

MINISTERIAL CIRCULARS

Date	Circular No.	Description	Comment/Action
Nil.			

MOVED Woodman/Balogh that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Councils are required to submit several reports and returns/surveys annually, as required by the [Local Government Act 1993](#) and by OLG policy. The Integrated Planning and Reporting Framework details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance. The OLG Calendar of Compliance & Reporting Requirements 2026-27 is available to view [here](#). A hard copy of the full document has been provided to Manex Members via an email sent on Thursday, 9th July 2026.

Month	Due Date	Category	Task	Legislation	Manex Comments
Oct-2026	30-Oct-2026	Governance	Annual Report of obligations under GIPA due to the Minister and the Information Commissioner Information and privacy Commission GIPA Tool	Government Information (Public Access) Act 2009 - section 125	Noted and the Annual Report obligations to the Information Commissioner to be arranged (DMFA).
Oct-2026	03-Oct-2026	Finance	Application for Payment of Pensioner subsidy due		Application to be arranged by 3 October 2026 (DMFA).
Oct-2026	16-Oct-2026	Finance	Request for extension to lodge financial statements due in writing to OLG Please email to - olg@olg.nsw.gov.au	<i>Local Government Act 1993 section 416(2) -</i> https://legislation.nsw.gov.au/view/html/inforce/current/act-1993-030#sec.416 Local Government Code of Accounting Practice and Financial Reporting - https://www.olg.nsw.gov.au/sites/default/files/2026-02/local-government-code-of-accounting-practice-and-financial-reporting-section-1-general-purpose-financial-statements.pdf	Application to be arranged by 3 October 2026 (DMFA).
Oct-2026	31-Oct-2026	Finance	Council annual Permissible Income workpapers to be lodged Please lodge to - permissibleincome@olg.nsw.gov.au	OLG permissible income workpaper process	Noted, it is expected that an extension will not be required.

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Month	Due Date	Category	Task	Legislation	Manex Comments
Oct-2026	31-Oct-2026	Finance	Financial Statements to be audited and lodged to OLG with Financial Data Return (FDR) within four months of end of financial year Please lodge financial statements to - finance@olg.nsw.gov.au	<i>Local Government Act 1993 - section 416(1) - https://legislation.nsw.gov.au/view/html/inforce/current/act-1993-030#sec.416</i> <i>Local Government Act 1993 - section 417(5) - https://legislation.nsw.gov.au/view/html/inforce/current/act-1993-030#sec.417</i>	Noted, expected to be lodged by the 31 October 2026 (DMFA).
			Please lodge FDRs to - fdr@olg.nsw.gov.au	Local Government Code of Accounting Practice and Financial Reporting - https://www.olg.nsw.gov.au/sites/default/files/2026-02/local-government-code-of-accounting-practice-and-financial-reporting-section-1-general-purpose-financial-statements.pdf	Noted, expected to be lodged by the 31 October 2026 (DMFA).
Oct-2026	31-Oct-2026	Finance	Second quarter rates instalment notices to be sent	Local Government Act 1993 - section 562(5)	Noted. Arrangements made for a Shire Alert pamphlet to be sent with the rates notice (DMES).
Oct-2026		Grants	Local Government Recovery Grants – AGRN 1012, 1025, 1030/34 – YTD reporting due		Local Government Recovery Grant for AGRN 1025 YTD reporting to be arranged, assuming a deadline of 31 October 2026 (IPM).

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Month	Due Date	Category	Task	Legislation	Manex Comments
Oct-2026		Other	Grants Commission roads, bridges & general return due Please email return to - gen@olg.nsw.gov.au		Grants Commission roads, bridges & general return to be arranged, assuming deadline of 31 October 2026 (DMFA, DMES, AM).
Nov-2026	30-Nov-2026	Governance	Annual report is to be placed on council website and the Minister notified electronically to OLG with web link Annual Report Checklist is available here	Local Government Act 1993 - section 428	To be provided to OLG by 30 October 2026 and reported to the December 2026 Council Meeting (GM).
Nov-2026	30-Nov-2026	Finance	Last day for Responsible Accounting Officer (RAO) to submit quarterly budget review statement to council and OLG Please email a copy of the QBRs report to - finance@olg.nsw.gov.au Please email the QBRs data return to - qbrs@olg.nsw.gov.au The QBRs Data Return is available via the Council Portal	Local Government Act 1993 - section 428 Local Government (General) Regulation 2021- 203(1) - https://legislation.nsw.gov.au/view/whole/html/inforce/current/sl-2021-0460#sec.203 Quarterly Budget Review Statement Guidelines - https://www.olg.nsw.gov.au/sites/default/files/2026-02/quarterly-budget-review-statement-guidelines-for-local-government.pdf	Reported to October 2026 Council Meeting and to be provided to the OLG by 30 November 2026 (DMFA).
Nov-2026	30-Nov-2026	Finance	Second quarter rates instalment due	Local Government Act 1993 - section 562(3)(b)	Noted.
Nov-2026	30-Nov-2026	Other	Australian Local Government Association (ALGA) Return of National Local Road Data return due Please email return to - nlrds@olg.nsw.gov.au		Return to be provided by 30 November 2026 (DMES).

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Month	Due Date	Category	Task	Legislation	Manex Comments
Nov-2026	01-Dec-2026	Other	Expected second instalment of Financial Assistance Grants		Noted.
Nov-2026	22-24 November 2026	Education	LG NSW Annual Conference		Arrangements finalised for LG NSW Conference attendance (GM).

MOVED Woodman/Pascoe that the information be received and noted.

Carried

Tuesday, 13th October 2026 commencing at 2.33 pm

Nil.

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2026

NATIONAL CONFERENCE

SUMMARY REPORT

PROUDLY SUPPORTED BY
2026 HOST



WELCOME RECEPTION 24/8/26

The Murray Darling Association welcomed Conference Attendees to Shepparton at the Shepparton Brewery.

Tucked away off the main shopping area, Shepparton brewery played host to a relaxed networking evening kicking off the MDA's 2026 National Conference.

During the evening, brief welcomes were offered by Greater Shepparton City Council Mayor, Cr Shane Sali, as well as MDA Vice-President, Mr Geoff Dobson.



ARCADIA NATIVE FISH HATCHERY BREEDING FACILITIES

STUDY TOUR 25/8/26

Departing from the heart of Shepparton, attendees of the Study Tour explored the Greater Shepparton Region, exploring a snapshot of the local industries, innovative farming, irrigation technology, as well as native fish conservation and breeding efforts.

Attendees first met with staff at the Arcadia Fish Farms, operated by Victorian Fisheries Authority, where VFA staff showcased their breeding facilities, community engagement, and water recycling efforts.

Following the VFA Site visit, attendees were invited to tour Rubicon Water's Shepparton Facility, exploring the design, development, and manufacturing lines of Rubicon's flow gate technology. During the tour, executive staff noted that today, Rubicon Water's market consisted of 80% international, and 20% domestic, with manufacturing flexibility designed to utilise as much local production as possible when production demand outpaced their manufacturing capabilities.

The Study Tour's next port of call was Redland Fruit's Shepparton facility. A highly automated (\$60m) facility integrating French, Italian, and Australian technology. Redland Fruit supplies both domestic and international markets throughout Asia and the Americas, with a significant global business trajectory. Staff noted that 85% of Citrus coming through the facility was sold internationally, with 98% of Apples processed sold domestically.



REDLAND FRUIT FRUIT SORTING FACTORY FLOOR

Following lunch, attendees toured one of Flavorite's 7-hectare glasshouses, housing around 300,000 head of Tomatoes. During the guided tour, attendees were shown the intricate infrastructure used by Flavorite to deliver targeted CO₂, water, and heat, to encourage greater crop growth. Staff noted that no water was wasted in their glasshouses, that they cycled through 25 trucks a week, and were in the process of integrating an Australian-made AI-powered imaging sorting machine into their production line.

Finally, attendees were provided access to Eight Mile Ag., Lang Dairies, a 1,050 hectare Dairy farm managing 1,330 head of cattle over two farms, and producing 800,000 milk solids (9-10m litres) per year. An estimate of 3200megalitres of water were used in 2025.



RUBICON WATER: INSPECTING FLOW GATE TECHNOLOGY



NATIONAL CONFERENCE

DAY 1: 26/08/26

Held at the Riverlinks Eastbank, the MDA's Conference proper kicked off on Wednesday, with attendees hearing from, and engaged with, a great selection of guest speakers, including:

- **Mayor Shane Sali** (*Greater Shepparton City Council*)
- **Tim Goodes** (*Executive Director – Basin Plan, Murray-Darling Basin Authority*)
- **Vanessa O'Keefe** (*Deputy Reviewer, Water Act Review*)
- **Jenny McLeod** (*Chair, National Irrigator's Council*)
- **Dr Simon Banks** (*Commonwealth Environmental Water Holder*)
- **Edwina Johnson** (*A/g Division head, Water Policy DCCEEW*)
- **Perin Davey** (*Executive Director, Rice Growers Association*)
- **Mayor Ruth McRae** (*Murrumbidgee Council, Chair – Riverina and Murray Joint Organisation*)
- **Hon Michael McCormack MP** (*Shadow Minister for Water, Federal member for Riverina*)
- **Dr Madeleine Hartley** (*CEO, NSW Irrigator's Council*)
- **Andrew Reynolds** (*GHD, Australian Dams Leader*)
- **Carl Walters** (*CEO, Goulburn Broken Catchment Management Authority*)
- **Michael Turnell** (*Murrumbidgee Irrigation*)
- **Dr Peter Reeve** (*One Basin CRC*)
- **Dr David Post** (*Hydrologist, CSIRO*)
- **Prof. Neville Crossman** (*Innovation Practice Lead, One Basin CRC*)

Guest speakers addressed the overarching theme of Working together for our Basin's Future over **6 panel sessions and workshops** exploring Environmental Water use and misinformation, the Water Act Review, the Basin Plan Review and current progress, Sustainable Diversion Limit Adjustment Mechanism (SDLAM) Reconciliation, SDLAM shortfall and constraints, Water Security (current and future state), as well as agreed future priorities and innovation.



THE MDA OPENED ITS DOORS ON CONFERENCE DAY 1 TO OVER 130 ATTENDEES, FACILITATING NETWORKING WITH SPEAKERS, REPRESENTATIVES AND SPONSORS ALIKE.



MDA GALA DINNER: 26/08/26

The 2026 Gala Dinner was held at the Elswhere at Sam, part of the Shepparton Arts Museum (SAM). Situated in the heart of Shepparton, and showcasing the Degase to Picasso exhibit from a private collection in New Zealand.

Attendees were welcomed with Canapes, a Grazing Table, and drinks to celebrate and network following a successful conclusion of the Conference's first day proper. The Gala Dinner also offered the unique opportunity for attendees to explore the Degase to Picasso exhibit after hours.

At the Gala Dinner, MDA Vice President, Geoff Dobson acknowledged and thanked members and attendees for their hard work and representation of their Basin communities.



NATIONAL CONFERENCE

DAY 2: 27/08/26

Returning to Riverlinks for the second Conference day on Thursday, attendees engaged with another significant line up of guest speakers, including:

- **Dr Ivor Stuart** (*Assoc. Prof. Charles Sturt University*)
- **Anthony Forster** (*Victorian Fisheries Authority*)
- **Andrew Pearce** (*Director, Invasive Species Research and Development, DAFF*)
- **Hilary Johnson** (*Commonwealth Environmental Water Office*)
- **Phil Coates** (*Banch Head, Water Policy – DCCEEW*)
- **Cr Robyn Fuhrmeister** (*Balonne Shire Council, Chair Adventure Way & Great Inland Way Tourism Board*)
- **Beth Conner** (*Paddlesteamer Skipper, River-based Tourism*)
- **Chris Taylor** (*General manager – Field Operations, Kagome*)
- **Monica Morona** (*Rice Growers Association*)

The Day's presentations and Panel Sessions continued to focus on collaboration and working together for our Basin's future, with speakers addressing Carp management, native fish breeding and stocking, Water quality, as well as Basin community Security and Industry socio-economics.

WOULD YOU LIKE TO REVISIT PRESENTATIONS OR PRESENTATION SLIDES FROM THE CONFERENCE?

GO TO WWW.MDA.ASN.AU/EVENTS/2026NATCON



2026 ANNUAL GENERAL MEETING: 27/08/26

6 Motions were raised at the MDA's 2026 AGM.

These motions ranged from flood studies and risk management plans, minimisation of the impact of flooding, water infrastructure, and the health restoration of Basin waterbodies, as well as the Greater Adelaide Region Plan.

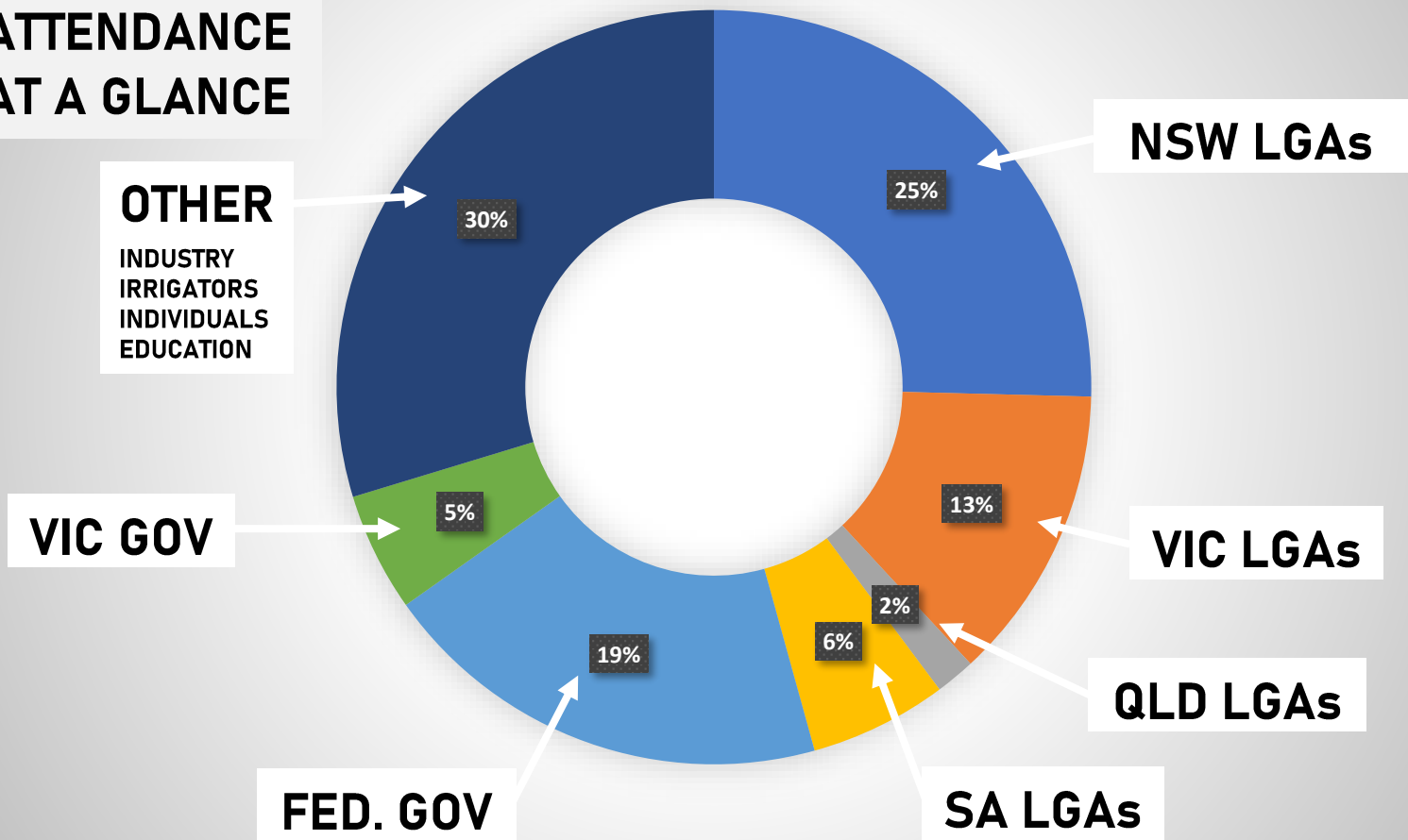
Parting from traditional AGM structure, the MDA also raised draft position statements, developed throughout the 2026 Conference for Membership endorsement.

These position statements addressed:

- The establishment of community-led Basin governance
- Embedding integrated catchment management in Basin reform
- Water security a key objective of the Basin Plan
- Rejecting further water purchasing
- Investing in water quality and invasive species management
- Plan for population growth and future water demand
- Basin community security and industry socio-economics



CONFERENCE ATTENDANCE AT A GLANCE



THE MDA IS IDEALLY POSITIONED TO BE THE GO-TO ORGANISATION FOR GOVERNMENTS AND OTHERS IN RELATION TO BASIN POLICY.

The MDA is committed to providing high-value, high-quality services to members, and to contributing to the evidence that supports a healthy, vibrant and thriving Basin.

By enabling and providing opportunities for our members and others to learn and share knowledge, the MDA contributes to longer-term positive impacts for our Basin communities.

The MDA is continuing to develop its legitimate, effective and respected leadership, and ensure its leadership reflects the diversity and expertise of our communities.

Our strong and effective leadership on Basin matters enables us to effectively engage with internal and external stakeholders.



THANK YOU TO OUR SPONSORS



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COMMUNITY GROUP**



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THE COUNTRY MAYORS ASSOCIATION OF NSW INC

"What we want is nothing more than equity"

MINUTES

Friday 28th August 2026

A General Meeting of the Country Mayors Association of NSW Inc was held in the Theatrette, Parliament House, Macquarie Street, Sydney from 8:20 am until 1:00pm. The meeting had a Housing theme.

PRESENTATIONS

1. **The meeting commenced with a welcome from CMA Chairman Mayor Rick Firman OAM.**

2. **Chair of the NSW Grants Commission Ms. Linda Scott**

Ms Scott discussed how and why the NSW Grants Commission is currently conducting a review of its' FA Grants distribution methodology. She stressed that the Grants Commission has no say on the size of the pool of funds it has to disperse.

Ms Scott acknowledged how much more important FA Grants are in country NSW than in Sydney LGAs. She discussed Horizontal Fiscal Equalisation.

Ms Scott said that the methodology calculated the need for funding, what Councils choose to spend their money on is a matter for them and is not factored in.

Ms Scott said that her first speech as Chair of the NSW Grant Commission was a CMA meeting.

A thank you gift was presented to Ms Scott by CMA Board Member Mayor John Medcalf OAM (Lachlan Shire)

3. **Presentation: NSW Office of Local Government Deputy Secretary - Mr. Brett Whitworth PSM**

Mr. Whitworth addressed the code of conduct policy paper. He said that removing the GMs from the politics was important. Unsatisfactory behaviour will see a Councillor judged by a panel of their peers. Complaints will be triaged by the OLG. The time-consuming investigatory process has been cut out.

Mr. Whitworth said that the Expert Advisory Panel has produced some discussion papers, including performance ratios.

Mr. Whitworth said that the OLG will ensure Councils are not impacted by the increase of \$240,000 to \$2.7mil. in the Federal Disaster Recovery Framework.

On the housing front, he is keen to have contracts for property management with Councils in the regions.

A thank you gift was presented to Mr Whitworth PSM by CMA Board Member Mayor Josh Black (Dubbo Regional Council)

4. Presentation: Homes NSW CEO - Ms Rebecca Pinkstone

Ms Pinkstone has spent two years as CEO of Home NSW. With 100,000 public housing dwellings, it is the largest public housing provider in the southern hemisphere.

Ms Pinkstone said that the average age of public housing is about 60 years old. A State renewal program is underway.

2,200 new homes is the goal of a current modern home program.

Private developers are needed to upscale.

89% of Aboriginal Housing is in the regions. New homes are being built this year for the AHO (Aboriginal Housing Office).

The Key Worker Housing program was described as more a workforce development program. Local businesses are used as much as possible with the building of affordable home projects.

Presentation supplied.

A thank you gift was presented to Ms. Pinkstone by CMA Board Member Mayor Russell Webb (Tamworth Regional Council)

4. Presentation: IPART Chairman - Mr Anthony Wing

Mr. Wing has been in the role of IPART Chairman for nearly two months. In his introduction, Mayor Firman advised Mr Wing that he has big shoes to fill. Former IPART Chair Carmel Donnelly was a regular at CMA meetings.

The CMA was Mr Wing's first speech as Chairman of IPART. He said he had been advised that the CMA was a valuable meeting for an IPART Chair. He said IPART balances your financial sustainability needs with impact on your communities (of a SRV).

He discussed the pressures on Councils to help with housing. Contribution plans are one option. If above \$20,000 they have to go via IPART to the Minister but the process is not as onerous as it appears. They can be a source of funding for Councils. Essential works should not be subsidised by the community but the developer. No Contribution Plan from a country Council (in excess of the \$20,000 cap) has been reviewed in some time. Members were strongly encouraged to consider submitting higher developer contribution plan to IPART, if appropriate.

Mr. Wing spoke of a focus to speed up IPART's processes.

Byron Shire Mayor Ndiaye described the stressful SRV process and how drainage charges etc should be indexed.

A thank you gift was presented to Mr Wing by CMA Board Member Mayor Phyllis Miller OAM (Forbes Shire)

5. NSW Opposition Leader, Ms. Kellie Sloane MP

Ms. Sloane announced that an elected Coalition would have a stand-alone Minister for Local Government. She commended the CMA for its relentless advocacy.

She acknowledged that some LGAs are the size of small European countries, without the resources; infrastructure support is necessary. A commitment to have one-quarter of the NSW Infrastructure spend earmarked for rural, remote and regional NSW was reiterated. Ms. Sloane said that ¼ of the population should equate to ¼ of the infrastructure budget.

Ms. Sloane said that she wants more young city people building a home and a life in the country - 50% want this.

The Inland Rail Project was the cancellation of a nation building project that broke promises.

She gave a payroll tax decrease promise; that her Government would raise the threshold from \$1.2mil to \$1.5mil. Plus, there would be indexation to prevent bracket creep. Policies need to support business growth.

Ms. Sloane also said that reducing red tape and Government interference with businesses would be a priority. Service NSW Next would look at how AI could streamline processes.

The Oppositions plan to have a regional Parliament sitting (if elected) was discussed and the intention that it would be more than a box tick but an effort to listen to the regions.

I don't have the answers but I, we are listening, the Opposition Leader said.

A thank you gift was presented to Ms Sloane by CMA Chairman Mayor Rick Firman OAM (Temora Shire)

Morning Tea took place in the Fountain Court

6. Presentation: NSW Housing Minister - The Hon Rose Jackson MLC

The Minister said that a strong connection between State and Local Government is so important for addressing the housing challenge. Regional NSW is feeling the pinch.

300 homes are to be completed by the end of the year for essential workers.

Homelessness, now evident in regional communities more and in some cases for the first time is visually evident. Local and State collaboration needed.

The Minister said encouraging longer term homelessness is not ideal but amenities that also serve the needs of seasonal workers has merit.

Members asked about energy savings in new housing, with renewables, plus water security and it's connection with housing capacity.

The Federal fund for housing supporting infrastructure was applauded by Minister Jackson.

The Minister was thanked for opposing water buybacks. She said she has expressed her opposition clearly to Minister Murray Watt.

A thank you gift was presented to Minister Jackson by CMA Deputy Chairman Mayor Russell Fitzpatrick (Bega Valley Shire)

7. Presentation: NSW Shadow Housing Minister – The Hon. Chris Rath MLC

Mr. Rath said that population growth is all the more important for regional communities and housing is obviously crucial for that.

Temporary accommodation is also a challenge for industry needs in the regions.

He said housing demand has risen far faster than supply has. Approximately 75,000 new homes are needed in NSW each year and we've been averaging 45,000.

Water, roads and other infrastructure is needed for housing growth and Councils cannot handle that alone. That is why the Coalition has committed at least 25% regional infrastructure guarantee. The cost of enabling infrastructure is insufficient. \$5bil, \$1.5bil for the regions of that infrastructure promised by the Federal Coalition at the Bush Summit.

A thank you gift was presented to Mr Rath by CMA Board Member Mayor Sue Moore (Singleton Council)

8. Presentation: Argyle Housing CEO - Ms. Carolyn Doherty

Argyle Housing provided a ground-level perspective of social and affordable housing provision.

Ms. Doherty said that regional housing is a passion of hers. Without safe secure housing people miss many opportunities.

Many clients needing social housing have not been in that circumstance long-term.

Affordable housing is another area Argyle Housing is involved in, due to the pressures around housing supply and costs.

Ms. Doherty said she sees a willingness in Local Government to innovate and housing solutions can come through partnerships.

Project with Griffith City Council – where that community had less than 1% vacancy rate and hot bedding was occurring.

Exceptional outcomes, like With BBRF funding, the Griffin Green project was a collaboration between Argyle Housing and Griffith City Council and had exceptional outcomes, according to Ms. Doherty. There were 20 rentals built and a community space developed that is valued by the community.

Ms. Doherty said that Argyle and Council stayed in their respective lanes, in terms of how they contributed to the project and both saw value in the partnership and are proud of the result.

Ms. Doherty encouraged other CMA Members to collaborate with their local social housing providers.

A thank you gift was presented to Ms Doherty by CMA Board Member Mayor Sharon Cadwallader (Ballina Shire)

9. Excelling Council Stories – Housing

Byron Shire Council

Mayor Ndiaye said her Council had spent 20 years working on the AirBNB challenge.

No funding to do this but Byron Shire will soon have the data with which to inform others.

Housing for Council workers, essential workers is unaffordable and unavailable, with Airbnb having been a significantly contributing factor.

Post floods temporary housing has been retained.

Short Term Rental Accommodation (STRA), namely AirBnB, became the focus of Byron Shire, with that form of accommodation taking up 17.7% of the housing stock. Byron Shire established a 60-day cap on STRA and detailed how it was achieved and the outcomes.

Presentation supplied.

Forbes Shire Council

Housing shortages were recognised as an inhibitor to Forbes Shire's growth potential.

Gold Ridge was their award-winning initiative.

