

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 23RD JULY 2026

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

23rd July 2026 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 25th June 2026.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Item 1 General Matters Concerning Warren Shire (TO BE TABLED) (C14-4)

7. REPORTS OF COMMITTEES

Meeting of the Ewenmar Waste Depot Committee
held on Monday, 13th July 2025 (G2-5.4)

Meeting of Manex held on Tuesday, 14th July 2026 (C14-3.4)

Meeting of the Water and Sewerage Committee
held on Wednesday, 15th July 2025 (C14-3.24)

8. REPORTS OF DELEGATES

- Item 1 Ordinary Meeting of the Castlereagh Macquarie County Council
held on Monday, 22nd June 2026 (C15-1)
- Item 2 Communique from the Roads, Transport and Disaster Recovery
Forum of the Country Mayors Association of New South Wales Inc.
held on Wednesday, 1st and Thursday 2nd July 2026 (C14-5.5)

9. REPORTS TO COUNCIL**POLICY**

- Item 1 Drone (Remotely Piloted Aircraft) Use Policy (P13-1, A2-3.1, L3-25)
..... Page 1

REPORTS OF THE GENERAL MANAGER

- Item 1 Outstanding Reports Checklist (C14-7.4) Page 1
- Item 2 Committee/Delegates Meetings (C14-2) Page 15
- Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1) . Page 17

REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

- Item 1 Réconciliation Certificate – June 2026 (B1-10.16)..... Page 1
- Item 2 Statement of Rates and Annual Charges (R1-4) Page 4
- Item 3 Works Progress Reports – Finance & Administration Projects
(C14-7.1, C9-1) Page 7
- Item 4 Librarian's Operational Performance Report (L2-2) Page 8

REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

- Item 1 Works Progress Reports – Roads (C14-7.2) Page 1
- Item 2 Works Progress Reports – Town Services (C14-7.2) Page 12
- Item 3 Works Progress Reports – Plant (P2-3) Page 32

REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1	Development Application Approvals (B4-9)	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3)	Page 2
Item 3	Section 7.12 Contributions Plan (P13-1, P15-18.2)	Page 5

10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

11. MATTERS OF URGENCY

Nil.

12. CONFIDENTIAL MATTERS

Nil.

13. CONCLUSION OF MEETING

14. PRESENTATIONS

Nil.

EWENMAR WASTE DEPOT COMMITTEE MEETING

Attached are the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 13th July 2026.

RECOMMENDATION:

That the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 13th July 2026 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Ewenmar Waste Depot Committee
held in the Council Conference Room, 115 Dubbo Street Warren
on Monday 13th July 2026 commencing at 9.00 am

Present: Councillor Andrew Brewer (Chairperson)
Councillor Pauline Serdity
Councillor David Cleasby
Gary Woodman General Manager
Sylvester Otieno Divisional Manager Engineering Services
Raymond Burns Town Services Manager
Meagan Morrison Muse State Consultant
Rebecca Christian Note Taker

ITEM 1 APOLOGIES

Nil.

ITEM 2 CONFIRMATION OF THE MINUTES OF THE MEETING HELD 13th APRIL 2026

MOVED Brewer/Serdity that the Minutes of the Meeting held on 13th April 2026 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD 13TH APRIL 2026

Nil.

ITEM 4 ACTION CHECKLIST

- Check for purported water leak near the woodchip stockpile near the Curators compound at the Showground Racecourse (TSM).

MOVED Woodman/Brewer that the information be received and noted and those marked with an asterisk (*) be removed.

Carried

ITEM 5 REPORTS

ITEM 5.1 KERBSIDE RECYCLING 2026/2027 PROGRESS UPDATE

(G2-2, G2-4.1, G2-5.4, C13-71)

MOVED Brewer/Cleasby that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 DATE OF NEXT MEETING

Next Meeting 9.00 am Monday 26th October 2026.

There being no further business the meeting closed at 9.55 am.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 14th July 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Manex Committee held on Tuesday, 14th July 2026 be received and noted and the following recommendation be adopted:

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion (DMFA)

That:

1. Approval be given for the funding of the following projects/reserves in 2026/2027:
 - \$15,000 contribution to come from Infrastructure Improvement / Replacement Reserve to the NSW Rugby World Cup Legacy Program 2025/2026 Infrastructure Grant Project made up of total of a total of \$51,018 as follows:
 - \$15,000 Council contribution;
 - \$5,000 Warren Rugby Club contribution; and
 - \$31,018 grant.
 - Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR) - \$100,000.
Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience.
 - 2026 LGP Capacity Grant Fund - Procurement Fraud & Corruption Prevention Program Training - \$22,000.
 - Adjustment for purchase of floor scrubber at Sporting Complex, to come from finance consultant budget and be allocated to capital purchase of floor scrubber - \$8,600.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 14th July 2026 commencing at 2.32 pm

PRESENT:

Gary Woodman	General Manager
Jody Burtenshaw	Executive Assistant to the Mayor and GM
Joe Joseph	Infrastructure Projects Manager (Chair)
Susie Balogh	Economic Development and Visitation Manager
Sylvester Otieno	Divisional Manager Engineering Services
Raymond Burns	Town Services Manager
Fredrick Boamah	Roads Infrastructure Manager
Nabin Shrestha	Assets Manager
Bradley Pascoe	Divisional Manager Finance & Administration (3.04 pm)
Erica Kearnes	Librarian
Scott Hosking	Work Health Safety and Risk Officer (Observer)

1 APOLOGIES

Nil.

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Woodman/Otieno that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 Marketing and Communications Update (GM)

MOVED Woodman/Burns that the information be received and noted.

Carried

4.1.2 The Western Plains App Monthly Report (GM)

Not available this month.

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Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 14th July 2026 commencing at 2.32 pm

4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.3 Preparation of the August 2026 Council Newsletter (GM)

AUGUST 2026 NEWSLETTER

Item	Responsible Officer
HEADER OR FOOTER ITEMS	
Registration of Local Contractors on Unimarket	DMFA, CC
Subscription to Newsletter (Only for 2 Page PDF)	GM
Livestreaming of Council Meetings	DMFA
VIC Volunteer Advertising	EDVM
PRIORITY MATTERS	
From the Mayors Desk	(EA/ GM /Mayor/Deputy Mayor)
Vacant Positions	Finance Officer – Payroll/HR Officer
Road Maintenance Construction Program for July/August 2026	RIM /DMES
Warren Shire Alert Roll Out Program	TSM/Works Clerk/AOES/ ATOR
Garbage Service Days in Warren, Nevertire and Collie	GM / PAO
Cat Ownership Information and Responsible Pet Ownership	Ranger /GM
Councillor Stand at Marra Field Day	GM /EA
Local Crime Update	GM /Mayor/Deputy Mayor
Adoption of 2026/2027 Operational Plan and Estimates	GM/ DMFA
Kerbside Recycling Service Update	GM / PAO
Warren Town Levee Rehabilitation Work – Revetment Work	DMES/ IPM
Customer Service Action Request Bluey System	ATOR /DMES
LOWER PRIORITY MATTERS	
On the Roads	DMES/ RIM
Warren Town Levee Rehabilitation Work – Levee Pumps, Generators and Flood Gates Work	DMES/ TSM
Share your Community Event within the Shire	GM / PAO
2027 Australia Day Nominations	GM/ DMFA /EA
Warren Cemetery Family Plot Availability	GM / PAO
Library Week – 200th Birthday of the SLNSW Update	LIB
Council Stand at GROW Services Expo	GM /WSCCM/LIB
Country Mayors Association Meeting for Roads, Transport and Disaster Recovery	GM /Mayor

MOVED Burtenshaw/Otieno that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.4 Suggestions in the Council Suggestion Boxes (GM)

Nil.

4.1.5 LGP Procurement Capability Grant Program (GM)

- Any Council Officer with financial Delegations, will be required to undertake and complete the online course. The Executive Assistant to the Mayor and GM to forward to the Infrastructure Projects Manager a list of staff with financial delegations (EA).

MOVED Boamah/Shrestha that the information be received and noted.

Carried

4.1.6 Microsoft Copilot Training (IPM)

- Interested officers who would like to undertake the training should contact the Infrastructure Projects Manager.

MOVED Woodman/Burns that the information be received and noted.

Carried

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

4.2.1 Warren Shire Council Contract Register (DMFA)

MOVED Otieno/Shrestha that the information be received and noted and the item marked with an asterisk (*) be deleted.

Carried

4.2.2 Warren Shire Council Grants Register (DMFA)

MOVED Woodman/Burns that the information be received and noted.

Carried

4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)

Estimated major expenditure for July/August 2026:	Estimated income / payments for July/August 2026:
▪ Levee Construction Payment - \$1,817,510 (IPM). ▪ Repairs to Inlet Channel - \$60,000 (TSM). ▪ RR202 Marthaguy Road Bitumen Seal - \$250,000 (RIM).	▪ Levee milestone (7, 8, 9 & 10) payments (\$2,183,332). Claim to be finalised and submitted after 30 June 2026 (IPM). ▪ RAUP Milestone 1 Payment. (\$15,825).

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4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

CONTINUED

4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)

Continued

Estimated major expenditure for July/August 2026:	Estimated income / payments for July/August 2026:
▪ RR202 Marthaguy Road Wire Ropes - \$250,000 (RIM). ▪ RR202 Marthaguy Road Stabilisation - \$200,000 (RIM). ▪ RR202 Marthaguy Road Material Cartage - \$40,000 (RIM). ▪ Ausroad \$40,000 (RIM). ▪ Discover Warren and Destination Macquarie Marshes Website Development and hosting charges \$46,000 (EDVM). ▪ Warren Shire Council Image Library Creation \$26,000 (EDVM) ▪ Heartline Reconnected \$10,000 (EDVM).	

MOVED Burns/Balogh that the information be received and noted.

Carried

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements (DMFA)

TO BE INCLUDED	TO BE REMOVED
\$15,000 contribution to NSW Rugby World Cup Legacy Program 2025/2026 Infrastructure Grant Project made up of total of \$51,018. - \$15,000 Council contribution, - \$5,000 Warren Rugby Club contribution - \$31,018 grant Council contribution to come from Infrastructure Improvement / Replacement Reserve.	Nil.
Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR) - \$100,000. Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience.	

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4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

CONTINUED

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review
Statements (DMFA)

Continued

TO BE INCLUDED	TO BE REMOVED
2026 LGP Capacity Grant Fund Procurement Fraud & Corruption Prevention Program Training - \$22,000.	
Adjustment for purchase of floor scrubber at Sporting Complex, to come from finance consultant budget and be allocated to capital purchase of floor scrubber - \$8,600	

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Burns that:

- Approval be given for the funding of the following projects/reserves in 2026/2027:
 - \$15,000 contribution to come from Infrastructure Improvement / Replacement Reserve to the NSW Rugby World Cup Legacy Program 2025/2026 Infrastructure Grant Project made up of total of a total of \$51,018 as follows:
 - \$15,000 Council contribution;
 - \$5,000 Warren Rugby Club contribution; and
 - \$31,018 grant.
 - Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR) - \$100,000.
Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience.
 - 2026 LGP Capacity Grant Fund - Procurement Fraud & Corruption Prevention Program Training - \$22,000.
 - Adjustment for purchase of floor scrubber at Sporting Complex, to come from finance consultant budget and be allocated to capital purchase of floor scrubber - \$8,600.
- Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the September 2026 Quarterly Budget Review Statement.

Carried

WARREN SHIRE COUNCIL

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4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Event Name	Event Description	Work Completion Deadline	Approved Scope	Payment Claim	Funds Received	Comments	Status
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards - Roads	30.06.2026	\$8,655,818.00	\$7,790,237.26	\$7,790,237.26	NSW RA has taken over administration of DRFA and now uses <i>Smartygrants</i> for reporting. NSW RA have now paid up to 90% of the approved amount - \$7,790,237.26 Balance \$865,582 to be paid after completion of works. A variation has been submitted for full claim of SR23 Gradgery Lane causeways \$1,027,000.	Works ongoing

MOVED Boamah/Balogh that the information be received and noted.

Carried

4.3.2 Road Maintenance Council Contract (RMCC)- State Highway 11 (DMES/FRSPM/RIM)

Project	Estimate / Budget	Comments
*RMAP Activities – 2025-26	\$493,431.14	Complete
RMAP Activities – 2026-27	\$330,388	Ongoing

MOVED Boamah/Shrestha that the information be received and noted and the completed RMAP Activities – 2025-26 be removed.

Carried

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4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.3 2025-2026 Calendar of Events at Showground/Racecourse (TSM)

MOVED Burns/Shrestha that the information be received and noted.

Carried

4.3.4 Customer Service Action Request System Discussion and Email Templates (DMES)

MOVED Otieno/Burns that the information be received and noted.

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

4.4.1 Proposed Waste Recycling Program Commencing 2026/2027 Discussion (GM/AMHD)

- The General Manager has requested for Muse State to start collating a list of Frequently Asked Questions (FAQ's) that is being asked of staff via the front counter, phone and social media to enable a list of FAQ's to be produced to assist staff in answering these questions on the Waste Recycling Program. This will allow for a consistent relay of information to our community.

Please ask your staff to forward FAQ's to the General Manager for his consideration to be included on the list. Once produced it will be distributed to the appropriate staff members.

MOVED Burns/Balogh that the information be received and noted.

Carried

4.5 WORK HEALTH & SAFETY RISK MATTERS

4.5.1 Workplace Inspection Calendar (WHS-RC)

MOVED Woodman/Burns that the information be received and noted.

Carried

4.5.2 Workplace Inspection – Carter Oval including Skate Park and Splash Park (WHS-RC)

MOVED Woodman/Burns that the:

1. Carter Oval Amenities – Hazard Inspection Checklist to be provided to the Divisional Manager Engineering Services and the Town Services Manager for appropriate analysis and implementation of any required improvement actions (WHS-RC);
2. Splash Park – Hazard Inspection Checklist to be provided to the Town Services Manager and the Pool Manager for appropriate analysis and implementation of any required improvement actions (WHS-RC); and
3. Skate Park – Hazard Inspection Checklist to be provided to the Divisional Manager Engineering Services and the Town Services Manager for appropriate analysis and implementation of any required improvement actions (WHS-RC).

Carried

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4.5 WORK HEALTH & SAFETY RISK MATTERS

CONTINUED

4.5.3 New Event Notification Changes and Requirements (WHS-RC)

- A Project team consisting of the Divisional Manager Engineering Services, Town Services Manager, Work Health Safety – Risk Co-Ordinator to determine the impracticalities of the New Event Notification Guidelines of StateWide Mutual as it seems that most events at the Warren Showground/Racecourse, Victoria Park and Oval, Carter Oval Youth Sports Precinct, Noel Waters Oval, Warren War Memorial Swimming Pool, ANZAC Day March etc would need to be reported to StateWide Mutual in an attempt to have the system changed to make it more practical (DMES, TSM, WHS-RC).

MOVED Woodman/Burns that the information be received and noted.

Carried

4.5.4 Workers Compensation Legislation Reform: StateCover's New Service Model for Psychological Injury Claims (GM/WHS-RC)

MOVED Woodman/Burns that the information be received and noted.

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Permanent/ Contract	Responsible Officer	Status
Accountant	Permanent	DMFA	Advertising with an open closing date. Arrangements also in train for consideration of Temporary Contract Staffing.
Records Administrator / Relief Service NSW	Permanent	DMFA	Advertising with an open closing date.
Treasurer	Permanent	DMFA	Advertising with an open closing date. Arrangements also in train for consideration of Temporary Contract Staffing.
Heavy Diesel Mechanic	Permanent	DMES	Advertising with an open closing date.
Heavy Plant Operator (Grader)	Permanent	DMES	Advertising with an open closing date.
Pavement Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Member (2)	Permanent	DMES	Advertising with an open closing date.

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4.6 HUMAN RESOURCES

CONTINUED

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Continued

Position	Permanent/ Contract	Responsible Officer	Status
Tourism Information Officer	Permanent	EDVM	Advertising with an open closing date.
Administration Officer Health & Development	Permanent	GM	Advertising with an open closing date.
Manager Health & Development Services	Permanent	GM	Advertising with an open closing date. Arrangements also in train for consideration of Temporary Contract Staffing.
Youth Support Officer (Part-time)	Permanent	GM	Pre-employment medical completed. GM finalising position hours.
Works Clerk	Permanent	DMES	Interview being held 9th July 2026

Items marked with an () asterisk and have been highlighted grey indicate that they have been finalised and are to be removed from the listing.*

MOVED Woodman/Balogh that the information be received and noted.

Carried

4.6 HUMAN RESOURCES

CONTINUED

4.6.2 NSW Local Government (State) Award 2026 Presentation (HRO)

- The presentation to be presented to the August 2026 Manex Meeting and the prepared Powerpoint Presentation be forwarded to Manex Members (DMFA).

4.6.3 Salary Packaging (DMFA)

- Council has been contacted by Salary Packaging Australia who is offering a service proposal for Council.

Copies of this information is to be supplied to all staff electronically and hard copies are to be made available at the Depot. It is the responsibility of individual staff members to contact Salary Packaging Australia to see if the service they can offer is suitable for their own situations (DMFA).

MOVED Pascoe/Woodman that the information be received and noted.

Carried

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5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

OFFICE OF LOCAL GOVERNMENT CIRCULARS

Date	Circular No.	Description	Comment/Action
12.06.2026	26-08	Consultation on Councillor Conduct Reforms	Emailed to Councillors (GM).
25.06.2026	26-09	Local Government (General) Amendment (Meetings) Regulation 2026	GM waiting on further advice from the industry (GM).
01.07.2026	26-10	End of Year Reporting Requirements	Noted.
	26-11	Not issued as yet	To be presented to August 2026 Manex Meeting (EA).
08.07.2026	26-12	Annual CPI Adjustment – Filming Application Fees and Companion Animals Fees for 2026/27	DMES to arrange filming application fees for 2027/2028 fees and charges (DMES).
09.07.2026	26-13	Annual Reporting of Labour Statistics	Noted.

MINISTERIAL CIRCULARS

Date	Circular No.	Description	Comment/Action
23.06.2026	GC155	2026-27 Financial Assistance Grants (FA Grants) – Advance Payment	Noted.

MOVED Woodman/Burtenshaw that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Councils are required to submit several reports and returns/surveys annually, as required by the [Local Government Act 1993](#) and by OLG policy. The Integrated Planning and Reporting Framework details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance. The OLG Calendar of Compliance & Reporting Requirements 2026-27 is available to view [here](#). A hard copy of the full document has been provided to Manex Members via an email sent on Thursday, 9th July 2026.

Month	Due Date	Category	Task	Legislation	Manex Comments
Jul-2026		Governance	Reminder: written returns of interest due 30 Sept for councillors and designated persons who held office at 30 June	Model code of Conduct cl4.21(b)	Expected to be reported to the August 2026 Council Meeting (EA).
Jul-2026	30-Jul-2026	Governance	Public Interest Disclosures Report due to NSW Ombudsman. Reporting to the Ombudsman	Public Interest Disclosures Act 2022 (NSW) - section 78	To be reported to the Ombudsman by the 30 July 2026 (DMFA).
Jul-2026	03-Jul-2026	Finance	Proposed borrowing return to be submitted to TCorp. Return available via OLG Council Portal / Tcorp - here		Completed.
Jul-2026	31-Jul-2026	Finance	GST Certificate to be submitted to OLG. Please email to - finance@olg.nsw.gov.au		Completed.
Jul-2026	31-Jul-2026	Finance	Last day for making rates	Local Government Act 1993 - section 533	Noted.
Jul-2026	30-Oct-2026	Finance	Financial statements to be audited within four months of end of financial year.	Local Government Act 1993 - section 416 (1)	To be completed by 30 October 2026 (DMFA).

