

ORDINARY MEETING

MINUTES

THURSDAY 28TH MAY 2026

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 28th May 2026 commencing at 8:30am

Present:

COUNCILLORS

G Whiteley	Mayor (Chair)
SJ Derrett	Deputy Mayor
AE Wass	
NRG Kinsey	
PJ Heuston	
AJ Brewer	
DJ McCloskey	
RA Jackson	
ME Kelly	
DDW Cleasby	
P Serdity	
RL McKay	

STAFF MEMBERS

G Woodman	General Manager (GM)
B Pascoe	Divisional Manager Finance & Administration (DMFA)
S Otieno	Divisional Manager Engineering Services (DMES)
S Glen	Acting Manager Health & Development Services (AMHD)
J Burtenshaw	Executive Assistant (EA) (Minute Taker)
J Shepherd	Trainee Administration Officer (TAO) (Observer)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil.

CONFIRMATION OF MINUTES

MOVED Serdity/Kinsey that the Minutes of the Ordinary Meeting of Council held on Thursday, 23rd April 2026 be adopted as a true and correct record of that meeting.

Carried
107.5.26

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 28th May 2026 commencing at 8:30am

REPORTS OF COMMITTEES

CONTINUED

MANEX Committee

(C14-3.4)

MOVED Kinsey/Serdity that the Minutes of the Meeting of the Roads Committee held on Tuesday 19th May 2026 be received and noted.

Carried
112.5.26

Showground/Racecourse Committee

(C14-3.2)

MOVED Cleasby/Kelly that the Minutes of the Meeting of the Showground/Racecourse Committee held on Tuesday, 19th May 2026 be received and noted, and the following recommendation be adopted:

Item 5.1 Temporary Bridge Structure – Racetrack Crossing

(S7-1)

That:

1. The information be received and noted particularly the issues with engineering design, costing, practicality and that it is no longer a critical need; and
2. Mr Waterford be thanked for his submission.

Carried
113.5.26

DMES – A
Chk Lst

DELEGATES REPORTS

Item 1 NSW PLA Central West Zone Library Meeting

(L2-7)

MOVED Serdity/Kinsey that the Minutes of the NSW PLA Central West Zone Managers Meeting held on Thursday, 19th March 2026 be received and noted.

Carried
114.5.26

Item 2 Country Mayors Association of New South Wales Inc.

(C14-5.5)

MOVED Whiteley/Derrett that the Draft Ordinary Minutes of the Country Mayors Association of New South Wales Inc. Meeting held on Friday, 27th March 2026 be received and noted.

Carried
115.5.26

Item 3 Warren Interagency Support Services

(C3-9)

MOVED Derrett/McKay that the Minutes of the Warren Interagency Support Services Meeting held on Monday, 20th April 2026 be received and noted.

Carried
116.5.26

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 28th May 2026 commencing at 8:30am

DELEGATES REPORTS

CONTINUED

Item 4 Warren Health Action Committee (H2-23)

MOVED Serdity/Heuston that the Minutes of the Warren Health Action Committee Meeting held on Monday, 29th April 2026 be received and noted.

**Carried
117.5.26**

POLICY

Nil.

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA – N **MOVED** Serdity/Cleasby that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
118.5.26**

MORNING TEA

At this point in the meeting, the time being 9.45 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10.47 am.

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED McCloskey/Heuston that the information be received and noted.

**Carried
119.5.26**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Wass/Cleasby that the information be received and noted.

**Carried
120.5.26**

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 28th May 2026 commencing at 8:30am

GENERAL MANAGER'S REPORTS

CONTINUED

Item 4 Disclosures of Interest – Councillors and Designated Persons (A7-9)

MOVED Serdity/Derrett that the tabled Disclosure of Interest Returns for Councillors and Designated Persons be received and noted.

**Carried
121.5.26**

Item 5 Determination of the Local Government Remuneration Tribunal 2026 (2026/2027) (C14-5.1)

GM – A
Chk Lst

MOVED Whiteley/Kinsey that Council adopt the full 3.7% increase as determined by the Local Government Remuneration Tribunal for 2026 making the Councillor fee \$11,547.86 and the Mayoral fee \$31,497.35 as of 1st July 2026.