It consisted of 221 residential blocks. Forbes Shire got \$4mil from TCorp.

Mayor Miller said that Forbes only had mum and dad investing until our project triggered larger scale investments. She said Forbes is now the second highest growth area in the Central West.

Mayor Miller also spoke of a financial gap year campaign – encouraging young people to give a country centre a go.

She said Gold Ridge in Forbes showed that Local Government can take a leadership role in stimulating housing investment.

Presentation supplied.

A thank you gift was presented to Mayors Ndiaye and Miller by CMA Board Member Mayor Sam Coupland (Armidale Regional Council)

GENERAL MEETING

1. ATTENDANCE AND APOLOGIES

Attendance

James Roncon	GM	Armidale Regional Council
Cr. Sam Coupland	Mayor	Armidale Regional Council
Cr. Sharon Cadwallader	Mayor	Ballina Shire Council
Cr. Louie Zaffina	Mayor	Balranald Shire Council
Terry Dodds PSM	CEO	Balranald Shire Council
Cr. Robert Taylor	Mayor	Bathurst Regional Council
David Sherley PSM	GM	Bathurst Regional Council
Cr. Russell Fitzpatrick	Mayor	Bega Valley Shire Council
Anthony McMahon	CEO	Bega Valley Shire Council
Mark Griffioen GAICD	GM	Bellingen Shire Council
Cr. Julia Cornwell McKean	Mayor	Berrigan Shire Council
Cameron Boardman	CEO	Berrigan Shire Council
Grant Baker	GM	Bland Shire Council
Cr. Bruce Reynolds	Mayor	Blayney Shire Council
Mark Dicker	GM	Blayney Shire Council
Cr. Lachlan Ford	Mayor	Bourke Shire Council
Leonie Brown	GM	Bourke Shire Council
Cr. Tom Stanton	Mayor	Brewarrina Shire Council
David Kirby	GM	Brewarrina Shire Council
Jay Nankivell	GM	Broken Hill City Council
Cr. Sarah Ndiaye	Mayor	Byron Shire Council
Mark Arnold	GM	Byron Shire Council
Brad Byrnes	GM	Cabonne Council
Cr. Jamie Jones	Deputy Mayor	Cabonne Council
Cr. Bob Stewart	Chairman	Central Darling Shire Council
John Sevil	GM	Central Darling Shire Council
Natasha Walker		Central Darling Shire Council
Meredith Macpherson		Central NSW JO
Kate Barker	EO	Central NSW JO
Gary Fry	Secretariat	CMA
Julie Briggs	Policy Advisor	CMA
Murray Wood	GM	Coffs Harbour City Council
Cr. Dave McCann	Mayor	Coolamon Shire Council
Tony Donoghue	GM	Coolamon Shire Council
Cr. Daniel Keady	Mayor	Coonamble Shire Council
Greg Hill	GM	Coonamble Shire Council
Cr. Abb McCalister	Mayor	Cootamundra-Gundagai Regional Council

Roger Bailey	Interim General Manager	Cootamundra-Gundagai Regional Council
Cr. Paul Smith	Mayor	Cowra Council
Cr. Josh Black	Mayor	Dubbo Regional Council
Andrew Wilsmore	GM	Dubbo Regional Council
Cr. Digby Rayward	Mayor	Dungog Shire Council
Gareth Curtis	GM	Dungog Shire Council
Cr. Ashley Hall	Mayor	Edward River Council
Jack Bond	CEO	Edward River Council
Mark Ferguson	GM	Eurobodalla Shire Council
Cr. Mathew Hatcher	Mayor	Eurobodalla Shire Mayor
Stephen Dunshea	GM	Forbes Shire Council
Cr. Phyllis Miller OAM	Mayor	Forbes Shire Council
Cr. Nick White	Deputy Mayor	Gilgandra Shire Council
Cr. Doug Batten	Mayor	Gilgandra Shire Council
David Neeves	GM	Gilgandra Shire Council
Nick White	Deputy Mayor	Gilgandra Shire Council
Cr. Carol Sparks	Deputy Mayor	Glen Innes Severn Council
Cr. Nina Dillon	Mayor	Goulburn Mulwaree Council
Scott Gallacher	GM	Goulburn Mulwaree Council
Dena Vlekkert	GM	Greater Hume Council
Cr. Lea Parker	Mayor	Greater Hume Council
Dena Vlekkert	GM	Greater Hume Council
Cr. Colleen Fuller OAM	Mayor	Gunnedah Shire Council
Eric Groth	GM	Gunnedah Shire Council
Cr. Tiffany Galvin	Mayor	Gwydir Shire Council
Leeah Daley	GM	Gwydir Shire Council
Sarah Karaitiana	Acting General Manager	Hilltops Council
Cr. Brian Ingram	Mayor	Hilltops Council
Cr. Kate Dight	Mayor	Inverell Shire Council
Brett McInnes	GM	Inverell Shire Council
Bronwen Sandland	Principal Analyst	IPART
Joyce Tapper	Senior Analyst	IPART
Peter Chung		IPART
Cr. Bob Callow	Mayor	Junee Shire Council
Michael Jackson	GM	Junee Shire Council
Cr. Kinne Ring	Mayor	Kempsey Shire Council
Andrew Meddle	CEO	Kempsey Shire Council
Jane Frawley	CEO	Kiama Municipal Council
Cr. Melissa Matters	Deputy Mayor	Kiama Municipal Council
Cr. Danielle Mulholland OAM	Mayor	Kyogle Council
Cr. John Medcalf OAM	Mayor	Lachlan Shire Council
Ian Greenham	GM	Lachlan Shire Council
Cr. George Weston	Mayor	Leeton Shire Council
Jackie Kruger	GM	Leeton Shire Council
Cr. Darcy Byrne	President	LGNSW
David Reynolds	CEO	LGNSW
Cr. Darcy Byrne	President	LGNSW

David Reynolds	CEO	LGNSW
Cr. Steve Krieg	Mayor	Lismore City Council
Eber Butron	GM	Lismore City Council
Ross Gurney	GM	Lithgow City Council
Cr. Cassandra Coleman	Mayor	Lithgow City Council
Cr. Gail Driscoll	Deputy Mayor	Lockhart Shire Council
Gavin Rhodes	GM	Lockhart Shire Council
Adrian Panuccio	GM	Midcoast Council
Cr. Susannah Pearse	Mayor	Moree Plains Shire Council
	GM	Moree Plains Shire Council
Cr. John Harvie	Mayor	Murray River Council
Cr. Gary Pappin	Councillor	Murray River Council
Cr. Gary Pappin	Councillor	Murray River Council
Cr. Gary Lee	Mayor	Nambucca Valley Council
David Moloney	Acting GM	Nambucca Valley Council
Cr. Darrell Tiemens	Mayor	Narrabri Shire Council
Eloise Chaplain	GM	Narrabri Shire Council
Cr. Neville Kschenka	Mayor	Narrandera Shire Council
Tim Coote	GM	Narrandera Shire Council
Cr. Ewen Jones	Mayor	Narromine Shire Council
Cr. Phil Johnston	Director Community & Economic Development	Narromine Shire Council
Anthony Dickinson	Senior Advisor, Partnerships, Stakeholder Relations & Disaster response	NRMA
Cr. Andrew McKibbin	Mayor	Oberon Council
Gary Wallace	GM	Oberon Council
Anita Gambhir		OLG
Sharne Colefax		OLG
Claudia Brown		OLG
Cr. Tony Mileto	Mayor	Orange City Council
Scott Maunder	CEO	Orange City Council
Cr. Tony Mileto	Mayor	Orange City Council
Scott Maunder	CEO	Orange City Council
Cr. Neil Westcott	Mayor	Parkes Shire Council
Cr. Marg Applebee	Deputy Mayor	Parkes Shire Council
Kent Boyd	GM	Parkes Shire Council
Cr. Adam Roberts	Mayor	Port Macquarie Hastings Council
Cr. Kenrick Winchester	Mayor	Queanbeyan-Palerang Regional Council
Rebecca Ryan	GM	Queanbeyan-Palerang Regional Council
Susan Escott	Acting EO	RAMJO
Emma Avery		RAMJO
Richard Colbran	CEO	RDN
Amy Brown	Chief - Health Enterprises	RDN
Megan Mulrooney	CEO	REROC

Andrew Constance	GM	Shoalhaven City Council
Cr. Peter Wilkins	Acting Mayor	Shoalhaven City Council
Cr. Sue Moore	Mayor	Singleton Council
Cr. Nick Elliott	Councillor	Snowy Monaro Regional Council
Cr. Chris Hanna	Mayor	Snowy Monaro Regional Council
Noreen Vu	GM	Snowy Monaro Regional Council
Cr. Julia Ham	Mayor	Snowy Valleys Council
Jessica Quilty	GM	Snowy Valleys Council
Cr. Russell Webb	Mayor	Tamworth Regional Council
Cr. Rick Firman OAM	Mayor	Temora Shire Council
Kris Dunstan	Director of Environmental Services	Temora Shire Council
Cr. Bronwyn Petrie	Mayor	Tenterfield Shire Council
Cr. Maurice Collison	Mayor	Upper Hunter Shire Council
Greg McDonald	GM	Upper Hunter Shire Council
Cr. Paul Culhane	Mayor	Upper Lachlan Shire Council
Alex Waldron	CEO	Upper Lachlan Shire Council
Cr. Robert Bell	Mayor	Uralla Shire Council
Toni Averay	GM	Uralla Shire Council
Peter Thompson	GM	Wagga Wagga City Council
Cr. Dallas Tout	Mayor	Wagga Wagga City Council
Cr. Eric Noakes	Mayor	Walcha Council
Cr. Sarah Derrett	Deputy Mayor	Warren Shire Council
Gary Woodman	GM	Warren Shire Council
Cr. Kathryn Rindfleish	Mayor	Warrumbungle Shire Council
Cr. Paul Best	Mayor	Weddin Shire Council
Matthew Sykes	GM	Weddin Shire Council
Cr. Daniel Linklater	Mayor	Wentworth Shire Council
Ken Ross	GM	Wentworth Shire Council
Cr. Jesse Fitzpatrick	Mayor	Wingecarribee Shire Council
Lisa Miscamble	GM	Wingecarribee Shire Council
Stephen Gardiner	Advocacy Manager	Wollondilly Shire Council
Cr. Matt Gould	Mayor	Wollondilly Shire Council
Cr. Jasmin Jones	Mayor	Yass Valley Council
Gayleen Burley	CEO	Yass Valley Council

Apologies

Cr. Steve Allan	Mayor	Bellingen Shire Council
Cr. Brian Monaghan	Mayor	Bland Shire Council
Cr. Kevin Beatty	Mayor	Cabonne Council
Carrathool Shire Council	GM	Carrathool Shire Council
Cr. Darryl Jardine	Mayor	Carrathool Shire Council
Cr. Ray Smith	Mayor	Clarence Valley Council
Laura Black	GM	Clarence Valley Council
Cr. Nikki Williams	Mayor	Coffs Harbour City Council
Adrian Butler	GM	Federation Council
Cr. Cheryl Cook	Mayor	Federation Council
Bernard Smith	GM	Glen Innes Severn Council
Cr. Margot Davis	Mayor	Glen Innes Severn Council
Cr. Doug Curran	Mayor	Griffith City Council
Scott Grant	GM	Griffith City Council
Cr. Carol Oataway	Mayor	Hay Shire Council
David Webb	GM	Hay Shire Council
Cr. Cameron McDonald	Mayor	Kiama
Cr. Adam Shultz	Mayor	Lake Macquarie City Council
David Hughes	CEO	Lake Macquarie City Council
Cian Middleton	GM	Liverpool Plains Shire Council
Cr. Ken Cudmore	Mayor	Liverpool Plains Shire Council
Cr. Claire Pontin	Mayor	MidCoast Council
Cr. Ruth McRae OAM	Mayor	Murrumbidgee Council
John Scarce	GM	Murrumbidgee Council
Cr. Patricia White	Mayor	Shoalhaven City Council
Ms Melissa Boxall	GM / Secretary	Temora Shire / CMA
Stephen Parry	GM	Walcha Council
Cr. Greg Whitely	Mayor	Warren Shire Council
Lindsay Mason	GM	Warrumbungle Shire Council

Recommendation: That the apologies be accepted and noted.

Moved by: Mayor Bob Callow (Junee Shire)
 Seconded by: Mayor Sharon Cadwallader (Ballina Shire)
 – Carried unanimously.

2. Adoption of Minutes from the 8 May 2026 meeting

Recommendation: That the 8 Mayor 2026 Minutes be accepted as a true record.
Moved by: Mayor Sharon Cadwallader (Ballina Shire).
Seconded by: Mayor Sarah Ndiaye (Byron Shire)
– Carried unanimously.

3. Matters arising from 8 August 2025 Minutes

Mayor Ndiaye (Byron Shire) asked for CMA advocacy regarding bird costs, such as PPE.

4. CORRESPONDENCE - Since 8 May 2026

Outward

To	Subject
Newcastle Lord Mayor Gavin Morris	Congratulations re his election
Federal Arts Minister, The Hon. Tony Burke MO	National Cultural Policy
NSW Local Government Minister, The Hon Ron Hoenig MP	Western Council rep on Expert Advisory Panel
NSW Reconstruction Authority CEO, Ms Kate Fitzgerald	Invitation to Speak at the 2 July Ballina Meeting
NSW Recover Minister, The Hon. Janelle Saffin MP	Invitation to present to the 2 July Ballina meeting
NSW National Leader, Mr. Gurmesh Singh MP	Invitation to present to the 2 July Ballina meeting
NSW Roads Minister, The Hon Jenny Aitchison MP	Invitation to present to the 2 July Ballina meeting
NSW Shadow Regional Roads Minister The Hon. Paul Toole MP	Invitation to present to the 2 July Ballina meeting
Opposition Leader, The Hon Kellie Sloane MP	Seeking stand-alone local government port-folio after the next election
NSW Premier, The Hon Chris Minns MP	Seeking stand-alone local government port-folio after the next election
Federal Local Government Minister, The Hon Catherine King MP	Requesting a meeting regarding the Inland Rail Cessation
Australian Local Government Minister The Hon Kristy McBain MP	Disaster Recovery funding
NSW Premier, The Hon Chris Minns MP	CMA support for RFDS funding
NSW Regional Health Minister the Hon. Ryan	CMA support for RFDS funding

Park	
Newcastle Lord Mayor Gavin Morris	Invitation to upcoming CMA meetings
Dominic Kennedy, Connections Experience Specialist – Essential Energy	Invitation to present to the 2 July Ballina meeting
Minister for Agriculture, Minister for Regional NSW, The Hon. Tara Moriarty MLC	Appreciation for the expansion of The Welcome Experience program to include Local Government
Minister for Lands and Property, The Hon. Stephen Kamper MP	Meeting request re Crown Lands amendments
NSW Environment Minister, The Hon Penny Sharpe MLC	Requesting a deferral of mandatory FOGO until 2035
NSW Minister for Planning and Public Spaces, The Hon. Paul Scully MP	Invitation to Present at the 28 August 2026 CMA General Meeting
NSW Shadow Minister for Housing, Shadow Minister for Planning and Public Spaces The Hon. Chris Rath MLC	Invitation to Present at the 28 August 2026 CMA General Meeting
Minister for Lands and Property, The Hon. Stephen Kamper MP	Invitation to Present at the 28 August 2026 CMA General Meeting
NSW Minister for Housing The Hon. Rose Jackson MLC	Invitation to Present at the 28 August 2026 CMA General Meeting
CEO - Master Builders Association of NSW Mr. Matthew Pollock	Invitation to Present at the 28 August 2026 CMA General Meeting
Minister for Infrastructure, Transport, Regional Development & Local Government The Hon. Catherine King MP	Financial Assistance Grants
NSW Premier, The Hon Chris Minns MP	Invitation to the CMA PM dinner on 27 Aug.
Opposition Leader, The Hon Kellie Sloane	Invitation to the CMA PM dinner on 27 Aug.
NSW National Leader, Mr. Gurmeh Singh MP	Invitation to the CMA PM dinner on 27 Aug.
NSW Local Government Minister, The Hon Ron Hoenig MP	Invitation to the CMA PM dinner on 27 Aug.
LGNSW President Mayor Darcy Byrne and CEO Mr David Reynolds	Invitation to the CMA PM dinner on 27 Aug.
NSW Grants Commission Chairman Ms Linda	Invitation to the CMA PM dinner on 27 Aug.

Scott	
NSW Legislative Council President, The Hon Ben Franklin	Invitation to the CMA PM dinner on 27 Aug.
Federal Local Government Minister, The Hon Kristy McBain MP	Invitation to the CMA PM dinner on 27 Aug.
CEO of Homes NSW, Ms Rebecca Pinkstone	Invitation to Present at the 28 August 2026 CMA General Meeting
NSW Finance Minister The Hon Courtney Houssos MLC	Invitation to be a guest speaker - 28 August CMA General Meeting and to attend the 27 Aug PM Dinner
NSW Shadow Local Government Minister Mr Tim James MP	Invitation to the 27 August PM Dinner
IPART Chairman Mr Anthony Wing	Invitation to be a guest speaker - 28 August CMA General Meeting
Mr Brett Whitworth PSM,	Invitation to be a guest speaker - 28 August CMA General Meeting and to attend the 27 Aug PM Dinner
NSW Roads Minister, The Hon Jenny Aitchison MP	Invitation to the 27 August PM Dinner
NSW Roads Minister, The Hon Jenny Aitchison MP	Great Western Highway
CNSWJO	Great Western Highway (GWH) – CMA response to advocacy request
NSW Police Minister The Hon Yasmin Catley MP	Invitation to the 27 August PM Dinner
NSW Treasurer The Hon Daniel Mookhey MLC	Invitation to the 27 August PM Dinner
NSW Treasurer The Hon Daniel Mookhey MLC	Invitation to be a guest speaker - 28 August CMA General Meeting
Ms. Steph Cooke MP	Invitation to the 27 August PM Dinner
NSW Treasurer The Hon Daniel Mookhey MLC	Letter of appreciation for the Red Fleet decision
NSW Premier, The Hon Chris Minns MP	Letter of appreciation for the Red Fleet decision
NSW Emergency Services Minister, The Hon Jihad Dib MP	Letter of appreciation for the Red Fleet decision
NSW Local Government Minister, The Hon Ron Hoenig MP	Letter of appreciation for the Red Fleet decision
NSW Auditor-General, Mr Bola Oyetunji	Letter of appreciation for the Red Fleet decision

Ms Rebecca Reardon, new President – NSW Farmers	Congratulatory letter
Mr Xavier Martin, outgoing President - NSW Farmers	Commending his service
The Hon Mike Baird AO	Congratulating him as Incoming Group Chief Executive Officer - The NRMA
Forbes Shire Mayor Phyllis Miller OAM	Congratulating and commending NSW Local Government Award recognition
Hilltops Mayor Brian Ingram	Congratulating and commending NSW Local Government Award recognition
Walgett Shire Mayor Jasen Ramien	Congratulating and commending NSW Local Government Award recognition
Lismore City Council Mayor Steve Krieg	Congratulating and commending NSW Local Government Award recognition
Shoalhaven City Council Mayor Patricia White	Congratulating and commending NSW Local Government Award recognition
Narrabri Shire Mayor Darrell Tiemens	Congratulating and commending NSW Local Government Award recognition
Snowy Monaro Regional Council Mayor Chris Hanna	Congratulating and commending NSW Local Government Award recognition
Port Macquarie Hastings Council Mayor Adam Roberts	Congratulating and commending NSW Local Government Award recognition
NSW Water Minister The Hon Rose Jackson MLC	Invitation to present at the 13 Nov. CMA meeting
Prime Minister The Hon Anthony Albanese MP	The Federation Compact
NSW Local Government Minister, The Hon Ron Hoenig MP	Crown lands Amendment Bill
Shoalhaven City Council Mayor Patricia White	Well-wishes
Gunnedah Shire Mayor Colleen Fuller OAM	In-principle support for a Domestic Violence forum
Cabonne Council Mayor and CNSWJO Chairman Kevin Beatty	Appreciation for his feedback, acknowledging CMA's work and achievements.

Inwards

From	Note / Action
Waverley Council Mayor Will Nemesh	His Council's position re Code of Meeting Practice and A/V attendance in Council meetings
NSW Treasurer, The Hon Daniel Mookhey MLC	Thanking the CMA for support with the State Government's GST Distribution campaign

Federal Arts Minister, The Hon. Tony Burke MO	Response to the CMA letter about rural, remote and regional LG involvement in the National Cultural Policy
Bega Valley Shire Mayor Russell Fitzpatrick	His Council's Crown Lands letter to the Premier
Wingecarribee Council Mayor Jesse Fitzpatrick	Their evidence to the Federal Inquiry into Local Government Funding and Fiscal Sustainability
RFDS CEO Grag Sam	Thanks for CMA Support
Lake Macquarie City Council Mayor Adam Shultz	Advising of appointment of new CEO Mr David Hughes
NSW Energy Minister, The Hon Penny Sharpe MLC	Fuel Crisis
Kris Dunstan, Director of Environmental Services, Temora Shire	Proposed statewide Community Participation Plan
NSW Regional Health Minister the Hon. Ryan Park	PFAS costs
Newcastle Lord Mayor Gavin Morris	Thanks the CMA for electoral congratulations
NSW Minister for Planning and Public Spaces, The Hon. Paul Scully MP	Response to CMA correspondence about Local Planning Panels
NSW Local Government Minister, The Hon Ron Hoenig MP	Response to CMA Letter re Local Government Financial Sustainability
NSW Local Government Minister, The Hon Ron Hoenig MP	Response to CMA letter regarding remote western Council representation in his Expert Advisory Panel
NSW Health Minister The Hon Ryan Park MP	Response to CMA letter encouraging funding for the RFDS
Glen Innes Severn Mayor Margot Davis	Community and Employment Benefit Program – Eligibility of Glen Innes Severn Council
Chairman of Rural Councils Victoria Cr Rob Amos	Letter to ALGA for advocacy for a dedication portion of the Fed. \$2Billion Local Infrastructure Fund for rural and remote areas.
Junee Shire Council Mayor Bob Callow	Seeking CMA support in opposing an amendment that change the need for Councils to endorse a new rail crossing to just be consulted with about it.
Broken Hill City Council Mayor Tom Kennedy	Encouraging CMA support for the Regional Banking Investment Alliance campaign
NSW Roads Minister, The Hon Jenny Aitchison MP	Response to the CMA letter about the Waterfall Way
CNSWJO	Seeking CMA Advocacy Support re the GWH
Electoral Commissioner for NSW, Ms. Rachel McCallum	Seeking CMA consultation re principles to govern future costs arrangements for Local Government elections.
NSW Premier, The Hon Chris Minns MP	Response to CMA letter re Local Government Financial Sustainability in NSW
NSW Auditor-General, Mr Bola Oyetunji	Response to CMA letter of appreciation re the Red Fleet

NSW Roads Minister, The Hon Jenny Aitchison MP	The Roads Act Review and CMA's request to expedite the legislation
Temora Shire Council	ESL letter to the CMA
NSW Police Minister The Hon Yasmin Catley MP	Response to the CMA letter re Gun Law reforms
IPART Chairman Mr Anthony Wing	Thanking the CMA for congratulations and accepting invitation to address the 28 Aug. meeting.
Local Govt Association of Qld CEO Alison Smith	Congratulating CMA on proposed Federal Disaster Recovery cuts comments. They are interested in further collaboration.
Upper Hunter Shire Mayor Maurice Collison	Local Government (General) Amendment (Meetings) Regulation 2026 and Council Advocacy Response [briefings]
Cabonne Council Mayor and CNSWJO Chairman Kevin Beatty	Feedback, acknowledging CMA's work and achievements.
Dubbo Regional Council Mayor Josh Black	Seeking support for the re-opening of the Wallerawang to Gwabegar Railway line

Recommendation: **That the correspondence be received and noted.**

Moved by: Mayor John Medcalf OAM (Lachlan Shire)

Seconded by: Mayor Phyllis Miller OAM (Forbes Shire)

– Carried unanimously.

5. MEDIA RELEASES

[FEDERATION COMPACT WELCOMED BY NSW COUNTRY MAYORS](#)

[NSW COUNTRY MAYORS SLAM FEDERAL PLANS TO REDUCE DISASTER ASSISTANCE](#)

[NSW COUNTRY MAYORS WELCOME FRESH START EXTENSION](#)

[COUNTRY MAYORS ASK ABOUT THEIR FAIR SHARE OF THE BUDGET](#)

[NSW Country Mayors congratulate new Nationals leadership team](#)

[Country Mayors draw out political big guns](#)

[NSW Country Mayors Welcome Reopening of Inquiry](#)

[Country Mayors renew vows with LGNSW](#)

[Eugowra people, Cabonne Council honoured for Inland Tsunami response](#)

[COUNTRY MAYORS AND LOCAL GOVERNMENT NSW – A BIG WEEK OF COLLABORATION](#)

[CMA backs Dr. McGirr's Rural Health Action Plan](#)

[No quick fix for NSW Red Fleet Ownership](#)

[NSW Country Mayors react to Bondi shooting](#)

[Legislation on Guns and Public Assembly too Rushed](#)

[NSW Country Mayors react to new look State Shadow Ministry](#)

[VALE DAME MARIE BASHIR](#)

[CMA discusses GST Review with NSW Premier and Treasurer](#)

[Welcome recognition for country NSW Council luminaries](#)

[CMA and NSW Emergency Services Minister progress Red Fleet issue](#)

[Emergency Services Levy a NSW Government responsibility](#)

[NSW Government drought response a good start](#)

[NSW Country Mayors welcome LG Expert Advisory Panel](#)

[NSW Premier and Country Mayors brainstorm](#)

[NSW COUNTRY MAYORS: TIME FOR NSW TO GET ITS' FAIR SHARE OF THE GST](#)

[NSW Country Mayors mourn Ray Donald OAM](#)

Recommendation: **That the media releases be received and noted.**

Moved by: Mayor Kenrick Winchester (Queanbeyan-Palerang Regional Council)

Seconded by: Mayor Mathew Hatcher (Eurobodalla Shire Shire).