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Month	Due Date	Category	Task	Legislation	Manex Comments
Jul-2026		Grants	Local Government Recovery Grants – Australian Government Reference Number (AGRN) 1012, 1025, 1030/34 & \$2M. Highly Impacted Councils (HIC) Companion Animals Grants (\$375K) – YTD reporting due.		YTD to be completed by 29 July 2026 (IPM).
Jul-2026	31-Jul-2026	Apprenticeships and Trainees program	All Fresh Start Recipient organisations must provide OLG a detailed report-End of financial year reporting. End of Financial Year Organisations will need to report: FTE workforce at 30 June 2024 (baseline). FTE workforce at 30 June each year up to 30 June 2030, and the number of recruits employed under the Program each year up to 30 June 2030. Please email report to - freshstart@olg.nsw.gov.au		No report form provided to date. Will be completed when released. EDVM to investigate.
Jul-2026	31-Jul-2026	Apprenticeships and Trainees program	Fresh Start Recipient organisation claim due for the period of 1 July to 31 December - The Recipient may only submit (and the Department will only accept) a claim for Funding for each Funded Employee once in the following periods during the nominal term: 1 July to 31 December – for claim period ending 31 December. To receive the Funding, the Recipient must provide to the Department, by the dates below, an acquittal of the amount of Funding received in the specified periods. Please email report to - freshstart@olg.nsw.gov.au		Complete.
Aug-2026	01-Aug-2026	Finance	Last day for rates to be levied by service of rates notice.	Local Government Act 1993 - section 562 (4)	Noted.

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Month	Due Date	Category	Task	Legislation	Manex Comments
Aug-2026	31-Aug-2026	Finance	First quarter rates or single instalment due.	Local Government Act 1993 - section 562 (3)	Noted.
Aug-2026		Grants	New Council Implementation Fund (NCIF) progress report due.		N/A.
Aug-2026		Grants	Stronger Communities Fund (SCF) progress report due.		N/A.
Aug-2026	31-Aug-2026	Companion Animals	Animal seizures – Pound data report due. Councils to submit pound data via the Companion Animals Register.	Companion Animals Act 1998 - Section 67A	To be completed by 31 August 2026 (Ranger/PAO/GM).
Aug-2026		Other	Expected first instalment of Financial Assistance Grants.		Noted.

MOVED Woodman/Burns that the information be received and noted.

Carried

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6 OPERATIONAL PROCEDURES (I2-11.1)

6.1 Road Condition Report Process and Instructions

MOVED Otieno/Boamah that Manex adopt and endorse the Road Condition Report Process and Instructions Procedure (ATO-Roads).

Carried

7 JUNE 2026 DRAFT MINUTES AND JULY 2026 DRAFT BUSINESS PAPER

The Committee previewed the June 2026 Draft Business Paper and the May 2026 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND CUSTOMER REQUESTS STATUS

The correspondence list and the outstanding request/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

- The General Manager requested that all Manex Members refer to the Draft Annual Report provided at this meeting and note their reporting obligations. Manex Members have been requested to have their reports finalised by the end of September 2026 (MANEX, HRO, PAO, WHS-RC).

There being no further business the meeting closed at 5.02 pm.

WATER AND SEWERAGE COMMITTEE

Attached are the Minutes of the Meeting of the Water and Sewerage Committee held on Wednesday 15th July 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Water and Sewerage Committee held on Wednesday 15th July 2026 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Water and Sewerage Committee Meeting
held in Council's Conference Room, 115 Dubbo Street, Warren,
on Wednesday 15th July 2026 commencing at 9:01 am

PRESENT:

Councillor Noel Kinsey
Councillor David Cleasby
Gary Woodman (General Manager)
Sylvester Otieno (Divisional Manager Engineering Services)
Raymond Burns (Town Services Manager)
Kafil Uddin (NSW Public Works Authority) Observer
Bec Christian (Minute Taker)

ITEM 1 APOLOGIES

Apologies were received from Councillor Andrew Brewer, Councillor Tony Wass and Bradley Pascoe Divisional Manager Finance and Administration who were absent due to external commitments.

MOVED Cleasby/Burns that a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE MEETING HELD ON MONDAY 15th APRIL 2026

MOVED Cleasby/Burns that the Minutes of the Meeting held on Monday, 15th April 2026 be accepted as true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 15th APRIL 2026

- Alliance of Western Councils has received \$450,000 of funding for Asset Management Maturing Investigations of Member Councils; and
 - Regulatory Assurance Framework (RAF) Gap Analysis process is continuing with work on initial responses followed soon by a draft report and findings for reporting to the PEC Report Consideration Committee.
-

ITEM 4 ACTION CHECKLIST

MOVED Burns/Cleasby that the information be received and noted.

Carried

ITEM 5 REPORTS

ITEM 5.1 ELLENGERAH ROAD BORE WAL UPDATE (W2-7)

MOVED Burns/Cleasby that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

**Minutes of the Water and Sewerage Committee Meeting
held in Council's Conference Room, 115 Dubbo Street, Warren,
on Wednesday 15th July 2026 commencing at 9:01 am**

ITEM 5 REPORTS

CONTINUED

ITEM 5.2 IWCM REPORT

(W1-1, W2-1, W3-1, W4-1 & S5-1)

MOVED Burns/Cleasby that the information be received and noted.

Carried

ITEM 5.3 REGIONAL DROUGHT MANAGEMENT PLAN

(W1-15)

MOVED Burns/Cleasby that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 DATE OF NEXT MEETING

TBA

There being no further business the meeting closed at 9.35 am.

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS, COONAMBLE ON MONDAY 22nd JUNE 2026 COMMENCING AT 10:30AM

PRESENT: Member D Batten, Member N Kinsey, Member P Fisher, Member M Cooke, Member D Bell, Member G Peart, Member P Heuston, Member Z Holcombe, Member G Rummery and Member M Garnsey.

ABSENT: Member Peart and Member Fisher

STAFF MEMBERS: M. Urquhart (General Manager) via Teams, A. Fletcher (Senior Biosecurity Officer) and R Wilson (Minute Secretary)

WELCOME: Meeting was opened at 10:30am and Chairman Member Batten, welcomed all Members and staff to the meeting.

03/26/01 Leave of Absence

Recommendation:

That the leave of absence received from Member Greg Peart and Member Paul Fisher is accepted and a leave of absence is granted.

Moved: Member Kinsey

Seconded: Member Heuston

DECLARATIONS OF INTEREST

Nil

10:35am – The Senior Biosecurity Officer joined the meeting

03/26/02 Minutes of Ordinary Council Meeting – 11th May 2026

Resolved:

That the minutes of the ordinary Council meeting held 11th May 2026, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Member Kinsey

Seconded: Member Garnsey

Carried

It was requested by Members that the General Manager make formal contact with the Department of Primary Industries (DPI) seeking clarification regarding a particular concern raised by Council.

Council Members are seeking a response to the following question:

Why are members of the public permitted to import and sell cacti when there is concern that additional invasive cactus species may escape cultivation and establish in the environment, similar to the impacts experienced with Hudson Pear?

Members expressed concern that it may only be a matter of time before other cactus species become uncontrolled following escape from residential gardens, resulting in further biosecurity risks.

This request follows advice provided by the DPI Biosecurity Commissioner, who directed that the enquiry be referred to an appropriate DPI representative for response at the May 2026 CMCC Council meeting.

03/26/03 Recision of 2025 Model Code of Meeting Practice

Recommendation:

That: Council formally rescind resolution 01/26/07 passed at the Ordinary Meeting of Council held on the 23rd February 2026 which states.

“That Council have not received any submissions from the community, formally adopts the “Code of Meeting Practice as tabled”

Moved: Member Garnsey

Seconded: Member Holcombe

Carried

03/26/04 Correspondence – June 2026

Recommendation:

That the correspondence be received and noted.

Moved: Member Holcombe

Seconded: Member Garnsey

Carried

03/26/05 Reports of Committees**Recommendation:**

That the reports from the following committees be received and noted;

- North West Regional Weed Officer – Meeting Minutes 13th May 2026
- Central West Regional Weeds Committee – Meeting Minutes 14th May 2026

Moved: Member Bell

Seconded: Member Cooke

Carried

10:40am Member Rummary joined the meeting.

03/26/06 Council's Decision Action Report – June 2026**Resolved:**

That the Resolution Register for June 2026 be received and noted.

Moved: Member Kinsey

Seconded: Member Heuston

Carried

Member Penny Heuston requested an update on the letterbox drop and mailout to landholders with information flyers for noxious weed and appropriate controls relative to each Shire.

The General Manager advised that the Senior Biosecurity officer was developing the flyer and pamphlets would be distributed in due course.

03/26/07 Circulars Received from the NSW Office of Local Government**Resolved:**

That the information contained in the following Departmental circulars 26-05 to 26-07 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Member Kinsey

Seconded: Member Rummary

Carried

03/26/08 Cash and Investment Reports – 30th April 2026 and 31st May 2026**Resolved:**

That the investment report for 30th April 2026 and 31st May 2026 be received and noted.

Moved: Member Garnsey

Seconded: Member Bell

Carried

03/26/09 Member Fees, Local Government Remuneration Tribunal**Resolved:**

That the Member Fees be set at the minimum level set by the Local Government Remuneration Tribunal for a County Council Category.

- a) The member fee for 2026/2027 be fixed at \$2,170
- b) The Chairperson fee for 2026/2027 be fixed at \$4,660
- c) Makes a superannuation contribution payment of 12% to its Members in accordance with section 254B of the *Local Government Act 1993*.

Moved: Member Holcombe

Seconded: Member Garnsey

03/26/10 Draft 2026/27 Operational Plan, 2025/26 to 2028/29 Delivery Program as amended and LTTP 2026/27 to 2035/36 including Asset Management Plan and Workforce Strategic Plan**Resolved:**

That Council, not having received any submissions by the 9th June 2026 now formally adopts the Operational Plan for 2026/2027 (Scenario 1), Delivery Program 25/26 to 28/29 as amended, Long Term Financial Plan 26/27 to 35/36, Asset Management Plan 26/27 to 35/36 and Workforce Strategy.

Moved: Member Kinsey

Seconded: Member Rummery

03/26/11 Audit Risk Improvement Committee (ARIC) – Strategic Work Plan and Annual Work Plan

Resolved:

That the Council formally adopt the CMCC ARIC Strategic Work Plan 25/26 to 28/29 and Annual Work Plan for 26/27.

Moved: Member Kinsey

Seconded: Member Heuston

Carried

03/26/12 Accounts Payable and Payroll Change Control Policy

Resolved:

That ;

1.the report be received.

2. Council adopts the Accounts Payable and Payroll Change Control Policy as tabled.

Moved: Member Kinsey

Seconded: Member Rummery

03/26/13 Payment of Expenses & Provision of Facilities to Councillors - Policy

Resolved:

That ;

1.the General Manager's report be received.

2. Council adopts the Payment of Expenses & Provision of Facilities to Councillors policy as tabled.

3. the policy be placed on public exhibition for a period of 28 days and public submissions be invited.

Moved: Member Bell

Seconded: Member Holcombe

03/26/14 Important Dates for Members - Upcoming Meetings & Events

Recommendation:

That Council receive and note the list of upcoming meetings and events.

Moved: Member Heuston

Seconded: Member Cooke

Carried

Discussion was held regarding the August 2026 CMCC Council Meeting. It was proposed that the meeting be conducted in Gilgandra on Monday, 31 August 2026, following a tour of the township on Sunday, 30 August 2026, which is to include a visit to Cactus World. The Administration Officer is to coordinate and make the necessary formal arrangements for both the tour and meeting logistics.

03/26/15 Quarterly Biosecurity Report

Resolved:

That the report be received and noted.

Moved: Member Garnsey

Seconded: Member Holcombe

Carried

Members of Council requested a list of weeds that have recently been removed from the Weed Wise list, as per the announcement from the Senior Biosecurity Officer during her verbal report to Council.

03/26/16 Move Into Closed Session

Time: 11:15am

That the public be excluded from the meeting pursuant to Sections 10A of the Local Government Act 1993 on the basis that the items deal with:

(2) (a) personnel matters concerning particular individuals (other than councillors)

Moved: Member Kinsey

Seconded: Member Bell

03/26/17 Confidential – General Managers Annual Performance Review

Resolved:

That members note my report in regard to Mr Urquhart's Annual Performance Review.

Moved: Member Batten

Seconded:

Carried

03/26/18 Return to Open Session

Recommendation:

That Council return to open session

Moved: Member Rummery

Seconded: Member Holcombe

03/26/19 Adoption of Closed Session Reports

Recommendation:

That Council adopt the recommendations of the Close Committee Reports.

Moved: Member Batten

Seconded: Member Kinsey

Close of Meeting

The meeting closed at 11:25am

Chairman

General Manager



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COMMUNIQUÉ

Country Mayors Association of NSW Roads, Transport and Disaster Recovery forum Ballina 1-2 July, 2026

The Country Mayors Association of NSW (CMA) held a Roads, Transport and Disaster Recovery conference from Wednesday 1st to Thursday 2nd July in Ballina. Ballina Shire provided warm hospitality and professional event management.

About 65 CMA Members from across rural, remote and regional NSW attended.

Welcome drinks on the Wednesday evening took place at the lavishly restored Shaws Bay Hotel. We were treated to a spellbinding performance by local barbershop choral group "The Headliners".



Host Mayor and CMA Board Member Sharon Cadwallader and Acting CMA Chairman Mayor Russell Webb addressed the function.





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COMMUNIQUÉ

The Ramada Hotel and Suites on the Richmond River was an ideal venue.



The first speaker on the Thursday morning was **NSW Minister for Roads and Regional Transport, the Hon. Jenny Aitchison MP**, whose passionate and earnest approach was well received.

Minister Aitchison said a \$5.5 billion damage bill for roads impacted by disasters led to a tri-partite agreement and an improvement in delivery efficiency. She promoted the road infrastructure spending from her Government outside of Sydney, Newcastle and Wollongong.

The Minister announced the awarding of Great Western Highway contract and expressed her frustration with some of the criticisms, particularly the false statements that the Highway is closed – there is a 20-25min diversion. The Minister said she and her team have worked as hard and as fast as possible to resolve this complex infrastructure issue.

Minister Aitchison also described the complexity of a permanent fix for the Waterfall Way but said the \$20-30mil detour upgrade funding was delivered.





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COMMUNIQUÉ

NSW Minister for Recovery, the Hon. Janelle Saffin MP

Minister Saffin began by highlighting the disaster recovery roles of Councils and that there should not be politics in recovery and reconstruction.

In August 2023, the Reconstruction Authority was established and tackled record breaking disasters. They need to improve how they tell their story.

Reactive to adaptive is a process we need to focus on for years to come. Betterment or building back smarter now exists.

The Colvin Review has a preliminary response from the Federal Government, regarding disaster funding with 65% from the Federal Government and 35% from NSW, so there is concern about the Federal Government's recent proposal for a funding change to 50-50.

Minister Saffin said that mitigation, resilience and prevention measures are a core focus, statewide.

Members sought support for Central West communities impacted by the Great Western Highway. Members also offered to assist with the lobbying to retain the 65-35 Federal-State disaster funding arrangement in NSW. Strong advocacy to the Federal Minister was requested by Minister Saffin.

Members expressed grave concerns about the proposal to increase the minimum eligible State expenditure required to trigger Commonwealth disaster support from \$240,000 to \$2.7 million, as part of the Albanese Government's overhaul of the [Disaster Recovery Funding Framework](#).

LGNSW CEO Mr David Reynolds said that he and the Insurance Council have started looking into what the proposed changes might mean for Council premiums.





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COMMUNIQUÉ

NSW Nationals Leader Mr Gurmesh Singh MP was next on the agenda.

Mr Singh recalled that when they were in Government, they rolled out disaster funding for things that Councils normally do themselves, like sporting fields.

He described the recent approach of not funding for betterment as stupid.

Mr Singh said the proposed change to the 50-50 funding split is a huge concern

Mr Singh commented that Byron Bay felt the housing crisis first, the people who work there cannot afford to live there but that is becoming the case for much of coastal NSW. He said you're lucky to find a family home for under around a million dollars on the coast and this will be one of the biggest challenges for the current and coming generations.

The NSW Coalition's 25% regional infrastructure funding guarantee – that's a minimum but the break up has not been determined yet.

Retention basins in Coffs were put in over a decade ago and they have made a difference. Governments should do that kind of work. The mitigation in the CSIRO report should be worked on.

Asked what are we going to do to get the population out of Sydney but into less disaster-prone locations, Mr Singh said Australia does not have large populations outside of the capitals, like other countries (with a few exceptions). We need to nurture and promote opportunities in regional centres.

The final three presentations have been distributed to the CMA Membership.





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COMMUNIQUÉ

Essential Energy's Head of Operations – North, Mr. Robert Ridley gave a data-rich presentation. Mr Ridley assured Lachlan Shire Mayor and CMA Board Member John Medcalf OAM that there are no depot closures on the horizon. Blayney Shire Mayor Reynolds voiced concerns about reaching capacity and was advised that network planning is occurring. Essential Energy had their disaster response vehicle on show for CMA members. Getting the power back on is a priority but powering up devices provides practical and immediate support.





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COMMUNIQUÉ

NRMA Policy Advisor – Transport & Data, Mr Jonathan Malota, and Mr. Michael Kwok from Compass IoT announced exciting new data technology soon to be at the fingertips of CMA members. There were some concerns about 'big brother' data collection but members were assured that the data is aggregated ensuring individual data is anonymous and secure.





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COMMUNIQUÉ

Reconstruction Authority CEO Ms. Kate Fitzgerald said that the Reconstruction Authority has come a long way in a few short but gruelling years. Disaster recovery funding processes have become more efficient.

In regards to the Federal Government's proposed new Disaster Recovery Funding Framework, Ms Fitzgerald said the Queensland Government has made their objections known. Victoria is neutral to support but the NSW Government is still investigating the implications and financial figures before putting forward its position and case for it.

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COMMUNIQUÉ

The CMA Roads, Transport and Disaster Recovery event concluded (appropriately) with a bus tour.





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COMMUNIQUÉ



WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Council Meeting to be held in the Council
Community Room, Warren on Thursday 23rd July 2026

ITEM 1 DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY (P13-1, A2-3.1, L3-25)

RECOMMENDATION that:

1. The information be received and noted;
2. The Drone (Remotely Piloted Aircraft) Policy be placed on public exhibition for a minimum of 28 days; and
3. Subject to no adverse submissions being received, the Drone (Remotely Piloted Aircraft) Policy as amended be adopted.

PURPOSE

To ensure that the use of Remotely Piloted Aircraft (RPA) by all users on Council owned and managed land is managed within the guidelines of the Civil Aviation Safety Authority (CASA) and other legislation that protects the rights of the public.

BACKGROUND

Council manages numerous public spaces within the Shire of Warren. It is important these areas are being used by the public in a responsible manner for the safety and enjoyment of all users to benefit from.

To manage these spaces, Council needs to set guidance for their use in a fit for purpose manner and in some cases applying restrictions on what is and isn't acceptable use of each facility.

Over time user needs change and Council is required to ensure it is meeting user expectations in a safe and compliant manner.

RPA or drones are becoming a popular activity both commercially and recreationally, however there are a number of compliance issues that need to be considered including suitable areas for take-off and landing. Most of the town of Warren is located within both the flight zone and flight path of the Warren Airport.

It is important that Council ensures firstly that drones under the management of Council are meeting all regulatory and best practice when operating drones and managing data collected when using drones. Secondly to ensure all privately operated drones are also compliant when operating on or near Council owned and managed land.

REPORT

The Policy that has been developed provides the framework to ensure Council managed facilities are used in accordance with all legislation requirements relating to the operation of Drones within the Warren Shire.

