

ORDINARY MEETING

MINUTES

THURSDAY 23RD JULY 2026

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 23rd July 2026 commencing at 8:30am

Present:

COUNCILLORS	SJ Derrett	Deputy Mayor (Chair)
	AE Wass	
	PJ Heuston	
	ME Kelly	
	DDW Cleasby	
	RL McKay	
	DJ McCloskey	
STAFF MEMBERS	RJ Jackson	
	G Woodman	General Manager (GM)
	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	F Boamah	Roads Infrastructure Manager (RIM)
	R Burns	Town Services Manager (TSM)
	J Burtenshaw	Executive Assistant (EA) (Minute Taker)
	J Shepherd	Trainee Administration Officer (TAO) (Observer)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Deputy Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor Whiteley, Councillor Serdity, Councillor Kinsey and Councillor Brewer who were absent due to external commitments, and it was **MOVED** McCloskey/McKay that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
164.7.26

CONFIRMATION OF MINUTES

MOVED McKay/Heuston that the Minutes of the Ordinary Meeting of Council held on Thursday, 25th June 2026 be adopted as a true and correct record of that meeting.

Carried
165.7.26

DISCLOSURES OF INTERESTS

Nil.

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MAYORAL MINUTE(S)

Item 1 General Matters Concerning Warren Shire (C14-4)

MOVED Derrett/McCloskey that the information be received and noted.

**Carried
166.7.26**

REPORTS OF COMMITTEES

Ewenmar Waste Depot Committee (G2-5.4)

MOVED Cleasby/McCloskey that the minutes of the Ewenmar Waste Depot Committee Meeting held on Monday, 13th July 2026 be received and noted.

167.7.26

Manex Committee (C14-3.4)

MOVED Heuston/Cleasby that the Minutes of the Manex Committee Meeting held on Tuesday, 14th July 2026 be received and noted and the following recommendation be adopted:

DMFA – A
Chk Lst

4.2.4 Proposed Budget Variations/Adjustments Sought For Quarterly Budget Review Statements (DMFA)

1. Approval be given for the funding of the following projects/reserves in 2026/2027:
 - \$15,000 contribution to come from Infrastructure Improvement / Replacement Reserve to the NSW Rugby World Cup Legacy Program 2025/2026 Infrastructure Grant Project made up of total of a total of \$51,018 as follows:
 - \$15,000 Council contribution;
 - \$5,000 Warren Rugby Club contribution; and
 - \$31,018 grant.
 - Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR) - \$100,000.
Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience.
 - 2026 LGP Capacity Grant Fund - Procurement Fraud & Corruption Prevention Program Training - \$22,000.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement.

**Carried
168.7.26**

Water and Sewerage Committee (C14-3.24)

MOVED Cleasby/Kelly that the Minutes of the Water and Sewerage Committee Meeting held on Wednesday 15th July 2026 be received and noted.

**Carried
169.7.26**

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DELEGATES REPORTS

Item 1 **Castlereagh Macquarie County Council** **(C15-1)**

MOVED Heuston/McCloskey that the Draft Ordinary Minutes of the Castlereagh Macquarie County Council Meeting held on Monday, 22nd June 2026 be received and noted.

Carried
170.7.26

Item 2 **Country Mayors Association of NSW Inc.** **(C14-5.5)**

MOVED Derrett/McKay that the Communique of the Country Mayors Association of NSW Inc. Roads, Transport and Disaster Recovery Forum held in Ballina on the 1st – 2nd July 2026 be received and noted.

Carried
171.7.26

POLICY

Item 1 **Drone (Remotely Piloted Aircraft) Use Policy** **(P13-1, A2-3.1, L3-25)**

MOVED Kelly/Cleasby that:

1. The information be received and noted;
2. The Drone (Remotely Piloted Aircraft) Policy be placed on public exhibition for a minimum of 28 days; and
3. Subject to no adverse submissions being received, the Drone (Remotely Piloted Aircraft) Policy as amended be adopted.

Carried
172.7.26

GENERAL MANAGER'S REPORTS

Item 1 **Outstanding Reports Checklist** **(C14-7.4)**

MOVED McCloskey/Jackson that the information be received and noted and that the items marked with an asterisk (*) be deleted.

Carried
173.7.26

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 **Committee/Delegates Meetings** **(C14-2)**

MOVED Jackson/Cleasby that the information be received and noted.

Carried
174.7.26

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED McKay/Heuston that the information be received and noted.

Carried
175.7.26

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – June 2026 (B1-10.16)

MOVED Kelly/McCloskey that the Statement of Bank and Investments Balance as at the 30th June 2026 be received and noted.

Carried
176.7.26

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Heuston/Cleasby that the Statement of Rates and Annual Charges information as at 30th June 2026 be received and noted.

Carried
177.7.26

Item 3 Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)

MOVED Kelly/Wass that the information be received and noted.

Carried
178.7.26

Item 4 Librarian's Operational Performance Report (L2-2)

MOVED Jackson/Cleasby that the information be received and noted.

Carried
179.7.26

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED McKay/Cleasby that the information be received and noted.

Carried
180.7.26

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DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

CONTINUED

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Kelly/Cleasby that the information be received and noted.

**Carried
181.7.26**

Item 3 Works Progress Reports – Plant (P2-3)

MOVED Kelly/Cleasby that the information be received and noted.

**Carried
182.7.26**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED McKay/Wass that the information be received and noted.

**Carried
183.7.26**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Heuston/McKay that the information be received and noted.

**Carried
184.7.26**

Item 3 Section 7.12 Contributions Plan (P13-1, P15-18.2)

MOVED McCloskey/Kelly that:

1. The information be received and noted; and
2. The Section 7.12 Contributions Plan as detailed within the report, be placed on public exhibition for a minimum of 28 days; and
3. Subject to no adverse submissions being received, the Section 7.12 Contributions Plan be adopted.

MHD – A
Chk Lst

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Item 3 Section 7.12 Contributions Plan

Continued

Under the provisions of the Local Government Act 1993 as amended Section 375A(3) a division was called.

FOR	AGAINST
Councillor Derrett	
Councillor Wass	
Councillor Cleasby	
Councillor Jackson	
Councillor McCloskey	
Councillor Kelly	
Councillor Heuston	
Councillor McKay	

**Carried
185.7.26**

NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

CONFIDENTIAL MATTERS

Nil.

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There being no further business the meeting closed at 9.56am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 27TH AUGUST 2026 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. .8.26

.....
GENERAL MANAGER

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MAYOR