– Carried unanimously.

6. REPORTS

Report from CMA Chairman Mayor Rick Firman OAM

Recommendation: **That the Report be received and noted.**

Moved by: Mayor Miller OAM (Forbes Shire)

Seconded by: Mayor Cadwallader (Ballina Shire)

– Carried unanimously.

Finance Report – Ms. Melissa Boxall (CMA Secretary)

Recommendation: **That the Report be received and noted, as read.**

Moved by: Mayor Adam Roberts (Port Macquarie Hastings Council)

Seconded by: Mayor Nina Dillon (Goulburn Mulwaree Council)

– Carried unanimously

Report from the President of ALGA, Mayor Matt Burnett

Recommendation: **That the Report be received and noted, as read.**

Moved by: Mayor Miller OAM (Forbes Shire)

Seconded by: Mayor Ndiaye (Byron Shire)

– Carried unanimously.

Report from President of LGNSW – Mayor Darcy Byrne

Recommendation: **That the Report be received and noted.**

Moved by: Mayor Winchester (QPRC)

Seconded by: Mayor Lea Parker (Greater Hume Council).

– Carried unanimously.

Policy Advisor’s Report – Mrs. Julie Briggs

Recommendation: **That the Report be received and noted and that the recommendations therein be endorsed.**

Moved by: Mayor Miller OAM (Forbes Shire)

Seconded by: Mayor Medcalf OAM (Lachlan Shire).

– Carried unanimously.

Mayor Paul Culhane (Upper Lachlan) raised the policy concern of data centres “being dumped on the regions,”. This was deferred to Urgent Business Without Notice.

Business with Notice

- a) **CMA Board Recommendation:** That the CMA accept NBN's application to become an Associate Member of the CMA.

Moved by: Mayor Callow (Junee Shire).
Seconded by: Mayor Miller OAM (Forbes Shire)

– Carried unanimously.

- b) **CMA Board Recommendation:** That the CMA's Annual General Meeting (AGM) voting be modernised, with the use of Vero Voting (digital voting using smart-phones) to conduct any contested elections at the CMA AGM on Friday 13 November 2026.
Further, that Members endorse the proposed nomination timetable, with nominations opening on Thursday 1 October 2026 and closing at 5.00 pm on Friday 16 October 2026.

Moved by: Mayor Roberts (PMHC).
Seconded by: Mayor Parker (Greater Hume)

– Carried unanimously.

Urgent business without notice

1. Mayor Culhane (Upper Lachlan) initially moved That the CMA advocate for data centre renewable energy needs to be dealt with where they are required in the regions.
Wollondilly Mayor Matt Gould said it is subjective.
Mayor Miller suggested a policy paper be prepared by the Policy Advisor.

Final motion: "That the Policy Advisor be requested to prepare a discussion paper on the implications of the rapid expansion of data centres around NSW and specifically address the concern that the power requirements being met by renewable energy could lead to, if not challenged, even more renewable projects being thrust on already saturated areas of regional NSW rather than in proximity to metropolitan areas where the power is required"

Moved by: Mayor Culhane (Upper Lachlan Shire).
Seconded by: Mayor Miller OAM (Forbes Shire)

– Carried unanimously.

2. Mayor Andrew McKibbin (Oberon Council) moved That the CMA raise concerns regarding the Traffic controls changes relating to increased pilot vehicle requirements (now min. two people).
Further, that the cost implications be investigated and conveyed.
Seconded by: Mayor Callow (Junee Shire).

– Carried unanimously.

Without any further business, Chairman, Mayor Firman OAM declared the CMA General Meeting closed at 12:58 pm

The next CMA meeting will be on **Friday 13 November 2026**, in the NSW Parliament House Theatre – 8:20am-1:00pm. There will be four core segments:

- A pre-NSW Election Forum
- Water session
- AGM
- General Business

There will be a FOGO Workshop presented in conjunction with Minister Penny Sharpe's Office and the EPA's FOGO team on the afternoon of Thursday 12 November.

NSW Premier The Hon Chris Minns will be our guest speaker for a three-course dinner and drinks at the Royal Automobile Club of Australia on Macquarie Street.

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 22nd October 2026

ITEM 1 WARREN SUPPORT SERVICES INTERAGENCY

RECOMMENDATION:

That the information be received and noted.

**Minutes of the Warren Support Services Interagency Meeting held in the
Conference Room, Warren on Monday 12th October 2026**

Meeting opened: 1.06pm

- 1. PRESENT:** Clr Sarah Derrett (Chair), Gary Woodman (Warren Shire Council General Manager) and Teagan Harris (National Indigenous Australians Agency - NIAA).
Via Teams – Alana Copelin (Regional Development Australia (RDA) Orana), Therese Clancy (Outback Links), Susie Balough (Warren Shire Council Economic Development and Visitation Manager), Karen Manning (Royal Flying Doctor Service - RFDS), Emma O’Connell (RFDS), Sally Perry (GIVIT), Jacqueline Jones (NSW Reconstruction Authority), Kym Owens (headspace) and Jennie White (Mission Australia).

- 2. APOLOGIES:** Clr Pauline Serdity, Ewen Jones (Marathon Health), Megan Payne (Barnardos), Leanne Greenaway (NSW Health Adult Survivor Program) and Clr Ros Jackson.
Moved: Gary Woodman Seconded: Therese Clancy

Carried

- 3. CONFIRMATION OF MINUTES:** Minutes of meeting held on 10th August 2026.
Moved: Clr Sarah Derrett Seconded: Kym Owens

Carried

- 4. BUSINESS ARISING**
Nil.

- 5. CORRESPONDENCE:**
Nil.

- 6. ACTION CHECKLIST:**
- **Community Services Directory** - no further updates, ongoing.
 - **Guest speakers** - no further updates, ongoing.

- 7. GUEST SPEAKER PRESENTATION:**
Presentation delivered by The Welcome Experience Orana Coordinator Alana Copelin from RDA Orana, covering the following areas;

- What is The Welcome Experience?
 - A free service supporting essential workers and their families who are considering moving or have made the move to the regions.
 - RDA Orana works directly with essential workers across Bourke, Walgett, Wellington, Dubbo, Mid-Western region and surrounding areas.

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
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ITEM 1

WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

- Our Local Connectors provide personalised support to ensure newcomers have the resources they need to build lasting relationships and contribute to their new community.
- As part of The Welcome Experience Orana expansion, RDA Orana is calling for expressions of interest for casual Local Welcomer positions in Warren, Nyngan, Brewarrina, Warrumbungle, Cobar, Coonamble, Gilgandra and Narromine. One position is available in each community.

A full copy of the presentation has been emailed to all Interagency contacts.

8. REPORTS FROM AGENCIES:

Therese Clancy – Outback Links Frontier Services;

- Outback Links connects volunteers with people in rural and remote Australia in need of a helping hand; providing practical support when it's needed most.
- Working on flood recovery projects in the Taree area over the last few months.

Karen Manning and Emma O'Connell - RFDS;

- Participating in collaboration days in Warren in collaboration with headspace.
- Existing mental health and alcohol and other drug (AOD) services are continuing in Warren with Karen also in Warren each Tuesday. The referral form has been re-distributed to all Interagency contacts and referral can be made by services or individuals.

Sally Perry - GIVIT;

- GIVIT is a national not-for-profit that partners directly with councils, recovery outreach teams, charities and community groups to connect needs with generous donors, ensuring that Australians experiencing hardship receive the essential goods and services they need, when they need them most.
- GIVIT has been undertaking a review of all organisations previously registered. The purpose of the review is to ensure that all registered organisations have provided the correct and current contact information, that the registered team members reflects who is currently still working and volunteering with those organisations and also so that the organisations have sufficient oversight of the support provided by GIVIT, through them to people in need in their communities. GIVIT is encouraging all organisations to check that their registration is current and the required team members have active accounts. For more information about the review or your organisations' registration, contact - registrations@givit.org.au or nsw@givit.org.au
- For any organisations not yet registered and that want to get registered, please start that process off here <https://www.givit.org.au/organisations/sign-up/register-your-organisation> or get in touch at nsw@givit.org.au for more information.

WARREN SHIRE COUNCIL
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ITEM 1 WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

Jacqueline Jones - NSW Reconstruction Authority;

- Currently promoting preparedness activities and emergency apps in the lead up to summer.
- Fact sheets shared with all Interagency contacts on;
 - Know your apps
 - Know the warnings
 - Hazards Near Me app - <https://www.nsw.gov.au/emergency/hazards-near-me-app>
- Further information available on the Resource Hub
<https://www.nsw.gov.au/emergency/get-ready/resource-hub>
- Introduction to Coordinating Informal Volunteers - Developed by the NSW Reconstruction Authority, this training aims to develop capability in coordinating informal volunteers during disaster recovery. This course will build understanding of the role and value of informal volunteers in recovery and confidence to safely engage, onboard and task informal volunteers to support community-centred recovery -
<https://emtraining.nsw.gov.au/course/view/introduction-to-coordinating-informal-volunteers-76932>

Kym Owens - headspace;

- Aboriginal Youth Wellbeing Worker.
- Continuing to work with other services on collaboration days, bringing services together to showcase and promote the many community services that are available in Warren.
- World Mental Health Day community BBQ held at the Warren Youth and Community Hub on 9th October.

Jennie White - Mission Australia;

- Suicide Prevention Month activities and programs held throughout September.
- October is Mental Health Month.
- Mission Australia's The Way Back Support Service ('The Way Back Program') is a trauma-informed, non-clinical, psychosocial service response to support individuals aged 16 years and older following a suicide attempt or experiencing suicidal crisis. The aim of The Way Back Program is to reduce the risk of further suicidal behaviour for individuals who have experienced a suicidal crisis or who have attempted suicide.

Teagan Harris - NIAA;

- Indigenous Advancement Strategy Survey - The NIAA is interested to hear how the Indigenous Advancement Strategy (IAS) can best support the needs and aspirations of First Nations people and communities and ensure that the IAS is supporting First Nations communities to achieve their priorities and delivering services to meet their needs. We also want to ensure the IAS is supporting the goals of the National Agreement on Closing the Gap.

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ITEM 1 WARREN INTERAGENCY SUPPORT SERVICES CONTINUED

- The IAS is the main way the NIAA funds and delivers programs for First Nations people and communities. Through the IAS, the NIAA funds and delivers a range of programs and activities that contribute to outcomes across 6 program areas:
 - Jobs, Land and the Economy
 - Children and Schooling
 - Safety and Wellbeing
 - Culture and Capability
 - Remote Australia Strategies
 - Research and Evaluation.
- Feedback can be provided through a short online survey open until Wednesday 4th November 2026 - www.niaa.gov.au/ias-survey
- 2026 Review of the National Agreement on Closing the Gap is currently underway with submissions closing on Monday 26th October 2026. Case studies, videos, research reports, artwork or written stories can be submitted.

9. GENERAL BUSINESS:

- Reminder of the “Dusty’s Last Lap” whole of community event to be held at Victoria Park on Saturday 17th October.
- Youth Officer based at the Warren Youth and Community Hub commenced in September. This position is funded by the NSW Department of Communities and Justice Community through the Community and Family Support (CAFS) program.

10. Date of Next Meeting:

Monday 16th November 2026

There being no further business the meeting closed at 1.40pm.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

(C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	Negotiations continuing to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Housing Plus considering making an application for affordable housing in the next Round of funding from Housing Australia. Housing blocks will be put on the market in the near future if Housing Plus not successful in funding. Individual applications for purchase are being considered. Report provided to the April 2026 Council Meeting on the valuation of Gunningba Estate Housing Blocks. Housing Plus advised of new valuations for Gunningba Estate Housing Blocks. Sale of Lot 56 and other land reported to the September 2026 Council Meeting and proposed purchaser advised of Council's resolution.
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/ community representatives be invited to be members of the Taskforce. Development continuing. Next meeting to discuss logos, brochure content and the also the development of the Macquarie Marshes specific website. RFQ's issued for website development and hosting. Contractor has been appointed and development work has commenced. Meeting of the Taskforce was held on 19 August, 2026 to discuss website content and logo approval. Taskforce members were asked to forward feedback to the Economic Development and Visitation Manager. Next meeting to be scheduled when Brochure draft has been progressed.
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/ EDVM	1. That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing. 2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and a separate Policy be developed to cover Customer Service. Report expected to be provided by the December 2026 Council Meeting.
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	The program is currently on hold pending discussions between the Economic Development and Visitation Manager, Department of Education and Careers Adviser for Warren Central School regarding limited interest from students in attending a Job Market within Warren Shire Council. Also in discussion is the development of School Based Traineeships program being offered in Warren. Program still on hold pending renewed interest from students.
28.8.25	264.8.25	Destination Macquarie Marshes Taskforce	EDVM	Work on a new brochure, website and logo for Destination Macquarie Marshes is continuing. Subject to funding approvals, the same will be undertaken for the brochure production and printing. A contractor has now been appointed with development work underway. Ongoing
4.12.25	360.12.25	ARIC Continuous Risk Improvement Program	WHS-RC/GM	That the information be received and noted and that the Committee advise Council that it supports the continuous risk improvement program that has been implemented and the priorities of improvement should be arranged to ensure improvement is implemented and progress on the implementation be reported to the Committee in the future. An Action Plan to prioritise improvement items to be developed. Ongoing

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
26.2.26	27.2.26	ARIC - Risk Management Framework Review (Enterprise Risk Management – Maturity Review Report)	GM/ WHS-RC	That: 1. An Action Plan on the progress to be reported back to ARIC within six (6) months and included into the Work Plan – in progress; and 2. Council seek or utilise access to other external resources where possible – in progress. Review report provided to the ARIC September 2026 Meeting.
26.2.26	42.2.26	Proposed Sale of Council Land in Wilson Street, Warren to Adjoining Resident Schalk Blom	GM	Make the necessary arrangements for the sale of Council's vacant land adjoining 22 Wilson Street, Warren (Lot 330 DP 822424) to Mr Schalk Blom as resolved – in progress however, applicants have advised that actions may be delayed due to required financing.
26.2.26	55.2.26	Deacon Drive Dwellings	GM/IPM	Budget contained within the 2026/2027 Estimates and scoping work in progress. Further reporting will be presented to Council on how to rectify the houses, option and scoping of works are in progress.
*23.4.26	81.4.26	Proposed Kerbside Recycling 2026/2027	GM/MHD	The Mayor and General Manager be granted delegation to finalise negotiations and approve changes to Contract No. 13-71 - Collection and Disposal of Putrescible Rubbish and Garbage with JR Richards & Sons for the provision of Kerbside Recycling Services within Warren Shire – complete.
23.4.26	82.4.26	Take Off and Landing by Remotely Piloted Aircraft on Council Land by Private Users	GM/ WHS-RC	Guidelines be developed to ensure Council managed facilities are used in accordance with all legislation requirements relating to the operation of Remotely Piloted Aircraft (RPA) on Council owned or controlled land by Private Users taking off and landing with the document to include both members of the public and Council employees when operating RPA's for Council business. Guidelines are to be presented to a future Manex Committee– in progress.
28.5.26	111.5.26	Economic Development & Promotions Committee Item 6.3 Economic	GM/ EDVM	RiverSmart Australia Limited provided a 12-month extension of the current RiverSmart Australia Limited Memorandum of Agreement to enable a full analysis of the current Memorandum of Agreement and discussions with RiverSmart Australia Limited over that 12-month period – in progress.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
		Development Strategy and Action Plan		Twelve month extension period ends 30 June, 2027.
25.6.26	141.6.26	ARIC Committee Item 7.2.3 Completed Internal Audit – Civil Asset Construction	GM/IPM/ DMES	That: 2. Council note the Internal Audit – Civil Asset Construction Action Plan and that the following agreed actions will be implemented: Ongoing ▪ Council will continue refining and embedding the existing Project Management Procedure and Roadmap across all infrastructure projects. This will include: - Strengthening requirements management; documentation for contractor; - Implementing consistent contract administration records, contractor appropriate; interaction including logs where; - Ensuring hold points, inspections and certifications are documented and retained within project files; and - Reinforcing project compliance requirements during the execution phase of works. ▪ Council will ensure future exempt development projects include a documented checklist identifying: - Required certifications; - Certifications not applicable to the project scope; - Evidence of completed inspections and compliance records retained within project files; and - This process will be incorporated into the Project Management Procedure and Roadmap.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				- An Inspection and Test Plan (ITP) will be developed for major road construction work. The ITP would consolidate all the information identified in this item. - Council will formalise a pre-construction planning compliance review process for all capital works projects. The existing Project Management Procedure Roadmap Step 5.6 already incorporates planning and risk assessment considerations, and this process will be reinforced to ensure: - Documented assessment of the applicable approval pathway (Exempt Development, CDC or DA); - Written confirmation from the Planning/Regulatory authority (Manager Health & Development) where required; and - Retention of planning compliance records within project documentation systems. The above-listed Action Plan items identified during the internal audit have been earmarked for ongoing implementation, with a target completion date of June 2027.
25.6.26	141.6.26	ARIC Committee Item 7.2.4 Completed Internal Audit – WHS Framework	GM/ WHS- RC/IPM	2. Council note the Internal Audit – WHS Framework Action Plan and that the following agreed actions will be implemented: - Return to Work Program and Alcohol and Other Drugs Procedure – ongoing; - Contractor oversight responsibilities; - Corrective action recording improvements – ongoing; - Complete implementation of the WHS Risk Register – ongoing; - Improve consistency of risk assessment processes - ongoing - Toolbox talk compliance improvements - Ongoing – Mitti (Safety Culture);

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				- Implement SafetyCulture to strengthen monitoring of operational controls - ongoing; - Continue induction and refresher training programs – ongoing; - Consider improvements to centralisation of training and competency records; Mitti when up and running – ongoing; - Review and update the Corrective Action Register and continue training and oversight of incident investigation processes – ongoing; and - Implement a centralised WHS record keeping and KPI monitoring system through Mitti when up and running – Ongoing.
25.6.26	153.6.26	Contract C13-94 – Preferred Supplier Status – Relevant Local Trades and Commercial Services Extension to 30th June 2028	GM/IPM	That: - The Mayor and General Manager be delegated authority to approve the inclusion of additional suppliers, amend the Preferred Supplier Arrangement and remove suppliers that no longer meet Council's requirements, subject to Council's Procurement and Disposal Policy and Local Preference Purchasing Policy – in progress. - Suppliers included on the Preferred Supplier Arrangement continue to be engaged in accordance with Council's Procurement and Disposal Policy and Local Preference Purchasing Policy – in progress. Preferred Supplier Arrangement – of Local Trade and Commercial Services to be finalised for approval /signature by Mayor and General – ongoing.
25.6.26	154.6.26	Warren Long Day Care Inc. – Funding Request	GM/ DMFA/ Mayor/ Deputy Mayor	That: The Mayor, Deputy Mayor, General Manager and Divisional Manager Finance & Administration be delegated the authority following receipt of the additional information and corrections in the Amended Business Plan for provision of the Warren Long Day Care Service to determine the level of grants funds up to a maximum

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				of \$60,000 and concessional loan up to a maximum of \$120,000 to be provided and if so the associated conditions pertaining to the grant and concessional loan if provided – in progress with the finalisation of conditions underway for a \$60,000 donation and interest free loans of up to \$120,000 under the Section 356 of the Local Government Act 1993.
24.9.26	217.9.26	ARIC Legislative Compliance	GM	2. Council note the Internal Audit – Legislative Compliance Audit Report, including the relevant management responses that reflect agreed actions that will be implemented: - As per details in section 2.1 of the report, Council's Legislative Compliance Register will be amended to include Council's Policy and Procedure for legislative compliance, illustrating the controls to achieve compliance (if relevant); and - As per details in section 2.2 of the report, Legislative Non-Compliance Register will be adjusted to show ageing status and provide a clear view of what actions have been implemented/completed. 4. Council identify higher risk legislation that should be checked for appropriate compliance. Scoping of required higher risk legislation commenced at the October 2026 Manex Meeting – in progress.
*24.9.26	217.9.26	ARIC Risk Management Framework Review	GM	The amended Corporate Risk Register – Edition 4 September 2026 has been adopted by Council and placed on Council's website.
24.9.26	217.9.26	ARIC Fraud and Corruption	GM	2. *Audit Risk and Improvement Committee (ARIC) note the successful outcome of its application under the 2026 Local Government Procurement Capability Grant

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				Program, with grant funding of \$24,200 inclusive of GST provided towards the Procurement Fraud & Corruption Prevention Program - noted; 3. *Audit Risk and Improvement Committee (ARIC) note that Safetrac Pty Ltd has been engaged to develop and deliver a tailored online Procurement Fraud & Corruption Prevention training module for relevant Council personnel - noted; 4. Audit Risk and Improvement Committee (ARIC) note that the project supports implementation of the agreed actions arising from Council's Internal Audit – Fraud and Corruption Control, particularly the requirement for annual fraud and corruption training for relevant high-risk roles - noted; 5. Audit Risk and Improvement Committee (ARIC) note that the project is being implemented during the 2026/27 financial year, with completion and grant acquittal scheduled by 30 June 2027 - noted; and 6. ARIC receive an assessment report on the effectiveness of the training program to the September 2027 Meeting – in progress.
24.9.26	231.9.26	Christmas Closure	GM	Make the necessary arrangements for Council close the Office, Service NSW Agency, Library and Works Depot at the close of business on Thursday, 24th December 2026 and reopen on Monday, 4th January 2027 – arrangements in train.
24.9.26	233.9.26	Sale of 13 Deacon Drive, Warren Land (Lot 56 DP872884) and other Land	GM	1. Council agree to sell to Darryl and Kym Owens Lot 56 DP872884 (13 Deacon Drive, Warren) for \$32,500 inclusive of GST and the adjoining laneway of approximately 144m² subject to survey at the cost of \$32.00/m² inclusive of GST, as detailed in Attachment 1 of the Report, under the following conditions: - Final block of land from the laneway to be amalgamated with Lot 56 DP872884 (13 Deacon Drive, Warren); - Purchaser responsible for all Development Application, Subdivision and Block Amalgamation and associated legal costs;

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				- Purchaser responsible for their legal/conveyancing costs; - Council being responsible for its legal/conveyancing costs on the laneway sale; and - Purchaser to complete the Development Application, Subdivision and Amalgamation and sale within 12 months. Advice provided to proposed purchasers – in progress. 2. *Authority be given to the Mayor and/or General Manager to sign all documents in relation to the sale of the proposed land (Lot 56 DP872884 and adjoining laneway) detailed within the report under the Seal of Council if required - noted.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	The following priority and action be progressed: A new electronic document management system to be purchased and implemented. Electronic records system has had a delay due to additional review of the structure needed, completion of internal work is required before final implementation and training. By end of November 2026 internal work is being completed.
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA/ IPM	The following priorities and actions be progressed: - Fraud training to relevant staff – Council has been successful in receiving grant funds for this training, which is now being planned/actioned. - Service provider Safetrac has been engaged to develop and roll out online training modules, initially targeting staff with financial delegations.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				- The Project Plan has been developed and Safetrac has commenced development of the online training modules. - Project Module development and staff onloading are progressing.
5.12.24	287.12.24	Promoting Better Practice Review	DMFA/ GM	- Arrangements be made to review the Business Continuity Plan as soon as practical and update it where required – in progress; and - A review of the Records Management Policy has been undertaken. The Policy will need to be updated in part with the new electronic document system being put in place. – in progress.
26.6.25	196.6.25	ARIC Committee Asset Management/ Valuations	DMFA	Council's actions to develop and implement an ICT Strategic Plan be reported to Council and to a future ARIC Meeting – ongoing.
25.6.26	141.6.26	ARIC Committee Item 7.2.1 Completed Internal Audit - Fraud and Corruption Control	DMFA	- Council note the Internal Audit – Fraud and Corruption Control Action Plan and that the following agreed actions will be implemented: - The required framework documents will be reviewed and updated to reflect current policy/procedure which will include action to address the points: - Completion of fraud and corruption health checks; - Completion of a fraud risk assessment; - Completion of culture surveys; and - Integration of reporting to MANEX and ARIC. - A specific fraud and corruption risk assessment will be undertaken, which will inform the organisational view critically, to improve the level of maturity regarding fraud and corruption prevention, with an earlier timeframe to be considered by management.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				▪ Council will implement a full fraud and corruption register that will be subject to the outcomes of the fraud risk assessment in identifying high risk or critical areas. This will allow for a review process to be undertaken in identifying trends or anomalies with incidence or occurrence (potential or founded). ▪ Annual training will be introduced and conducted for relevant high-risk roles at least annually, with all other staff training to occur at least every two (2) years – training will be undertaken in the near future using a Local Government Procurement Grant Program being managed by the IPM.
*23.7.26	168.7.26	Manex Committee Proposed Budget Variations/Adjustments Sought For Quarterly Budget Review Statements	DMFA	1. Approval be given for the funding of the following projects/reserves in 2026/2027: ▪ \$15,000 contribution to come from Infrastructure Improvement / Replacement Reserve to the NSW Rugby World Cup Legacy Program 2025/2026 Infrastructure Grant Project made up of total of a total of \$51,018 as follows: - \$15,000 Council contribution; - \$5,000 Warren Rugby Club contribution; and - \$31,018 grant. ▪ Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR) - \$100,000. Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience. ▪ 2026 LGP Capacity Grant Fund - Procurement Fraud & Corruption Prevention Program Training - \$22,000. 2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement. Reported to the October 2026 Council Meeting.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
*27.8.26	191.8.26	Manex Committee - Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements	DMFA	- Approval be given for the funding of the following projects/reserves in 2026/2027: - Additional \$23,380 for the Regional Roads Block Grant funding to be allocated to Regional Bridges M&R, bringing the new budget to \$148,000. - Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement. Reported to the October 2026 Council Meeting.
*27.8.26	195.8.26	Data Breach Policy	DMFA	- The Data Breach Policy detailed within the report, has been placed on public exhibition for a minimum of 28 days; and - No adverse submissions were received, the Data Breach Policy has been adopted.
27.8.26	204.8.26	Financial Reports for the Year Ended 30th June 2026	DMFA	That: *The necessary elected members and staff be authorised to sign the Statement by Councillors and Management on the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ending 30th June 2026 - complete; - Council delegate to the General Manager the authority to "authorise the Year End Accounts for issue" subject to there being no material audit changes or audit issues, in accordance with AASB 110; and - Council delegate to the General Manager the authority to "finalise the date" at which the auditor's report and financial statements are to be presented to the public as required under Section 418 (1) of the Local Government Act, 1993. All in progress.
24.9.26	217.9.26	ARIC Cyber Security	DMFA	Council note the Internal Audit – Cyber Security Action Plans with the following agreed actions to be implemented: <i>Section 3.1 Cyber Security Guidelines</i>