This Policy provides:

1. Requirements of when the Policy is to be reviewed;
2. An introduction to why Council needs to implement the Policy;
3. The purpose of what the Policy is to achieve;
4. Provide the scope of the intentions of the Policy;
5. Definitions of terms used in the Policy;

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Council Meeting to be held in the Council
Community Room, Warren on Thursday 23rd July 2026

ITEM 1 DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY CONTINUED

6. The responsibilities of all those that will be required to operate under the Policy;
7. Legal requirements of all operators using drones on or near Council owned or managed land;
8. Outlining privacy and complaints information; and
9. Providing information regarding reference material used in the development of the Policy.

FINANCIAL AND RESOURCE IMPLICATIONS

Council could be financially liable in the instance of an accident where injury or damage occurs and it was found that Council did not take reasonable steps to prevent the incidents from occurring.

LEGAL IMPLICATIONS

By Council taking reasonable steps to ensure the safe operation of drones on Council managed facilities and grounds means Council is meeting regulatory requirements regarding drone operations and privacy requirements.

RISK IMPLICATIONS

Mitigating the risk of circumstances occurring where the possibility of liability could be directed at Council is controlled by the Policy.

STAKEHOLDER CONSULTATION

Consultation will involve at minimum 28 days public notice for the making of public submissions and adopting the Policy following consideration of any submissions and the making of any appropriate changes to the Draft Policy.

OPTIONS

By adopting this Policy Council can monitor the use of drones and mitigate the risk of illegal use of drones and data collected on Council owned or controlled land.

CONCLUSION

Adopting this Policy will meet Council's regulatory requirements for the use of drones on Council owned and controlled land and facilities.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Warren Shire Council - Work Health and Safety Policy

Warren Shire Council - Complaints Management Policy

Warren Shire Council - Contractor WHS Management Policy

Warren Shire Council - Fraud and Corruption Policy

Warren Shire Council - Legislative Compliance Policy and Procedure

Warren Shire Council - Privacy Management Policy

SUPPORTING INFORMATION

Nil.

ATTACHMENTS

Draft Drone (Remotely Piloted Aircraft) Use Policy.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Council Meeting to be held in the Council
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ITEM 1 DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY

CONTINUED

Attachment – Draft Drone (Remotely Piloted Aircraft) Use Policy



POLICY REGISTER

DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY

Policy adopted: xx xx 2026 Minute No.

Reviewed:

File Ref: P13-1, A2-3.1, L3-25

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Council Meeting to be held in the Council
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ITEM 1

DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY

CONTINUED

Warren Shire Council – Drone (Remotely Piloted Aircraft) Use

1 DOCUMENT CONTROL AND REVIEW

This document shall be reviewed:

- Immediately if there is evidence that incident investigations are not resulting in appropriate changes to prevent a recurrence of the incident;
- Immediately if any provision is contrary to law;
- Within 12 months immediately following a Council Election; or
- Immediately if there is a significant change in the level or availability of technology associated with the testing for inappropriate alcohol and /or drugs use.

Issue	Prepared/ Revised By and Date	Action/Amendment Description	Approved By and Date
1.0	Scott Hosking Work Health & Safety/Risk Co- ordinator	First Edition	23 July 2026 xx.7.2026

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Council Meeting to be held in the Council
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ITEM 1

DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY

CONTINUED

Warren Shire Council – Drone (Remotely Piloted Aircraft) Use

2 INTRODUCTION

Drones (Remote Piloted Aircraft (RPA)) are becoming increasingly popular for both commercial and recreational use in Australia and worldwide. There is an increase in recreational drone users using open spaces, such as local parks and reserves, to fly drones. Recreational use of drones in parks can interfere with visitors' enjoyment and individuals' privacy.

Council also operates drones and may engage contractors to:

- conduct aerial surveys of Council assets such as, but not limited to, roads, bridges, water reservoirs and buildings for the purpose of assessing maintenance issues;
- take aerial photographs and videos (including use of thermal imaging cameras) of Council owned and/or managed assets such as outdoor recreation areas, sporting fields and community facilities;
- conduct surveys of local biodiversity, flora and fauna, weeds and pest species, including use of thermal imaging cameras;
- conduct aerial surveys of Council owned and/or managed land with limited access due to terrain or geographical features such as floods;
- take aerial photographs and videos at Council and third-party events; and
- document the construction of Council projects, project promotion within mainstream and social media, industry conferences and publications.

3 PURPOSE

This Policy sets out Council's minimum requirements for the use of drones within the Warren Shire, including:

- commercial and recreational drone uses who use Council managed facilities for take-off and landing purposes; and
- Council owned or managed drones used for the purpose of gathering data for use by Council.

Council has obligations and a duty of care in relation to providing safe spaces for visitors on Council owned and controlled lands including wrongful acts committed by third parties.

Council also has obligations to provide opportunities for the public appreciation and enjoyment of the natural values of its parks and reserves. Council is committed to the safety of residents who occupy Council managed land, including parks, sporting ovals and recreation reserves, and requires that all drone operators on Council land operate in accordance with all regulatory and privacy legislation.

Further, Council has an interest in monitoring the level of drone activity taking place on its land, to ensure that designated areas can be supported with appropriate signage etc.

4 SCOPE

This Policy applies to:

- users of commercial or recreational drones on Warren Shire Council managed land.
- Council Managers, Council Staff, Council Contractors and volunteers of Council involved with RPA operations;
- all Council-owned and Council-managed RPA systems and technology; and
- any data and/or information collected by it, including geospatial data.

It does not apply to the use of drones on privately owned land within the Shire.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
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ITEM 1

DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY

CONTINUED

Warren Shire Council – Drone (Remotely Piloted Aircraft) Use

5 DEFINITIONS

Term	Definition
CASA	Civil Aviation Safety Authority (the Commonwealth Government agency responsible for ensuring aviation safety).
Drone	Means remotely piloted aircraft (RPA) which can be used for recreational and commercial uses.
Commercial use	When flying a drone for money, or any form of economic gain i.e. asset and infrastructure monitoring and inspection, aerial mapping, filming and photography, CASA requires operators to hold an RPA (Remotely Piloted Aircraft) operator's certificate (ReOC). If the RPA weights less than 2 kilograms, an operator's certificate is not required, however the operator must notify CASA.
Recreational use	when flying for fun or a hobby, and not commercially, regulations are less restrictive and allow people to fly a drone without being a certified pilot. However, safety rules and regulations still apply.
Council managed land	for the purposes of this policy, Council managed land refers to parks and reserves which are owned, occupied or under the control of Council.
Controlled airspace	Airspace of defined dimensions which an air traffic control service is provided to flights in accordance with the airspace classification.
Restricted area	An area declared under the Airspace Regulations 2007 for which permission must be granted by the controlling authority before any operations in that area can occur while it is active.

6 RESPONSIBILITIES

Warren Shire Council is the owner of any data collected by the RPA. Access to data will be managed in accordance with the Privacy and Personal Information Protection Act 1998 (NSW) and the Government Information (Public Access) Act 2009 (NSW).

It is the responsibility of Council's RPA team to ensure that any requests by the public for recreational or commercial use of drones on Council managed land are appropriately assessed and approved in line with these guidelines.

It is also expected that if any Council Officer identifies the unauthorised use of drones within the shire, where possible, the following actions will be undertaken:

- The drone user will be requested to cease conducting use of the drone and to complete a formal application process (as per these guidelines); and
- If a breach of CASA Standard Operating Conditions (SOCs) is identified or suspected, the Council Officer (currently the Work Health & Safety – Risk Co-ordinator) will be required to notify Council's Operation Executive Officer, currently the Town Services Manager or Chief Remote Pilot of the breach.

WARREN SHIRE COUNCIL
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ITEM 1

DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY

CONTINUED

Warren Shire Council – Drone (Remotely Piloted Aircraft) Use

7 LEGISLATIVE REQUIREMENTS

7.1 GENERAL OBLIGATIONS

The operation of RPAs is governed by the Civil Aviation Safety Authority (CASA) and determined by the Civil Aviation Safety Regulations Part 101 (CASR101).

This Policy determines Council specific requirements for the use of RPAs (software platform), technology (equipment and hardware) and data in addition to CASR101. It has been developed to ensure that safety, privacy and legislative compliance requirements are considered and met by Council's authorised Council staff, engaged contractors, Commercial and Recreational Remote Pilots (RPs).

7.2 COMMERCIAL AND RECREATIONAL FLIGHTS

The operation of RPAs from any Council park, reserve or managed land will require a permit from Council prior to operation.

All recreational and commercial flights must be in compliance with CASA regulations and any authorisations from CASA must be provided to Council prior to any flights being undertaken.

Where the aircraft weighs 2 kilograms or more the operator must have a current Remote Pilot Licence (RePL) or Remote Operator's Certificate (ReOC) issued by CASA.

There is to be no consumption of alcohol on Council owned or managed land and or being under the influence of alcohol of other drugs while operating an RPA on Council owned or managed land.

7.3 COUNCIL OPERATED OR MANAGED FLIGHTS

Council staff must comply with all other Civil Aviation Safety Authority's (CASA) regulations and safety rules for flying drones and other RPA at all times. This includes meeting CASA training and education requirements for remote pilots.

All Council operated or contracted flights must be in accordance with Warren Shire Council – CASR Part 101 Operations Manual.

All Council operated or managed flights must be entered into Council's AVCRM management system.

7.4 CONTRACTORS

Contractors must provide evidence of:

- Details of CASA licencing including:
 - RPA's Operators Certificate (ReOC);
 - Operators licences (RePL); and
 - CASA approved RPA Operations Manual.
- Certificate of Currency for all insurances including:
 - Public liability;
 - Workers Compensation (if applicable); and
 - Aviation Liability Insurance.
- RPA Management System that manages all flight and RPA maintenance requirements.

WARREN SHIRE COUNCIL
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ITEM 1

DRONE (REMOTELY PILOTED AIRCRAFT) USE POLICY

CONTINUED

Warren Shire Council – Drone (Remotely Piloted Aircraft) Use

8 PRIVACY AND COMPLAINTS

Council staff who use drones are required to act responsibly and in accordance with legislation. The reasonable expectations of the privacy of individuals is paramount.

Complaints regarding the use of drones by Council Officers will be managed in accordance with Council's Complaints Management Policy. Where a complaint relates to the conduct of approved users the relevant action officer will be Council's Operation Executive Officer currently the Town Services Manager.

If a member of the community believes that their privacy has been breached by images or footage captured by a drone, on Council owned or managed land, they are encouraged to contact Council via the Customer Request System or the New South Wales Ombudsman at; www.ombo.nsw.gov.au

9 REFERENCES

Warren Shire Council – Complaints Management Policy
Warren Shire Council – Contractor WHS Management Policy
Warren Shire Council – Fraud and Corruption Policy
Warren Shire Council – Legislative Compliance Policy and Procedure
Warren Shire Council – Privacy Management Policy
Warren Shire Council – Workplace Surveillance Policy
Warren Shire Council – CASR Part 101 Operations Manual
CASA Remotely piloted aircraft systems – operation of excluded RPA (AC 101-10)
Surveillance Devices Act 2007 (NSW)
Privacy and Personal Information Protection Act 1998 (NSW)
Local Government Act 1993 (NSW)
Statewide Mutual – Remote Piloted Aircraft Fact Sheet

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 23rd July 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

(C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	Negotiations continuing to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Housing Plus considering making an application for affordable housing in the next Round of funding from Housing Australia. Housing blocks will be put on the market in the near future if Housing Plus not successful in funding. Individual applications for purchase are being considered. Report provided to the April 2026 Council Meeting on the valuation of Gunningba Estate Housing Blocks. Housing Plus advised of new valuations for Gunningba Estate Housing Blocks.
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/ community representatives be invited to be members of the Taskforce. Development continuing. Next meeting to discuss logos, brochure content and the also the development of the Macquarie Marshes specific website. RFQ's issued for website development and hosting. Contractor has been appointed and development work has commenced. Meeting to be convened July 2026 to discuss website and brochure content. Awaiting availability advice from Taskforce membership.
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/ EDVM	1. That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing. 2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes. Meeting to be convened July 2026 to discuss website and brochure content. Awaiting availability advice from Taskforce membership.

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Report of the General Manager to the Ordinary Meeting of Council to be held in the
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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and a separate Policy be developed to cover Customer Service. Report to be provided by the December 2026 Council Meeting.
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	The program is currently on hold pending discussions between the Economic Development and Visitation Manager, Department of Education and Careers Adviser for Warren Central School regarding limited interest from students in attending a Job Market within Warren Shire Council. Also in discussion is the development of School Based Traineeships program being offered in Warren. Program still on hold pending renewed interest from students.
27.6.24	147.6.24	Legislative Compliance Policy and Procedure and Legislative Compliance Register	GM	1. Actions to be taken on how non-compliance is managed to ensure that matters are not repeated and that appropriate high level risk assessments are undertaken and documented and that implementation of actions to reduce risk are arranged – in progress. Contract Internal Auditor has commenced an Internal Audit of Council's Legislative Compliance.
*27.3.25	69.3.25	Drought Resilience Plan Project	GM/ EDVM	Minister for Regional NSW has extended the funding grant by six months, with a new effective acquittal date of 30 June, 2026. Working with the signage contractor to finalise the installation of wayfinder and interpretive signage currently in production. This is the only project deliverable outstanding. Future meetings of the Steering Committee will be organised for the continuation of the project deliverables such as social media, promotion and stakeholder recruitment, beyond the terms of the original project funding.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				Far Northwest Joint Organisation have advised that they will be preparing the final project acquittal report. Location sites for signage for all three shires have been provided with signage installation to be scheduled for June 15 to 19, 2026. Installation will complete the outstanding items to allow project acquittal to be undertaken. Original Project has now been completed. Project acquittal has been submitted by Far Northwest Joint Organisation.
28.8.25	264.8.25	Destination Macquarie Marshes Taskforce	EDVM	Work on a new brochure, website and logo for Destination Macquarie Marshes is continuing. Subject to funding approvals, the same will be undertaken for the brochure production and printing. A contractor has now been appointed with development work underway.
4.12.25	360.12.25	ARIC Continuous Risk Improvement Program	WHS-RC/GM	That the information be received and noted and that the Committee advise Council that it supports the continuous risk improvement program that has been implemented and the priorities of improvement should be arranged to ensure improvement is implemented and progress on the implementation be reported to the Committee in the future. An Action Plan to prioritise improvement items to be developed.
26.2.26	27.2.26	ARIC - Risk Management Framework Review (Enterprise Risk Management – Maturity Review Report)	GM/ WHS-RC	That: 2. An Action Plan on the progress to be reported back to ARIC within six (6) months and included into the Work Plan – in progress; and 3. Council seek or utilise access to other external resources where possible – in progress.
26.2.26	42.2.26	Proposed Sale of Council Land in Wilson Street,	GM	Make the necessary arrangements for the sale of Council's vacant land adjoining 22 Wilson Street, Warren (Lot 330 DP 822424) to Mr Schalk Blom as resolved – in progress.

WARREN SHIRE COUNCIL

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
		Warren to Adjoining Resident Schalk Blom		
26.2.26	55.2.26	Deacon Drive Dwellings	GM	Budget contained within the 2026/2027 Estimates and scoping work in progress. Further reporting be presented to Council on how to rectify the houses – in progress.
23.4.26	81.4.26	Proposed Kerbside Recycling 2026/2027	GM/MHD	The Mayor and General Manager be granted delegation to finalise negotiations and approve changes to Contract No. 13-71 - Collection and Disposal of Putrescible Rubbish and Garbage with JR Richards & Sons for the provision of Kerbside Recycling Services within Warren Shire – in progress.
23.4.26	82.4.26	Take Off and Landing by Remotely Piloted Aircraft on Council Land by Private Users	GM/ WHS-RC	That Policy and Guidelines be developed to ensure Council managed facilities are used in accordance with all legislation requirements relating to the operation of Remotely Piloted Aircraft (RPA) on Council owned or controlled land by Private Users taking off and landing with the document to include both members of the public and Council employees when operating RPA's for Council business. Drone (Remotely Piloted Aircraft) Policy presented to the July 2026 Council Meeting. Guidelines are to be presented to a future Manex Committee– in progress.
28.5.26	111.5.26	Economic Development & Promotions Committee Item 6.3 Economic Development Strategy and Action Plan	GM/ EDVM	RiverSmart Australia Limited provided a 12-month extension of the current RiverSmart Australia Limited Memorandum of Agreement to enable a full analysis of the current Memorandum of Agreement and discussions with RiverSmart Australia Limited over that 12-month period – in progress. *RiverSmart Australia Limited has been formally notified by letter of the 12 month extension to the MOA. Twelve month extension period ends 30 June, 2027.
25.6.26	141.6.26	ARIC Committee Item 7.2.3 Completed Internal Audit – Civil Asset Construction	GM/IPM/ DMES	That: 2. Council note the Internal Audit – Civil Asset Construction Action Plan and that the following agreed actions will be implemented:

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the
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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				▪ Council will continue refining and embedding the existing Project Management Procedure and Roadmap across all infrastructure projects. This will include: - Strengthening requirements management; documentation for contractor; - Implementing consistent contract administration records, contractor appropriate; interaction including logs where; - Ensuring hold points, inspections and certifications are documented and retained within project files; and - Reinforcing project compliance requirements during the execution phase of works. ▪ Council will ensure future exempt development projects include a documented checklist identifying: - Required certifications; - Certifications not applicable to the project scope; - Evidence of completed inspections and compliance records retained within project files; and - This process will be incorporated into the Project Management Procedure and Roadmap. ▪ An Inspection and Test Plan (ITP) will be developed for major road construction work. The ITP would consolidate all the information identified in this item. ▪ Council will formalise a pre-construction planning compliance review process for all capital works projects. The existing Project Management Procedure Roadmap Step 5.6 already incorporates planning and risk assessment considerations, and this process will be reinforced to ensure:

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the
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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				- Documented assessment of the applicable approval pathway (Exempt Development, CDC or DA); - Written confirmation from the Planning/Regulatory authority (Manager Health & Development) where required; and - Retention of planning compliance records within project documentation systems.
25.6.26	141.6.26	ARIC Committee Item 7.2.4 Completed Internal Audit – WHS Framework	GM/ WHS-RC	2. Council note the Internal Audit – WHS Framework Action Plan and that the following agreed actions will be implemented: ▪ Managing Psychosocial Hazards Guideline; ▪ Return to Work Program and Alcohol and Other Drugs Procedure; ▪ Contractor oversight responsibilities; ▪ Corrective action recording improvements; ▪ Complete implementation of the WHS Risk Register; ▪ Improve consistency of risk assessment processes; ▪ Toolbox talk compliance improvements; ▪ Implement SafetyCulture to strengthen monitoring of operational controls. ▪ Continue induction and refresher training programs; ▪ Consider improvements to centralisation of training and competency records; ▪ Review and update the Corrective Action Register and continue training and oversight of incident investigation processes; and ▪ Implement a centralised WHS record keeping and KPI monitoring system through SafetyCulture.