**Carried
122.5.26**

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – April 2026 (B1-10.16)

MOVED McKay/McCloskey that the Statement of Bank and Investments Balance as at the 30th April 2026 be received and noted.

**Carried
123.5.26**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Kelly/Wass that the Statement of Rates and Annual Charges information as at 22nd April 2026 be received and noted.

**Carried
124.5.26**

Item 3 Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)

MOVED Serdity/Heuston that the information be received and noted.

At this point in the meeting, the time being 11.03 am, Councillor Heuston left the meeting room.

**Carried
125.5.26**

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 28th May 2026 commencing at 8:30am

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 4 March 2026 Quarterly Budget Review (A1-4.44)

DMFA – A
Chk Lst

MOVED Kinsey/Serdity that the amendments to the itemised budgets as listed in the March 2026 Quarterly Budget Review be authorised with the overview template to be provided to Councillors via email.

At this point in the meeting the time being 11.05 am, Councillor Heuston returned to the meeting room.

Carried
126.5.26

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Kinsey/Kelly that the information be received and noted.

Carried
127.5.26

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Serdity/Cleasby that the information be received and noted.

Carried
128.5.26

Item 3 Works Progress Reports – Plant (P2-3)

MOVED Kinsey/McCloskey that the information be received and noted.

Carried
129.5.26

Item 4 LGNSW Water Management Conference 2026 (W1-1, S12-33.2026)

MOVED Kinsey/Heuston that:

1. The information be received and noted; and
2. Council approved the attendance of one (1) interested Councillor with the Town Services Manager or nominee to the 2026 Local Government NSW Water Conference held in Ballina 2nd, 3rd & 4th September 2026.

DMES – A
Chk Lst

Carried
130.5.26

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 28th May 2026 commencing at 8:30am

CONFIDENTIAL MATTERS

CONTINUED

Item 1 T022627OROC – Supply and Delivery of Bulk Fuel and AdBlue (C14-6.2/80)

DMES – A
Chk Lst

MOVED Brewer/Kinsey that:

1. In accordance with the Local Government (General) Regulation 2021 Part 7 Tendering clause 178 (1)(a), that Council considers the conforming tender submissions;
2. Accepts a Panel of all the three (3) Tenderers in the T022627OROC Tender assessment. Results of the assessment are shown in Addendum 2: Evaluation Results;
3. The contract be awarded for a 36-month period, from 1 July 2026 to 30 June 2029; and
4. Provision be allowed for 2 x 12-month extensions based on satisfactory supplier performance, which may take this contract through to 30 June 2031.

**Carried
135.5.26**

Item 2 T012627OROC – Provision of Bitumen Spray Sealing Services (C14-6.2/79)

DMES – A
Chk Lst

MOVED Brewer/Kinsey that:

1. In accordance with the Local Government (General) Regulation 2021 Part 7 Tendering clause 178 (1)(a), that Council considers the conforming tender submissions;
2. Accepts a Panel of all the nine (9) Tenderers in the T012627OROC Tender assessment. Results of the assessment are shown in Addendum 2: Evaluation Results;
3. The contract be awarded for a 36-month period, from 1 July 2026 to 30 June 2029; and
4. Provision be allowed for 2 x 12-month extensions based on satisfactory supplier performance, which may take this contract through to 30 June 2031.

**Carried
136.5.26**

Item 3 T032627OROC – Supply and Delivery of Bulk Water Treatment Chemicals (C14-6.2/81)

DMES – A
Chk Lst

MOVED Brewer/Kinsey that:

1. In accordance with the Local Government (General) Regulation 2021 Part 7 Tendering clause 178 (1)(a), that Council considers the conforming tender submissions;
2. Accepts a Panel of all the three (3) Tenderers in the T032627OROC Tender assessment. Results of the assessment are shown in Addendum 1: Evaluation Results;
3. The contract be awarded for a 36-month period, from 1st July 2026 to 30th June 2029; and
4. Provision be allowed for 2 x 12-month extensions based on satisfactory supplier performance, which may take this contract through to 30th June 2031.

**Carried
137.5.26**

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 28th May 2026 commencing at 8:30am

There being no further business the meeting closed at 11.50 am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 25TH JUNE 2026 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. .6.26

.....
GENERAL MANAGER

.....
MAYOR