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				- Item 1.1; roles and descriptions to be developed and included across governance and planning of cyber security. - Item 1.2; ensure a governance committee at an executive level is established and developed within the governance and planning of cyber security. - Item 1.3; develop, implement and maintain a cyber security plan for integration with business continuity of the organisation. - Item 1.4; Include cyber security fully across risk management practice of the organisation, implement this in all risk assessments carried out. - Item 1.5; be accountable for cyber risks of ICT service providers (external) and their access to information or systems within Council, review relevant contracts or agreements to meet guideline requirements. A measure of investigation and readiness is being undertaken. - Item 2.3; Further progress improvement to creating a positive culture for cyber security risk management across the organisation, ensure it is understood and applied. - Item 3.1; Implement Information Security Management System (ISMS), Cyber Security Management System (CSMS) or Cyber Security Framework (CSF) across the organisation. Implementation and planning have commenced, targeting Essential Eight Maturity Level 1 compliance. - Item 3.3; Classify information and systems according to their business value (impact of loss, integrity or availability), which will be actioned in part with other governance control measures into the future. - Item 3.4; Ensure cyber security requirements are built into procurement and project management areas, considered as a System Development Life Cycle

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				(SDLC), where upgrades or introduction of systems include assessment and compliance with organisational risk tolerances. Maturity will follow assessing visibility and readiness across the organisation as part of future implementation effectiveness. ▪ Item 4.1; further progress and develop a current cyber incident response plan, integrated with incident management process and the NSW Government Cyber Incident Response Plan. ▪ Item 4.2; Exercise (test) the cyber incident response plan at least annually, to align current backup/recovery maturity level one achievement to specific incident response plan. ▪ Item 4.3; ICT systems and assets are monitored to identify cyber security events, protection measures are verified, further development with oversight and structure in governance controls (recognition) is needed. <i>Section 3.2 Essential Eight</i> ▪ Application Control; Further progress application control practice to meet Essential Eight maturity level 1, currently partial implementation only. ▪ Restrict Microsoft Office Macros; enable Microsoft Office macro antivirus scanning. Current ESET antivirus offers similar protection, though the item is in progress. ▪ Restrict administrative privileges; restrict privileged accounts (excluding those explicitly authorised) from accessing internet, email and web services. Already in progress, relates to internal administrative users only, governance framework to specific/define this further.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				Restrict explicitly authorised administrative privileged users, allowing web-based service access on a needs basis only to fulfill duties required. This only applies to Essential Eight maturity level 2 compliance; Council is only aiming to meet maturity level 1. Pending further review of Essential Eight objectives
24.9.26	217.9.26	ARIC Long Term Financial Plan	DMFA	Future development of Long Term Financial Plans indicate where possible the scenario of future renewal and acquisition of assets.
*24.9.26	218.9.26	Proposed Budget Variations / Adjustments Sought for Quarterly Budget Review Statements	DMFA	- Approval be given for the funding of the following projects/reserves in 2026/2027: - Revised budget allocation for Bullagreen Road – Shoulder Widening to \$906,258 to account for further necessary expenditure on Warren Road Rehabilitation in 2025/2026 reducing the 2026/2027 program expenditure. - Provision of \$30,000 grant budget allocation for the Warren Shire Community Christmas Party 2026 from the extra funds received for the 2026/2027 Financial Assistance Grant. - Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement. Reported to the October 2026 Council Meeting.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the new Hotel owners.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation (total project - \$7.1M)	DMES/ IPM/TSM	*Contract awarded for Levee Rehabilitation works on 15 th May 2025. Works on the Levee Rehabilitation commenced on the 17 th June 2025. All major construction activities completed on 28 August 2026. Most project activities, project reporting and acquittal requirements are scheduled to be completed by the end of 9 October 2026. Two pit lids remain to be modified. O&M manual being drafted. Test run setting up electric pumps to be arranged. Some minor project activities are being finalised to ensure all budgets are complete.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing. Commonwealth Government Grant Program Application re-submitted.
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use - in progress.
28.3.24	60.3.24	Warren Shire Council Integrated Water Cycle Management (IWCM) Strategy Document	DMES / TSM	NSW Public Works Advisory has commenced the assignment. Progressing – Grant Period extended to 31 st December 2026. Draft Issues paper has been finalised and agreed to by DEECW. Claim for Milestone 2 submitted. (\$61,104.60).

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				Optional item 1 (Groundwater Investigations) has been completed and payment received. \$90,000.
25.7.24	183.7.24	Closed Circuit Television (CCTV) And Workplace Surveillance	DMES/ TSM	SIMTEC has provided an initial dilapidation report. Cameras will be installed at Ebert and Macquarie Parks and at the Showground. These cameras have been ordered, awaiting delivery. Ongoing Funding 2026/2027 will be allocated to other locations.
23.1.25	7.1.25	Water Supply in Collie Village	DMES/ TSM	That a master plan be developed for improvement of water supply in Collie Village. This would be considered in the IWCM - ongoing.
*23.1.23	23.1.25	Proposed Land Acquisition – Lot 128 DP 755314 & Lot 313 DP 724603	DMES	1. Authorises acquisition of approximately 10,000 square metres and 7,000 square metres portions of land through Lot 313 DP 724603 and Lot 128 DP 755314 respectively, as depicted on Figure 2 of the 23rd January 2025 Divisional Manager Engineering Services report to Council, Item 4 – in progress, subject to Roads Committee recommendation. 2. Authorises the General Manager and Divisional Manager Engineering Services to obtain a Planning Certificate under Section 10.7(2) of the Environmental Planning and Assessment Act 1997 – in progress, subject to Roads Committee recommendation. 3. Authorises the General Manager and Divisional Manager Engineering Services to enter negotiations with the owners of the land within provisions of the NSW Roads Act 1993, and the Land Acquisition (Just Terms Compensation) Act 1991, with a view of acquiring the portions for an agreed monetary compensation – in progress, subject to Roads Committee recommendation. 4. That a plan of subdivision be registered, and if required, a notice be published in the Government Gazette dedicating the acquired land as a public road – in progress, subject to Roads Committee recommendation. A roundabout option is being presented to Council, which will override this item.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				Not applicable following resolution.
23.10.25	325.10.25	Local Roads Loam and Gravel Re-Sheeting Program	DMES/ RIM	That Council undertakes the following Local Roads Loam and Gravel Re-sheeting Program for 2025/2026: - SR65 Old Warren Road, Segment 36 at a cost of \$137,437.50; - SR98 Colane Road, Segment 12 at a cost of \$101,797.50; and - SR23 Gradgery Lane Segment 00, 2km from RR333 Carinda Road at a cost of \$197,377.50. Work has been carried over to 2026/2027.
*24.6.25	214.9.26	Plant Committee Supply and Delivery of One Crew Truck Tender	DMES	That Council accepts the tender from Newcastle Commercial Services Australia Pty Ltd of 1 Kinta Drive, Beresfield NSW for the Supply and Delivery of One Iveco Daily 70 C18 Crew Truck in accordance with Tender – Supply and Delivery of One Crew Truck for \$147,980.80 including GST. Supplier has been instructed.
*24.6.25	214.9.26	Plant Committee Supply and Tender of One 11,000 kg GVM Tipper Truck Tender	DMES	That Council accepts the tender from Tracserve Pty Ltd of 19 Purvis Lane, Dubbo NSW for the Supply and Delivery of One 11,000Kg GVM Tipper Truck in accordance with Tender – Supply and Delivery of One 11,000Kg GVM Tipper Truck for \$154,258.01 including GST. Supplier has been instructed.
*24.6.25	214.9.26	Plant Committee Supply and Delivery of Street Sweeper Truck Tender	DMES	That Council accepts the tender from Rosmech Sales & Service Pty Ltd of 30 Stanbel Road, Salisbury SA 5109 for the Supply and Delivery of an Iveco Eurocargo ML160E25 Truck with Scarab Mistral Street Sweeper in accordance with Tender – Supply and Delivery of Street Sweeper for \$510,945.60 including GST. Supplier has been instructed.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
*24.6.25	214.9.26	Plant Committee Supply and Delivery of Two Backhoe Loaders Tender	DMES	That Council accepts the tender from Westrac Pty Ltd of 8 Purvis Lane, Dubbo NSW for the Supply and Delivery of Two Caterpillar 432F Backhoe Loaders in accordance with Tender – Supply and Delivery of Two Backhoe Loaders for \$493,487.65 including GST. Supplier has been instructed.
*24.6.25	214.9.26	Plant Committee Supply and Delivery of One Automated Bitumen Truck Tender	DMES	That Council accepts the tender from Ausroad Manufacturing Pty Ltd of 56 Overlord Place, Acacia Ridge, QLD 4110 for the Supply and Delivery of One Automated Bitumen Truck, consisting of an Isuzu FXY Auto model truck and a 6.0m3 Ausroad model body, in accordance with Tender – Supply and Delivery of One Automated Bitumen Truck for \$771,265.00 including GST with the Divisional Manager Engineering Services to determine if Plant 107 or Plant 50 should be traded subject to financial and practical considerations. Supplier has been instructed.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	- Categories assigned as detailed in report; - Crown Reserves classified identified as operational land; and - Draft Plans of Management still to be completed.
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD/ WHS-RC	The following priority and action be progressed: - An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress and initial commencement 22 August 2024. - Consultant engaged. Safe Work Method Statements prepared and listed for discussion with staff and WHS-RC.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	1. The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other organisations. Additional recycling processes to be reviewed as a result of the Recycling Services 2026 Survey – in progress.
5.12.24	290.12.24	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	MHD/ WSCCM	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two years to ensure Council is able to report in accordance with grant conditions on usage of the new facilities – in progress.
5.12.24	331.12.24	Planning Proposal – LEP Review	MHD	Finalised. Approval given to Parliamentary Counsel in early September 2026. Expect final legal process to be complete by probably November 2026.
23.10.25	347.10.25	Local Environmental Plan Review	MHD	3. Subject to the mapping changes being checked and endorsed by National Parks and Wildlife, Council proceeds with the amendment to the Warren Local Environmental Plan 2012 for various housekeeping amendments to finalisation and that Council recommends to the Department of Planning, Housing and Infrastructure as planning proposal authority, to exercise its functions as plan making authority under section 3.36(2) of the Act, subject to the conditions of the Gateway Determination [Department reference PP-2025-217] – Finalised. Approval given to Parliamentary Counsel in early September 2026. Expect final legal process to be complete by probably November 2026.
26.3.26	61.3.26	Food Organics and Garden Organics (FOGO)	MHD	That Council apply for an appropriate exemption under the Protection of the Environment Operations Act, 1997 for the introduction of Food Organics and Garden Organics (FOGO) services due to the inhibitive cost, geography and population restraints, current waste services contract arrangements, lack of supporting infrastructure and limitations and timing – in progress subject to further information from the May 2026 AWC GMAC. In progress – expect completion of exemption application by November 2026.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
*23.4.26	81.4.26	Proposed Kerbside Recycling 2026/2027	MHD/ GM	Kerbside Recycling Services within Warren Shire commenced on Wednesday, 7 October 2026.
24.9.26	216.9.26	Sporting Facilities Committee Sporting Users at Victoria Park Discussion	MHD/ WSSCM	2. Council form two sub-committees of the Sporting Facilities Committee for the Carter Oval Youth Sports Precinct and Victoria Park Precinct consisting of Sporting Facilities Committee Members and representatives of sporting and cultural users of both precincts; 3. The sub-committees be responsible for reports to the Sporting Facilities Committee on the vision and development of consensus of priorities, planning and future funding of the vision; 4. An onsite meeting be arranged at the Victoria Park Precinct of users in October 2026; and 5. Similar actions be taken for the Carter Oval Youth Sports Precinct users in the future. In progress.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
25.9.2026	North Western Library Annual General Meeting 2026	Warren
7.10.2026	Heartline Reconnected AI Community Workshops	Warren
9.10.2026	Meeting with Member for Parkes Jamie Chaffey	Nyngan
12.10.2026	Warren Interagency Support Services Group	Online / Warren
13.10.2026	Manex Committee	Online
15.10.2026	Muse State Monthly Meeting	Online
16.10.2026	IPWEA NSW/ACT Board Meeting and Politicians Luncheon	Sydney

FUTURE MEETINGS NOT ON MEETING SCHEDULE

Date	Committee / Meeting	Location
10-13.11.2026	NSW Public Libraries Association Switch 2026 Conference	Bathurst
12.11.2026	Meeting with Member for Barwon Roy Butler	Sydney
22-24.11.2026	LGNSW Annual Conference	Wollongong

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 WORKS PROGRESS REPORT – INFRASTRUCTURE PROJECTS

(C14-7.1, G4-4)

RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 6th August 2026 to 9th September 2026:

Project	Budget	Expenditure/ Committed	Resp	Comment
General				
Restart NSW Warren (STP) Upgrade JC 220-3-0	92,000	Nil	TSM/ IPM	EPA to write to Council advising licence and decommissioning requirements. Council to relocate the flowmeter at the inlet channel to the discharge side of the channel to provide a total flow into the plant, including tanker deliveries. Additionally, a flowmeter is to be installed on the overflow pipework to provide the volume of any overflows that occur. Works to be carried out at the time of the inlet channel repairs. Groundwater monitoring wells to be re-established where they were built over during the construction of the new plant.
*NSW Severe Weather & Flood Grant for AGRN 1025 (\$1,000,000) (part of Warren Levee Rehabilitation Project \$7,100,000)			GM/ IPM/ DMES/ TSM	Contract awarded for Levee Rehabilitation works on 15th May 2025. Works on the Levee Rehabilitation commenced on the 17th June 2025.

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ITEM 3 WORKS PROGRESS REPORT – INFRASTRUCTURE PROJECTS

(C14-7.1, G4-4)

Project	Budget	Expenditure/ Committed	Resp	Comment
Warren Town Levee Remediation JC: 3300-4400-0000 Federal; 3300-4410-0000 State; and 3300-4420-0000 OLG AGRN.	5,325,000 887,500 887,500	5,189,100 861,055 887,161		*Despite the significant rainfall event in early July, the Levee Rock Revetment works made substantial progress throughout July and August. Revetment closure works are currently progressing in the section between along the access road to the toe berm. *MGN's current Contract Program forecasts completion of the project still remains end of August 2026. The Project Work Plan has been revised, with Version 13 approved by the funding body. All major construction activities completed on 28 August 2026. Most project activities, project reporting and acquittal requirements are completed. Final works are being undertaken to ensure all funding is expended. New O & M Manual being drafted. Diesel pump storage container has been returned. Closing ceremony to be undertaken on the 22 October 2026.
Safety Management System GL 3210-4010-5	37,300	26,260	WHS-RC /GM	Works Program ongoing.
Asset Management & IPR	70,000	Nil	GM/ DMES	Works program being formulated.
Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR)	100,000	5,772	EDVM	Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience Concept which will address the growing need for stronger social connection, improved community wellbeing and increased drought resilience across our shire and region. Project Program and Action Plan being formulated for commencement of project 2026/2027 – in progress. Heartline Reconnected Community Funding meeting was held 10 September, 2026 and was well attended by community organisations. Activities have now commenced with Activity Proposals now flowing in.

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ITEM 3 WORKS PROGRESS REPORT – INFRASTRUCTURE PROJECTS

(C14-7.1, G4-4)

Project	Budget	Expenditure/ Committed	Resp	Comment
2026 LGP Capability Grant Fund Procurement Fraud and Corruption Prevention Program	22,000	22,000	IPM	Project/Program scoping for a Fraud and Corruption Prevention Program has commenced. Fraud training to relevant staff – Council has been successful in receiving grant funds for this training, which is now being planned/actioned. Service provider Safetrac has been engaged to develop and roll out online training modules, initially targeting staff with financial delegations. The Project Plan has been developed, and Safetrac has commenced development of the online training modules. Project Module development and staff onloading are progressing.
Commonwealth Accessible Australia Initiative Tranche 2 – Application No. AAT265 Grant Amount -\$200,000 (Max)	249,120	Nil	IPM	Changing Place Facility @ Bob Christensen Reserve; Bob Christensen Reserve is a popular stop for regional travellers and caravan visitors. Installing a portable Changing Places facility would support families and people with high support needs who cannot use standard accessible toilets, enable inclusive travel and longer stay. A portable unit is appropriate given the site's flood-prone location. Grant Application submitted on 4 March 2026 and has been successful. Final budget subject to Council's resolution at the October 2026 Council Meeting.
Grant Applications				
NSW EV Fast Charging Program.	NIL	NIL	IPM	Council was successful in submitting an Expression of Interest (EOI) to host electric vehicle fast charging infrastructure under the NSW EV Fast Charging Program for Nevertire. Proposed NEVERTIRE Vehicle Rest Area/ Parking site meets the eligibility criteria and have been added to the Site Host List and visual map. Three (3) CPO's were given a Letter of Support by Council to supplement their grant applications.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 3 WORKS PROGRESS REPORT – INFRASTRUCTURE PROJECTS

(C14-7.1, G4-4)

Project	Budget	Expenditure/ Committed	Resp	Comment
				CPO's submitted their application received the following message from Grant Assessment Team advising that <i>"assessment of Round 4 applications is still underway and anticipates that outcomes will be announced publicly in the final quarter of 2026, subject to approval processes. This timing is indicative and may change."</i>

The items marked with an asterisk (*) be deleted.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

ACC - Accountant

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

TREAS - Treasurer

AM – Assets Manager

WSCCM – Warren Sporting & Cultural Centre Manager

EDVM - Economic Development and Visitation Manager

WHS-RC – Work Health Safety / Risk Co-Ordinator

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 4 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

(A7-9)

RECOMMENDATION:

That the tabled Disclosures of Interest Return for Councillors and Designated Persons be received and noted.

PURPOSE

Under the Warren Shire Council's Code of Conduct (Code of Conduct) Section 4.21 all Councillors and Designated Persons, must lodge a written return of interest with the General Manager within (3) months after:

- a) Becoming a Councillor or Designated Person:
- b) 30 June of each year: and
- c) The Councillor or Designated Person becoming aware of an interest they are required to disclose under Schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

BACKGROUND

Returns of interests are an important accountability mechanism for promoting community confidence in decision making by Councillors and others and for ensuring that they disclose and appropriately manage conflicts of interest they may have in matters dealt with by the Council.

It is important that Councillors and others complete their returns of interests correctly and disclose all relevant interests and provide additional Returns as their circumstances warrant.

REPORT

This report is presented to Council in accordance with Council's Code of Conduct requirements and to advise of one (1) Disclosures of Interest Return for Councillors and Designated Persons received from the newly appointed Town Services Manager, Ali Reza Ranjbartoreh.

The General Manager is required to keep a register of returns, and these need to be tabled at the first meeting of the Council after the last day for lodgement.

This return has been tabled for Council's information and has been uploaded to Council's website with the relevant information redacted as determined by the General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Code of Conduct Section 4.21.

RISK IMPLICATIONS

Nil – the return has been completed and lodged with the General Manager and will be tabled at the meeting in accordance with legislative requirements.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 4 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS CONTINUED

STAKEHOLDER CONSULTATION

Consultation with Councillors and Designated Persons.

OPTIONS

This is a requirement of Councillors and Designated Persons.

CONCLUSION

In accordance with Council's Code of Conduct, all Councillors and Designated Persons have completed and lodged their returns with the General Manager as required within the appropriate timeframe.

The return has been uploaded to Council's website with appropriate redaction.

Accordingly, the return is tabled for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Tabled Disclosures of Interest Returns for Councillors and Designated Persons as submitted by Mr Ali Reza Ranjbartoreh.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 5 ALCOHOL PROHIBITED AREA CARTER OVAL YOUTH SPORTS PRECINCT FOR WARREN SHIRE COMMUNITY CHRISTMAS PARTY 2026 (D3-1.9, L7-1.2, P1-7.3)

RECOMMENDATION

That Council approve the relaxation of the Alcohol Prohibited Area in the Carter Oval Youth Sports Precinct, 3 Stafford Street, Warren between 6.00 pm to 10.00 pm Friday, 4th December 2026 for the cordoned area allocated to the Licenced Person who will be the alcohol licensee for the function in front of the Kiosk and Amenities Building at the Carter Oval Youth Sports Precinct, with bring your own (BYO) alcohol not being permitted in the rest of the Carter Oval Youth Sports Precinct.

PURPOSE

To request Council to approve the relaxation of the Alcohol Prohibited Area at the Carter Oval Youth Sports Precinct in a certain allocated area at the Carter Oval Youth Sports Precinct whilst the Warren Shire Community Christmas Party is held on the 4th December 2026.

BACKGROUND

Council has near completed preparations for the 2026 Warren Shire Community Christmas Party.

Arrangements have been made for a suitable licensee to operate a bar facility out of the Carter Oval Youth Sports Precinct Kiosk and Amenities Building in an appropriately cordoned off area in front of the Carter Oval Youth Sports Precinct Kiosk and Amenities Building.

In relation to the drinking of alcohol at the Carter Oval Youth Sports Precinct, alcohol is prohibited to be consumed within the Skate Park area and the fenced off area of the Splash Park in accordance with Section 632 of the Local Government Act, 1993 by order of the General Manager. The entrance road and public car parks at the location are alcohol free zones in accordance with Section 644C of the Local Government Act, 1993. At all other locations at Carter Oval Youth Sports Precinct, persons are able to consume alcohol.

It is considered appropriate that the only area during the conduct of the Warren Shire Community Christmas Party 2026 where alcohol should be consumed, is the cordoned off area in front of the Carter Oval Youth Sports Precinct Kiosk and Amenities Building.

Due to the contentious nature of this matter, it is appropriate that Council approve any required changes to the Alcohol Prohibited Area at Carter Oval Youth Sports Precinct for the function.

REPORT

Council has prepared a Warren Shire Community Christmas Party function for the Carter Oval Youth Sports Precinct, 3 Stafford Street, Warren on Friday 4th December 2026.

Mrs Kylie Wilde has agreed to run the bar and to obtain an appropriate licence for the day between the hours of 6.00 pm and 10.00 pm on Friday, 4th December 2026. It would be expected that the special area allocated for the sale and consumption of alcohol in front of the Carter Oval Youth Sports Precinct Kiosk and Amenities Building will function from 6.00 pm to approximately 10.00 pm, when the fireworks should be complete and most equipment is packed up and removed.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 5 **ALCOHOL PROHIBITED AREA CARTER OVAL YOUTH SPORTS PRECINCT FOR WARREN SHIRE COMMUNITY CHRISTMAS PARTY 2026** **CONTINUED**

Similar to previous years the following is planned:

- Carter Oval Youth Sports Precinct, the drinking of alcohol be prohibited except in the cordoned off zone in front of the Carter Oval Youth Sports Precinct Kiosk and Amenities Building and only within the licenced premise area that is to be created;
- No bring your own (BYO) alcohol to be brought into the Carter Oval Youth Sports Precinct area;
- Appropriate signage to be erected at suitable locations at the Carter Oval Youth Sports Precinct to emphasise that persons are to not bring their own alcohol to this function at the Carter Oval Youth Sports Precinct; and
- At least four (4) suitably qualified security personnel will be arranged.

These conditions are set as it is believed that without the control of bring your own (BYO) alcohol, the Licencee will not be in a position to properly control the consumption of alcohol in accordance with their licence.

It should be noted that tables and chairs will be set up within the cordoned off area and the majority of food stalls/providers will be located in the vicinity of the cordoned off area.

It is believed that there certainly is a need to keep people drinking alcohol away from the children's area (Splash Park), the Skate Park area, the stage and children's dancing area.

This request to relax the Alcohol Prohibited Area is only for Friday, 4th December 2026 between the hours of 6.00 pm and 10.00 pm for the cordoned off area allocated to the person who will be the alcohol licensee for the function, with bring your own (BYO) alcohol not being permitted in the remaining area of the Carter Oval Youth Sports Precinct. See Attachment 1.

FINANCIAL AND RESOURCE IMPLICATIONS

None identified.

LEGAL IMPLICATIONS

It is appropriate that Council approve this major proposed change to the Alcohol Prohibited Area at the Carter Oval Youth Sports Precinct under the Local Government Act 1993 and must provide advice to the local Police who are members of the Committee responsible for arranging the Warren Shire Community Christmas Party 2026.

RISK IMPLICATIONS

A risk exists in that the service of alcohol may encourage anti-social behaviour. Risk reduction has been arranged by the purchasing, serving and drinking of alcohol only in the cordoned off area of Carter Oval Youth Sports Precinct fronting the Kiosk and Amenities Building that will be near to the majority of the food stall holders/providers.

STAKEHOLDER CONSULTATION

Advertising will be arranged in Council's Community Newsletter, Facebook page, Community Room Display Screen and Website advising of the Warren Shire Community Christmas Party 2026 and the Committee will also encourage the dissimulation of information through other stakeholders.

WARREN SHIRE COUNCIL

**Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 22nd October 2026**

**ITEM 5 ALCOHOL PROHIBITED AREA CARTER OVAL YOUTH SPORTS PRECINCT FOR
WARREN SHIRE COMMUNITY CHRISTMAS PARTY 2026 CONTINUED**

Advice has been provided to the local Police advising that Council may relax the Alcohol Prohibited Area requirements as stated in this report.

OPTIONS

Council is not obligated to relax these provisions.