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Report of the General Manager to the Ordinary Meeting of Council to be held in the
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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.6.26	153.6.26	Contract C13-94 – Preferred Supplier Status – Relevant Local Trades and Commercial Services Extension to 30th June 2028	GM/IPM	That: *Council approve the establishment of a Preferred Supplier Arrangement for Local Trades and Commercial Services for the period ending 30th June 2028 - noted. - The Mayor and General Manager be delegated authority to approve the inclusion of additional suppliers, amend the Preferred Supplier Arrangement and remove suppliers that no longer meet Council's requirements, subject to Council's Procurement and Disposal Policy and Local Preference Purchasing Policy – in progress. - Suppliers included on the Preferred Supplier Arrangement continue to be engaged in accordance with Council's Procurement and Disposal Policy and Local Preference Purchasing Policy – in progress.
25.6.26	154.6.26	Warren Long Day Care Inc. – Funding Request	GM/ DMFA/ Mayor/ Deputy Mayor	That: *The Warren Long Day Care Inc. be requested to provide an amended Business Plan for provision of the Warren Long Day Care Service that provides the required further information and corrections as detailed in the Options Section of the Warren Long Day Care Inc. – Funding Request Report to the June, 2026 Council Meeting – complete; and - The Mayor, Deputy Mayor, General Manager and Divisional Manager Finance & Administration be delegated the authority following receipt of the additional information and corrections in the Amended Business Plan for provision of the Warren Long Day Care Service to determine the level of grants funds up to a maximum of \$60,000 and concessional loan up to a maximum of \$120,000 to be provided and if so the associated conditions pertaining to the grant and concessional loan if provided – in progress with the finalisation of conditions underway for a \$60,000 donation and interest free loans of up to \$120,000 under the Section 356 of the Local Government Act 1993.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	The following priority and action be progressed: A new electronic document management system to be purchased and implemented. The project has reached implementation stage, which is scheduled to commence late July 2026, staff training and other business workflows to be completed at that time.
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA/ IPM	The following priorities and actions be progressed: Fraud training to relevant staff – Council has been successful in receiving grant funds for this training, which is now being planned/actioned.
5.12.24	287.12.24	Promoting Better Practice Review	DMFA/ GM	- Arrangements be made to review the Business Continuity Plan as soon as practical and update it where required – in progress; and - A review of the Records Management Policy has been undertaken. The Policy will need to be updated in part with the new electronic document system being put in place. – in progress.
26.6.25	196.6.25	ARIC Committee Asset Management/ Valuations	DMFA	Council's actions to develop and implement an ICT Strategic Plan be reported to a future ARIC Meeting – ongoing.
25.6.26	141.6.26	ARIC Committee Item 7.2.1 Completed Internal Audit - Fraud and Corruption Control	DMFA	- Council note the Internal Audit – Fraud and Corruption Control Action Plan and that the following agreed actions will be implemented: - The required framework documents will be reviewed and updated to reflect current policy/procedure which will include action to address the points: - Completion of fraud and corruption health checks; - Completion of a fraud risk assessment; - Completion of culture surveys; and - Integration of reporting to MANEX and ARIC.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				- A specific fraud and corruption risk assessment will be undertaken, which will inform the organisational view critically, to improve the level of maturity regarding fraud and corruption prevention, with an earlier timeframe to be considered by management. - Council will implement a full fraud and corruption register that will be subject to the outcomes of the fraud risk assessment in identifying high risk or critical areas. This will allow for a review process to be undertaken in identifying trends or anomalies with incidence or occurrence (potential or founded). - Annual training will be introduced and conducted for relevant high-risk roles at least annually, with all other staff training to occur at least every two (2) years.
*25.6.26	142.6.26	Plant Committee Item 6.1 2026/27 Plant Replacement Program	DMFA	That the 2026/2027 Plant Replacement Budget be amended to \$1,884,959, which includes the Paveliner.
*25.6.26	158.6.26	2026/2027 Operational Plan and Estimates Adoption	DMFA	That: The information be received and noted; Ms Merscia McLean be thanked for her submission on the Draft 2026/2027 Operational Plan and Estimates; The final amended draft of the 2026/2027 Operational Plan and Estimates which contains Council's Revenue Policy and Fees and Charges with the changes as detailed within this report be adopted by Council; Council formally resolve to make and levy the Rates and Charges as detailed within the Statement of Revenue Policy – 2026/2027 (Statement of Rates) to enable the levying of the 2026/2027 Rates from July 2026; and

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				Fees and Charges not provided or changed by relevant State Government Departments be amended by Delegation to the General Manager when the information is provided.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the new Hotel owners.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation (total project - \$7.1M)	DMES/ IPM/TSM	Contract awarded for Levee Rehabilitation works on 15 th May 2025. Works on the Levee Rehabilitation commenced on the 17 th June 2025. MGN installed all piles except the toe berm access way during June despite ongoing intermittent rainfall events impacting the construction program, resulting in delays of more than two weeks. The current persistent wet weather pattern and associated varying river levels (currently above toe berm) limits access to the river for continuing rock riverbank works. This remains a concern and may continue to affect progress MGN's current Contract Program forecasts completion of the project still remains end of August 2026. The Project Work Plan has been revised, with Version 13 approved by the funding body. All construction activities, project reporting and acquittal requirements are scheduled to be completed by the end of September 2026. Two pit lids remain to be modified.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				Container charging system has been installed and container returned. Waiting on charging cables and lighting to be installed. O&M manual being drafted.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing. Commonwealth Government Grant Program Application re-submitted.
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use - in progress.
28.3.24	60.3.24	Warren Shire Council Integrated Water Cycle Management (IWCM) Strategy Document	DMES / TSM	NSW Public Works Advisory has commenced the assignment. Progressing – Grant Period extended to 31 st December 2026. Draft Issues paper has been issued for review. Optional item 1 has been completed and payment received. \$90,000.
25.7.24	183.7.24	Closed Circuit Television (CCTV) And Workplace Surveillance	DMES/ TSM	SIMTEC has provided an initial dilapidation report. Cameras will be installed at Ebert and Macquarie Parks and at the Showground. These cameras have been ordered, awaiting delivery. Funding 2026/2027 will be allocated to other locations.
23.1.25	7.1.25	Water Supply in Collie Village	DMES/ TSM	That a master plan be developed for improvement of water supply in Collie Village. This would be considered in the IWCM - ongoing.
23.1.23	23.1.25	Proposed Land Acquisition – Lot 128 DP 755314 & Lot 313 DP 724603	DMES	1. Authorises acquisition of approximately 10,000 square metres and 7,000 square metres portions of land through Lot 313 DP 724603 and Lot 128 DP 755314 respectively, as depicted on Figure 2 of the 23rd January 2025 Divisional Manager Engineering Services report to Council, Item 4 – in progress. 2. Authorises the General Manager and Divisional Manager Engineering Services to obtain a Planning Certificate under Section 10.7(2) of the Environmental Planning and Assessment Act 1997 – in progress.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				3. Authorises the General Manager and Divisional Manager Engineering Services to enter negotiations with the owners of the land within provisions of the NSW Roads Act 1993, and the Land Acquisition (Just Terms Compensation) Act 1991, with a view of acquiring the portions for an agreed monetary compensation – in progress. 4. That a plan of subdivision be registered, and if required, a notice be published in the Government Gazette dedicating the acquired land as a public road – in progress.
28.8.25	262.8.25	Structural Damage to the Inlet Works – Tiger Bay Sewer Treatment Plant	DMES/ TSM	Council approves the use of the \$63,500.00, surplus funds from the construction of the additional evaporation lagoon, for the repair of the Tiger Bay Sewer Treatment The new footing, tied to the existing channel has been poured. Reinforcing of the channel wall will be complete prior to 30 June.
23.10.25	325.10.25	Local Roads Loam and Gravel Re-Sheeting Program	DMES/ RIM	That Council undertakes the following Local Roads Loam and Gravel Re-sheeting Program for 2025/2026: ▪ SR65 Old Warren Road, Segment 36 at a cost of \$137,437.50; ▪ SR98 Colane Road, Segment 12 at a cost of \$101,797.50; and ▪ SR23 Gradgery Lane Segment 00, 2km from RR333 Carinda Road at a cost of \$197,377.50. ▪ Work has been carried over to 2026/2027.
23.4.26	83.4.26	Sewerage Gravity Main Refurbishment Plan	DMES/ TSM	That subject to the approval of the funding request in the 2026/2027 budget, Council carry out refurbishment or replacement works of Vitreous Clay (VC) sewer mains within Warren.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	- Categories assigned as detailed in report; - Crown Reserves classified identified as operational land; and - Draft Plans of Management still to be completed.
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD/ WHS-RC	The following priority and action be progressed: - An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress and initial commencement 22 August 2024. - Consultant engaged. Safe Work Method Statements prepared and listed for discussion with staff and WHS-RC.
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other organisations. Additional recycling processes to be reviewed as a result of the Recycling Services 2026 Survey.
5.12.24	290.12.24	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	MHD/ WSCCM	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two years to ensure Council is able to report in accordance with grant conditions on usage of the new facilities – in progress.
5.12.24	331.12.24	Planning Proposal – LEP Review	MHD	Finalised. Now with Parliamentary Counsel – July 2026
23.10.25	347.10.25	Local Environmental Plan Review	MHD	Subject to the mapping changes being checked and endorsed by National Parks and Wildlife, Council proceeds with the amendment to the Warren Local Environmental Plan 2012 for various housekeeping amendments to finalisation and that Council recommends to the Department of Planning, Housing and Infrastructure as planning proposal authority, to exercise its functions as plan making authority under section 3.36(2) of the Act, subject to the conditions of the Gateway Determination [Department reference PP-2025-217] – in progress, with final mapping being

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
				arranged and eventual advice to Parliamentary Counsel, maybe slightly delayed and a request for time extension has been arranged. Just about finalised – currently with Parliament Counsel.
26.3.26	61.3.26	Food Organics and Garden Organics (FOGO)	MHD	That Council apply for an appropriate exemption under the Protection of the Environment Operations Act, 1997 for the introduction of Food Organics and Garden Organics (FOGO) services due to the inhibitive cost, geography and population restraints, current waste services contract arrangements, lack of supporting infrastructure and limitations and timing – in progress subject to further information from the May 2026 AWC GMAC. In progress – October 2026
*26.3.26	61.3.26	Ewenmar Waste Depot Operations Update	MHD/ WC	Arrange for the repair/replacement of the excavator main motor. Cost had been allocated from the Waste Reserves \$31,290.00 – completed. Excavator working.
23.4.26	81.4.26	Proposed Kerbside Recycling 2026/2027	MHD/ GM	Where possible Kerbside Recycling Services within Warren Shire commence on the 7 October 2026 being the first Wednesday in October – in progress.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
26.6.2026	Strata AGM	Warren
26.6.2026	OLG Webinar: Reforms to the Regulation of Councillor Conduct	Online
29.06.2026	Warren Central School NAIDOC Week Flag Raising Ceremony	Warren
29.06.2026	Meeting with the Orana Mid-Western Police District Commander Superintendent Tim Chinn	Dubbo
30.06.2026	Local Government Engineer's Association COM Budget Meeting 2026/2027	Online
1-2.07.2026	Country Mayors Association of NSW Regional Meeting – Roads, Transport and Disaster Recovery	Ballina
8.07.2026	Muse State Monthly Meeting	Online
8.07.2026	NAIDOC Week Community Celebrations	Warren
8.07.2026	TAFE Connects Loopback Luncheon	Warren
9.07.2026	Essential Energy Planning Meeting	Online
10.7.2026	Marra Field Days	The Marra
13.07.2026	Ewenmar Waste Depot Committee Meeting	Warren
14.07.2026	Manex Committee Meeting	Warren
15.07.2026	Water & Sewerage Committee Meeting	Warren
15.07.2026	NSW Public Works – Outcomes of IWCM Paper Workshop	Online
16.07.2026	Macquarie-Cudgegong Regulated Water Sharing Plan Targeted Consultation	Online
17.07.2026	RFDS GROW Services Warren Day	Warren
22.7.2026	The Hon. Michael Daley MP, NSW Attorney General visit to Warren Shire	Warren

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

CONTINUED

FUTURE MEETINGS NOT ON MEETING SCHEDULE

Date	Committee / Meeting	Location
13.08.2026	Chief Executive Officer and Community Engagement Lead RFDSSSE Meeting	Warren
2-4.09.2026	LGNSW Water Management Conference	Ballina
10-13.11.2026	NSW Public Libraries Association Switch 2026 Conference	Bathurst
22-24.11.2026	LGNSW Annual Conference	Wollongong

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 14th May 2026 to 30th June 2026:

Project	Budget	Expenditure/ Committed	Resp	Comment
General				
Restart NSW Warren (STP) Upgrade JC 220-3-0	92,000	Nil	TSM	EPA to write to Council advising licence and decommissioning requirements. Council to relocate the flowmeter at the inlet channel to the discharge side of the channel to provide a total flow into the plant, including tanker deliveries. Additionally, a flowmeter is to be installed on the overflow pipework to provide the volume of any overflows that occur. Works to be carried out at the time of the inlet channel repairs. Groundwater monitoring wells to be re-established where they were built over during the construction of the new plant.
NSW Severe Weather & Flood Grant for AGRN 1025 (\$1,000,000) (part of Warren Levee Rehabilitation Project \$7,100,000)			GM/ IPM/ DMES/ TSM	Contract awarded for Levee Rehabilitation works on 15th May 2025. Works on the Levee Rehabilitation commenced on the 17th June 2025. Works on toe berm with type 2 rocks completed with temporary over fill for machinery access for future works. Works on the levee site resumed on 4 th May 2026 with UC pile installation activities, following the temporary disestablishment of the site in November 2025 due to prolonged elevated river flow conditions and associated access constraints.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expenditure/ Committed	Resp	Comment
Warren Town Levee Remediation JC: 3300-4400-0000 Federal; 3300-4410-0000 State; and 3300-4420-0000 OLG AGRN.]	5,325,000 887,500 887,500]	5,189,100 861,055 887,161]		MGN installed all piles except the toe berm access way during June despite ongoing intermittent rainfall events impacting the construction program, resulting in delays of more than two weeks. The current persistent wet weather pattern and associated varying river levels (currently above toe berm) limits access to the river for continuing rock riverbank works. This remains a concern and may continue to affect progress MGN's current Contract Program forecasts completion of the project still remains end of August 2026. The Project Work Plan has been revised, with Version 13 approved by the funding body. All construction activities, project reporting and acquittal requirements are scheduled to be completed by the end of September 2026 *Diesel pumps have been assembled in cages. Hoses have been cut to shorter lengths and loaded into storage. Complete. New O & M Manual being drafted. Electric pumps/NRV have been assembled and will be fitted to each location. Diesel pump storage container has been returned. Waiting on lights and charging cables. Pump assemblies will be installed once cables and lights have been installed.
Safety Management System GL 3210-4010-5	75,825	54,976	WHS-RC /GM	Works Program ongoing.
Asset Management & IPR	112,636	Nil	GM/ DMES	Works program being formulated.
Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Project (FRRR)	100,000	Nil	EDVM	Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience Concept which will address the growing need for stronger social connection, improved community wellbeing and increased drought resilience across our shire and region. Project Program and Action Plan being formulated for commencement of project 2026/2027.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 23rd July 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expenditure/ Committed	Resp	Comment
2026 LGP Capability Grant Fund Procurement Fraud and Corruption Prevention Program	22,000	Nil	IPM	Project/Program scoping for a Fraud and Corruption Prevention Program has commenced.
Grant Applications				
NSW EV Fast Charging Program.	NIL	NIL	IPM	Council was successful in submitting an Expression of Interest (EOI) to host electric vehicle fast charging infrastructure under the NSW EV Fast Charging Program for Nevertire. Proposed NEVERTIRE Vehicle Rest Area/ Parking site meets the eligibility criteria and have been added to the Site Host List and visual map. Three (3) CPO's were given a Letter of Support by Council to supplement their grant applications. It is understood that funding outcomes are anticipated around July 2026, at which time the successful CPO applicant would be confirmed. Following confirmation, the detailed commercial terms and formal agreement arrangements would then be finalised with the successful CPO.
Commonwealth Accessible Australia Initiative Tranche 2 – Application No. AAT265 Grant Amount -\$200,000 (Max)	249,120	Nil	IPM	Changing Place Facility @ Bob Christensen Reserve; Bob Christensen Reserve is a popular stop for regional travellers and caravan visitors. Installing a portable Changing Places facility would support families and people with high support needs who cannot use standard accessible toilets, enable inclusive travel and longer stay. A portable unit is appropriate given the site's flood-prone location. Grant Application submitted on 4 March 2026. Outcome expected by 30 June 2026. Pending.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expend	Resp	Comment
*2026 LGP Capacity Grant Fund	22,000	Nil	IPM	Proposed Procurement Fraud & Corruption Prevention Program seeks funding through the LGP Capability Grant Fund to develop a tailored online training module that strengthens procurement capability, ethical purchasing, fraud prevention and corruption risk awareness across Council. The project will be based on Council's Procurement and Disposal Policy and will cover procurement pathways, delegations, quotation thresholds, tendering, conflicts of interest, disposal obligations, audit readiness and practical fraud prevention scenarios. It is intended to improve compliance, consistency, governance and accountability across purchasing, supplier engagement, contract administration and record keeping, while creating a reusable training resource for staff induction, refresher training and contractor/project onboarding. Grant Application submitted on 11 May 2026. Successful outcome notification received on 15th June 2026.
*2026 LGP Capacity Grant Fund	21,400	Nil	IPM	Proposed Microsoft 365 Copilot Training Program, if successful aimed at improving staff capacity, productivity and responsible AI adoption across Council operations. Training will be provided by Onpoint Solutions, a Microsoft partner. Grant application submitted on 15 May 2026. Unsuccessful outcome notification received on 15th June 2026.

The items marked with an asterisk (*) be deleted.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

ACC - Accountant

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

TREAS - Treasurer

AM – Assets Manager

WSCCM – Warren Sporting & Cultural Centre Manager

EDVM - Economic Development and Visitation Manager

WHS-RC – Work Health Safety / Risk Co-Ordinator

FRSPM – Flood Restoration and Special Projects Manager

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd July 2026

ITEM 1 RECONCILIATION CERTIFICATE – JUNE 2026

(B1-10.16)

RECOMMENDATION:

That the Statement of Bank and Investments Balance as at the 30th June 2026 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 30th June 2026.

Council should note that investment items listed as

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-May-26	Transactions	Balance 30-Jun-26
General	11,074,423.05	2,653,151.90	13,727,574.95
Water Fund	1,195,441.88	(118,327.05)	1,077,114.83
Sewerage Fund	1,152,708.02	(204,938.63)	947,769.39
North Western Library	230,208.08	(14,949.56)	215,258.52
Trust Fund	94,136.13	1,560.00	95,696.13
Investment Bank Account	(10,000,000.00)	7,000,000.00	(3,000,000.00)
	3,746,917.16	9,316,496.66	13,063,413.82

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd July 2026

ITEM 1 RECONCILIATION CERTIFICATE – JUNE 2026

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	13,063,413.82
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
Balance as per Ledger Accounts less Investments =	<u>13,063,413.82</u>

INVESTMENTS RECONCILIATION

Investments as at 30th June 2026

No.	Institution	Amount	Term (days)	Rate %	Maturity Date
	CBA	0.00	NA	3.10%	On Call A/c
12	NAB	1,500,000.00	90	4.90%	30-Jul-26
15	NAB	1,500,000.00	90	4.95%	31-Aug-26
TOTAL INVESTMENTS =		<u>3,000,000.00</u>			

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	9,503,288.82
Internally Restricted Funds Invested	6,060,125.00
Unrestricted Funds	<u>500,000.00</u>
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u>16,063,413.82</u>

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending review and reconciliation into the future.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 1 RECONCILIATION CERTIFICATE – JUNE 2026

CONTINUED

A summary of Council's investments as at the 30th June 2026 is shown below:

Time Period	Term Deposits	Total Avg Yield	RBA Cash	1m BBSW	3m BBSW	AusBond Bank Bill	AusBond Annualised	vs RBA	vs 1m BBSW	vs 3m BBSW	vs AusBond
As At 30/6/2026	4.92%	4.92%	4.35%	4.31%	4.46%	10497.057	---	+0.57%	+0.61%	+0.47%	---
1m	4.62%	4.62%	4.35%	4.30%	4.46%	0.23%	2.81%	+0.27%	+0.32%	+0.16%	+1.80%
3m	4.38%	4.38%	4.10%	4.06%	4.31%	0.91%	3.67%	+0.28%	+0.32%	+0.07%	+0.72%
12m	4.34%	4.34%	3.85%	3.61%	3.60%	3.69%	3.69%	+0.49%	+0.73%	+0.74%	+0.65%

**source: Curve Securities/YieldHub portfolio portal 30/06/2026*

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd July 2026

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION:

That the Statement of Rates and Annual Charges information as at 30th June 2026 be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 30th June 2026 including comparisons over the last four years.

