

ORDINARY MEETING

MINUTES

THURSDAY 26TH MARCH 2026

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 26th March 2026 commencing at 8:39 am

Present:

COUNCILLORS	SJ Derrett	Deputy Mayor (Chair)
	AE Wass	
	PJ Heuston	
	DJ McCloskey	
	RA Jackson	
	ME Kelly	
	P Serdity	
	RL McKay	
STAFF MEMBERS	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	J Burtenshaw	Executive Assistant (EA) (Minute Taker)
	J Shepherd	Trainee Administration Officer (TAO) (Observer)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Deputy Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor Cleasby, Councillor Brewer, Councillor Kinsey and Councillor Whiteley who were absent due to external commitments, and it was **MOVED** McCloskey/Kelly that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
56.3.26

CONFIRMATION OF MINUTES

MOVED Jackson/Serdity that the Minutes of the Ordinary Meeting of Council held on Thursday, 26th February 2026 be adopted as a true and correct record of that meeting.

Carried
57.3.26

DISCLOSURES OF INTERESTS

Nil.

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REPORTS OF COMMITTEES

CONTINUED

Ewenmar Waste Depot Committee (G2-5.4)

MOVED Serdity/McKay that the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 9th March 2026 be received and noted and the following recommendations be accepted:

Item 5.2 DrumMuster in Warren Shire (G2-4.1)

DMFA – A
Chk Lst

That Council no longer considers being involved in DrumMuster as it is already being undertaken by another organisation in Warren Shire and that the funds allocated for the setup for DrumMuster at the Ewenmar Waste Depot be returned to the Waste Reserves for use of other waste projects in the future.

Item 5.4 Food Organics and Garden Organics (FOGO) (G2-4.5)

MHD – A
Chk Lst

That Council apply for an appropriate exemption under the Protection of the Environment Operations Act, 1997 for the introduction of Food Organics and Garden Organics (FOGO) services due to the prohibitive cost, geography and population restraints, current waste services contract arrangements, lack of supporting infrastructure and limitations and timing.

Item 5.5 Ewenmar Waste Depot Operations Update (G2-5.4, C13-110, P2-1)

DMFA – A
Chk Lst
MHD – A
Chk Lst

That the available \$31,290.00 be allocated from the Waste Reserves to the repair/replacement of the excavator main motor.

Carried
61.3.26

Manex (C14-3.4)

MOVED McCloskey/Serdity that That the Minutes of the Meeting of the Manex Committee held on Tuesday, 17th March 2026 be received and noted.

Carried
62.3.26

Local Traffic Forum (T5-2)

MOVED Kelly/McKay that the Minutes of the Meeting of the Local Traffic Forum held on Thursday, 19th March 2026 be received and noted, and that the following recommendations be adopted:

Item 5.1 ANZAC Day 2026 (C19-9)

DMES – A
Chk Lst

Subject to the NSW Police Force concurrence, the application for the 2026 ANZAC Day Dawn Service and Parade to be held along Burton and Dubbo Streets, Warren be approved subject to the Roads Occupancy Licence being obtained from the Transport for NSW.

Item 5.2 Triathlon 2026 (S21-12)

DMES – N

Subject to the NSW Police Force concurrence, the application for the 2026 Warren Triathlon to be held along various streets in Warren be approved.

Carried
63.3.26

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DELEGATES REPORTS

Item 1 Ordinary Meeting of the Castlereagh Macquarie County Council (C15-1)

MOVED Heuston/Jackson that the Ordinary Minutes of the Castlereagh Macquarie County Council Meeting held on Monday, 23rd February 2026 be received and noted.

**Carried
64.3.26**

Item 2 Alliance of Western Councils (C14-6.5)

MOVED Derrett/Wass that the Minutes of the Alliance of Western Councils Board Meeting held on Friday, 27th February 2026 be received and noted.

**Carried
65.3.26**

POLICY

Nil.

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA – N **MOVED** McCloskey/Heuston that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
66.3.26**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Serdity/Jackson that the information be received and noted.

**Carried
67.3.26**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED McCloskey/Kelly that the information be received and noted.

**Carried
68.3.26**

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 4 2026 Local Roads Congress – IPWEA (NSW) (R4-13.2)

MOVED Jackson/Serdity that:

1. The information be received and noted; and
2. Council approve the attendance of the Mayor and up to two (2) interested Councillors being Councillor Wass and Councillor McCloskey with the General Manager and Divisional Manager Engineering Services or nominee to the 2026 Local Roads Congress - IPWEA (NSW) on Monday, 1st June 2026.

**Carried
69.3.26**

GM – A
Chk Lst

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – January 2026 (B1-10.16)

MOVED McKay/Serdity that the Statements of Bank and Investments Balances as at 28th February 2026 be received and noted.

**Carried
70.3.26**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Serdity/Kelly that the Statement of Rates and Annual Charges information as at 9th February 2026 be received and noted.

**Carried
71.3.26**

MORNING TEA

At this point in the meeting, the time being 9.40 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10.03 am.

Item 3 Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)

MOVED Wass/McCloskey that the information be received and noted.

**Carried
72.3.26**

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DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Kelly/McCloskey that the information be received and noted.

**Carried
73.3.26**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED McKay/McCloskey that the information be received and noted.

**Carried
74.3.26**

Item 3 Works Progress Reports – Plant (P2-3)

MOVED Kelly/Serdity that the information be received and noted.

**Carried
75.3.26**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED McKay/Kelly that the information be received and noted.

**Carried
76.3.26**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Wass/Heuston that the information be received and noted.

**Carried
77.3.26**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 3 Victoria Park and Oxley Park Plan of Management (P1-7.11, P1-7.9, L1-9)

MOVED McKay/Jackson that:

1. Council adopts the draft Victoria Park and Oxley Park Plan of Management; and
2. A copy of the adopted Victoria Oval and Oxley Park Plan of Management be sent to the NSW Department of Planning, Housing and Infrastructure.

**Carried
78.3.26**

MHD – A
Chk Lst

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NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

CONFIDENTIAL MATTERS

Nil.

There being no further business the meeting closed at 10.16 am

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 23RD APRIL 2026 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. .4.26

.....
GENERAL MANAGER

.....
MAYOR