CONCLUSION

Council is hosting the Warren Shire Community Christmas Party 2026 at the Carter Oval Youth Sports Precinct on Friday 4th December 2026 as part of bringing the community together. This report requests a relaxation of the Alcohol Prohibited Area for a specified period in a cordoned off area to support this event.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.5 Work with local Police and the Community to ensure that our Community is safe.
- 1.2.1 Maintain ongoing Community Engagement to instil a strong collaborative environment with the community.
- 1.2.2 Support and promote community based lifestyle and social events.

SUPPORTING INFORMATION /ATTACHMENTS

Warren Shire Community Christmas Party 2026 Site Plan.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 22nd October 2026

ITEM 5 ALCOHOL PROHIBITED AREA CARTER OVAL YOUTH SPORTS PRECINCT FOR WARREN SHIRE COMMUNITY CHRISTMAS PARTY 2026
CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 1 RECONCILIATION CERTIFICATE – SEPTEMBER 2026

(B1-10.16)

RECOMMENDATION:

That the Statement of Bank and Investments Balance as at the 30th September 2026 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 30th September 2026.

Council should note that investment items listed as

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Aug-26	Transactions	Balance 30-Sep-26
General	11,685,111.66	(800,934.77)	10,884,176.89
Water Fund	1,307,927.46	27,084.68	1,335,012.14
Sewerage Fund	1,097,710.27	46,207.97	1,143,918.24
North Western Library	5,927.96	(35,160.11)	(29,232.15)
Trust Fund	99,682.66	90.85	99,773.51
Investment Bank Account	(10,500,000.00)	(1,500,000.00)	(12,000,000.00)
	3,696,360.01	(2,262,711.38)	1,433,648.63

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 1 RECONCILIATION CERTIFICATE – SEPTEMBER 2026

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	1,433,648.63
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
Balance as per Ledger Accounts less Investments =	<u>1,433,648.63</u>

INVESTMENTS RECONCILIATION

Investments as at 30th September 2026

No.	Institution	Amount	Term (days)	Rate %	Maturity Date
	CBA	0.00	NA	3.10%	On Call A/c
3	NAB	2,000,000.00	90	4.95%	6-Oct-26
4	JUDO	2,000,000.00	180	5.25%	6-Jan-27
17	NAB	1,500,000.00	60	4.60%	13-Oct-26
18	NAB	1,500,000.00	91	5.05%	30-Nov-26
19	NAB	1,500,000.00	60	4.65%	30-Oct-26
20	NAB	1,500,000.00	92	5.15%	10-Dec-26
21	NAB	1,000,000.00	61	4.70%	9-Nov-26
22	NAB	1,000,000.00	30	4.10%	9-Oct-26
TOTAL INVESTMENTS =		<u>12,000,000.00</u>			

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	4,108,648.63
Internally Restricted Funds Invested	8,525,000.00
Unrestricted Funds	<u>800,000.00</u>
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u>13,433,648.63</u>

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending review and reconciliation into the future.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 1 RECONCILIATION CERTIFICATE – SEPTEMBER 2026

CONTINUED

A summary of Council's investments as at the 30th September 2026 is shown below:

Time Period	Term Deposits	Total Avg Yield	RBA Cash	1m BBSW	3m BBSW	AusBond Bank Bill	AusBond Annualised	vs RBA	vs 1m BBSW	vs 3m BBSW	vs AusBond
As At 30/9/2026	4.86%	4.86%	4.35%	4.54%	4.77%	10630.677	---	+0.51%	+0.32%	+0.09%	---
1m	4.86%	4.86%	4.35%	4.30%	4.55%	0.36%	4.33%	+0.51%	+0.56%	+0.31%	+0.54%
3m	4.92%	4.92%	4.35%	4.31%	4.46%	1.11%	4.41%	+0.57%	+0.61%	+0.47%	+0.51%
6m	4.38%	4.38%	4.10%	4.06%	4.31%	2.20%	4.39%	+0.28%	+0.32%	+0.07%	-0.00%
12m	4.09%	4.09%	3.60%	3.54%	3.58%	4.06%	4.06%	+0.49%	+0.55%	+0.51%	+0.03%

**Source: Curve Securities/YieldHub portfolio portal 30/09/2026*

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION:

That the Statement of Rates and Annual Charges information as at 14th October 2026 be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 14th October 2026 including comparisons over the last four years.

This report is considered the most accurate and relevant information available, for Council to consider relating Rates and Annual Charges information, for comparative purposes in a related period.

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the
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ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

14-Oct-26

Name of Rate	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	COLLECTIONS FOR YEAR		NETT ARREARS	
				AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	284,049	6,143,613	6,427,661	2,356,974	36.67%	4,070,687	63.33%
Warren Water Fund	146,390	659,243	805,633	295,129	36.63%	510,504	63.37%
Warren Sewerage Fund	165,201	685,542	850,743	293,175	34.46%	557,568	65.54%
TOTAL 2026/2027	595,640	7,488,398	8,084,038	2,945,279	36.43%	5,138,759	63.57%
TOTAL 2025/2026	522,077	7,241,830	7,763,907	2,794,987	36.00%	4,968,920	64.00%
TOTAL 2024/2025	486,670	6,931,692	7,418,362	2,565,679	34.59%	4,852,683	65.41%
TOTAL 2023/2024	445,604	6,219,639	6,665,243	2,181,783	32.73%	4,483,460	67.27%
TOTAL 2022/2023	321,306	6,299,137	6,620,443	2,534,193	38.28%	4,086,250	61.72%
		14-Oct-22	17-Oct-23	21-Oct-24	14-Oct-25	14-Oct-26	
COLLECTION FIGURES AS \$		2,534,193	2,181,783	2,565,679	2,794,987	2,945,279	
COLLECTION FIGURE AS %		38.28%	32.73%	34.59%	36.00%	36.43%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 3 WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS
(C14-7.1, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2026/27 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Implementation	\$184,411	\$6,713	DMFA	2025/26 carry over value, included in the budget figure is \$145,911.00. Purchase new office equipment, PC's and other ICT equipment as needed. Electronic records system has had a delay due to additional review of the structure needed, completion of internal work is required before final implementation and training. By end of October internal work is being completed, pending resources available.

ACRONYMS

DMFA - Divisional Manager Finance & Administration

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

(L2-2)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To inform Council of the services the Warren Shire Library has been undertaking.

BACKGROUND

The Warren Shire Library continues to supply a customer focused service which constantly meets the needs of the Warren community.

REPORT

The monthly Friday movie. The July movie was “Wuthering Heights” with Aussie actress Margot Robbie. In August the movie was “Fackham Hall” and the September movie was ‘The Magic faraway tree’ based on Enid Blyton’s book.



WARREN SHIRE COUNCIL

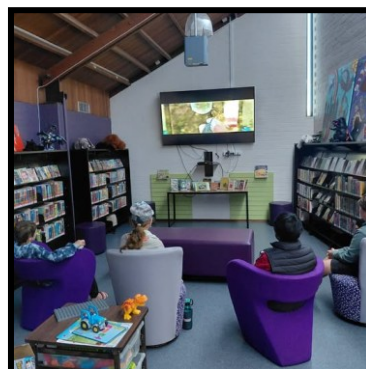
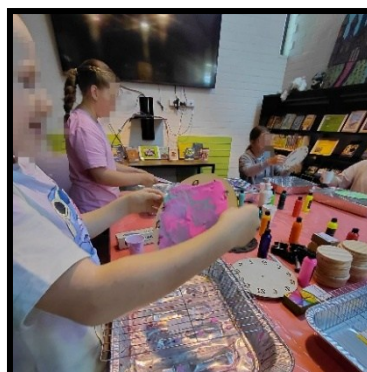
Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED

The **winter school holiday** activities included cap logo designing, paint pouring, Erica's Paint and Laugh workshop and a movie.



The annual planning day was held after the winter school holidays. Competition was held to see who could put the top 10 magazine titles for 2025/6 in order. Congratulations to Kathleen who was the closest. Bragging rights for the year was won. Topics this year included local priority grant, overdue process, training courses, local history, eResources, annual events such as Library and information Week, Open Day, Paint the town read, NSW Seniors Festival 2027, Stay smart online, and spring school holidays.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED

The **card making sessions** have continued with enthusiasm and beautiful work. The ladies are very talented.



The library continued its **Outreach programs** with Warren Preschool, Warren Central and St Mary's kindergartens, Barnardos, Warren Long Day Care all either visiting the library or library officers visiting centres.



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED



A very excited library patron picked up her French language books today, supplied by the State Library New South Wales! The Multicultural Bulk Loan Service is a free service of the State Library. It provides access to collections of books in 43 community languages and English as a Second Language (ESL) resources.



Library and Information Week was hosted at the end of July with a nationwide Open Day program held on Thursday 30 July. The team had a full schedule of technology sessions all planned. Unfortunately, part of our network went down, and we improvised the best we could. There were competitions for all ages to participate in, including the top 10 authors for 2025/6 and colouring in.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED



The team has been learning more about Canva and the Library social media account has been seeing these new skills be brought to life. For example, the announcements of our brand-new DVD titles now have movement. The indyreads app has changing screens for its posts.

Unfortunately, the **Connecting Seniors** for July and September were both cancelled due to local resident's funerals. The August session was full of old photos and newspaper articles bring back treasured memories, helping us remember our story and town's history.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED



Early August, Erica and Susan attended the Local Government Week Awards at Doltone House. They enjoyed their time in Sydney catching up with acquaintances and meeting new ones from various local councils across NSW. The Library and the Visitor and Information Centre teams had been nominated for a 2026 Leo Kelly OAM Arts and Culture award for the Connecting Seniors program. For our first year being nominated we were happy to be shortlisted alongside Narrabri and Griffith Councils with Narrabri taking out the category.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED



Erica and Susan with category judge, Councillor Romola Hollywood, Blue Mountains Council.

Both **Savings Finder Team from Service NSW** and the **First Nations Outreach Officer from Revenue NSW** continued their monthly visit to Warren to help residents on finding discounts and answering questions. No bookings required for either service. Each visit is advertised across social media, posters around town and word of mouth. It has been great to see community members take advantage of both these services.

The team has continued the clean-up of the **stack** which is located on the mezzanine level. Lots of great junior and young adult titles are being brought back downstairs or replaced with a newer copy to be then located downstairs in the main collection.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Community Room, Warren on Thursday 22nd October 2026

ITEM 4

WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED

This quarter, Erica has been working to get part of our **internet connection** back online to ensure our members have access to the Wi-Fi, public desktops, printing and scanning. At the time of writing this report, the Wi-Fi, public desktops and printing are back online. The TV and staff printing is still to be reconnected.

Training and seminars. Melissa has continued with her SLNSW local studies photography training sessions. Erica attended via Teams the Foundations to Futures SLNSW seminar. This included topics such as Amendments to the Library Act 1939, the NSW public library objectives and standards, community engagement, buildings, collections and the future.

The team attended the **Scholastic book fair** at Warren Central School. We had fun selecting titles for Warren that we had not seen from other suppliers.

The team was excited to hear of our success in being named as one of the 31 sites for the 2027 **LitUp** program. LitUp is a live literature initiative from Australia Reads, providing opportunities for more Australian schools and communities to host events with authors and illustrators. Live literature events provide rich and inspiring experiences, connecting readers directly with the creators of their favourite stories, and encouraging a lifelong love of books and reading. LitUp returns after a successful 2026 pilot, which saw over 6,000 Australian students and community members take part in 82 events with 13 Australian authors and illustrators. They were hosted by 16 communities across 37 schools, libraries and bookshops. The 31 communities participating in the second round of the LitUp program have been announced and will see over 100 author events taking place from January–June 2027 across more than 110 schools, libraries, bookshops and community centres. We plan to have an author visit in May.

The **CW Zone** of NSWPLA was held in Gilgandra in September. Erica attended the Managers meeting on the Thursday afternoon where topics such as annual conference, literacy programs, Open Day, legislation changes, Supplier presentation by MDM, marketing tools and eresources. The full zone meeting with Councillors in attendance was held on the Friday morning covering topics such as Dolly Parton program and its increasing costs, Infrastructure grant, strategic plans and the upcoming annual conference in Bathurst.

The **spring school holidays** commenced at the end of September with Australian children's author, Meredith Downes visiting and hosting a fun session with the kids. Participants had the opportunity to learn how to illustrate stories by exploring various perspectives of characters utilising facial expressions and other details to convey their emotions. Thank you so much for visiting us, Meredith!

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WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED



Our manager Erica hosted a learn how to cross stitch session to round out the month. It was fun to see how the kids managed to read a pattern, thread a needle, locate the centre of the fabric to commence stitching and how to create not just a single stitch but multiple stitches in a single row.



UPCOMING EVENTS

- 28 Sep – 9 Oct Spring school holidays
- 1 Dec Summer reading challenge
- 18 Dec 2026 – 5 Feb 2027 Summer school holidays

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WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED

STATISTICS FOR JUL - SEP 2026

Name	No. Sessions	No. Attending (intended audience only)	Intended Audience
3/7/26: Movie Morning	1	9	Adult
7/7/26: Holiday Activities: Design a Cap	1	6	School Age
8/7/26: Holiday Activities: Paint Pouring	1	6	School Age
10/7/26: Baby Rhyme Time	1	3	Early Childhood
17/7/26: Holiday Activities: Paint & Laugh Watercolours	1	4	School Age
15/7/26: Grow Service Day	1	25	All Ages
22/7/26: Adult Crafters: Card Making	1	3	Adult
27/7/26: Storytime: Warren Preschool	1	15	Early Childhood
30/7/26: Library Open Day	1	50	All Ages
3/8/26: Storytime: Warren Central School	1	11	School Age
5/8/26: Storytime: Barnardos	1	7	Early Childhood
7/8/26: Movie Morning	1	5	Adult
10/8/26: Storytime: St Mary's Kindergarten	1	17	School Age
12/8/26: Connecting Seniors	1	5	Seniors
19/8/26: Baby Rhyme Time	1	8	Early Childhood
24/8/26: Storytime: Warren Long Day Care Centre	1	10	Early Childhood
26/8/26: Adult Crafters: Card Making	1	3	Adult
31/8/26: Storytime: Warren Preschool	1	10	Early Childhood
4/9/26: Movie Morning	1	7	Adult
7/9/26: Storytime: Warren Central School Kindergarten	1	10	School Age
16/9/26: Storytime: St Mary's Kindergarten	1	20	School Age
16/9/26: Baby Rhyme Time	1	5	Early Childhood
23/9/26: Adult Crafters: Card Making	1	3	Adult
29/9/26: Holiday Activities: author/illustrator visit	1	6	School Age
30/9/26: Holiday Activities: cross stitch	1	5	School Age

Month	Visits	Loans	Members	Wi Fi Logins	Internet Bookings	1,000 Books before school program	Dolly Parton
July	593	813	1,326	30	20	0	1
Aug	483	696	1,329	0	34	0	4
Sep	483	697	1,333	0	189	2	1

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WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED

Northwestern Library update

The annual statistical return was completed in July for 2025/2026. This covers questions such the number of loans for both physical and digital assets, the number of visitors into our buildings, the number of times our Wi-Fi was accessed, our public desktops were utilised and how long for, the number of different programs and the number of attendees, the number of physical items purchased and for which collections. How many times was the website accessed; how many items were withdrawn from the collection. Plus, many more.

Quarterly Managers meeting. The June quarter meeting was held the first Friday of July. This was our first in person meeting in a year and it was lovely to see everyone including from Bogan Haylee Martin and Deb Wood. Topics included the new financial expenditure on large print titles with our suppliers, the new 3-year contract with Bolinda for BorrowBox, assessment of our apps, the upcoming statistical return and the upcoming Central West Zone meeting in Gilgandra and the Annual General Meeting in Warren. The September quarter meeting was held via Teams. Topics discussed included the local priority grant, Hoopla usage, membership, new staff training sessions, and overdue items and the clean-up process.

The annual author reports. These reports give us the loans to compare against the previous two years and determine the top 40 authors across the Cooperative which then helps to decide which authors and how many copies are purchased throughout the financial year. For those interested James Patterson is no longer number 1 in Warren and is losing interest at the other three libraries. These reports are separated by categories such as Adult Fiction, Junior Fiction, Young Adult, etc.

Meetings with suppliers. Erica has spent time meeting with some of our suppliers this quarter, including Bolinda Publishing whom we buy large print titles and BorrowBox. Erica met with the team from Hoopla to discuss options to keep the budget under control but still accessible for members.

Spydus system clean up. This quarter the team has been looking at and discussing the outstanding overdue items and the way our notices are issued to members. There has also been item status clean up. The catalogue is looking much cleaner and easier to use.

Technology. This past year has seen an increase of issues related to Spydus caused by patches and upgrades installed by Civica. These have made working daily stressful and Erica has commenced looking at other library management systems who are more willing to work with a cooperative and not charge us to access the most basic modules.

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CONTINUED

Envisionware has now been fully installed at both Gilgandra and Coonamble bringing us to three libraries utilising the new statistic/booking software for our public computers. Bogan to be installed shortly.

Eresources. indyreads allows the team to create a staff pick list of titles. So, each quarter everyone submits suggestions to Erica who then updates the list on the app. This is a great way to see what titles the North Western staff are interested in.

Stock rotation. This quarter the team rotated the A – K authors of the Adult fiction and Large Print collections. L-Z will be completed late November.

Staff change. At the end of last quarter, we saw Brooke from Bogan depart for Central West Libraries, At the end of September we welcomed Philippa “Pip” Spicer to the team and wish her all the best. Pip spent the last couple of days in September with the team in Warren learning as much as possible to allow her to understand her new role at Bogan.

AGM. It has been that time of year again where the AGM has been held. The annual report has been written, proofed, printed and bound before being delivered to each Council. Warren was the host this year. 2027 will see us move to Coonamble.

STATISTICS FOR JUL-SEP 2026

Month	North Western eBooks	North Western eAudio	North Western eMags	North Western eNews	North Western Comics	North Western Efilms	North Western ETV
July	432	725	153	159	4	250	1
Aug	379	799	178	175	1	124	3
Sep	373	771	186	170	1	164	8

Month	New physical items received	Website users	StoryBox Library
July	546	272	15
Aug	532	337	16
Sep	557	319	24

UPCOMING MEETINGS

- 20 November NW Quarterly Meeting in Warren including a Christmas lunch

LEGAL IMPLICATIONS

N/A

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WARREN SHIRE LIBRARIAN OPERATIONS REPORT

CONTINUED

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is to provide Council with an update of Council library services.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.2.3 Provide a high-quality library service that meets the needs of the community.

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

**Report of the Divisional Manager of Finance and Administration
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RECOMMENDATION that:

PURPOSE

BACKGROUND

REPORT

- **Financial Assistance Grant (80%) - \$3,671,407** – Council received an advance payment of the 2026/2027 grant from the NSW Grants Commission June 2026.
- **2025/2026 Carry Over Value - \$1,389,000** – Council received a full detailed list of carry over values as reported 27th August 2026.
- **Employees Leave Entitlements - \$400,000** - These funds have been restricted to cover a proportion of Council's discounted leave liability, which equates to 27.50% coverage.
- **Election Expenses - \$35,000** – These funds have been set aside each year to help cover the cost of the next Local Government Elections scheduled for September 2028.

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- **Public Liability & Professional Indemnity Insurance Claims Excess - \$25,000** - These funds have been restricted in the event of any major claims being lodged against Council, each insurance claim carries an excess of \$12,500.
- **Levee M&R – \$67,182** – Carryover funds for major levee maintenance works.
- **Rural Addressing - \$2,000** – Funds carried forward to review rural addressing system.
- **CBD – Supply of Paint - \$3,237** – Funds carried forward for the supply of paint to CBD businesses.
- **Library Capital Contingency Reserve - \$19,300** – A newly created reserve to allow future capital works projects for the Library.
- **ICT Strategic Reserve - \$34,000** – A newly created reserve providing for future replacement of assets.
- **Parking area Capital Contingency - \$6,000** – A newly created reserve to fund capital improvement work on parking areas.
- **Footpath & Cycleway Capital Contingency - \$19,000** – A newly created reserve to fund future capital works.
- **Deacon Drive Housing Rectification - \$505,000** – A newly created reserve to fund future rectification work.
- **Urban Street Heavy Patching - \$192,383** – Funds carried forward for heavy patching of Cobb Lane as adopted in the 2018/19 Operational Plan.
- **Urban Street Re-sheeting - \$38,700** – To allow for future re-sheeting works, includes funds carried forward from 2021/2022.
- **Rural Unsealed Roads Gravel Re-sheeting - \$120,000** – To allow for future re-sheeting works, which includes prior years carry forward amounts.
- **Overflow Bridge – Major Repairs - \$85,000** – Funds carried forward from the 2019/20 Operational Plan to undertake major repairs on the bridge.
- **Infrastructure Improvement/Replacement - \$1,668,265** – These funds have been restricted for future improvements or replacement of Council’s infrastructure assets, to be determined by Council.
- **Tiger Bay Wetlands - \$18,071** – Set aside for future use at Tiger Bay wetlands area.
- **Plant Replacement – Light Plant - \$310,000** – Plant fund related value, unspent from 2025/26 to be used for future plant replacement program.
- **Plant Replacement – Heavy Plant - \$900,000** – Plant fund related value, unspent from 2025/26 to be used for future plant replacement program.
- **Memorial Pool Re-lining - \$405,455** – Funds to be used on future cost of re-lining project, taken from Infrastructure Improvement/Replacement Reserve as resolved by Council, funds not spent at 30/06/2023.

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ITEM 5 REVISED INTERNALLY RESTRICTED FUNDS (INCLUDING CARRY OVERS) AS AT 30TH JUNE 2026 CONTINUED

WARREN SHIRE COUNCIL DRAFT INTERNALLY RESTRICTED FUNDS AS AT 30 June 2026

DESCRIPTION	BALANCE	TRANSFERS		BALANCE
	01-Jul-25	TO	FROM	30-Jun-26
FAG Advance Payment	2,199,493	3,671,407	2,199,493	3,671,407
General Fund Carry Over (budget)	0	1,389,000		1,389,000
Employee's Leave Entitlements	400,000			400,000
Election Expenses	35,000			35,000
IP&R - Asset Management Planning	47,000		47,000	0
P.L. & P.I. Claims Excess	25,000			25,000
Risk & WHS Management Costs	0			0
Mobile Phone Replacement	0			0
Emergency Management Planning	14,363		14,363	0
Levee M&R	94,490		27,308	67,182
Natural Resource Management Works	0			0
Rural Addressing	2,000			2,000
CBD - Supply of Paint	3,237			3,237
Street Lighting	11,662		11,662	0
Computer Software/Hardware Upgrades	112,000		112,000	0
Destination Warren Website Development	12,000		12,000	0
Library - Capital Contingency Reserve	0	19,300		19,300
Ewenmar Waste Depot - Management Plan	3,424		3,424	0
Dwellings - Specific M & R	0			0
Alliance Western Councils Membership 24/25	12,500		12,500	0
ICT Strategic Reserve	34,000			34,000
Internal Audit Costs	40,000		40,000	0
Council Owned Housing - Capital Contingency	22,500		22,500	0
Parking Area - Capital Contingency	6,000			6,000
Footpath & Cycleway - Capital Contingency	19,000			19,000
Deacon Drive Housing Rectifications		505,000		505,000
Safety Culture Project	48,800		48,800	0
Gym Equipment - Capital Contingency	1,700		1,700	0
Carter Oval Resurfacing	14,000		14,000	0
Warren Lawn Cemetery - Stage 3	1,500		1,500	0
Library - Grant Design & Tender	0			0
Parks Improvement Program	3,490		3,490	0
New Lions Park Toilet	0			0
CBD Improvements	0			0
Urban Streets - Heavy Patching	192,383			192,383
Urban Street - Gravel Resheeting	38,700			38,700
Rural Unsealed Roads - Gravel Resheeting	120,000			120,000
Footpath Replacement - XC Rated	0			0
K&G Replacement - XC Rated	0			0
Overflow Bridge Major Repairs	85,000			85,000
Airport Terminal Building (Part Cost)	0		0	0
Airport Land Sales	31,620		31,620	0
Operational Land Reserve	171,073		171,073	0
Infrastructure Improvement/Replacement	929,694	948,489	209,918	1,668,265
Tiger Bay Wetlands	18,071			18,071
Economic Development & VIC Programs	30,000		30,000	0
Animal Shelter Replacement	0			0
Dwellings Construction x 2	0		0	0
56 Garden Avenue Refurb	0		0	0
Memorial Pool Re-Lining	405,455		0	405,455
Memorial Pool Re-painting (carryover)	0		0	0
Plant Replacement - Light Vehicles	0	310,000		310,000
Plant Replacement - Heavy Plant	0	900,000		900,000
TOTAL RESTRICTED FUNDS =	5,185,155	7,743,196	3,014,351	9,914,000

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ITEM 5 REVISED INTERNALLY RESTRICTED FUNDS (INCLUDING CARRY OVERS) AS AT 30TH JUNE 2026 CONTINUED

For a complete view of Council cash position as at 30th June 2026, please refer to the following draft 2025/26 Annual Financial Statements note, which illustrates Council has cash assets to cover the listed restricted funds also increase unrestricted cash held to \$800,000.

Warren Shire Council Notes to the Financial Statements 30 June 2026		
C1-3 Restricted and allocated cash, cash equivalents and investments		
	2026 \$ '000	2025 \$ '000
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	14,772	14,116
Less: Externally restricted cash, cash equivalents and investments	(4,058)	(8,431)
Cash, cash equivalents and investments not subject to external restrictions	10,714	5,685
External restrictions		
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Cwcma roadside mapping	7	7
Specific purpose unexpended grants – general fund	–	2,955
Specific purpose unexpended grants – water fund	280	–
External restrictions – included in liabilities	287	2,962
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants (recognised as revenue) – general fund	2,107	3,506
Water fund	665	858
Sewer fund	822	1,000
Domestic waste management	177	105
External restrictions – other	3,771	5,469
Total external restrictions	4,058	8,431
Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.		