This report is considered the most accurate and relevant information available, for Council to consider relating Rates and Annual Charges information, for comparative purposes in a related period.

The indicated figures may change depending on final adjustments in part with end of financial year processing, as pertains to requirements within the Annual Financial Statements preparation for 30th June 2026, for the purpose of reporting on performance to Council the values provided are consistent in approach to prior years.

Within the table of values below, the current year General Funds Rates “amount collected” excludes a larger value of un-allocated receipts approx. \$196,000 which is representing the increase of arrears percentage. Additionally, this has also occurred for Warren Water Fund, an amount of approx. \$39,500 in un-allocated receipts reflecting the increase in arrears percentage.

Including the value of un-allocated receipts would see an improvement and align with expected recovery percentages, though it would not reflect accurate views of this report, where system driven data is relied on to inform the figures presented i.e. un-allocated receipts are not forming values listed as “amount collected”.

The Annual Financial Statements will offer the most accurate and holistic view of outstanding Rates, which will be reported to Council on completion of audit undertakings.

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd July 2026

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 23rd July 2026

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

30-Jun-26

Name of Rate	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	COLLECTIONS FOR YEAR		NETT ARREARS	
				AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	257,982	5,927,782	6,185,764	5,890,981	95.23%	294,783	4.77%
Warren Water Fund	121,735	633,677	755,412	599,557	79.37%	155,854	20.63%
Warren Sewerage Fund	142,360	659,466	801,826	630,728	78.66%	171,099	21.34%
TOTAL 2025/2026	522,077	7,220,925	7,743,002	7,121,266	91.97%	621,736	8.03%
TOTAL 2024/2025	486,670	6,931,692	7,418,362	6,856,045	92.42%	562,317	7.58%
TOTAL 2023/2024	445,604	6,630,720	7,076,324	6,737,482	95.21%	338,842	4.79%
TOTAL 2022/2023	318,952	6,134,689	6,453,641	6,149,771	95.29%	303,870	4.71%
TOTAL 2021/2022	303,871	6,125,052	6,428,923	6,107,617	95.00%	321,306	5.00%
		30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	
COLLECTION FIGURES AS \$		6,107,617	6,149,771	6,737,482	6,856,045	7,121,266	
COLLECTION FIGURE AS %		95.00%	95.29%	95.21%	92.42%	91.97%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd July 2026

ITEM 3 WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS
(C14-7.1, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2025/26 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Investigation/ Implementation	\$222,000	\$16,588	DMFA	2024/25 carry over value, included in the budget figure is \$112,000. Purchase new office equipment, PC's and other ICT equipment as needed. The project has reached implementation stage, which is scheduled to commence late July 2026, staff training and other business workflows to be completed at that time. Balance change was due to reduction of committed value, where the records system had not proceeded. Funds will be carried forward into 2026/2027.

ACRONYMS

DMFA - Divisional Manager Finance & Administration

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd July 2026

ITEM 4

LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

(L2-2)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To inform Council of the services the Warren Shire Library has been undertaking.

BACKGROUND

The Warren Shire Library continues to supply a customer focused service which constantly meets the needs of the Warren community.

REPORT

The **autumn school holiday** activities included Mother's Day cards and gifts, ANZAC Day wreath making.



Both **Savings Finder Team from Service NSW** and the **First Nations Outreach Officer from Revenue NSW** continued their monthly visit to Warren to help residents on finding discounts and answering questions. No bookings required for either service. Each visit is advertised across social media, posters around town and word of mouth. There will not be a visit in July as they are both attending the Grow Services Expo, but they will be back in August.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd July 2026

ITEM 4

LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

CONTINUED

The library continued its **Outreach programs** with Barnardos, Family Daycare, Little Possums, Catholic Care Playgroup, Warren Preschool, Warren Central School and St Mary's kindergartens, all either visiting the library or library officers visiting centres.



The **card making sessions** have continued with enthusiasm and beautiful work. The ladies are very talented.



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4

LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

CONTINUED

The monthly Friday movie. The May movie was "The Choral" starring Ralph Fiennes and the June movie was Song Sung Blue, starring Hugh Jackman and Kate Hudson. The group enjoyed both the movies with a vote held to decide the upcoming July movie.



Connecting Seniors continued in May with a walk down memory lane. The group and staff discussed types of articles that appeared in the local newspaper articles. This promoted lots of memories of their own which was fun to listen to.



Baby rhyme time & stories continued this quarter. These sessions will be held monthly to help children aged from birth to 5 years learn different rhymes and songs and hear a story or two.

At the end of May, the **battery recycle bin** arrived and has been utilised by the community since installation.



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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Council Chambers, Warren on Thursday 23rd July 2026

ITEM 4

LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

CONTINUED

The library along with Little Possums and Warren Kindergarten Preschool celebrated **National Simultaneous Storytime**. Warren was part of 2.28 million participants that read the story "Luna Roo the Kangaroo Baller".



Technology upgrades. Erica has been converting one of the old staff computers into a public computer and adding a digitisation centre for photographs, negatives and the old slides to be converted. More about this during the Open Day in Library & Information Week.

Staff training. Melissa has been participating in the SLNSW local studies photography training sessions. This is an ongoing training with support and tools to increase our knowledge of copyright, storage, digitisation and cataloguing.

VIEW Club. Erica was the guest speaker for the May meeting. Each member received a library gift bag full of library goodies.



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4

LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

CONTINUED

Customer Satisfaction Survey. There have been some interesting responses to the questions, and the team has started to make improvements where we can.

Please rate your library branch for the following *

	Excellent	Adequate	Poor	Don't know
Library collection	☐	☐	☐	☐
Space for activities	☐	☐	☐	☐
Library layout	☐	☐	☐	☐
Internal signage	☐	☐	☐	☐
Private meeting room	☐	☐	☐	☐
Meeting spaces	☐	☐	☐	☐
Seating	☐	☐	☐	☐
Public access computers	☐	☐	☐	☐
Scanners and copiers	☐	☐	☐	☐
Internet speed	☐	☐	☐	☐
Open hours	☐	☐	☐	☐
Staff helpfulness	☐	☐	☐	☐
Early childhood programs	☐	☐	☐	☐
Bookgroups and author talks	☐	☐	☐	☐
School holiday programs	☐	☐	☐	☐
Technology assistance	☐	☐	☐	☐

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4 LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

CONTINUED

Responses = 23

	EXCELLENT	ADEQUATE	POOR	DON'T KNOW
Library collection	12	10	0	1
Space for activities	6	8	8	1
Library layout	5	11	5	2
Internal signage	5	11	5	2
Private meeting room	2	1	12	8
Meeting spaces	4	3	9	7
Seating	5	9	8	1
Public access computers	9	9	0	5
Scanners and copiers	5	11	0	7
Internet speed	4	5	0	14
Open hours	7	11	5	0
Staff helpfulness	23	0	0	0
Early Childhood programs	9	7	1	6
Book groups and author talks	2	7	5	9
School holiday programs	10	5	1	7
Technology assistance	8	4	3	8

The team has commenced the clean-up of the **stack** which is located on the mezzanine level. Lots of great classic titles are being brought back downstairs or replaced with a newer copy to be then located downstairs in the main collection.

Again, the library team has been compiling the **show bags** for the Warren Show and the upcoming Marra Field Day, and the Warren Grow Services Day both in July. This year we included some fun items such as squishy balls, wrist bands and colour your own bookmark with pencils.

UPCOMING EVENTS

- 6 – 17 July 2026 winter school holidays;
- 17 July 2026 Grow Services Expo Warren;
- 20 July 2026 Warren Staff annual planning Day; and
- 27-31 July 2026 Library & Information Week including an Open Day on Thursday, 30 July 2026.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4

LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

CONTINUED

STATISTICS FOR APR - JUN 2026

PROGRAM NAME	NO. PARTICIPANTS	CATEGORY
April		
14/4/26: Holiday Activities: Mother's Day Craft	8	School Age
15/4/26: Holiday Activities: Wreath Making	4	School Age
20/04/2026: Storytime - Little Possums	21	Early Childhood
22/4/26: Adult Crafters - Card Making	6	Adult
May		
5/5/26: Storytime - Barnardos	12	Early Childhood
11/5/25: Storytime - Warren Central School Kindergarten	12	School Age
13/5/26: Connecting Seniors	4	Seniors
18/5/26: Storytime - St Mary's Kindergarten	22	School Age
25/5/26: Storytime - Little Possums	11	Early Childhood
27/5/26: Simultaneous Storytime	45	Early Childhood
27/5/26: WCS Secondary School Visit	6	School Age
June		
1/6/26: Storytime - Warren Preschool Kindergarten	15	Early Childhood
5/6/26: Friday Movies	6	Adult
10/6/26: Connecting Seniors	0	Adult
15/6/26: Storytime - Warren Central School Kindergarten	13	School Age
17/6/26: Baby Rhyme time	6	Early Childhood
18/6/26: Service NSW Visit	1	Adult
22/6/26: Storytime - St Mary's Kindergarten	22	School Age
24/6/26: Adult Crafters - Card Making	6	Adult

Month	Visits	Loans	Members	Wi Fi Logins	Internet Bookings	1,000 Books before school program ⁱ	Dolly Parton
Apr	507	815	1,461	41	23	0	2
May	516	751	1,471	23	17	0	0
June	495	785	1,476	46	21	0	4

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4

LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

CONTINUED

NORTHWESTERN LIBRARY UPDATE

Quarterly Managers meeting. Due to other commitments this quarter, the meeting was moved to Friday 3 July in Warren. This was our first quarterly meeting held in person rather than via Teams in over a year. The agenda included our eResources budget, including the new three year BorrowBox agreement, our increasing courier costs, the 26/27 adult fiction and large print standing orders with Bolinda and Ulverscroft, the annual statistical return for the SLNSW, stock rotation, the upcoming Central West NSWPLA Zone meeting in September which is being hosted by Gilgandra and the upcoming NW AGM in Warren.

Spydus system clean up. This quarter the team has cleaned up more of the old collection codes and membership records. The new budget created in preparation for the new financial year.

Stock rotation. This quarter we are rotating the Junior fiction, Beginner Chapter, Young adult and Easies.

E-resources. Nice to see our e-resources continued to be utilised by our members across the area. Erica has also managed to upload MARC records for Story Box Library and uLibrary into Spydus to help members locate titles that are available in these apps via the library catalogue. Working on adding more resources to the catalogue over the next few months.

SMS notifications new legislation. Due to ACMA legislation changes, NW does not meet the requirements to utilise the SMS notifications under Civica for loans, reminders and hold availability to members. This service will be turned off from July 1, and the staff are moving members back to email notifications.

Envisionware is finally being installed at all the libraries. Moving forward this will allow members to use the public computers without having to wait for a staff member to log them on. Visitors will be able to receive a passcode to access the computers. The annual statistics will be automatically available rather than staff manually remembering to collect.

Bogan relocated back to the library building at the end of May and reopened to the community on June 1 with an amazing new spacious look. Minor details such as blinds to be installed.

Staff change. Unfortunately, the NW team is saying goodbye to Brooke Whaley at Bogan on Friday 3 July as she has accepted the role with Central West Libraries in their Forbes branch. We wish Brooke all the best in her new role and look forward to seeing her grow under the team at CW Libraries in Orange. Temporary staff at Bogan to fill in whilst a replacement search is conducted. This has meant new staff accounts for Spydus.

WARREN SHIRE COUNCIL

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ITEM 4

LIBRARIAN'S OPERATIONAL PERFORMANCE REPORT

CONTINUED

STATISTICS FOR JAN - MAR 2026

Month	North Western eBooks ⁱⁱ	North Western eAudio ⁱⁱⁱ	North Western eMags	North Western eNews	North Western Comics ^{iv}	North Western Efilms ^v	North Western ETV ^{vi}
Apr	417	635	132	120	2	163	9
May	389	686	149	149	3	205	10
June	393	644	154	145	0	125	10

Month	New physical items received	Website users	Ancestry	StoryBox Library
Apr	653	359	24	16
May	459	189	34	28
June	684	212	213	28

UPCOMING MEETINGS

- Wednesday, 11 September 2026 NW Quarterly Meeting via Teams;
- Thursday, 17 and Friday 18 September 2026 CW Zone meetings in Gilgandra; and
- Friday, 25 September 2026 NW AGM in Warren.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is to provide Council with an update of Council library services.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.2.3 Provide a high-quality library service that meets the needs of the community.

SUPPORTING INFORMATION / ATTACHMENTS

ⁱ New children registered for program each month. This is for both 1,000 Books and Dolly Parton.

ⁱⁱ Indyreads, BorrowBox, Hoopla, uLibrary and Gale

ⁱⁱⁱ BorrowBox, Hoopla and uLibrary

^{iv} ComicsPlus and Hoopla.

^v Kanopy and Hoopla

^{vi} Hoopla

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 23rd July 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and Roads Infrastructure Manager.

ACRONYMS

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
AM	Assets Manager		

2025/26 Roads M & R (Maintenance and Repair) Budget and Works
From 6th June 2026 to 30th June 2026.

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$65,832	\$61,044
Kerb and Guttering	\$22,000	\$8,867
Footpaths & Cycleway	\$35,000	\$9,979
Urban Unsealed Roads	\$31,491	\$12,841
Rural Sealed Roads	\$722,953	\$644,052
Rural Unsealed Roads	\$969,278	\$1,101,564
Rural Bridges	\$96,037	\$10,954
Regional Sealed Roads	\$822,000	\$948,089
Regional Unsealed Roads	\$120,000	\$21,709
Regional Bridges	\$113,000	\$182,680
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$13,500	\$13,500
Total	\$3,011,091	\$3,015,279

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ITEM 1 WORKS PROGRESS REPORTS – ROADS

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2026/27 Roads M & R (Maintenance and Repair) Budget and Works

From 1st July 2026 to 8th July 2026.

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$78,597	\$1,665
Kerb and Guttering	\$22,000	\$0
Footpaths & Cycleway	\$41,000	\$0
Urban Unsealed Roads	\$32,814	\$0
Rural Sealed Roads	\$628,990	\$6,501
Rural Unsealed Roads	\$1,320,000	\$741
Rural Bridges	\$100,071	\$0
Regional Sealed Roads	\$822,000	\$6,413
Regional Unsealed Roads	\$120,000	\$0
Regional Bridges	\$124,620	\$0
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$375,000 (Subject to Grant)	\$0
Total	\$3,665,092	\$15,320

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PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW RR333 Carinda Road	\$1,251,499	\$1,005,193	Ongoing
AGRN 1034 EPA RW RR347 Collie-Trangie Road	\$282,208	\$68,266	Ongoing
AGRN 1034 EPA RW RR202 Marthaguy Road	\$3,344,735	\$2,312,106	Ongoing
AGRN 1034 EPA RW RR7515 Warren Road	\$886	\$1,846	Completed
AGRN 1034 EPA RW Regional Roads	Total \$4,879,328	Total \$3,387,411	
AGRN 1034 EPA RW SR49 Arthur Butler Drive	\$21,420	\$20,406	Completed
AGRN 1034 EPA RW SR29 Belah View Road	\$10,116	\$10,116	Completed
AGRN 1034 EPA RW SR8 Ben Avon Road	\$1,862	\$5,012	Completed
AGRN 1034 EPA RW SR9 Booka Road	\$4,577	\$4,577	Completed
AGRN 1034 EPA RW SR42 Boss' Lane	\$30,309	\$12,166	Ongoing
AGRN 1034 EPA RW SR35 Bourbah Road	\$19,861	\$20,494	Ongoing
AGRN 1034 EPA RW SR62 Buddabadah Road	\$50,244	\$50,245	Completed
AGRN 1034 EPA RW SR68 Bundemar Road	\$111,272	\$102,227	Ongoing
AGRN 1034 EPA RW SR3 Canonba Road	\$13,742	\$13,742	Completed
AGRN 1034 EPA RW SR 33 Castlebar Road	\$64,070	\$64,070	Completed
AGRN 1034 EPA RW SR54 Cathundral-Bogan Road	\$94,421	\$96,404	Completed
AGRN 1034 EPA RW SR44 Charlieville Road	\$8,111	\$8,111	Completed
AGRN 1034 EPA RW SR37 Collie Road	\$138,231	\$139,089	Completed
AGRN 1034 EPA RW SR87 Cremorne Road	\$9,899	\$12,598	Completed
AGRN 1034 EPA RW SR25 Cullemburrawang Road	\$3,987	3,987	Completed
AGRN 1034 EPA RW SR60 Dandaloo Road	\$17,438	\$22,847	Completed

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PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR41 Dick's Camp Lane	\$6,536	\$6,536	Completed
AGRN 1034 EPA RW SR26 Drungalear Road	\$15,962	\$15,962	Completed
AGRN 1034 EPA RW SR21 Duffity Road	\$53,830	\$53,830	Completed
AGRN 1034 EPA RW SR64 Ellengerah Road	\$176,223	\$176,223	Completed
AGRN 1034 EPA RW SR86 Ellerslie Road	\$19,036	\$28,199	Completed
AGRN 1034 EPA RW SR36 Gibson Way	\$84,356	\$71,734	Completed
AGRN 1034 EPA RW SR23 Gradgery Lane	\$15,595	\$15,595	Completed
AGRN 1034 EPA RW SR79 Greentree Road	\$53,605	\$53,605	Completed
AGRN 1034 EPA RW SR95 Gunningba Road	\$34,795	\$42,098	Completed
AGRN 1034 EPA RW SR91 Industrial Access Road	\$61,686	\$42,099	Ongoing
AGRN 1034 EPA RW SR15 Johnsons Road	\$54,589	\$55,462	Completed
AGRN 1034 EPA RW SR97 Kainga Marebone Road	\$62,363	\$67,742	Completed
AGRN 1034 EPA RW SR89 Leeches Creek Road	\$3,554	\$3,554	Completed
AGRN 1034 EPA RW SR12 Lemongrove Road	\$219,839	\$171,154	Ongoing
AGRN 1034 EPA RW SR18 Mannix Road	\$17,072	\$17,962	Completed
AGRN 1034 EPA RW SR69 Mullengudgery Road	\$132,974	\$77,566	Ongoing
AGRN 1034 EPA RW SR51 Oakley Road	\$19,465	\$19,465	Completed
AGRN 1034 EPA RW SR74 Old Showground Road	\$3,578	\$2,100	Ongoing
AGRN 1034 EPA RW SR65 Old Warren Road	\$297,616	\$178,791	Ongoing
AGRN 1034 EPA RW SR1 Oxley Road	\$73,550	\$43,968	Ongoing
AGRN 1034 EPA RW SR75 Pineclump Soldiers Road	\$36,735	\$49,456	Completed

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PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR34 Pleasant View Lane	\$11,479	\$11,479	Completed
AGRN 1034 EPA RW SR88 Quigley Carroll Road	\$31,430	\$15,775	Completed
AGRN 1034 EPA RW SR6 Retreat Road	\$15,543	\$18,477	Completed
AGRN 1034 EPA RW SR83 Rifle Range Road	\$31,398	\$35,519	Completed
AGRN 1034 EPA RW SR48 Ringorah Road	\$69,994	\$69,994	Completed
AGRN 1034 EPA RW SR28 Rothsay Road	\$5,447	\$0	Not yet started
AGRN 1034 EPA RW SR2 Sanctuary Road	\$11,789	\$8,308	On going
AGRN 1034 EPA RW SR72 Snakes Lane	\$7,529	\$7,713	Completed
AGRN 1034 EPA RW SR56 Tabratong Lane	\$118,951	\$118,768	Completed
AGRN 1034 EPA RW SR53 Thornton Road	\$12,721	\$4,495	On going
AGRN 1034 EPA RW SR59 Tottenham Road	\$66,975	\$19,658	Ongoing
AGRN 1034 EPA RW SR73 Udora Road	\$727,128	\$585,576	Ongoing
AGRN 1034 EPA RW SR66 Wambianna Road	\$470,947	\$443,179	Ongoing
AGRN 1034 EPA RW SR77 Wambianna Soldiers Road	\$50,773	\$65,663	Completed
AGRN 1034 EPA RW SR46 Widgereee Road	\$38,524	\$206	Ongoing
AGRN 1034 EPA RW SR52 Windabyne Bridge Road	\$7,018	\$10,734	Completed
AGRN 1034 EPA RW SR38 Yungundi Road	\$31,504	\$31,504	Completed
AGRN 1034 EPA RW Local Roads	Total \$3,751,669	Total \$3,226,240	
RMCC Routine Maintenance - Oxley Highway SH11	\$330,387	N/A	Ongoing

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MAINTENANCE AND CONSTRUCTION

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	SR61 Elsinore Road	Graded	5km Completed
	RR202 Marthaguy Road	Rehabilitation	Ongoing
Grader Crew 2 (Three-man crew)	RR202 Marthaguy Road	Rehabilitation	Ongoing
Grader Crew 3 (Three-man crew)	SR65 Old Warren Road	Gravel Resheet	Ongoing
	SR23 Gradgery Lane	Gravel Resheet	Ongoing
Grader Crew 4 (Three-man crew)	RR333 Carinda Road	Shoulder Grading	5km Completed
	RR2516 Billybingbone Road	Maintenance Grade	Ongoing

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveliner (Tar Patching)	Not in use			

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Ausroads	RR347 Collie-Trangie Road	Edge Breaks, Potholes & Cracks	20km Completed
	RR202 Marthaguy Road	Edge Breaks, Potholes & Cracks	40km Completed
	RR333 Carinda Road	Edge Breaks, Potholes & Cracks	50km Completed

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WORK CREW	LOCATION	ACTIVITY
Roadside Maintenance Team	SH11 Oxley Highway	Bridge Maintenance
	SH11 Oxley Highway	Signs Maintenance
	RMCC Rest Area (Sandy creek, Marthaguy and Golf Club)	Rest Area Painting
	SR53 Thornton Road	Replace Signpost
	SR59 Tottenham Road	Guidepost
	SR62 Buddabadah Road	Guidepost and Signs

UPCOMING WORKS (JULY/AUGUST 2026)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	SR61 Elsinore Road	Maintenance Grading
	SR65 Old Warren Road	Gravel Resheeting
	RR202 Marthaguy Road	Heavy Patching
	RR202 Marthaguy Road	Rehabilitation
Grader Crew 2 (Three-man crew)	SH11 Oxley Highway	Shoulder Grading
	RR202 Marthaguy Road	Rehabilitation
Grader Crew 3 (Three-man crew)	RR202 Marthaguy Road	Rehabilitation
	SR65 Old Warren Rd	Maintenance Grading
	SR23 Gradgery Lane	Rehabilitation
Grader Crew 4 (Three-man crew)	RR333 Carinda Road	Shoulder Grading
	SR98 Colane Road	Maintenance Grading/Gravel Re-Sheeting
	SR2 Sanctuary Road	Maintenance Grading
	Support Crew 1	
Fulton Hogan	RR202 Marthaguy Road	Road Safety Program Sealing Segment 12-14
Central West Linemarking	RR202 Marthaguy Road	Road Safety Program Linemarking Segment 12-14

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ITEM 1 WORKS PROGRESS REPORTS – ROADS

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2025/26 CAPITAL WORKS IN PROGRESS

Project	Budget	Expend/Comm	Resp	Comment
Urban Unsealed Roads Resheeting	\$39,488	Nil	RIM	Carried Over
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	\$199,500	DMES	Study Ongoing
*Kerb and Guttering Renewal Chester Street (Stafford-Readford) (R2R)	\$170,000	\$180,517	RIM/TSM	Completed
*Bundemar Street Safety Improvements (R2R)	\$50,000	\$68,511	RIM	Completed
Rural Unsealed Roads Resheeting – SR23 Gradgery Lane	\$197,377	Nil	RIM	Carried Over
Rural Unsealed Roads Resheeting – SR65 Old Warren Road	\$137,437	Nil	RIM	Carried Over
Rural Unsealed Roads Resheeting – SR98 Colane Road	\$101,797	Nil	RIM	Carried Over
RR202 Marthaguy Road (TZSRP \$4,777,592 and Council \$450,000)	\$5,227,592	\$4,591,683	RIM	Carried Over

2026/27 CAPITAL WORKS IN PROGRESS

Project	Budget	Expend/Comm	Resp	Comment
Urban Unsealed Roads Resheeting	\$17,500	Nil	RIM	Being scoped
Australian Government Black Spot Program – SR66 Wambianna Road Safety Improvements	\$1,260,000	\$68,540	RIM	REF & Topographic Survey Ongoing
Bullagreen Road – Shoulder Widening (RERRF)	\$1,000,000	Nil	RIM	Being scoped
Gillendoon Street – Heavy Patch (RERRF)	\$125,000	Nil	RIM	Being scoped
Cobb Lane – Heavy Patch (RERRF)	\$100,000	Nil	RIM	Being scoped

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CONTINUED

Project	Budget	Expend/Comm	Resp	Comment
SR54 Cathundral Bogan Road Resheet (Council)	\$143,500	Nil	RIM	Being scoped
SR36 Gibson Way Resheet (Council)	\$143,500	Nil	RIM	Being Planned
SR68 Bundemar Road Resheet (Council)	\$143,500	Nil	RIM	Being Planned
RR333 Carinda Road Rehab (Block)	\$450,000	Nil	RIM	Being Planned
RR202 Marthaguy Road Reseal (Block)	\$125,000	Nil	RIM	Being Planned
RR333 Carinda Road Reseal (Block)	\$125,000	Nil	RIM	Being Planned
SR5 Buckiinguy Road – Rehabilitation (R2R)	\$1,144,995	Nil	RIM	Being Planned
SR59 Tottenham Road – Reseal (R2R)	\$100,000	Nil	RIM	Being Planned

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CONTINUED

Project	Budget	Expend/Comm	Resp	Comment
Grant Applications				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Beleringar Bridge on SR64 Ellengerah Road	Grant – \$2,304,000 Council - \$576,000	Nil	RIM	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Weemabung Bridge on RR7515 Warren Road	Grant - \$1,516,800 Council \$379,200	Nil	RIM	Pending Grant Approval.
Disaster Ready Fund R4 – RR333 Carinda Road Causeways	Grant – \$1,488,680.00 Council \$297,736.00	Nil	RIM	Pending Grant Approval.
Disaster Ready Fund R4 – SR23 Gradgery Lane Causeways	Grant – \$2,999,000.00 Council \$599,800.00	Nil	RIM	Pending Grant Approval.
*Heavy Vehicle Rest Area Tranche 7 – Nevertire Rest Area	Grant - \$1,167,360 Council – \$291,840 \$1,459,200	Nil	DMES	Unsuccessful

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WORKS PROGRESS REPORTS – ROADS

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TRAFFIC CLASSIFIER REPORT

<i>5/6/2026 to 6/7/2026</i>					
Road	Segment	Class	ADT	V%	Days
Dubbo St.	0	Light	216	81%	28
		Heavy	52	19%	28
SR27 Bullagreen Road	0	Light	5	22%	31
		Heavy	19	78%	31
SR64 Ellengerah Road	4	Light	82	64%	28
		Heavy	47	36%	28
SR91 Industrial Access Road	2	Light	312	73%	28
		Heavy	114	27%	28
SR58 Nevertire - Bogan Road	4	Light	48	30%	28
		Heavy	114	70%	28
SR53 Thornton Road	14	Light	17	34%	28
		Heavy	34	66%	28
SR59 Tottenham Road	0	Light	18	59%	28
		Heavy	13	41%	28
SR66 Wambianna Road	14	Light	15	21%	28
		Heavy	55	79%	28
RR7515 Warren Road	24	Light	116	39%	28
		Heavy	184	61%	28
RR7515 Warren Road	4	Light	131	63%	31
		Heavy	76	37%	31

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from **6th June 2026 – 8th July 2026**.

ACRONYMS

DMES Divisional Manager Engineering Services
TSM Town Services Manager
MHD Manager Health & Development Services
IPM Infrastructure Projects Manager
TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET

Project	Budget	Expend/ Comm	Resp	Comment
General - As of 6th July 2026				
Nevertire Storm Damage February 2025 Replacement of damaged toilet building at Noel Waters Oval, JC: 0106-0400-0010	\$165,566 + GST	\$105,087 Paid in 2025/2026	TSM	*27/05/2026 Works approved. 2/07/2026 Suppliers are reconfirming pricing as the quotes were from February 2026. Building awarded to Stellar Washrooms.
*Nevertire Storm Damage – Insurance Claim. November 2025 Replacement of shade sail. JC: 0106-0500-0010		\$28,671	TSM	8/06/2026 Complete. Waiting on final payment from Insurance. 2/07/2026 Payment Received. Project Complete.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend/ Comm	Resp	Comment
General - As of 6th July 2026				
NEW 2026/2027 Remote Airstrip Upgrade Program Round 11. Improvement to Exclusion Fencing. 50% Council Contribution. GL: JC:	\$98,733	Nil	TSM	2/07/2026 Confirming final scope of work
NEW 2026/2027 Purchase & Installation of Shade Structures over three (3) Picnic Tables at the Warren Splash Park. GL: JC:	\$25,000	Nil	TSM	2/07/2026 Waiting on revised quote from the supplier.

Water Services – As of 6th July 2026				
Water Extraction Meter Compliance GL: 4580-4320-0003 JC: 0190-0010-0000	\$1,346	\$42	TSM	2/07/2026 Additional information requested by DEECCW.
*Water Valve Replacement Program 2025-2026. GL: 4580-4320-0055 JC: 0190-0030-0005	\$100,000	\$85,425 <u>\$14,575</u>	TSM	02/07/2026 Program Complete.
NEW 2026/2027 Water Valve Replacement Program 2026-2027. GL: 4580-4320-0055 JC: 0190-0030-0005	\$100,000	Nil	TSM	

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Town services, project, Operations & Maintenance Budget As of 6th July 2026				
Project	Budget	Expand/Comm	Resp	Comment
Water Services				Continued
NEW 2026/2027 Purchase of one Spare Pump & Motor for Ellengerah or Oxley Park River Pumping Stations. GL: JC:	\$25,000	Nil	TSM	2/07/2026 Waiting on revised quote from the supplier.
NEW 2026/2027 Purchase of one Spare Pump & Motor for Collie Bore Water Pumping Station. GL: JC:	\$20,000	Nil	TSM	2/07/2026 Waiting on revised quote from the supplier.
*Water Main Renewals 2025/2026 GL: 4580-4320-0010 JC:	\$100,000	\$55,766	TSM	2/07/2026 Program Complete.
		<u>\$44,234</u>		
NEW 2026/2027 Water Main Renewals 2026/2027 GL: 4580-4320-0010 JC:	\$100,000	Nil	TSM	2/07/2026 Replacement of main from VIC to Entrance of new STP as well as main within the Showground / Racecourse.

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES CONTINUED

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Town Services, Project, Operations & Maintenance Budget As of 6th July 2026			
Project	Budget	Expend/Comm	Resp
Tiger Bay Sewerage Treatment Plant Operations			
High algae count and high pH are causing issues with the treatment process.	M&R	\$33,048	TSM
<u>Comments</u> 02/07/2026 Dosing of the algacide has improved the cell count. Prior to dosing the cell count was 55,000,000 cells per 100ml. After dosing, the count is down to 5,000,000 cells per 100mls, a 91% reduction. A second round of dosing will be carried out in the next week or so. Seven days after dosing, new samples will be collected for analysis. The dosing of algacide is not a permanent solution. As we move back into the warmer months, the algae will return. Temporary measures have been installed to recirculate and aerate effluent within the lagoons. The large diesel pump is taking effluent from the first evaporation lagoon and pumping it back to Oxidation Pond No. 1. As the effluent is pumped, it creates turbulence within the pump & pipework, and also when it hits the surface of the lagoon on discharge. The turbulence damages the swim bladder of the algae preventing it from moving through the water column as they feed. Pumping the effluent also introduces aeration into the lagoon. A long-term alternative is being investigated. Options being considered are; • floating paddlewheel aerators, • floor mounted diffusers (think fish tank oxygenators only much larger), and • Nano bubble aeration using either oxygen, ozone or both at different locations. Ozone treatment at the Maturation Lagoon, could allow the effluent to be sent to Tiger Bay Wetlands as required to top up the water level. I am in discussion with a company to conduct an onsite scaled trial of the Nano Bubble system using both Ozone and Oxygen. The installation of flowmeters as required by the EPA is underway.			

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Town Services, Project, Operations & Maintenance Budget As of 6th July 2026,				
Project	Budget	Comm/Expend	Resp	
Levee Rehabilitation Non-Civil Costs JC :				
Federal	\$2,000,000		TSM	
3300-4400-0020		\$596,218		
3300-4400-0021		\$247,696		
3300-4400-0022		\$49,818		
3300-4400-0023		\$169,143		
Sub Total		\$1,062,875		
State				
3300-4410-0020		\$94,671		
3300-4410-0021		\$62,122		
3300-4410-0022		\$14,572		
3300-4410-0023		\$40,788		
Sub Total		\$212,153		
OLG				
3300-4420-0020		\$144,905		
3300-4420-0021		\$24,289		
3300-4420-0022		\$12,910		
3300-4420-0023		\$410,875		
Sub Total		\$592,979		
Total		\$2,000,000		\$1,868,007
Comments				
2/07/2026				
New O&M Manual being drafted.				
8/06/2026 Electric pumps/NRV's have been assembled and assembled for each pit location.				
Diesel pump storage container has been returned. Waiting on lights and charging cables. Pump assemblies will be installed once cables and lights have been installed.				

Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Currently effluent analysis is carried out monthly.	22/07/2025 Negotiations with EPA regarding the new license and possible effluent reuse. 9/03/2026 Discussions will re-commence when treatment levels are under control, IE high PH levels and after ground water monitoring wells have been reinstated.

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Project	Budget	Expend/ Comm	Resp	Comment
IWCM & Wate Security Projects – As of 6th July 2026				
Integrated Water Cycle Management (IWCM) Strategy Project. SSWP288 10% Council Contribution GL: 4580-4320-0080 Water JC: 191-6-5 Water GL: 5580-4320-0003 Sewer.	\$600,000 (Maximum) Council's maximum contribution is \$60,000	\$267,951 Comm. \$95,685 Exp.	TSM	21/04/2026 Groundwater Investigation complete. Milestone 1 Payment - \$152,762 Received. Optional Item 1 - Payment - \$90,000 Received. 02/07/2026 PWA to present Draft Issues Paper to the Water & Sewer Committee, 15/07/26.
Warren Shire Water Security Project. SSWP427 10% Council Contribution GL: 4580-4320-0 JC:191-4-5	\$1,127,700 (Maximum) Council's maximum contribution is \$112,770	\$1,003,793 Comm. \$21,389 Exp.	TSM	21/04/2026 Groundwater Investigation complete. Milestone 1 Payment - \$154,422 Received.

Project	Budget	Expend	Resp	Comment
Grant Applications				
*Community Builders Partnership – Expression of Interest. Replacement of 5 tables, benches and shade structures at Bob Christenson Reserve	\$70,000	Nil	TSM	Pending Approval Unsuccessful.
Community War Memorials Fund. Warren Great War Memorial Cenotaph Accessibility Upgrade. Improved access, safety and functionality of the Cenotaph precinct for all users, including people with disability, older residents and those with limited mobility. Council Contribution \$10,000, if successful.	\$15,000	Nil	TSM	Pending Approval

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators and signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	Next inspections due 2028	
Warren, Nevertire and Collie water chlorine, turbidity, temperature, and pH testing	Weekly at specific locations	Testing carried out daily at Warren and Nevertire.	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore Reservoirs	Next Diver inspection December 2026. 30/09/2024 Ellengerah inspected & hosed out September 2024 during valve replacement.
		River Water Reservoirs	Investigate using Remotely Operated Vehicle (ROV) to inspect in 2026.

WARREN SHIRE COUNCIL
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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Water and Sewerage Works Subject to Funding	
Location	Work Under Development
Collie Water Supply (Reliability, Quality and Chlorination)	Relocation of the two, large Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the old, elevated tanks.

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

2025/26 Routine Works Budget vs Expenditure as of 30 th June 2026			
Water			
Account		Budget	Expenditure, Inc. Commitments
Water Fund Maintenance and Repair		\$641,496	\$636,362 (99%) (\$5,134)
GL's: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003			
Notes:			
1. Motor failure at Bore Flat bore pump - \$16,000. Complete.			
2. Water pump failure at saleyard - \$1,000. Complete.			
3. Modifications to water pumping system at saleyard - \$3,070.00 Complete.			
Sewer			
Account		Budget	Expenditure, Inc. Commitments
Sewer Fund Maintenance and Repair		\$293,834	\$305,031 (104%) (-\$11,197)
GL's: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.			
Notes:			
1. Pump & control panel replaced at Garden Ave SPS - \$11,542.00. Complete.			
2. Pump & control panel replaced at Depot SPS - \$8,013.00. Ongoing.			
3. High algae & ph. issues at Tiger Bay STP - \$33,048.00 (From M&R budget). Ongoing.			
4. 7 Sewer shaft rebuilds - \$49,674.01. Complete.			
Parks and Gardens			
Account		Budget	Expenditure, Inc. Commitments
Parks, Gardens, Cemeteries, Racecourse, Levee & Town		\$1,707,193	\$1,648,028 (97%) (\$59,165)
GL's: 0701-0003, 0900-0002, 0950-0003, 1151-0003, 1601-0003, 1651-0003, 1701-0003, 2455-0003, 2505-0003, 2655-0003, 2660-0003 & 2670-0003			
Aerodrome			
Account		Budget	Expenditure, Inc. Commitments
Aerodrome Operations		\$183,040	\$233,979 (128%) (-\$50,939)
GL: 2555-0003 JC: 2549-0-0			
Notes:			
1. Replacement of the PAL antenna and mounting pole - \$6,600.00 Complete.			
2. Increased purchase price of Avgas. \$37,648.			
3. Grading of runway 03/21 - \$44,000.00 Complete.			
4. Replacement Runway Unserviceability Crosses - \$1,305.00.			
5. Manual Validation & OLS. Required for a Certified Aerodrome. - \$12,540.00. Complete.			
Town Services			
Budget	Expenditure	Percentage of Year Elapsed	Percentage of Budget Committed
\$2,825,563	\$2,824,028	100%	100%

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

2026/2027 Routine Works Budget vs Expenditure as of 6th July 2026			
Water			
Account	Budget	Expenditure, Inc. Commitments	
Water Fund Maintenance and Repair	\$697,019	\$0.00 (%)	
GL's: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003			
Notes:			
Sewer			
Account	Budget	Expenditure, Inc. Commitments	
Sewer Fund Maintenance and Repair	\$309,769	\$0.00 (%)	
GL's: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.			
Notes:			
Parks and Gardens			
Account	Budget	Expenditure, Inc. Commitments	
Parks, Gardens, Cemeteries, Racecourse, Levee & Town	\$1,715,158	\$0.00 (%)	
GL's: 0701-0003, 0900-0002, 0950-0003, 1151-0003, 1601-0003, 1651-0003, 1701-0003, 2455-0003, 2505-0003, 2655-0003, 2660-0003 & 2670-0003			
Notes:			
Aerodrome			
Account	Budget	Expenditure, Inc. Commitments	
Aerodrome Operations:	\$196,288	\$0.00 (%)	
GL: 2555-0003 JC: 2549-0-0			
Notes:			
Town Services			
Budget	Expenditure	Percentage of Year Elapsed	Percentage of Budget Committed
\$2,918,234	\$0.00	%	%