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ITEM 5 REVISED INTERNALLY RESTRICTED FUNDS (INCLUDING CARRY OVERS) AS AT 30TH JUNE 2026 CONTINUED

Warren Shire Council Notes to the Financial Statements 30 June 2026		
C1-3 Restricted and allocated cash, cash equivalents and investments (continued)		
	2026	2025
	\$ '000	\$ '000
(b) Internal allocations		
Cash, cash equivalents and investments not subject to external restrictions	10,714	5,685
Less: Internally restricted cash, cash equivalents and investments	(9,914)	(5,185)
Unrestricted and unallocated cash, cash equivalents and investments	800	500
Internal allocations		
At 30 June, Council has internally allocated funds to the following:		
Plant and vehicle replacement	1,210	–
Infrastructure replacement	1,668	930
Employees leave entitlement	400	400
Roadworks	351	351
Bridgeworks	85	85
Risk management, whs and insurance	–	25
Specific programs	569	1,096
General Fund Carry Overs	1,389	–
Prepaid financial assistance grant	3,672	2,199
Insurances	25	–
Building Rectification Repairs	505	–
Other	40	99
Total internal allocations	9,914	5,185
Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.		
	2026	2025
	\$ '000	\$ '000
(c) Unrestricted and unallocated		
Unrestricted and unallocated cash, cash equivalents and investments	800	500

FINANCIAL AND RESOURCE IMPLICATIONS

Internally restricted funds are at the discretion of Council there are no financial implications, there may be resource implications if new projects are added to the annual operational plan requiring external parties to undertake projects.

Carry over values indicated, where capital related are a balance sheet movement only (cash replaced with an asset), these projects were adopted in 2025/26 and are somewhat a contract with the community in completion of said works.

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Operational carry over values do have impact on Council profit and loss result, where expense is recorded with no opposing income to offset against it, thus furthering any negative operating result. The values are not a significant amount overall, well below any relevant material (large value) consideration.

N/A.

N/A.

This report is to provide a comprehensive listing of Council's internally restricted funds (including carry overs) as at 30th June 2026.

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

List of internal restrictions (including carry overs) held as at 30th June 2026.

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ITEM 6

PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

(L2-3, L2-9, S1-1.13, S1-1.13/1)

RECOMMENDATION that:

- 1) The information be received and noted.
- 2) The Council approve, in principle, the proposed Library refurbishment and extension project subject to successful capital grant funding being secured to fund the project fully.

PURPOSE

To advise Council of the proposed Library refurbishment and extension project details, for consideration and approval subject to successful capital grant funding being secured to fund the project fully.

BACKGROUND

For almost 80 years Warren Shire Library has served as an essential resource for education, information, and community engagement, acting as the cornerstone of our society. The library provides not only access to books and research materials but also a space for individuals to gather, learn, and connect with one another. Libraries have historically adapted to meet the evolving needs of their communities, offering a diverse range of programs, services, and resources. Libraries serve communities in different ways than they did 60 years ago. They are no longer merely places to borrow books. They are 'community living rooms' where people come together to share experiences, learn, be entertained, access online resources, study, hear talks and presentations, access the latest news, share a coffee with friends and take part in fun and stimulating children's activities.

Currently to meet the growing needs of the community, the library team shuts down the children's space to conduct various activities. This then disadvantages young families from visiting the library during this time and disrupts those who are either studying or working on the other side of the open space. To address these challenges, it is crucial to reimagine our library's role within the community. This proposal advocates for a strategic expansion and modernisation of our library facilities, ensuring that they reflect the needs and aspirations of our diverse population. By creating a welcoming, innovative, and accessible space, we can attract a broader audience and foster a sense of belonging among all residents. Upgrading our facilities and integrating modern technologies will not only enhance user experience but also encourage collaboration, creativity, connection and lifelong learning. By positioning the library as a forward-thinking institution, we can empower individuals to thrive in an ever-changing world while reinforcing the library's role as a vital community hub.

We want to create one of New South Wales best regional libraries. The proposed new library is twice the size of the current library space and will be a vibrant mix of noisy and quiet areas – just like the best modern libraries.

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ITEM 6 PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT CONTINUED

REPORT

This proposal outlines a comprehensive plan for the expansion and modernisation of our public library, aimed at transforming it into a vibrant community hub that meets the diverse needs of our residents. As our community needs continues to grow, so do the demands for accessible resources, educational opportunities and gathering spaces. To address these needs, we envision a library that is not only a repository of books but also a dynamic environment that encourages collaboration, creativity and engagement. By expanding the library's physical space, we can accommodate a wider variety of resources, including study rooms, meeting spaces and areas for community events. This approach will ensure that the library remains a central point of access for information and services that foster personal and professional development.

Disadvantages of current Warren Shire Library space

- No function space.
- No quiet space.
- No space to expand collection.
- Limited range and number of activities
- Shutdown of children's area for activities.
- Experiences competing demands for private and small group study areas, quiet reading areas, internet access, traditional collection storage, access and circulation processes.
- Inadequate to meet the growing IT and leisure and community activity needs of the Warren Shire community.
- The insufficient workspace is over capacity for the North Western Cooperative Library administration which also houses the Warren Shire Library workspace.
- Safety concerns for staff accessing the current mezzanine level using the original 1967 stairs. This space is currently used for storage for both Warren and North Western and limits the team as to what is held upstairs and in the current workroom.
- 1967 footprint.
- Not meeting current BCA standard.

Objectives

- Expand Physical Space:
 - Increase the library's footprint to accommodate additional resources, seating areas and function spaces including a maker space and a dedicated local and family history centre. To create a welcoming and functional environment, the library will undergo a physical expansion to include dedicated areas for various activities. This includes quiet reading zones, collaborative workspaces equipped with multimedia tools and flexible meeting rooms that can be adapted for community gatherings, educational workshops and social events. The design will prioritise comfort and accessibility, with ample seating and study areas, allowing patrons to engage with library resources more effectively. Outdoor spaces, such as gardens or reading patios, may also be integrated to provide a serene environment for relaxation and learning.

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ITEM 6 PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT CONTINUED

- Enhance Community Programming:
 - Develop a diverse range of programs and services that cater to various age groups and interests, including workshops, events, and cultural activities. The library will broaden its programming to address the diverse needs of the community, fostering lifelong learning and engagement. This includes creating tailored programs for children, teens, adults and seniors, such as STEM workshops for youth, digital literacy classes for adults and cultural events that celebrate the community's diversity. The library will partner with local organisations, schools, and artists to host author talks, exhibitions, and cultural festivals that enrich the community's cultural fabric. Regular feedback from patrons will guide the development of new programs, ensuring they remain relevant and impactful.
- Promote Accessibility:
 - Ensure the library is accessible to all community members, including those with disabilities and non-English speakers. The library's modernisation will prioritise inclusivity by implementing features that ensure accessibility for everyone. This includes compliance with Standards Australia to accommodate patrons with disabilities through accessible entrances, restrooms and seating arrangements. By fostering an inclusive environment, the library aims to be a welcoming space where all community members can learn, grow and connect.

Benefits

The redevelopment project will give more space to the community to support learning, creative programs and community events. Upgrades to the library amenities will make the library more welcoming and accessible to the local community.

Some of the key benefits of the upgrade will include:

- an enlarged children's area and significantly increased available study space.
- a digitally equipped meeting space.
- the whole of the library, including the mezzanine floor, will be accessible to people with mobility issues.
- public amenities.
- multi-purpose space and a public kitchenette.
- New electrical fit out, including expanded internet access.

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ITEM 6 PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT CONTINUED

Statistics for physical collection and programs and events

Over the past three years the library team has seen an increase in demands for activities for all ages and a collection content that is broader.

Physical item Loans		
	NW	W
25/26	52,860	13,733
24/25	57,790	16,686
23/24	52,956	11,797
Members		
	NW	W
25/26	7,040	1,476
24/25	6,685	1,384
23/24	6,250	1,076
Physical Lending Stock		
	NW	W
25/26	60,055	23,268
24/25	91,904	15,691
23/24	71,761	17,940
Programs/Events		
	NW	W
25/26	683	104
24/25	457	103
23/24	494	60

NW (North West Library)
W (Warren)

Staging of build

The project has been broken down into four stages to allow for funding applications, weather and any unforeseeable issues. The stages will include:

Stage 1A – new workroom/lift shell/meeting/storage space.

Stage 1B – lift installation and existing library alterations including mezzanine floor.

Stage 2 – Children/study space.

Stage 3 – Function Pavilion.

Stage 4 – landscaping and final fit out.

Please refer to the set of drawings attached for more details.

Costings

The funding strategy for the proposed renovation and construction project has been updated to be 100% grant-funded, with a total estimated build cost of \$3.5 million. The project will launch using a proposed \$750,000 allocation from the 2026/2027 Infrastructure Grant provided by the NSW State Government via the State Library of NSW. Because this project is structured in stages, subsequent funding will be secured by investigating and applying for additional grants through the State Library of NSW as construction progresses.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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Community Room, Warren on Thursday 22nd October 2026

ITEM 6 PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT CONTINUED

Funding Breakdown & Project Staging (Proposed)

- Total Estimated Cost: \$3,500,000
- Initial Commencement Funding: Proposed \$750,000 (2026/2027 Infrastructure Grant).
- Remaining Funding Required: \$2,750,000 (To be sourced via future staged grant applications).

Key Strategy Highlights

- Zero Council/Internal Capital: Moving away from previous funding discussions, this model relies entirely on external grant opportunities to eliminate internal financial liability.
- Staged Approach: Project milestones and construction phases will align directly with the rollout of sequential grant applications through the State Library of NSW.
- Active Pipeline: Project teams are actively investigating and preparing submissions for supplementary grants to cover the remaining \$2.75 million.

North Western Cooperative Library administration

This refurbishment/extension will allow the team to add a new North Western Cooperative Library administration office space. As this also doubles as a workspace for Warren Shire Library, this will be double the size of the current space which is currently utilised above its capacity. This was never accounted for after the establishment of the Cooperative back in 1979.

Expected outcomes

- Increased Accessibility:
 - Enhanced facilities and resources will ensure that all community members, including those with disabilities, can easily access library services and programs.
- Expanded Services and Programs:
 - The modernisation will lead to the introduction of diverse programs, such as digital literacy workshops, STEM education sessions and community events, catering to a wider audience.
- Enhanced User Experience:
 - The redesigned library space will create an inviting and comfortable environment that encourages collaboration, study, and leisure, improving overall patron satisfaction. It will also meet the unmet needs of the diverse community expectations.

WARREN SHIRE COUNCIL

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ITEM 6 PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT CONTINUED

- Increased Membership and Patronage:
 - As a result of expanded services and improved facilities, library membership and foot traffic are expected to rise, fostering a greater sense of community involvement.
- Stronger Community Partnerships:
 - Collaborations with local schools, non-profits and businesses will be strengthened, leading to more community-driven initiatives and programs.
- Sustainable Practices:
 - Implementation of eco-friendly designs and practices will reduce the library's carbon footprint and promote sustainability within the community.
- Diverse Collections:
 - The modernisation will result in an expanded and more diverse collection of books, digital media and cultural resources that reflect the community's demographics and interests.

Recognition

There have been discussions in acknowledging Julian Campbell former Warren Shire Council Councillor, library representative and lover of reading in some way within the new infrastructure. This would be like the naming of the mezzanine as the Graham White room in 1997. As taken from the Minutes of the ordinary meeting of Warren Shire Council on Thursday 25th August 2016. "COUNCILLOR JULIAN CAMPBELL AM SEPTEMBER 1980 TO 2016 - 36 YEARS Committees/Delegate/Membership North Western Library – Chair, Town Facilities, Tourism, Showground Racecourse – Chair, Joint Consultative, Lower Macquarie Marshes Sub Committee – Chair, LEP, Rural Addressing, Water & Sewer, Macquarie Floodplain Management – Chair, Warren Interagency, Murray Darling Association – Region 10, Community Based Heritage, Ewenmar Waste Depot, and Library Extension Committee".

The Mayor thanked Councillor Campbell AM for her 36 years of service and stated Councillor Campbell AM has made an enormous contribution of service to this Council and has had to travel huge distances to do so. She has served on countless Committees and her enthusiasm and dedication in many ways exemplifies the conscientious of Council. A feature of her service has been her ability to represent a diverse range of people from marsh graziers to irrigators. Julian has always been willing to step in at the 11th hour to ensure that Council is represented. She has also been passionate about library service across the region. She was also recognised for outstanding service by receiving a citation as AM on Australia Day 2001. Councillor Campbell AM responded by thanking her fellow Councillors, Council staff and Library Staff.

FINANCIAL AND RESOURCE IMPLICATIONS

The project commencement will be subject to securing capital grant funds, which fully funds the project as staged in the proposal.

LEGAL IMPLICATIONS

N/A.

WARREN SHIRE COUNCIL

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ITEM 6 PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT CONTINUED

RISK IMPLICATIONS

There is a financial risk involved with this project, however it is lower level risk where the commencement of the project only occurs once capital grant/s are secured to fully fund the project.

STAKEHOLDER CONSULTATION

Consultation process will be commenced once capital grant/s are secured, this will likely include community consultation generally.

OPTIONS

Council may choose not to approve this project, in principle, as outlined in the report.

CONCLUSION

The refurbishment and expansion of our public library represent an invaluable investment in our community's future. A state-of-the-art facility will not only enhance access to information but also provide a better and useful space for individuals of all ages and backgrounds. This commitment to inclusivity ensures that everyone—from children to seniors—can benefit from the wealth of knowledge available at their fingertips. Furthermore, by creating dedicated spaces for collaboration, creativity and exploration, we foster a culture of lifelong learning and community connection that empowers individuals to pursue their interests and passions, ultimately benefiting the community.

To realise this vision, we seek the support of Warren Shire Council, stakeholders and community members. Collaboration is essential to transform our library into a beacon of knowledge and innovation for all. Together, we can ensure that our public library is not just a place for books, but a dynamic hub for cultural exchange, educational programs and community engagement. By investing in our library, we are investing in the future of our community and signalling that we are one that values learning, creativity and connection.

We invite everyone to join us in this exciting endeavour, as we work to build a library that reflects the needs and aspirations of our diverse population, ultimately enriching the lives of all who enter its doors.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.3 Improve educational services within the community.
- 1.2.1 Maintain ongoing community engagement to instil a strong collaborative and inclusive environment within the community.
- 1.2.2 Support and promote community-based lifestyle and social events.

SUPPORTING INFORMATION / ATTACHMENTS

Warren Shire Council Library Expansion – Masterplan Concept

WARREN SHIRE COUNCIL

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ITEM 6

PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED

WARREN SHIRE LIBRARY EXPANSION Masterplan Concept

Sheet List

SK00	Cover Sheet and Location Plan
SK01	Existing Floor Plans
SK02	Proposed Plans
SK03	Elevations
SK04	Stage 1 Works
SK05	Stage 2 Works
SK06	Stage 3 + 4
SK07	3D Images - External
SK08	3D Images - Internal - Stage 1
SK09	Floor Areas - NCC
SK10	Floor Area Schedule



1 Location Plan
1 : 1000



GENERAL NOTES
- ALL GROUND RLs TO BE VERIFIED
ON SITE
- DO NOT MEASURE FROM DRAWINGS
- "x" denotes EXISTING
- V.O.S denotes Verify On Site

No.	Description	Date
A	Preliminary Concept	19/02/25
B	Revised Concept	20/02/25
C	Final Concept	24/07/25
D	Draft Concept	14/11/25
E	Updated Draft Concept	18/11/25
F	Final Concept Drawings	23/01/26

Architect:
B Creative Architecture + Photography
Warren, NSW
0416 150 819
belinda@b-creative.com.au
Belinda Dimario-Bryon
Director - Nominated Architect 9845

Project:
Warren Shire Library
Masterplan

Project Address:
69 Dubbo St, Warren NSW 2824

Client:
Warren Shire Council

Cover Sheet and
Location Plan

Project No. 2501

Drawn/Checked by

Date 23/01/26

Scale 1 : 1000 @ A3

SK00

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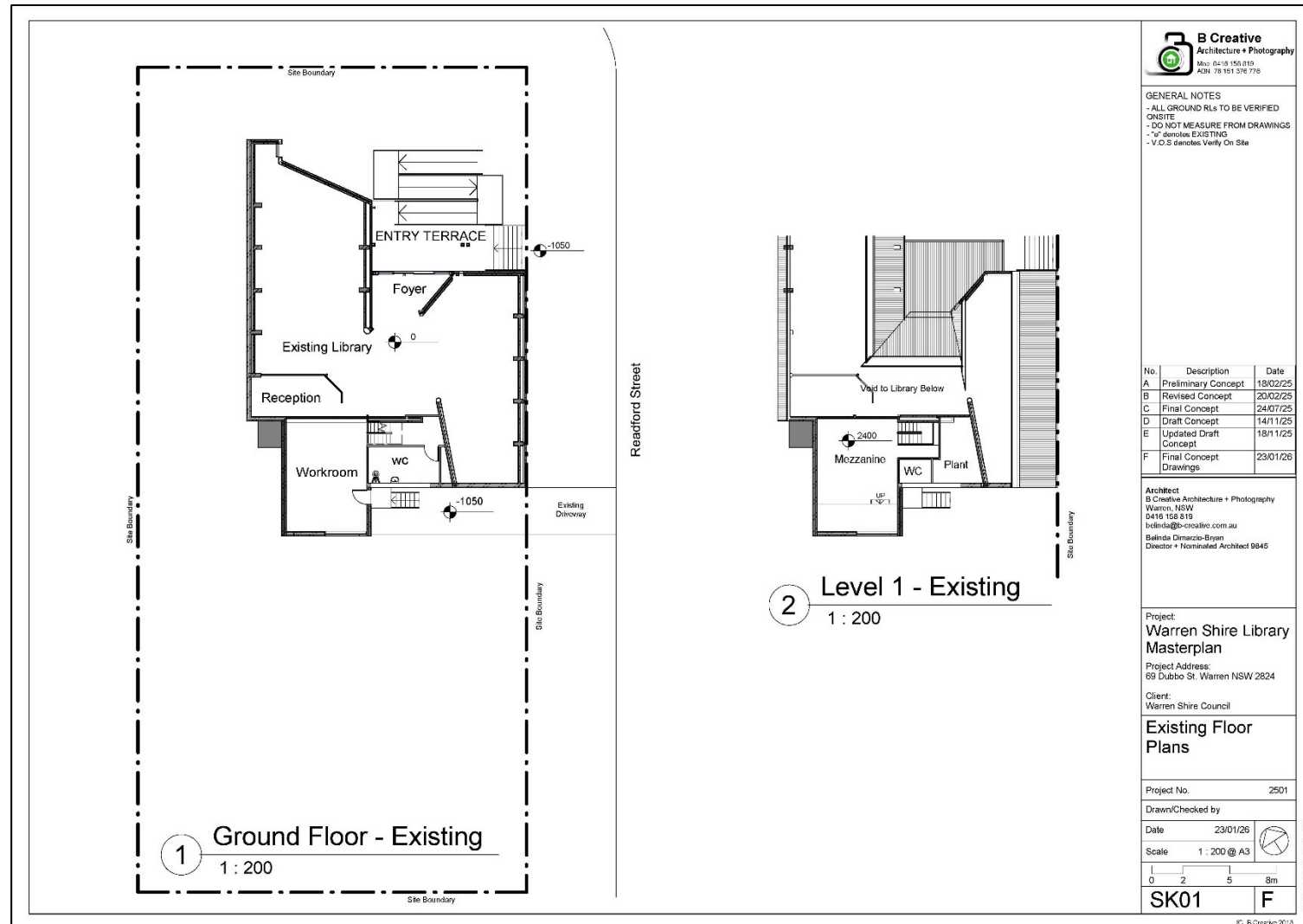
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ITEM 6

PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED



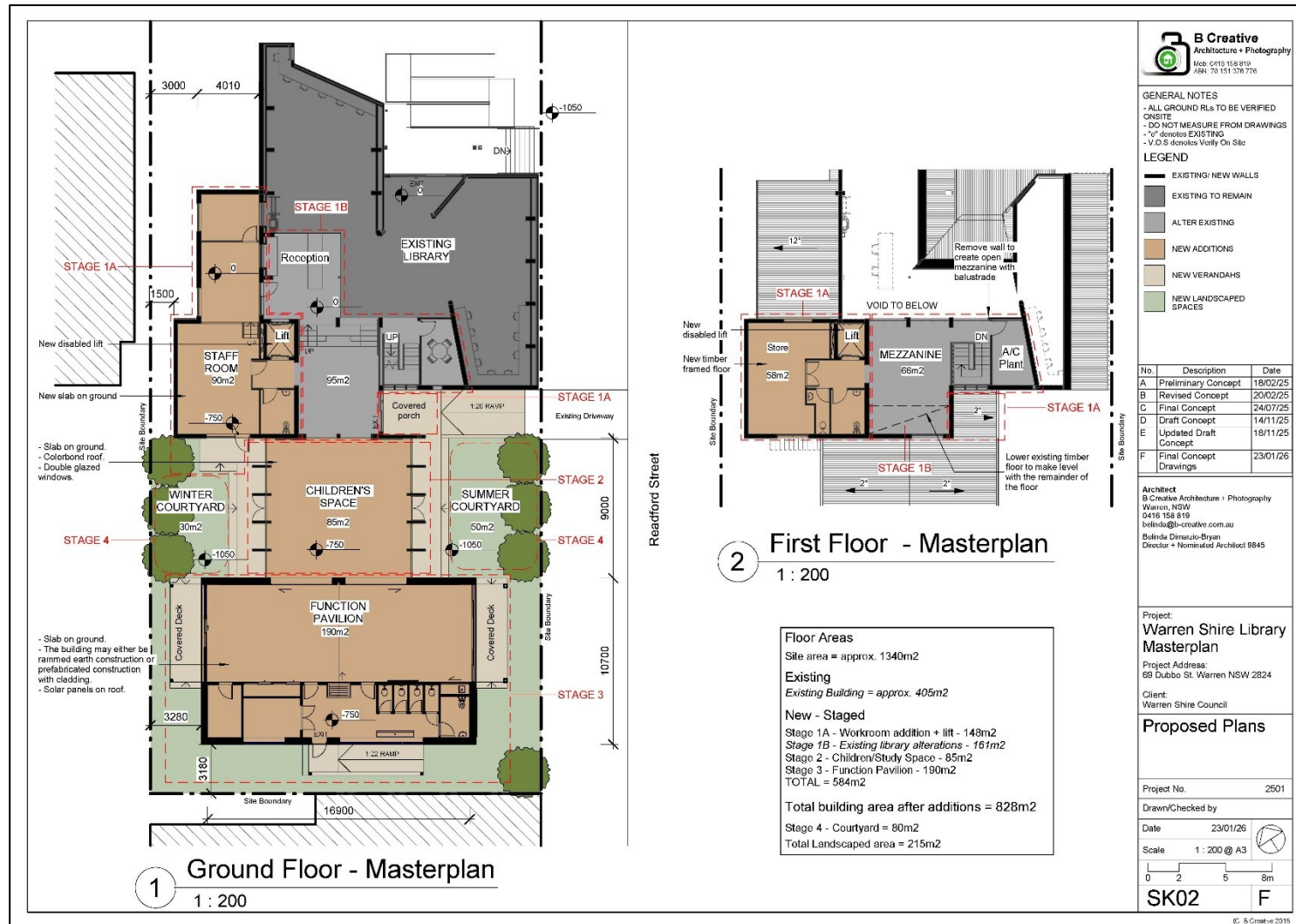
WARREN SHIRE COUNCIL

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ITEM 6

PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED



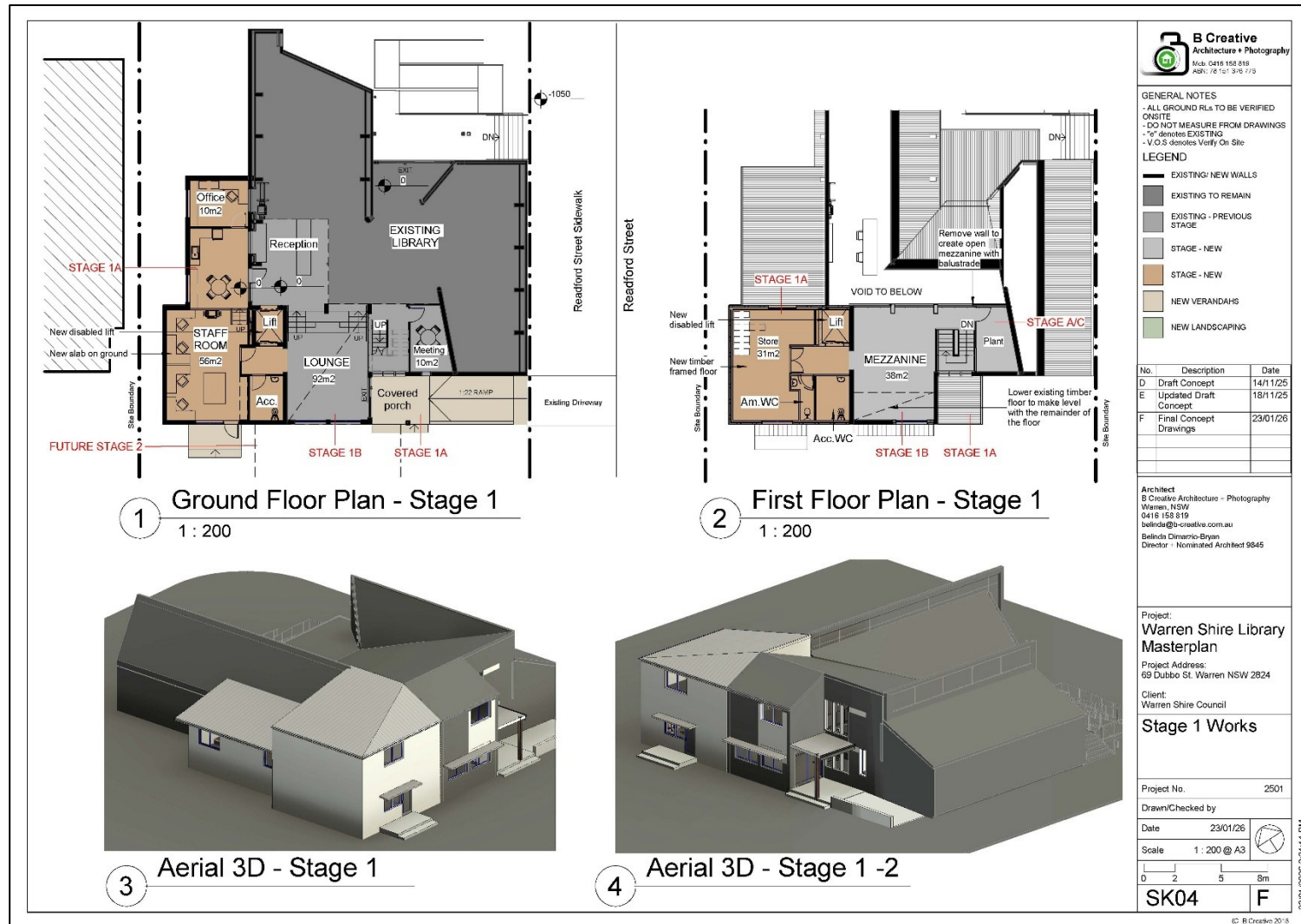
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PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to
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ITEM 6

PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED



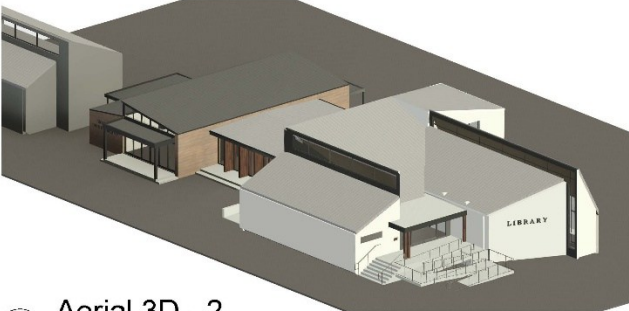
1 Street View 1



2 Street View 2



3 Aerial 3D - 1



4 Aerial 3D - 2



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Architecture + Photography
Mob: 0416 168 819
ABN: 78 151 375 776

GENERAL NOTES

- ALL GROUND RLs TO BE VERIFIED ONSITE
- DO NOT MEASURE FROM DRAWINGS
- "x" denotes EXISTING
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Belinda Dimerzio-Bryan
Director + Nominated Architect 9845

Project:
Warren Shire Library Masterplan
Project Address:
69 Dubbo St, Warren NSW 2624
Client:
Warren Shire Council

3D Images - External

Project No. 2501

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Date 23/01/26

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WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to
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ITEM 6

PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED



1 Interior View- Entry



2 Interior View - Rear



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No.	Description	Date
F	Final Concept Drawings	23/01/26

Architect
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Warren, NSW
0418 158 819
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Belinda Dinamic-Bryen
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Warren Shire Council

3D Images -
Internal - Stage 1

Project No. 2501

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Scale @ A3

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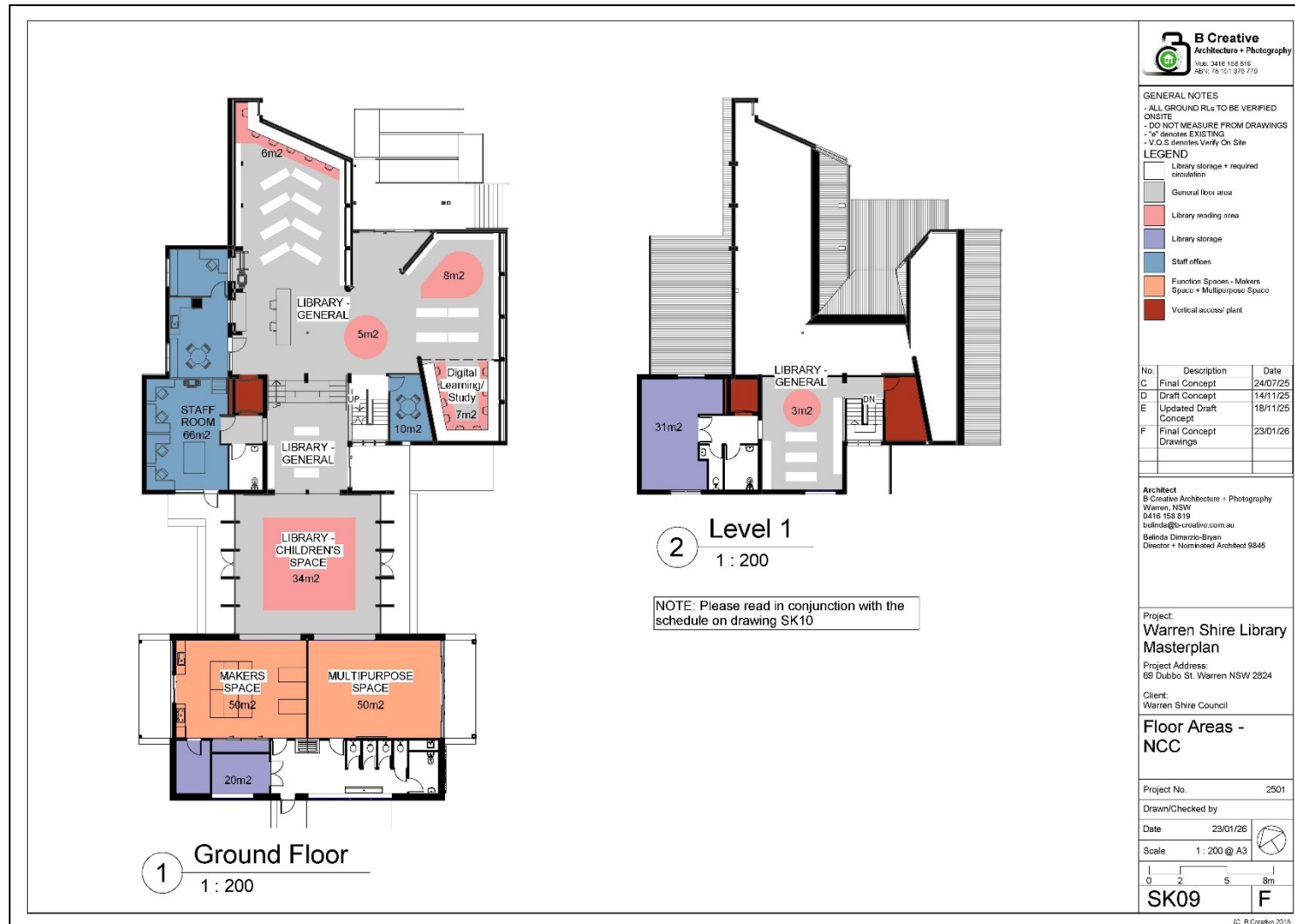
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WARREN SHIRE COUNCIL
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PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Community Room, Warren on Thursday 22nd October 2026

ITEM 6

PROPOSED LIBRARY REFURBISHMENT AND EXTENSION REPORT

CONTINUED

Type of use				division
Library Reading	2	63	31.5	15.75
Library storage	30	31	1.033333333	0.516666667
Office	10	76	7.6	3.8
		170	40.13333333	20.06666667

Library Reading space: Calculations based on the "Net Area" of space - Floor area used specifically for reading (excluding corridors, shelves, services space, etc) - Part D2D18 in the NCC

Table F4D4a Sanitary facilities in Class 3, 5, 6 and 9 buildings other than schools

	proposed ppl	Washbasins (rate)	required	actual	Urinals (rate)	required	actual	closet pans (rate)	required	actual
Male patrons	20	1:30	1	1	1-10	0		1-20	1	1
		>30	+1/30		11-25	1	2	>20	+1/20	
					26-50	2				
					>50	+1/50				
Female patrons	20	1:30	1	1				1-15	1	
		>30	+1/30					>15	+1/15	2

TOTALS

Total number required				2			2			3
Number of Access WCs in proposal (covering both male and female)				2			2			2
Number of additional WCs needed (1x Ambulant WC) - unisex				0			0			1

Sanitary Compartment Calculations - Warren Shire Library Masterplan

STAGE 3 - Makers Space Pavilion

Type of use	m2 per person	Area (new) m2	number of ppl	male/female division
Storage	30	20	0.666666667	0.333333333
School trade and practical area — primary	4	50	12.5	6.25
Theatre/ Public hall	1	50	50	25
		70	63.16666667	31.58333333

— D2D18 Number of persons accommodated

23/01/2026

For the purposes of the Deemed-to-Satisfy Provisions, the number of persons accommodated in a storey, room or mezzanine must be determined with consideration to the purpose for which it is used and the layout of the floor area by—

- calculating the sum of the numbers obtained by dividing the floor area of each part of the storey by the number of square metres per person listed in Table D2D18 according to the use of that part, excluding spaces set aside for—
 - lifts, stairways, ramps and escalators, corridors, hallways, lobbies and the like; and
 - service ducts and the like, sanitary compartments or other ancillary uses; or
- reference to the seating capacity in an assembly building or room; or
- any other suitable means of assessing its capacity.

Table F4D4f Sanitary facilities in Class 9b buildings – schools

	proposed ppl	Washbasins (rate)	required	actual	Urinals (rate)	required	actual	closet pans (rate)	required	actual
Male students	6	1-10	1	1	1-50	1	1	1-25	1	1
		11-50	2		51-100	2		26-75	2	
Female students	6	1-10	1	1				1-10	1	1
		11-50	2					11-25	2	

Table F4D4a Sanitary facilities in Class 3, 5, 6 and 9 buildings - public halls, functions, etc

	proposed ppl	Washbasins (rate)	required	actual	Urinals (rate)	required	actual	closet pans (rate)	required	actual
Male patrons	25	1:50	1	1	1:50	1	1	1:100	1	1
		51-200	2		51-100	2		>100	2	
Female patrons	25	1:50	1	1				1-25	1	1
		51-150	2					26-50	2	

TOTALS

Total number required				4			2			4
Number of Access WCs in proposal				1			1			1
Number of additional WCs needed				3			1			3
Number of additional WCs needed (1x Ambulant WC) - unisex				1.5			1			1.5

DO NOT MEASURE FROM DRAWINGS
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No.	Description	Date
F	Final Concept Drawings	23/01/26

Architect
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Belinda Dimarzio-Bryan
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Floor Area Schedule

Project No. 2501

Drawn/Checked by

Date 23/01/26

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WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 22nd October 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and Roads Infrastructure Manager.

ACRONYMS

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
AM	Assets Manager		

2026/27 Roads M & R (Maintenance and Repair) Budget and Works

From 12th September 2026 to 7th October 2026.

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$78,597	\$19,423
Kerb and Guttering	\$22,000	\$61
Footpaths & Cycleway	\$41,000	\$14,621
Urban Unsealed Roads	\$32,814	\$2,358
Rural Sealed Roads	\$628,990	\$200,646
Rural Unsealed Roads	\$1,320,000	\$438,056
Rural Bridges	\$100,071	\$13,229
Regional Sealed Roads	\$822,000	\$278,396
Regional Unsealed Roads	\$120,000	\$53,839
Regional Bridges	\$148,000	\$1,495
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$375,000 (Subject to Grant)	\$0
Total	\$3,665,092	\$1,022,124

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 1

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW RR333 Carinda Road	\$1,251,499	\$1,082,461	Ongoing
AGRN 1034 EPA RW RR347 Collie-Trangie Road	\$282,208	\$74,484	Ongoing
AGRN 1034 EPA RW RR202 Marthaguy Road	\$3,344,735	\$2,355,197	Ongoing
AGRN 1034 EPA RW RR7515 Warren Road	\$886	\$1,846	Completed
AGRN 1034 EPA RW Regional Roads	Total \$4,879,328	Total \$3,513,988	
AGRN 1034 EPA RW SR49 Arthur Butler Drive	\$21,420	\$20,406	Completed
AGRN 1034 EPA RW SR29 Belah View Road	\$10,116	\$10,116	Completed
AGRN 1034 EPA RW SR8 Ben Avon Road	\$1,862	\$5,012	Completed
AGRN 1034 EPA RW SR9 Booka Road	\$4,577	\$4,577	Completed
AGRN 1034 EPA RW SR42 Boss' Lane	\$30,309	\$34,514	Completed
AGRN 1034 EPA RW SR35 Bourbah Road	\$19,861	\$20,494	Completed
AGRN 1034 EPA RW SR62 Buddabadah Road	\$50,244	\$50,245	Completed
AGRN 1034 EPA RW SR68 Bundemar Road	\$111,272	\$102,227	Ongoing
AGRN 1034 EPA RW SR3 Canonba Road	\$13,742	\$13,742	Completed
AGRN 1034 EPA RW SR 33 Castlebar Road	\$64,070	\$64,070	Completed
AGRN 1034 EPA RW SR54 Cathundral-Bogan Road	\$94,421	\$96,404	Completed
AGRN 1034 EPA RW SR44 Charlieville Road	\$8,111	\$8,111	Completed
AGRN 1034 EPA RW SR37 Collie Road	\$138,231	\$139,089	Completed
AGRN 1034 EPA RW SR87 Cremorne Road	\$9,899	\$12,598	Completed
AGRN 1034 EPA RW SR25 Cullemburrawang Road	\$3,987	3,987	Completed
AGRN 1034 EPA RW SR60 Dandaloo Road	\$17,438	\$22,847	Completed

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR41 Dick's Camp Lane	\$6,536	\$6,536	Completed
AGRN 1034 EPA RW SR26 Drungalear Road	\$15,962	\$15,962	Completed
AGRN 1034 EPA RW SR21 Duffity Road	\$53,830	\$53,830	Completed
AGRN 1034 EPA RW SR64 Ellengerah Road	\$176,223	\$176,223	Completed
AGRN 1034 EPA RW SR86 Ellerslie Road	\$19,036	\$28,199	Completed
AGRN 1034 EPA RW SR36 Gibson Way	\$84,356	\$71,734	Completed
AGRN 1034 EPA RW SR23 Gradgery Lane	\$15,595	\$15,595	Completed
AGRN 1034 EPA RW SR79 Greentree Road	\$53,605	\$53,605	Completed
AGRN 1034 EPA RW SR95 Gunningba Road	\$34,795	\$42,098	Completed
AGRN 1034 EPA RW SR91 Industrial Access Road	\$61,686	\$44,241	Ongoing
AGRN 1034 EPA RW SR15 Johnsons Road	\$54,589	\$55,462	Completed
AGRN 1034 EPA RW SR97 Kainga Marebone Road	\$62,363	\$67,742	Completed
AGRN 1034 EPA RW SR89 Leeches Creek Road	\$3,554	\$3,554	Completed
AGRN 1034 EPA RW SR12 Lemongrove Road	\$219,839	\$171,154	Ongoing
AGRN 1034 EPA RW SR18 Mannix Road	\$17,072	\$17,962	Completed
AGRN 1034 EPA RW SR69 Mullengudgery Road	\$132,974	\$91,674	Ongoing
AGRN 1034 EPA RW SR51 Oakley Road	\$19,465	\$19,465	Completed
AGRN 1034 EPA RW SR74 Old Showground Road	\$3,578	\$2,100	Ongoing
AGRN 1034 EPA RW SR65 Old Warren Road	\$297,616	\$179,410	Ongoing
AGRN 1034 EPA RW SR1 Oxley Road	\$73,550	\$43,968	Ongoing
AGRN 1034 EPA RW SR75 Pineclump Soldiers Road	\$36,735	\$49,456	Completed

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR34 Pleasant View Lane	\$11,479	\$11,479	Completed
AGRN 1034 EPA RW SR88 Quigley Carroll Road	\$31,430	\$15,775	Completed
AGRN 1034 EPA RW SR6 Retreat Road	\$15,543	\$18,477	Completed
AGRN 1034 EPA RW SR83 Rifle Range Road	\$31,398	\$35,519	Completed
AGRN 1034 EPA RW SR48 Ringorah Road	\$69,994	\$69,994	Completed
AGRN 1034 EPA RW SR28 Rothsay Road	\$5,447	\$0	Not yet started
AGRN 1034 EPA RW SR2 Sanctuary Road	\$11,789	\$8,308	On going
AGRN 1034 EPA RW SR72 Snakes Lane	\$7,529	\$7,713	Completed
AGRN 1034 EPA RW SR56 Tabratong Lane	\$118,951	\$118,768	Completed
AGRN 1034 EPA RW SR53 Thornton Road	\$12,721	\$4,495	On going
AGRN 1034 EPA RW SR59 Tottenham Road	\$66,975	\$19,658	Ongoing
AGRN 1034 EPA RW SR73 Udora Road	\$727,128	\$585,576	Ongoing
AGRN 1034 EPA RW SR66 Wambianna Road	\$470,947	\$470,174	Completed
AGRN 1034 EPA RW SR77 Wambianna Soldiers Road	\$50,773	\$65,663	Completed
AGRN 1034 EPA RW SR46 Widgereee Road	\$38,524	\$206	Ongoing
AGRN 1034 EPA RW SR52 Windabyne Bridge Road	\$7,018	\$10,734	Completed
AGRN 1034 EPA RW SR38 Yungundi Road	\$31,504	\$31,504	Completed
AGRN 1034 EPA RW Local Roads	Total \$3,751,669	Total \$3,226,240	
RMCC Routine Maintenance - Oxley Highway SH11	\$330,387	N/A	Ongoing

WARREN SHIRE COUNCIL
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ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

MAINTENANCE AND CONSTRUCTION

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	SR62 Buddabadah Road	Maintenance Grading	2km
	SR63 Heatherbrae Road	Maintenance Grading	4km
	SR87 Cremorne Road	Maintenance Grading	5km
	SR56 Tabratong Lane	Maintenance Grading	19km
	SR60 Dandaloo Road	Maintenance Grading	15km
Grader Crew 2 (Three-man crew)	RR202 Marthaguy Road (TZSRP)	Safety Improvement	Completed
Grader Crew 3 (Three-man crew)	SR23 Gradgery Lane	Maintenance Grading	20km
	RR202 Marthaguy Road	Shoulder Grading	12 km
Grader Crew 4 (Three-man Crew)	RR424 Marra Road	Maintenance Grading	6km
	SR98 Colane Road	Maintenance Grading	2km

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveliner (Tar Patching)	RR333 Carinda Road	303 Holes	2800lts	28ton
	SR66 Wambianna Road	30 Holes	300lts	3ton
	RR202 Marthaguy Road	93 Holes	1500lts	15ton
	SR5 Buckinguy Road	29 Holes	400lts	4ton

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Roadside Maintenance Team	SR35 Collie Bourbah Road	Slashing	6km
	SR75 Pineclump Soldiers Road	Slashing	6km
	RR7515 Warren Road	Slashing	33km
	SR27 Bullagreen Road	Slashing	32km
	RR202 Marthaguy Road	Slashing	51km
	SR66 Wambianna Road	Slashing	32km
	SH11 Oxley Highway	Slashing	69km
	SR58 Nevertire Bogan Road	Slashing	5km
	SR59 Tottenham Road	Slashing	12km

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ITEM 1 WORKS PROGRESS REPORTS – ROADS

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UPCOMING WORKS (OCTOBER/NOVEMBER 2026)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	SR56 Tabratong Lane	Maintenance Grading
	SR60 Dandaloo Road	Maintenance Grading
	SR59 Tottenham Road	Shoulder Grading / Flood Work
	SR54 Cathundral Bogan Road	Maintenance Grading
	SR57 Tyrie Road	Maintenance Grading
Grader Crew 2 (Three-man crew)	SH11 Oxley Highway	Shoulder Grading
	SH11 Oxley Highway	Heavy Patching
	SR27 Bullagreen Lane	Rehabilitation
Grader Crew 3 (Three-man crew)	RR202 Marthaguy Road	Shoulder Grading / Flood Work
	SR23 Gradgery Lane	Maintenance Grading
	SR48 Ringorah Road	Maintenance Grading
Grader Crew 4 (Three-man crew)	SR9 Booka Road	Maintenance Grading
	SR98 Colane Road	Maintenance Grading /Gravel Resheet
	SR2 Sanctuary Road	Maintenance Grading
	SR7516 Billybingbone Road	Maintenance Grading
	MR424 Marra Road	Maintenance Grading

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2026/27 CAPITAL WORKS IN PROGRESS

Project	Budget	Expend/Comm	Resp	Comment
Urban Unsealed Roads Resheeting (Council)	\$56,988	Nil	RIM	Being scoped
Australian Government Black Spot Program – SR66 Wambianna Road Safety Improvements	\$1,252,253	\$60,796	RIM	Detailed Design Ongoing
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	\$199,500	DMES	Study Ongoing
Rural Unsealed Roads Resheeting – SR23 Gradgery Lane (Council)	\$197,377	\$164,543	RIM	Completed
Rural Unsealed Roads Resheeting – SR65 Old Warren Road (Council)	\$52,856	\$5,608	RIM	Completed
Rural Unsealed Roads Resheeting – SR98 Colane Road (Council)	\$101,797	Nil	RIM	In Progress
*RR202 Marthaguy Road (TZSRP \$4,777,592 and Council \$450,000)	\$5,227,592	\$5, 227, 592	RIM	Completed
SR27 Bullagreen Road – Shoulder Widening (RERRF)	\$906,258	Nil	RIM	Being planned
Gillendoon Street – Heavy Patch (RERRF)	\$125,000	Nil	RIM	Being scoped
Cobb Street – Heavy Patch (RERRF)	\$100,000	Nil	RIM	Being scoped
SR54 Cathundral Bogan Road Resheet (Council)	\$143,500	Nil	RIM	Being scoped
SR36 Gibson Way Resheet (Council)	\$143,500	Nil	RIM	Being Planned
SR68 Bundemar Road Resheet (Council)	\$143,500	Nil	RIM	Being Planned
RR333 Carinda Road Rehabilitation (Block)	\$450,000	Nil	RIM	Being Planned

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Project	Budget	Expend/Comm	Resp	Comment
*RR202 Marthaguy Road Reseal (Block)	\$125,000	\$101,000	RIM	Completed
RR333 Carinda Road Reseal (Block)	\$125,000	Nil	RIM	Being Planned
SR5 Buckiinguy Road – Rehabilitation (R2R)	\$1,144,995	Nil	RIM	Being Planned
SR59 Tottenham Road – Reseal (R2R)	\$100,000	Nil	RIM	Being Planned

Project	Budget	Expend/Comm	Resp	Comment
Grant Applications				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Beleringar Bridge on SR64 Ellengerah Road	Grant – \$2,304,000 Council - \$576,000	Nil	RIM	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Weemabung Bridge on RR7515 Warren Road	Grant - \$1,516,800 Council \$379,200	Nil	RIM	Pending Grant Approval.
*Disaster Ready Fund R4 – RR333 Carinda Road Causeways	Grant – \$1,488,680.00 Council \$297,736.00	Nil	RIM	Unsuccessful.
Disaster Ready Fund R4 – SR23 Gradgery Lane Causeways	Grant – \$2,999,000.00 Council \$599,800.00	Nil	RIM	Pending Grant Approval.

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Project	Budget	Expend/Comm	Resp	Comment
Grant Applications				
Collie Community Bus Shelter Project	Grant - \$28,500	Nil	RIM	Pending Grant Approval.
Warren Central School Shared Path Connectivity Project	Grant - \$385,250 Council – \$385,250	Nil	RIM	Pending Grant Approval.
Australian Government Black Spot Program – SR91/RR333 Industrial Access Road/Carinda Road/Dubbo Street Roundabout	Grant - \$2,800,000	Nil	RIM	Pending Grant Approval.
Safer Local Roads and Infrastructure Program - SR91/RR333 Industrial Access Road/Carinda Road/Dubbo Street Roundabout	Grant - \$2,240,000 Council – \$560,000	Nil	RIM	Pending Grant Approval.
Australian Government Black Spot Program – RR333 Carinda Road Shoulder Widening	Grant - \$3,000,000	Nil	RIM	Pending Grant Approval.
Safer Local Roads and Infrastructure Program – RR333 Carinda Road Shoulder Widening	Grant – \$4,920,000 Council - \$1,230,000	Nil	RIM	Pending Grant Approval.

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WORKS PROGRESS REPORTS – ROADS

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TRAFFIC CLASSIFIER REPORT

Road	Segment	Class	ADT	V%	Days
Dubbo Street	0	Light	434	68%	28.1
		Heavy	208	32%	28.1
SR27 Bullagreen Road	0	Light	7	29%	28.8
		Heavy	16	71%	28.8
SR64 Ellengerah Road	4	Light	85	55%	28.1
		Heavy	69	45%	28.1
SR91 Industrial Access Road	2	Light	225	71%	18.1
		Heavy	91	29%	18.1
SR58 Nevertire - Bogan Road	14	Light	16	29%	27.9
		Heavy	39	71%	27.9
SR58 Nevertire - Bogan Road	0	Light	14	58%	36.0
		Heavy	11	42%	36.0
SR53 Thornton Road	14	Light	18	21%	27.8
		Heavy	70	79%	27.8
SR59 Tottenham Road	4	Light	145	62%	28.8
		Heavy	90	38%	28.8
RR7515 Warren Road	36	Light	25	14%	28.8
		Heavy	148	86%	28.8
RR7515 Warren Road	0	Light	434	68%	28.1
		Heavy	208	32%	28.1

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 12th September 2026 to 7th October 2026.

ACRONYMS

DMES Divisional Manager Engineering Services
TSM Town Services Manager
MHD Manager Health & Development Services
IPM Infrastructure Projects Manager
TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET

Project	Budget	Expend/ Comm	Resp	Comment
General - As of 7th October 2026				
Nevertire Storm Damage February 2025 • Replacement of damaged toilet building at Noel Waters Oval, JC: 0106-0400-0010	\$164,566	\$155,375	TSM	20/07/2026 Supply and construction of amenities building awarded to the Contractor. Scheduled completion late November- Early December 2026.
Remote Airstrip Upgrade Program Round 11. Improvement to Exclusion Fencing. 50% Council Contribution.	\$98,733	Nil	TSM	20/07/2026 Installation of risers to all fence posts and 2 or 3 runs of barbed wire. Engagement of the Contractor is pending, re assess the Quotation from the supplier in March 2026, check the validity, escalation, etc.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend/ Comm	Resp	Comment
General - As of 7th October 2026				
*Purchase & Installation of Shade Structures over three (3) Picnic Tables at the Warren Splash Park. JC: 3350-4320-0005	\$25,000	\$20,953	TSM	17/08/2026 Structures Installed , work completed on 23/9/26.
Repair of Aerodrome Water Reservoir	\$15,000	Nil	TSM	31/08/2026 The liner of the Aerodrome Reservoir has been damaged and needs to be repaired or replaced. Adrian Chapman – West Tanks will do the work. Currently Tank is getting drained in liaison with Splat Plumbing. Repair to commence once the tank is drained or water level is a suitable level. Quotation obtained, Internal bladder will be repatched and awaiting the contractors to nominate the date for repair works.