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Water and Sewer Works

• Hydrant flushing Warren/Nevertire • Valve replacement in Warren (on going) • Showground water leaks • Milson St Levee bore main repair • 23 Chester St River main repair • Oxley Park toilets blocked toilet • Udora Rd hydrant leak • Presbyterian Church meter repairs • 109 Dubbo St bore service leak • Warren Airport repair septic blower • 51 Dubbo St meter repairs • 45 Bundemar St meter repairs • 2 Gillendoon St meter Disconnection • 22a Stafford St River/bore service repairs • Blocked sewer Oxley Pde sewer choke • 54 Garden Ave meter repairs	• 20 Gillendoon St meter repairs • Shire office gutter re level • 185 Dubbo St no water? • Nevertire community park meter repairs • 9 Gunningba St meter repairs • 98 Thornton Ave bore service leak • 1 Pittman Pde toilet repair • 1 Sturt St sewer shaft repairs • Re Float Showground River Pump • 35 Bundemar St river main break • 34 Bundemar St river main break • Beemunnel walkway bore main break • Clean out river Ave stormwater pit • Victoria oval irrigation repairs • 6 Dubbo St bore main break • Nevertire Cemetery water leaks
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WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

As of 06/07/2026

Warren Sewerage Treatment Works Inflow Sewerage Year – 1st June 2026 to 31 May 2027				
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2026	655	485	14.56	14.56
July 2026	*1275	631	3.15	17.71

*** Wet Weather**

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 23rd July 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/25- 31/09/25	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/25 - 31/12/25	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/26- 31/03/26	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/26 - 30/06/26	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	64.74	64.74	80.73	145.46	81.02	226.48	66.50	292.98		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	64.74	64.74	80.73	145.46	81.02	226.48	66.50	292.98	41.85%	700
Warren River										
Oxley Park Lic. 80AL700017	0.34	0.34	0.00	0.34	0.00	0.34	0.00	0.34		
Ellengerah Rd Lic. 80AL700017	16.01	16.01	63.83	79.84	63.78	143.62	35.37	178.99		
	16.35	16.35	63.83	80.19	63.78	143.97	35.37	179.34	23.91%	750
Showground (Racetrack) Lic. 80AL700645	0.00	0.00	18.70	18.70	45.78	64.48	0.00	64.48	34.30%	188
Nevertire Bore Lic. 80AL703158	3.48	3.48	10.39	13.87	13.28	27.15	5.82	32.97	82.43%	40
Collie Bore Lic. 80CA724011	0.88	0.88	1.93	2.81	2.46	5.27	1.17	6.45	25.78%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

As at 30/06/2026

WARREN SHIRE COUNCIL

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/26- 31/09/26	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/26 - 31/12/26	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/27- 31/03/27	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/27 - 30/06/27	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	3.82	3.82	0.00	3.82	0.00	3.82	0.00	3.82		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	3.82	3.82	0.00	3.82	0.00	3.82	0.00	3.82	0.55%	700
Warren River										
Oxley Park Lic. 80AL700017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Ellengerah Rd Lic. 80AL700017	1.51	1.51	0.00	1.51	0.00	1.51	0.00	1.51		
	1.51	1.51	0.00	1.51	0.00	1.51	0.00	1.51	0.20%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	188
Nevertire Bore Lic. 80AL703158	0.11	0.11	0.00	0.11	0.00	0.11	0.00	0.11	0.27%	40
Collie Bore Lic. 80CA724011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

*Rainfall for July: 43.2 mm

*YTD Rainfall: 322.8 mm

*Burrendong Dam Level: 29%

*As of 6/07/2026

From this time last year

Warren bore: Up 4.6% (32.2ML) Limit – 700ML

Warren river: Down 0.35% (2.64ML) Limit – 750ML

Nevertire: Up 9.23% (3.69ML) Limit – 40ML

Collie: Up 5.46% (1.35ML) Limit – 25ML

Showground: Up 3.77% (7.09ML) Limit – 188ML

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Parks and Gardens Works

• Skate/Splash Park mow/snip • Town approaches mowing • Stubbs Levee mow/snip • Woolnough Levee mow/snip • Ravenswood Park mow/snip • Event preparation Nevertire • Victoria Oval now/snip/line marking • CBD area weeding/pruning/spraying • Lawn Cemetery mow/snip • Shire Chambers mow/snip • Woolnough Levee mow/snip • Bob Christenson Reserve mow/snip • Saunders Park mow/snip • Far West Academy mow/snip • Warren Medical Centre mow/snip • Inspect irrigation Systems (on going) • Cricket pitch prep • Mowed Carter Oval • Warren Median Strip's mow/snip • Boston St Levee mow/snip	• Library mow/snip • Bore Flat mow/snip • CBD area tidy up weeding • Victoria Oval Cricket Pitch Preparation (on going) • Assist with Carter Oval tip dressing • Orchard St Park mow/snip • Ebert Park mow/snip • Oxley park mow/snip • Rotary Park mow/snip • Lions Park mow/snip • Macquarie Park mow/snip • Tiger Bay pump station mow/snip • Warren Shire Chambers mow/snip • Line marking Carter Oval (Soccer) • Macquarie Drive mow/snip • Linemarking Victoria Oval • Linemarking Carter Oval • Divot repair of the racetrack (on going)
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The Play Equipment at Macquarie and Ravenswood Parks are inspected, and soft fall areas are cleaned **daily**.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations were mown, whipper-snipped, and weeded as needed.

• Bore Flat • Bore Flat Levee • Carter Oval • Sewer Pumping Stations • Shire Housing • Town Medians & Approaches	• Woolnough/Stubbs Street Levee • WOW Centre • Water Pumping Stations & Reservoirs • Weed Spraying • Tiger Bay Walking Track • Other Reserves
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WARREN SHIRE COUNCIL
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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew	
• Weed spraying around Warred • Assist P&G with weekly duties • Pickup limbs around town • Spraying Town Blisters • Street sweeper operations	• Clean grates around Warren • Grave duties • Straighten signs around Warren • Remove rubbish from Depot • Blow down Dubbo St of leaves

Street Sweeper – Schedule
Monday • Empty bins at rest area on Wambianna Road • Empty bins on Gilgandra Road • Oxley Ave, Macquarie Dr • Dubbo St (CBD), Library, Chester St (schools) Tuesday • Dubbo St (CBD) • Ravenswood • Nevertire streets • Burton St, Hale St, Sturt St • Lawson St, Glen St, Wilson St Wednesday • Dubbo St (CBD), Zora St, Mable St • Stafford St, Chester St, Bundemar St • Thornton Ave Thursday • Dubbo St (CBD), Deacon Dr, Banks St, Azar Pl, Pittman Pde • Intersections for loose stones • Sweep other areas as needed • Sweep out front of IGA Friday • Dubbo St (CBD) – small sweeper • M/R on both sweepers (cleaning/repairs) • Man Ewenmar Waste Facility as required Additional • Pickup water on wet days around Warren

WARREN SHIRE COUNCIL
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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Non-Roads November/December 2021 Flood & Storm Damage Works

Description	Expenditure / Committed
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 8/03/2022)	\$173,456.91 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$73,012.03 has been approved for payment by SES/RA.GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March 2025. Mayor and General Manager met again with the Minister for Recovery on 13th November 2025. The Mayor and General Manager brought up the matter up with the Minister for Recovery and CEO Reconstruction Authority at the Country Mayors Association meeting in Ballina on 2 July 2026 – Ongoing no further positive advice.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works

Description	Expenditure/Committed
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 28/2/2023).	\$757,745.33 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$169,827.86 has been approved for payment by SES/RA. GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March 2025. Mayor and General Manager met again with the Minister for Recovery on 13 November, 2025. The Mayor and General Manager brought up the matter up with the Minister for Recovery and CEO Reconstruction Authority at the Country Mayors Association meeting in Ballina on 2 July 2026 – Ongoing no further positive advice.
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 3 WORKS PROGRESS REPORTS – PLANT

(P2-1)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from **6th June 2026 to 8th July 2026**.

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P2801	Cat CW34 Roller	Jump started machine.	1hr	1hr
P2182	A1 Traffic Light Set	Parts stolen over the long weekend, jockey wheel and 2 rear stabiliser legs removed. Lock broken on LH side cover.	0	1hr
P2021	Kobelco Excavator	Purchasing second hand engine.	Not in use	6hrs
P10	Hamm Roller	Door lock check and repaired. All ok now.	Not in use	1hr
P38	Step Deck Trailer	HVIS check attach trailer to P107 for checks to be made, defects to be cleared including U bolt replacement and taillight repairs.	Not in use	8hrs
P48	Lusty Tri Axle Float	HVIS inspection done, failed lights LH side clearance/blinkers, repairs made. All ok now.	4hrs	4hrs

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 3

WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P28	John Deere 770g Grader	Taillights and LH side blinkers not working, diagnose and repair failed plug in front blinker, ok now. Minor damage to rear door repaired. Hydraulic hoses to fan circuit removed and replaced as they were starting to leak from being kinked.	Not in use	8hrs
P2380	Isuzu Paveliner	Repaired ram refit to front patching arm for the up and down control of distributor head. Tested and all ok.	Not in use	3hrs
P107	Isuzu Medium Tipper	Air brake valve repairs made to valve. Tested function. All ok now.	Not in use	2hrs
P2804	Kubota 3690 Ride on Mower	Deck wheel repairs made. Frame work bent. Remove and straighten frame and re fit wheel.	2hrs	2hrs
P3621	Toyota Hilux	180,000km service completed. All manufacturer's checks ok.	4hrs	4hrs
P8	Cat 432f Backhoe	Flat rear wheel LH side, remove and take to Tyreright for repairs. Flat rear RH side tyre 4 days later. Took to Tyreright, x2 new spares ordered for stock.	4hrs	4hrs
P2406	Water Jetter Trailer	Battery failed. Remove and replaced battery. Checked function, all ok now.	2hrs	2hrs

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ITEM 3 WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P36	Isuzu Medium Tipper,	Tailgate hinge broken, tailgate blanking sheet fallen off. Refit blanking sheet and weld into place. Tech screws added for extra strength. Hinge rewelded and tested ok.	Not in use	4hrs
P2383	Mack Superliner	Diff lock and cross lock valves leaking air. Removed diff lock valve and replaced O rings re sealed. Checked function. All ok now. Remove cross lock valve, diaphragm failed. Temporary diaphragm made. New parts ordered to be fit when they arrive.	Not in use	5hrs
P735	Stihl Chainsaw	Pull start spring and cord replaced.	Not in use	2hrs
P50	Isuzu Tar Truck	Taillights and clearance lights not working. Diagnosed problem to be in wiring harness to LH side taillight 1 out of 3. Harness isolated for now until repairs can be made properly.	1hr	1hr
P3505	Toyota Fortuner	220,000km service done. All manufacturers checks ok. New brake pads fitted front and rear and tested. All ok.	6hrs	6hrs

ACRONYMS: WC Workshop Coordinator, TBD To be determined, DTC Diagnostic trouble code, DPD Diesel particulate diffuse, LH Left Hand, RH Right Hand, HVIS Heavy Vehicle Inspection Scheme.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 23rd July 2026

ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

The following Development Applications were approved for June 2026.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-26.08	241 Udora Road Lot 7 DP1745	Renovations & Additions	30 April 2026	21 June 2026
P16-26.09	2705 Buckiinguy Road Lot 1 DP705931	Installation Transportable Dwelling	27 May 2026	18 June 2026

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

5.2.1 Quality customer service focus by Council staff.

1.4.4 Help ensure safe and sustainable development.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 23rd July 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Town Planning	Budget	Expend/ Comm	Resp	Comment
LEP Review JC: 1300- 1-1	45,000	49,378	MHD/GM	Documentation with Parliamentary Counsel.
2024 Projects	Budget	Expend/ Comm	Resp	Comment
Council Building Renovations Fit Out (New Kitchen, Accessible Toilet) GL 3210-4100-0005 JC 3200-4100-0005	90,000	90,000	MHD/IPM	Contractor arranged.
Warren Family Health Centre Internal Painting JC 3326-4320-0005	20,000	22,920	MHD/IPM	3 quotations sourced. Order issued, works to commence subject to agreement with Centre Management. Plan yet to be received.
Administration Centre Air- conditioning and External Blinds JC 3326-4320-0010	15,000	5,982	MHD/IPM	Blind installation complete. Airconditioning scope being investigated. Liasing with contractors to schedule the work.
*Warren Works Depot Air- Conditioning and Workshop Bird proofing JC 3326-4320-0015	18,000	18,000	MHD/IPM	Investigations into bird proofing completed. Installation completed in late June 2026 – completed. Quote obtained for inside the workshop for future budgeting.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 23rd July 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2024 Projects	Budget	Expend/ Comm	Resp	Comment
Warren War Memorial Swimming Pool Improvement Works JC 0100-0055-0000	48,000	45,774	MHD/IPM	500m ² area being repaired and painted by Council internal staff. Surface preparation work is progressing.
Development and Implementation of Ewenmar Waste Depot Operations Plan JC:800-1-2210	15,000	3,000	MHD/GM	Consultant engaged and given initial briefing. Further work on Operations Plan continuing.
*15kw DV Solar and Battery System Ewenmar Waste Depot JC: 3300-4322-10	30,000	25,455	MHD/GM	Contractor engaged, installed July 2026. (15kw Solar power system with 30 kwh battery storage).
2025 Projects	Budget	Expend/ Comm	Resp	Comment
Youth Support Services – Community and Family Support (CAFS) Program January – June 2026 JC: 1050-2-100	43,738	Nil	MHD/GM	Arrangements in train to employ a Youth Support Officer (Part-Time) at the Warren Youth Centre and Community Hub. Interviews undertaken mid-May – progressing.
2026 Projects	Budget	Expend/ Comm	Resp	Comment
Deacon Drive Houses Rectification Works	660,000	Nil	MHD/GM/IPM	Scope of work being undertaken.
Council Dwellings Refurbishment program	25,000	Nil	MHD/GM	Scope of work being undertaken.
Fortnightly Kerbside Recycling Collection Program – Warren, Nevertire and Collie	150,000	Nil	MHD/GM	Media campaign has commenced.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2026 Projects	Budget	Expend/ Comm	Resp	Comment
Purchase, Supply and Delivery of 240 Litre Recycling Bins to Warren, Nevertire and Collie	70,000	66,962	MHD/GM	Purchase order has been issued to JR Richards and Sons. Supply and Delivery expected 11th September 2026.
NSW Office of Sport – Rugby World Cup Legacy Program. Total Co-contribution \$20,000 (\$15,000 Council and \$5,000 Warren Rugby Club)	51,018	Nil	WSCCM	Undertaking gas hot water upgrade. Rescoping work being undertaken.
GRANT APPLICATIONS				
2026 Community Building Partnership (CBP) EOI (\$11,000.00) Co-contribution from Council)	22,000	Nil	WSCCM	Supply and install a permanent outdoor PA system at Carter Oval Youth Sports Precinct, including weather-rated speakers, wireless microphone mounts to support clear announcements at sporting events. Application submitted 27th April 2026. Awaiting outcome.

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ITEM 3

SECTION 7.12 CONTRIBUTIONS PLAN

(P13-1, P15-18.2)

RECOMMENDATION that:

1. The information be received and noted; and
2. The Section 7.12 Contributions Plan as detailed within the report, be placed on public exhibition for a minimum of 28 days; and
3. Subject to no adverse submissions being received, the Section 7.12 Contributions Plan as amended be adopted.

PURPOSE

For Council to consider a Draft Section 7.12 Contributions Plan for appropriate Public Exhibition and subsequent future adoption.

BACKGROUND

Development contributions are contributions made by those undertaking development approved under the Environmental Planning and Assessment Act 1979. Section 7.12 of the Act provides Council the means to levy contributions towards the cost of public infrastructure facilities and services to meet the increased demand created by development.

For many years, Warren Shire Council has not had a Contributions Plan however, it has become obvious that since the provision of a number of medium to major developments within the Warren Shire Local Government area that the Council and its community have not been able to obtain new development funds to support the provision of improved infrastructure facilities and services.

As an example, without having the Contributions Plan, the last three (3) developments for solar farms and BESS's could have contributed over \$55,000 each to worthwhile improvement of infrastructure facilities and services.

The purpose of a Contributions Plan is:

- To authorise the Council to impose a condition on certain development consents and complying development certificates requiring the payment of a contribution pursuant to Section 7.12 of the Act;
- To require a certifying authority (the Council or an accredited private certifier) to impose, as a condition of issuing a complying development certificate, a requirement that the applicant pay to Council a levy determined in accordance with this Plan;
- To assist the Council to provide public facilities and amenities which are required to maintain and enhance amenity and service delivery within the area;
- To state the purposes for which the levies are required, and
- To provide for the governance of the contributions and their application in accordance with the Act and Regulations.

REPORT

A Section 7.12 Contributions Policy Plan sets out the framework for the collection of an appropriate levy and further outlines how these collected funds may be used on infrastructure facilities and services (Works Schedule).

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Relevant infrastructure categories contained within the Works Schedule relate to at least the following:

- Road and intersection upgrades, including associated traffic management improvements;
- Active transport infrastructure, such as cycleways, end-of-trip cycling facilities, pedestrian links and shared paths;
- Community facilities, including community centres, childcare facilities and multipurpose community buildings;
- Open space, recreation and sporting facilities, including embellishment, renewal and new infrastructure;
- Public car parking, including new parking areas and upgrades to existing facilities;
- Land acquisition required to deliver any of the above infrastructure categories; and
- Other public infrastructure upgrades including waste facility upgrades, transfer stations and resource recovery projects.

A condition of development consent is imposed by Warren Shire Council with a requirement that the applicant pay a levy based on a percentage of the proposed cost of carrying out the development, for projects with a value over \$100,000.

The levy would not be imposed in respect of the following development:

- Where the proposed cost of carrying out the development is \$100,000 or less;
- For a single residential dwelling on any vacant land (devoid of dwellings);
- For the purposes of access for persons with a disability;
- For the sole purpose of providing affordable housing;
- For the purpose of reducing consumption of mains supplied potable water, or reducing the energy consumption of a building;
- For the sole purpose of the adaptive reuse of an item of environmental heritage;
- Other than the subdivision of land, where a condition under section 7.11 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out;
- Seniors housing, as defined in the State Environmental Planning Policy (Housing) 2021, which is undertaken by a social housing provider; or
- Any other Ministerial Direction released following the adoption of the Plan.

For the above scenarios, the assessing officer must document which of the above exemptions apply to the application in the associated assessment report.

A levy will not be imposed on development that is exempt under this Plan or under any applicable Ministerial Direction. Exemptions apply only to the exempt component of a development. Where a proposal contains both exempt and non-exempt elements, the levy is payable on the non-exempt component.

Section 209 of the Environmental Planning and Assessment Regulation 2021 details the maximum percentage of the proposed cost of carrying out development that maybe imposed by a development levy which is as follows:

- For a proposed cost of up to and including \$100,000 – Nil;

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- For a proposed cost of \$100,001 - \$200,000 – 0.5%; and
- For a proposed cost of more than \$200,000 – 1%.