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Project	Budget	Expend/ Comm	Resp	Comment
General - As of 7th October 2026				
Carter Oval Cricket Facilities GL: 3360-4015-0017	\$8,200	Nil	TSM	Scoping being finalised.
Carter Oval Redevelopment GL: 3360-4015-0010	\$17,000	Nil	TSM	Scoping being finalised.
Carter Oval Amenities Fit out GL: 3360-4050-0016	\$5,000	Nil	TSM/WSCCM	Will be used as part of a Grant Contribution, if grant successful.

Project	Budget	Expend/ Comm	Resp	Comment
Water Services – As of 7th October 2026				
Water Extraction Meter Compliance GL: 4580-4320-0003 JC: 0190-0010-0000	\$1,346	\$42	TSM	2/07/2026 Additional information requested by DEECCW. Calibration of the Flowmeters and the record of calibration to be prepared and be issued to the DCCEEW.
Water Valve Replacement Program 2026-2027. GL: 4580-4320-0055 JC: 0190-0030-0005	\$114,575	\$1,791	TSM	Continue with the replacement of valves. Ongoing
Water Main Renewals 2026/2027 GL: 4580-4320-0010	\$164,770	Nil	TSM	2/07/2026 Replacement of main from VIC to Entrance of new STP as well as main within the Showground / Racecourse. 20/07/2026 Scoping other works. VIC to Entrance of new STP – Main replacement is progressing.

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Project	Budget	Expend/Comm	Resp	Comment
Sewerage Services – As of 7th October 2026				
Decommission Old Warren Sewerage Treatment Plant GL: 5580-4320-0001	\$92,000	Nil	TSM	Flow monitoring of the Inlet channel to be improved to allow for total flow inlet, including septage amounts. A monitored/alarmed flowmeter to be installed into the overflow structure to provide discharge volume if the plant is required to discharge to the water course. New Groundwater monitoring wells to be constructed at Gillendoon and Tiger Bay STP. Rehabilitate the front two lagoons. Need soil testing to be carried out to determine the classification of contamination. Best scenario is the front two old lagoons can be filled, and local plants and grasses are allowed to grow there.

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Project	Budget	Expend/Comm	Resp	Comment
Sewerage Services – As of 7th October 2026				
Decommission Gillendoon SPS. GL:5580-4320-1011	\$125,587	\$4,413	TSM	Being Scoped
Purchase of one Spare Pump Impeller and one Pump Housing for SPS's 1 & 8. GL: 5580-4320-4000	\$20,000	\$18,184	TSM	20/07/2026 Items Ordered from Aquawest Dubbo.
Sewer Mains Renewals and Water Ingress Prevention.	\$227,800	Nil	TSM	To Be Scoped
Refurbishment works at Gunningba SPS. New hatch opening and cover. Replace Concrete apron. New perimeter fence to include MCC (If Possible). GL: 5580-4320-4000 JC: 0201-0090-0000	\$10,380	Nil	TSM	Recent conditions assessment by Public Works indicates a poor condition (rating 4) with 15% remaining useful life.

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Town Services, Project, Operations & Maintenance Budget As of 7 th October 2026			
Project	Budget	Expend/Comm	Resp
Tiger Bay Sewerage Treatment Plant Operations			
High algae count and high pH are causing issues with the treatment process.	M&R	\$33,048	TSM
<u>Comments</u> Representative from Nano Bubble visited the site on 14 September 2026. Trial Dosing Deed, being reviewed, to be executed, Nano Bubble have come to investigate and provided details for us to go through. Needs to discuss with new TSM and DMES. Final Sets of Comments on the proposed Deed was provided to Nano Bubble, for adjustment of their proposed deed for execution by both parties' delegates.			

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Town Services, Project, Operations & Maintenance Budget As of 7 th October 2026			
Project	Budget	Comm/Expend	Resp
Levee Rehabilitation Non-Civil Costs JC :			
Federal	\$2,000,000		TSM/IPM
3300-4400-0020		\$596,565	
3300-4400-0021		\$247,691	
3300-4400-0022		\$49,818	
3300-4400-0023		\$168,907	
Sub Total		\$1,062,981	
State			
3300-4410-0020		\$97,572	
3300-4410-0021		\$62,122	
3300-4410-0022		\$14,572	
3300-4410-0023		\$40,709	
Sub Total		\$212,506	
OLG			
3300-4420-0020		\$144,905	
3300-4420-0021		\$24,289	
3300-4420-0022		\$12,910	
3300-4420-0023		\$410,875	
Sub Total		\$592,979	
Total		\$1,880,357	
Comments			
Nil.			

Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Currently effluent analysis is carried out monthly.	22/07/2025 Negotiations with EPA regarding the new license and possible effluent reuse. 9/03/2026 Discussions will recommence when treatment levels are under control, i.e. high PH levels and after ground water monitoring wells have been reinstated.

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Project	Budget	Expend/ Comm	Resp	Comment
IWCM & Wate Security Projects – As of 7th October 2026				
Integrated Water Cycle Management (IWCM) Strategy Project. SSWP288 10% Council Contribution GL: 4580-4320-0080 Water JC: 191-6-5 Water GL: 5580-4320-0003 Sewer.	\$600,000 (Maximum) Council's maximum contribution is \$60,000	\$267,951 Comm. \$95,685 Exp.	TSM	The Final Issues Paper (V3) (Milestone #2) was received from PWA on 16 September 2026. The final paper incorporates Council's comments provided on 7 September 2026 on the previous version. PWA Invoice (\$49,738.69 incl. GST) processed, to be claimed. The Milestone #2 claim is now to be submitted through SmartyGrants. WSC submitted the Issues paper to the Department (this is Milestone 2 in the Funding Deed). It is currently being reviewed by our Technical Advisory Team. When the review is complete, TSM submit the SmartyGrants Milestone Completion Form and upload the Issues Paper. Then milestone 2 payment \$61,104,60 will be paid by the Department.
Warren Shire Water Security Project. SSWP427 10% Council Contribution GL: 4580-4320-0 JC:191-4-5	\$1,127,700 (Maximum) Council's maximum contribution is \$112,770	\$1,003,793 Comm. \$21,389 Exp.	TSM	Groundwater investigation completed on 21 April 2026. Milestone 1 payment of \$154,422 has been received. Milestone completion dates have been reviewed, reforecast and updated in SmartyGrants as follows: M2 – Draft Options Report . Public Works has been working on the draft options report. (\$77,211.00): March 2027. M3 – Final Options Report (\$57,908.25): May 2027. M4 – Draft Concept Design (\$57,908.25): June 2027. M5 – Final Concept Design and Final Project Report submitted to DCCEEW (\$38,606.00): July 2027.

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Project	Budget	Expend	Resp	Comment
Grant Applications				
Community War Memorials Fund. Warren Great War Memorial Cenotaph Accessibility Upgrade. Improved access, safety and functionality of the Cenotaph precinct for all users, including people with disability, older residents and those with limited mobility. Council Contribution \$10,000, if successful.	\$15,000	Nil	TSM	Pending Approval
REMOTE AIRSTRIP UPGRADE PROGRAM – ROUND 12	Grant – \$79,000 Council - \$79,000	Nil	TSM	Pending Approval

Water and Sewerage Works Subject to Funding	
Location	Work Under Development
Collie Water Supply (Reliability, Quality and Chlorination)	Relocation of the two, large Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove old tanks.

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Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators and signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	Next inspections due 2028	
Warren, Nevertire and Collie water chlorine, turbidity, temperature, and pH testing	Weekly at specific locations	Testing carried out daily at Warren and Nevertire.	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore Reservoirs	Next Diver inspection December 2026. 30/09/2024 Ellengerah inspected & hosed out September 2024 during valve replacement.
		River Water Reservoirs	Investigate using Remotely Operated Vehicle (ROV) to inspect in 2026.

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2026/2027 Routine Works Budget vs Expenditure as of 7 th October 2026			
Water			
Account	Budget	Expenditure, Inc. Commitments	
Water Fund Maintenance and Repair	\$697,019	\$118,931 (18%)	
Notes:			
1. Annual Rates & Charges. \$4,846 (Budget \$4,685).			
2. Purchase of Spare Pump & Motor for Collie Bore and Warren River Water Pumping Stations. \$30,999 + GST to be Journalled to 4580-4320-0001.			
3. Annual Service of 3 Chlorination Systems. \$21,543.			
Sewer			
Account	Budget	Expenditure, Inc. Commitments	
Sewer Fund Maintenance and Repair	\$309,769	\$120,675 (39%)	
Notes:			
1. Replacement Gas Detector. \$4,955.			
2. Spare Xylem Pump Components. \$18,184 + GST to be Journalled to 5580-4320-4000.			
3. 2, Sewer Shaft Rebuilds. \$20,275.			
4. Effluent Testing 12-month commitment. \$5,978.			
5. Annual Rates & Charges. \$7,406 (Budget \$7,332).			
6. Process Optimisation of Tiger Bay STP (\$33,048)			
Parks and Gardens			
Account	Budget	Expenditure, Inc. Commitments	
Parks, Gardens, Cemeteries, Racecourse, Levee & Town	\$1,713,158	\$508,726 (30%)	
Notes:			
1. Barnson Structural Review. \$9,356			
2. Annual Rates & Charges. \$82,030 (Budget \$74,122)			
Aerodrome			
Account	Budget	Expenditure, Inc. Commitments	
Aerodrome Operations:	\$196,288	\$45,978 (23%)	
Notes:			
1. Avgas Delivery \$22,338.			
2. Generator Controller, \$1,931.			
3. Annual Rates & Charges. \$7,063 (Budget \$6,288)			
Town Services			
Budget	Expenditure	Percentage of Year Elapsed	Percentage of Budget Committed
\$2,916,234	\$794,310	27%	27%

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Water and Sewer Works

• Hydrant flushing Warren/Nevertire • Valve replacement in Warren (on going) • Showground water leaks • Collie main break Wonbobbie/Bourbah • 9 Milson St meter repairs • 21 Milson St sewer shaft repair • 7 Chester Street leak investigation • Noel Waters oval water leak • Bore flat upgrade • 105 Dubbo St Garden bed water leak	• 53 Thornton Ave bore service leak • 96 Thornton Ave leaking hydrant • 23 Garden Ave Sewer choke • Lions Park irrigation leak • 190 Dubbo leak investigation • 10 Johns Ave repair boundary shaft • 61 Dubbo Street leak investigation • Toyota main leak (Hale St) • Depot wash bay pump replacement • Renew water main from Gillendoon St to the Warren STP
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As of 7th October 2026

Warren Sewerage Treatment Works Inflow Sewerage Year – 1st June 2026 to 31 May 2027				
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2026	655	485	14.56	14.56
July 2026	*1275	631	3.15	17.71
August 2026	753	466	13.97	42.35
September 2026	760	517	13.95	56.95

*** Wet Weather**

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Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/26- 30/09/26	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/26 - 31/12/26	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/27- 31/03/27	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/27 - 30/06/27	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	58.78	58.78	0.00	58.78	0.00	58.78	0.00	58.78		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	58.78	58.78	0.00	58.78	0.00	58.78	0.00	58.78	8.40%	700
Warren River										
Oxley Park Lic. 80AL700017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Ellengerah Rd Lic. 80AL700017	18.03	18.03	0.00	18.03	0.00	18.03	0.00	18.03		
	18.03	18.03	0.00	18.03	0.00	18.03	0.00	18.03	2.40%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	188
Nevertire Bore Lic. 80AL703158	2.41	2.41	0.00	2.41	0.00	2.41	0.00	2.41	6.02%	40
Collie Bore Lic. 80CA724011	0.60	0.60	0.00	0.60	0.00	0.60	0.00	0.60	2.41%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

*Rainfall for 30 Days: 7.7mm

*YTD Rainfall: 455.2 mm

*Burrendong Dam Level: 35%

*As of 07/10/2026

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Parks and Gardens Works

• Skate/Splash Park mow/snip • Town approaches mowing • Stubbs Levee mow/snip • Woolnough Levee mow/snip • Ravenswood Park mow/snip • Event preparation Nevertire • Victoria Oval mow/snip/line marking • CBD area weeding/pruning/spraying • Lawn Cemetery mow/snip • Shire Chambers mow/snip • Woolnough levee mow/snip • Bob Christensen Reserve mow/snip • Saunders Park mow/snip • Far West Academy mow/snip • Warren Medical Centre mow/snip • Warren median strip's mow/snip • Inspect irrigation systems (on going) • Cricket Pitch prep rolling/mowing and top-dressing approaches • Mowed Carter oval	• Boston St Levee mow/snip • Library mow/snip • Bore Flat mow/snip • CBD area tidies up weeding • Victoria Oval Cricket Pitch preparation (ongoing) • Assist with Carter Oval top dressing • Orchard St Park mow/snip • Ebert Park mow/snip • Oxley Park mow/snip • Rotary Park mow/snip • Lions Park mow/snip • Macquarie Park mow/snip • Tiger Bay pump station mow/snip • Macquarie Drive mow/snip • Line marking Carter Oval • Clean up after Cattleman's Cup
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The Play Equipment at Macquarie and Ravenswood Parks are inspected, and soft fall areas are cleaned **daily**.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew	
• Weed spraying around Warren • Assist P&G with weekly duties • Pickup limbs around town • Blow down Dubbo St of leaves • Footpath repairs in Milson St and around town (ongoing) • Top up grave sites • Preparations for Nevertire Rodeo	• Clean grates around Warren • Grave duties • Remove rubbish from depot • Spraying Warren town • Removing trees from sides of Levee at Bob Christensen Reserve

Street Sweeper – Schedule
Monday • Empty bins at rest area on Wambianna Road • Empty bins on Gilgandra Road • Oxley Ave, Macquarie Dr • Dubbo St (CBD), Library, Chester St (schools) Tuesday • Dubbo St (CBD) • Ravenswood • Nevertire streets • Burton St, Hale St, Sturt St • Lawson St, Glen St, Wilson St Wednesday • Dubbo St (CBD), Zora St, Mable St • Stafford St, Chester St, Bundemar St • Thornton Ave Thursday • Dubbo St (CBD), Deacon Dr, Banks St, Azar Pl, Pittman Pde • Intersections for loose stones • Sweep other areas as needed • Sweep out front of IGA Friday • Dubbo St (CBD) – small sweeper • M/R on both sweepers (cleaning/repairs) • Staffed Ewenmar Waste Facility as needed Additional • Pickup water on wet days around Warren

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Non-Roads November/December 2021 Flood & Storm Damage Works

Description	Expenditure / Committed
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 8/03/2022)	\$173,456.91 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$73,012.03 has been approved for payment by SES/RA.GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9th August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March 2025. Mayor and General Manager met again with the Minister for Recovery on 13th November 2025. The Mayor and General Manager brought up the matter up with the Minister for Recovery and CEO Reconstruction Authority at the Country Mayors Association meeting in Ballina on 2nd July 2026 – Ongoing no further positive advice.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works

Description	Expenditure/Committed
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 28/2/2023).	\$757,745.33 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$169,827.86 has been approved for payment by SES/RA. GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9th August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March 2025. Mayor and General Manager met again with the Minister for Recovery on 13th November, 2025. The Mayor and General Manager brought up the matter up with the Minister for Recovery and CEO Reconstruction Authority at the Country Mayors Association meeting in Ballina on 2nd July 2026 – Ongoing no further positive advice.
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

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ITEM 3 WORKS PROGRESS REPORTS – PLANT

(P2-1)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from **12th September 2026 to 7th October 2026**.

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P2001	CAT 140 Grader	1,500hr service. Performed all manufacturer checks. All seems ok.	4hrs	4hrs
P2083	CAT CW34 Roller	Remove/replace low side air con line. Vacuum system down and refilled with R134A gas. Checked for leaks. All seems ok.	4hrs	4hrs
P2000	CAT 140 Grader	Remove/replace top and bottom blade slide shims.	2hrs	2hrs
P500	Spray tank 600ltr with boom	Fixed or replace all components so boom can be used again. All leaks repaired and unit working for now. Not in use as yet.	not in use	6hrs
P1238	Toyota Kluger	Rang NRMA for diagnosis on vehicle not starting. Battery unavailable was the description I received. Vehicle charging and battery system seems to be on good working order. Unsure on specific problem on the day Councillor used vehicle. New battery has been ordered and will be fit as a precaution.	Nil	2hrs
P2343	Isuzu Tender Truck	30,000km service done on machine. All manufactures checks seem ok.	3hrs	3hrs

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ITEM 3 WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P1049	Isuzu Tender Truck	Remove replace front RH side wheel. Broken wheel taken to Tyreright for fitment of new tyre.	0.5hr	1hr
P102	TCM Forklift	Repairs made to satisfy forklift course instructor. RH side front light replaced, engine service done, chains lubed, JM Forklifts engaged to give machine a once over and advise on further repairs if required. JM Forklifts Dubbo supplied operators manual for machine.	3hrs	8hrs
P2081	CAT CW34 Roller	2,750hr service done on machine. All manufacturers checks ok. Engine cover door latches ordered to replace broken latches. Timing cover gasket ordered. To be fit when it arrives.	5hrs	5hrs
P1047	Isuzu Street Sweeper	RH front tyre had a bulge in it. Rear outer tyres RH and LH side flat. Vehicle dropped off to Tyreright for repairs. Tyres supplied for front by Warren Shire Council.	1 day	1day
P2040	CAT 432F Backhoe	Remove/replace fuel level sensor. Damaged potentially during fuel. Borrowing procedure from outside source.	6hrs	6hrs
P2404	Tri Axle Dolly	Repaired small air leak on outer wheel of the No. 2 axle.	1hr	1hr

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ITEM 3

WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P2145	Field quip 7" slasher	UNI failed. During inspection it was found to have a crack in the metal frame for the 3 rd arm. Wheel bearing failed on one wheel. P2141 was taken to swap over and P2145 was brought back to the shop for repairs.	6hrs	6hrs
P3630	Toyota Hilux Twin Cab Workmate.	New Ute arrived for replacement of P3605 plumber's Ute. Beacons fitted. Waiting on toolboxes from old Ute to transfer to new Ute.	Not in use	6hrs
P2002	CAT 140 Grader	Air con fan speed issue. New air con controller fitted. Problem not resolved. Fan speed resistor fault. Westrac to fix as a warranty job.	Not in use	2hrs
P2082	CAT CW 34 Roller	Joystick loose and spinning around. Remove rubber boot to access joystick mounting point. Tighten lock screws and check function. All ok now.	3hrs	3hrs
P3615	Toyota Kluger Hybrid	No start situation in office car park. Failed battery. Remove/replace battery and check function. All seems ok now.	2hrs	2hrs
P3610	Toyota Hilux Twin Cab	Rego inspection done all checks out ok.	2hrs	2hrs
P2001	CAT 140 Grader	Log has been flicked up into the RH side door glass smashing glass. New glass ordered and will be fitted when it arrives.	0hrs	1hr

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ITEM 3 WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P2342	Iveco Tender Truck	Dropped to Halls Transport Dubbo for transmission repairs. Transmission harness ordered. Vehicle hopefully available for pickup Thursday 17/09/2026	Not in use	3hrs

ACRONYMS: WC Workshop Coordinator, TBD To be determined, DTC Diagnostic trouble code, DPD Diesel particulate diffuse, LH Left Hand, RH Right Hand, HVIS Heavy Vehicle Inspection Scheme.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 22nd October 2026

ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council receives Development Applications for various projects from residents in the Warren Shire area seeking approval.

REPORT

There were zero Development Applications were approved for September 2026.

LEGAL IMPLICATIONS

Council is required under the Environmental Protection and Authority (EP&A) Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EP&A Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a Section 4.59 EP&A Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month. For September 2026 there were zero Development Applications approved.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.2.2 Timely and accurate reporting for efficient management and accountability.
- 5.2.1 Quality customer service focus by Council staff.
- 1.4.4 Help ensure safe and sustainable development.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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Council Community Room, Warren on Thursday 22nd October 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Town Planning	Budget	Expend/ Comm	Resp	Comment
LEP Review JC: 1300- 1-1	45,000	49,378	MHD/ GM	Documentation with Parliamentary Counsel.
2024 Projects	Budget	Expend/ Comm	Resp	Comment
Council Building Renovations Fit Out (New Kitchen, Accessible Toilet) GL: 3210-4100-0005 JC: 3200-4100-0005	90,000	90,000	MHD/ IPM	Contractor arranged. Contractor to give a firm date of starting works – it is envisioned that installation is to happen on weekends.
Warren Family Health Centre Internal Painting JC 3326-4320-0005	20,000	22,920	MHD/ IPM	3 quotations sourced. Order issued, works to commence subject to agreement with Centre Management. Tentative work is scheduled for Christmas/New Year 2026/27 shutdown period (25th December 2026 till 4th January 2027). RFDS to do the lunchroom plastering at the same time.
Administration Centre Air-conditioning and External Blinds JC: 3326-4320-0010	9,018	6,901	MHD/ IPM	An air-conditioning technician visited. Order issued to Oriel Refrigeration to install a new air vent in the Executive Administrator's office and a new air- conditioning unit in the Town Services Manager's office.
Development and Implementation of Ewenmar Waste Depot Operations Plan JC: 800-1-2210	12,000	Nil	MHD/ GM	Consultant engaged and given initial briefing. Further work on Operations Plan continuing.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

2025 Projects	Budget	Expend/ Comm	Resp	Comment
Youth Support Services – Community and Family Support (CAFS) Program January – June 2026 JC: 1050-2-100	43,738	Nil	MHD/GM	Youth Support Officer (Part-Time) at the Warren Youth Centre and Community Hub commenced on Wednesday 9th September 2026. (Subject to approval of carryover by the NSW Department of Communities and Justice).
Buildings Renewal Program GL: 3330-4100-0002	47,700	Nil	MHD/IPM/GM	Being scoped.
Animal Shelter Replacement JC: 3260-4125-0000	18,400	Nil	MHD/IPM	Final work being scoped.
New Chairs/Tables for Sporting Complex GL: 3360-4005-0021	2,000	Nil	MHD/GM/WSCCM	To be arranged.
2026 Projects	Budget	Expend/ Comm	Resp	Comment
Deacon Drive Houses Rectification Works	660,000	Nil	MHD/GM/IPM	Scope of work development being undertaken, in the planning stage.
Council Dwellings Refurbishment program	25,000	Nil	MHD/GM	Scope of work being undertaken.
Fortnightly Kerbside Recycling Collection Program – Warren, Nevertire and Collie JC: 750-5-15	150,000	13,185	MHD/GM	Media campaign underway, bins delivered and first recycling pickup undertaken on 7th October 2026.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

2026 Projects	Budget	Expend/ Comm	Resp	Comment
Purchase, Supply and Delivery of 240 Litre Recycling Bins to Warren, Nevertire and Collie JC: 750-5-15	70,000	66,962	MHD/GM	Purchase order has been issued to JR Richards and Sons. Bins have arrived at the Works Depot and delivered – complete.
NSW Office of Sport – Rugby World Cup Legacy Program. Total Co-contribution \$20,000 (\$15,000 Council and \$5,000 Warren Rugby Club) JC: 102-70-0	51,018	50,089	WSCCM	Undertaking gas hot water upgrade. Work expected to be completed by end of November 2026.
Youth Support Services – Community and Family Support (CAFS) Program July 2026 – June 2027 JC: 1050-2-100	87,476 (4.75% CPI increase to be confirmed)	3,246	MHD/GM	Youth Support Officer (Part-Time) at the Warren Youth Centre and Community Hub commenced on Wednesday 9th September 2026 and program being developed with NSW Department of Communities and Justice and the Warren Youth Support Group.

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WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

GRANT APPLICATIONS				
2026 Community Building Partnership (CBP) EOI (\$11,000.00) Co-contribution from Council)	22,000	Nil	WSCCM	Supply and install a permanent outdoor PA system at Carter Oval Youth Sports Precinct, including weather-rated speakers, wireless microphone mounts to support clear announcements at sporting events. Application submitted 27th April 2026. Awaiting outcome.
NSW Office of Sport – Rugby World Cup Legacy Program (\$43,429 co -contribution from Council and Warren Rugby Club)	173,715	Nil	WSCCM	Supply and install ducted climate control in the Warren Sporting and Cultural Centre and removal of Victoria Oval turf cricket wicket. Application submitted 13th August 2026. Awaiting outcome.

STAFF POSITION ACRONYMS

EXECUTIVE OFFICE	GM	General Manager
	IPM	Infrastructure Projects Manager
	PAO	Project Administration Officer
	MIO	Maintenance & Improvement Officer
	WHS/RC	Work Health & Safety/Risk Co-Ordinator
	EDVM	Economic Development and Visitation Manager
	EA	Executive Assistant to the Mayor and GM
FINANCE & ADMINISTRATION	DMFA	Divisional Manager Finance & Administration
	TREAS	Treasurer
	ACC	Accountant
	LIB	Librarian
ENGINEERING	DMES	Divisional Manager Engineering Services
	AOES	Administration Officer Engineering Services
	WksC	Works Clerk
	AM	Assets Manager
	WC	Workshop Co-Ordinator
	RIM	Roads Infrastructure Manager
	RO	Roads Overseer
	ATOR	Assets Technical Officer Roads
	TSM	Town Services Manager
	Store	Storekeeper
	TSO	Town Services Overseer
	ATOS	Assets Technical Officer Services
HEALTH & DEVELOPMENT	MHD	Manager Health and Development Services
	AOHD	Administration Officer Health & Development
	WSCCM	Warren Sporting & Cultural Centre Manager (CM)