The Draft Warren Shire Council's Contributions Plan has contributions as follows:

- For a proposed cost of up to and including \$100,000 – Nil;
- For a proposed cost of \$100,001 - \$200,000 – 0.25%;
- For a proposed cost of \$200,001 - \$500,000 – 0.5%;
- For a proposed cost of more than \$500,000 – 1%.

As an example, a \$5.5M new solar farm and BESS would require a contribution of \$55,000 under the Warren Shire Council Contributions Plan with these valuable funds being able to be utilised for improvement of infrastructure facilities and services programs.

FINANCIAL AND RESOURCE IMPLICATIONS

The development of the Draft Contributions Plan was afforded within the 2025/2026 Budget from savings in the Planning Section of the Health and Development Services Department costs. Funds were used as it was considered a priority to arrange an appropriate Contributions Plan to ensure that extra funds would be available for Council's extensive improvement of infrastructure facilities and services programs.

If Council adopts the Contributions Plan, there will be a need for an appropriate monitoring of payments received, a required Register and the recording of expenditure on the relevant infrastructure facilities and services.

It is considered that there are no additional financial implications.

LEGAL IMPLICATIONS

Section 7.12 Environmental Planning and Assessment Act 1979.

Environmental Planning and Assessment Regulation 2021.

As this is a planning matter, in accordance with the Local Government Act 1993 and Council's Code of Meeting Practice, an automatic planning division of all Councillors will be required.

RISK IMPLICATIONS

There is always a risk that extra costs for development within Warren Shire will reduce that level of development.

There is also the risk that if future major developments will not need to provide appropriate contributions to infrastructure facilities and services that those developments and those persons involved use within Warren Shire then it is the case that everyone else in the community subsidises the extra use of infrastructure facilities and services.

STAKEHOLDER CONSULTATION

Extensive consultation has been undertaken with Council's Senior Management Team, the Mayor and the Deputy Mayor. Council's Management Executive staff (MANEX) and other staff who are responsible for infrastructure facilities and services were also consulted in preparation of the Works Schedule contained within the Draft Contributions Plan.

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In accordance with Environmental Planning and Assessment Act 1979, there is a need for a minimum of 28 days for the Public Exhibition period for Draft Contributions Plans.

OPTIONS

Council does not necessarily need to have a Contributions Plan. Council may reconsider the contribution rates that are considered in Section 2.3 Contribution Rates and what is covered in Section 3.2 Exemptions to the Levy.

CONCLUSION

It is considered that due to the amount of development being undertaken in the Warren Shire Local Government Area particularly development relating to Solar Farms and BESS's that it is time for the Warren Shire Council infrastructure facilities and services to receive appropriate contributions from future development.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.1 Improve ageing, youth and disability services within the community.
- 3.1.1 Ensure that the road network is maintained to acceptable community standards.
- 3.2.1 Maintain community assets (swimming pools, library, council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater, water and sewer infrastructure) to acceptable community standards.
- 3.2.2 Ensure that the Warren levee continuously remains fit for purpose.
- 3.3.1 Adopt comprehensive and practical asset management plans that support, and are supported by, our long-term financial plans.
- 3.4.1 Continually upgrade streetscapes in Warren, Nevertire and Collie to create attractive places to live and to visit.
- 5.2.3 Seek new sources of income for Council.
- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities.
- 5.4.1 Obtain new development funds from developers to support the provision of improved infrastructure services.
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

Warren Shire Council Section 7.12 Contributions Plan.

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Attachment - Warren Shire Council Section 7.12 Contributions Plan.

Section 7.12 Contributions Plan



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Plan Title: Section 7.12 Contributions Plan

Applicable LGA: Warren Shire Council

Plan Adopted: [Date]

Plan Commencement: [Date]

Plan Review: [Date]

Prepared By: Melissa Ward, Ward Planning and Consulting

Contact: 02 6847 6600
council@warren.nsw.gov.au

Disclaimer

While every reasonable effort has been made to ensure the accuracy of this document at the time of publication, Ward Planning and Consulting and Warren Shire Council, and their officers accept no responsibility or liability for any loss, damage, or consequence arising from any act or omission made in reliance upon the whole or any part of this document.

This Plan has been prepared in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2021.

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SECTION 7.12 CONTRIBUTIONS PLAN

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1. Introduction

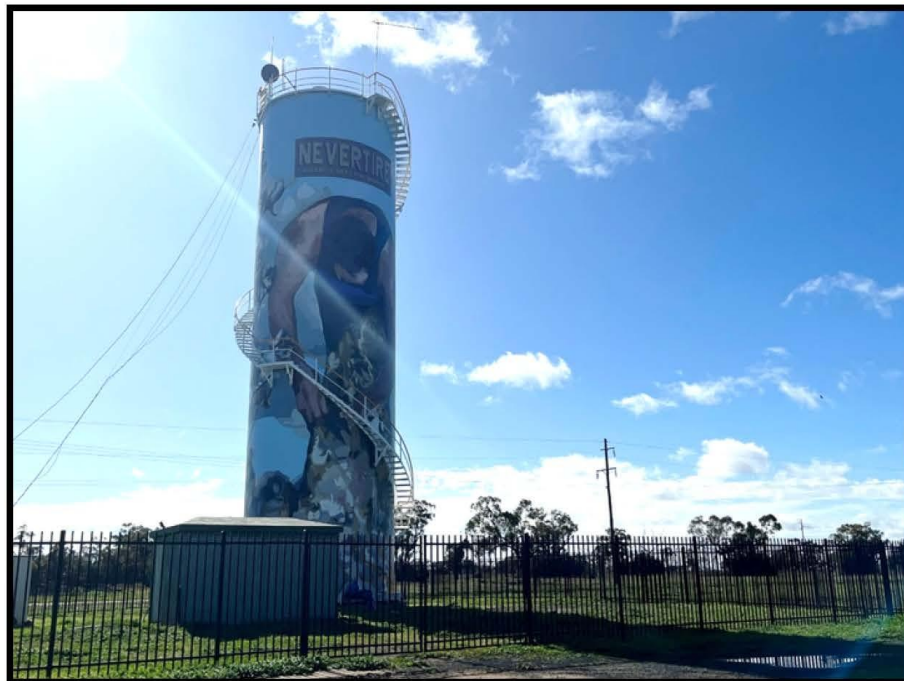
1.1 Background & legislative context

Development contributions are payments made under section 7.12 of the Environmental Planning and Assessment Act 1979 to help fund public infrastructure required as a consequence of development. Contributions may be monetary, land dedication, or works-in-kind.

This plan authorises Warren Shire Council to levy Section 7.12 fixed development consent levies.

The Regulations make provision for or with respect to levies, including:

- the means by which the proposed cost of carrying out development is to be estimated or determined, and
- the maximum percentage of a levy.



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SECTION 7.12 CONTRIBUTIONS PLAN

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1.2 Purpose of the Plan

The plan:

- authorises Council and registered private certifiers to impose a Section 7.12 levy on certain development consents and complying development certificates
- ensures consistent application of levies by certifying authorities
- identifies the public purposes for which levies will be used
- provides transparency in the collection and expenditure of contributions
- supports the delivery, upgrade and renewal of public infrastructure

1.3 Application of this plan

This plan applies to all land within the Warren Shire local government area.

This Plan applies to all development applications and complying development certificates made under the Environmental Planning and Assessment Act 1979 for development on land to which this Plan applies. When determining a development application, Council may impose a condition of consent requiring the payment of a levy, or the dedication of land, in accordance with this Plan.

1.4 References and definitions

For the purposes of this Plan, and unless the context otherwise requires, the following definitions apply:

- ABS means the Australian Bureau of Statistics.
- EP&A Act means the Environmental Planning and Assessment Act 1979.
- EP&A Regulation or Regulation means the Environmental Planning and Assessment Regulation 2021.
- Council means Warren Shire Council.
- Development contributions means a monetary contribution required by a condition of development consent imposed under Section 7.12 of the Act.
- Levy means a levy imposed under Section 7.12 of the Act in accordance with this Plan.
- LGA means local government area
- Public facility and public infrastructure mean a public amenity or public service.

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2. Contributions and rates

2.1 Operation period and Timing

The plan applies from 2026 to 2036, with periodic reviews to reflect updated infrastructure priorities, population change and capital works programming.

The Works Schedule in this Plan is based on “high”, “medium” and “low” priorities, which translate into target implementation periods of 2026-2029, 2030-2033, and 2034-2036 respectively.

2.2 Infrastructure Categories

Levy funds may be applied to:

- Road and intersection upgrades, including associated traffic management improvements
- Active transport infrastructure, such as cycleways, end-of-trip cycling facilities, pedestrian links and shared paths
- Community facilities, including community centres, childcare facilities and multipurpose community buildings
- Open space, recreation and sporting facilities, including embellishment, renewal and new infrastructure
- Public car parking, including new parking areas and upgrades to existing facilities
- Land acquisition required to deliver any of the above infrastructure categories
- Other public infrastructure upgrades including waste facility upgrades, transfer stations and resource recovery projects.

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2.3 Contribution rates

Proposed Cost of Development	Levy Rate
\$0 – \$100,000	0%
\$100,001 – \$200,000	0.25%
\$200,001 – \$500,000	0.50%
Over \$500,000	1.00%

2.4 Works Schedule

A detailed works schedule is included in Appendix 1, identifying priority projects across Warren, Nevertire, Collie and rural localities.



3. Operation of the plan

3.1 Calculation of the levy

The levy is calculated by applying the applicable percentage rate to the proposed cost of development. The proposed cost must be determined in accordance with clause 208 of the Environmental Planning and Assessment Regulation 2021 and the procedure in Appendix 2.

Contribution Payable at Time of Payment

$$\text{Contribution} = C_o + A$$

Where:

C_o is the original contribution amount specified in the development consent.

A is the adjustment amount, calculated as:

$$A = C_o \times \frac{(\text{Current Index} - \text{Base Index})}{\text{Base Index}}$$

- Current Index = the CPI (All Groups, Sydney) at the time of payment
- Base Index = the CPI (All Groups, Sydney) at the time the consent was issued

Council may review any cost estimate and, if necessary, obtain an independent assessment. If the review identifies a discrepancy, Council may determine the cost to be used for calculating the levy.

The adjusted contribution is calculated as follows:

$$\text{Adjusted Contribution} = \text{Original Contribution} \times \text{Current CPI} \div \text{Base CPI}$$

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3.2 Exemptions to the levy

The levy will not be imposed in respect of development:

- where the proposed cost of carrying out the development is \$100,000 or less;
 - for a single residential dwelling on any vacant land (devoid of dwellings)
 - for the purposes of access for persons with a disability;
 - for the sole purpose of providing affordable housing;
 - for the purpose of reducing consumption of mains supplied potable water, or reducing the energy consumption of a building;
 - for the sole purpose of the adaptive reuse of an item of environmental heritage;
 - Other than the subdivision of land, where a condition under Section 7.11 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out;
 - Seniors housing, as defined in the State Environmental Planning Policy (Housing) 2021, which is undertaken by a social housing provider; or
 - Any other Ministerial Direction released following the adoption of this plan.
- For the above scenarios, the assessing officer is to document which of the above exemptions apply to the application in the associated assessment report.

A levy will not be imposed on development that is exempt under this Plan or under any applicable Ministerial Direction. Exemptions apply only to the exempt component of a development. Where a proposal contains both exempt and non-exempt elements, the levy is payable on the non-exempt component.

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Council may also consider requests for exemption for certain categories of development, subject to a written application demonstrating the basis for the exemption and how the development will continue to avoid generating additional demand for public amenities and services.

Council may consider requests for exemption from the levy for the following types of development:

- a) Demolition works where no replacement building or associated development is proposed
- b) Industrial, retail or commercial development that does not increase the floor area of an existing building
- c) Public community infrastructure, including libraries, community centres, childcare facilities, recreation areas, recreation facilities and public car parks
- d) Works undertaken for charitable purposes or by an ATO-registered charity
- e) Privately funded community infrastructure, such as educational establishments and private hospitals
- f) Public infrastructure delivered by or on behalf of the NSW Government, including hospitals, public transport facilities, police and fire stations, and educational establishments

For an exemption to be considered any such development will need to submit a written request making the case for exemption and including details of:

- Under which point in Section 3.2 of this Plan the exemption claimed is to be considered;
- The mechanism ensuring that such development will remain in the form proposed in the future (i.e. not to increase future demand on public amenities and services); and
- Other items if applicable such as: How the development will incorporate the maintenance of the item of heritage significance? How the development will contribute to the public benefit of the community? Works in the public domain included in the development? How the residents/users will utilise existing private facilities attached to the development that replicate those types provided by Council?

In the instance where delegations for decisions under this part are unclear, any requests under this section are to be determined by Council's General Manager or delegate, unless full Council determination is deemed necessary by the General Manager.

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3.3 Pooling of levies

This Plan authorises Section 7.12 levies collected for different purposes to be pooled and used, whether progressively or otherwise, for those purposes. The priorities for expenditure are identified in the Works Schedule (Appendix 1).

3.4 Construction Certificates and Certifier Obligations

Under clause 20 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021, a certifying authority must not issue a Construction Certificate or Complying Development Certificate unless all conditions requiring the payment of levies have been satisfied.

The certifier must obtain receipts confirming full payment of levies and must provide copies of those receipts to Council with the certified plans, as required by clause 13 of the Regulation. Failure to comply may render the certificate invalid.

Where Council has approved an alternative arrangement—such as works-in-kind, a material public benefit, land dedication or a deferred payment—Council will issue written confirmation that the requirement has been met.

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3.5 Timing of payment

A levy must be paid at the time specified in the relevant condition of consent. If no timing is specified, payment must be made in accordance with the timings below:

- Subdivision: prior to Subdivision Certificate
- Building work: prior to Construction Certificate
- No CC required: prior to Occupation Certificate

3.6 Goods and Services Tax

Section 7.12 contributions are Good and Services Tax (GST)-exempt in accordance with the Federal Government Goods and Services tax laws.

3.7 Adjustment of levies

Levies payable under this Plan will be indexed from the date of consent to the date of payment using the Consumer Price Index (All Groups, Sydney) published by the ABS. The adjustment formula is set out in Section 3.1 and applied at the time of payment.

3.8 Deferred or periodic payments

Council may, at its discretion, permit deferred or periodic payment of levies where:

- the timing of payment will not prejudice the delivery of works identified in the Works Schedule, and
- the circumstances of the development justify an alternative arrangement.

Where a deferral is approved, Council may require a bank guarantee for the full amount of the outstanding levy, including interest and associated charges, until the levy is paid in full.

4. Administration

4.1 Governance and accountability

Warren Shire Council will apply strong governance, probity and internal controls to the administration of this plan, consistent with the expectations outlined in the NSW Local Infrastructure Contributions System Practice Note. This includes:

- maintaining a publicly accessible contributions register
- reporting contributions income and expenditure annually
- internal audit oversight
- clear decision-making criteria for works-in-kind and planning agreements
- financial controls including reconciliation and segregation of duties

4.2 Voluntary Planning Agreements

An applicant may offer to enter into a Voluntary Planning Agreement (VPA) under Section 7.4 of the Environmental Planning and Assessment Act 1979 in connection with a development application.

A VPA may provide for monetary contributions, land dedication, works or other material public benefits.

Where Council agrees to a VPA, it may impose a condition requiring the agreement to be entered into and performed. If Council does not agree to a VPA, it may impose a levy condition in accordance with this Plan.

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4.3 Review of the Plan

This Plan may be reviewed in full, or in part, when considered appropriate having regard to the rate and type of development, cost of facility provision, and community response to service and facility provision. A complete review of this Plan is anticipated every five (5) years from the date of commencement of the Plan.

4.4 Unspent Funds

Unspent funds from previous plans may be transferred to this plan.

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Appendix 1 - Works Schedule

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7.12 Contribution Plan Projects & Priorities

Project Identified	Project Description	Location	Project Area/ Program	Estimated Cost	Funding Stream	ORDER of Priority
2025-26	Electrical Supply Upgrade including generator	WARREN	Victoria Oval Precinct	\$ 440,000.00	Future Grants	High Priority (2026-28)
2025-26	Air Conditioning upgrade	WARREN	Victoria Oval Precinct	\$ 350,000.00	Future Grants	High Priority (2026-28)
2025-26	Field 1 & 2 surface upgrade and Irrigation	WARREN	Victoria Oval Precinct	\$ 550,000.00	Future Grants	High Priority (2026-28)
2025-26	Field 1 realignment	WARREN	Victoria Oval Precinct	\$ 300,000.00	Future Grants	High Priority (2026-28)
2025-26	Cricket Pitch removal	WARREN	Victoria Oval Precinct	\$ 15,000.00	Future Grants	High Priority (2026-28)
2025-26	Lighting realignment	WARREN	Victoria Oval Precinct	\$ 30,000.00	Future Grants	High Priority (2026-28)
2025-26	High Performance Gym/ Testing area	WARREN	Victoria Oval Precinct	\$ 40,000.00	Future Grants	High Priority (2026-28)
2025-26	Audio-Visual Upgrades and Video Room Fit-out	WARREN	Victoria Oval Precinct	\$ 12,000.00	Future Grants	High Priority (2026-28)
2025-26	Storage/shipping container	WARREN	Victoria Oval Precinct	\$ 8,000.00	Future Grants	High Priority (2026-28)
2025-26	Special Facilities (Yarning Circle, Ice Baths and Athlete Recovery Area)	WARREN	Victoria Oval Precinct	\$ 50,000.00	Future Grants	High Priority (2026-28)
2025-26	Site Master Planning	WARREN	Victoria Oval Precinct	\$ 40,000.00	Future Grants	High Priority (2026-28)
2025-26	Nevertire Community Park Irrigation	NEVERTIRE	Parks & Facilities	\$ 35,000.00		High Priority (2026-28)
2025-26	Warren CBD – pedestrian safety upgrades	WARREN	CBD	\$ 260,000.00		High Priority (2026-28)
2025-26	Warren Town (Footpaths)	WARREN	CBD	\$ 100,000.00		High Priority (2026-28)
2025-26	Nevertire Park – shade, seating, small play elements	Nevertire	Parks & Facilities	\$ 25,000.00		High Priority (2026-28)
2025-26	CCTV and lighting upgrades (CBD, Parks & Facilities)	WARREN	Parks & Facilities	\$ 190,000.00		High Priority (2026-28)
2025-26	Two coats sealing Council Carpark	WARREN	Administration Building	\$ 40,000.00		High Priority (2026-28)
2025-26	Council Car Park boundary fencing replacement	WARREN	Administration Building	\$ 12,000.00		High Priority (2026-28)
2025-26	Warren & Nevertire Footpath Replacement	Warren & Nevertire	Footpath	\$ 150,000.00		High Priority (2026-28)
2025-26	Warren & Nevertire Kerb & Gutter Replacement	Warren & Nevertire	Kerb & Gutter	\$ 200,000.00		High Priority (2026-28)
2025-26	Relocate spotlights and water main fire junction to be in line with terminal building	WARREN	Airport	\$ 22,000.00		High Priority (2026-28)
2025-26	Sealing of area where spotlights and water main fire junction is now for additional plane parking or extending planes turning area	WARREN	Airport	\$ 18,000.00		High Priority (2026-28)
2025-26	Precinct Signage Upgrade and Wayfinding	WARREN	Victoria Oval Precinct	\$ 5,000.00	Future Grants	Medium Priority (2029-31)

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7.12 Contribution Plan Projects & Priorities

Project Identified	Project Description	Location	Project Area/ Program	Estimated Cost	Funding Stream	ORDER of Priority
2025-26	Office Setup	WARREN	Victoria Oval Precinct	\$ 40,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Upgrade main oval fencing	WARREN	Victoria Oval Precinct	\$ 90,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Ravenswood (Footpaths)	WARREN	Footpath	\$ 400,000.00		Medium Priority (2029-31)
2025-26	Collie Village – streetscape improvements	COLLIE	Parks & Facilities	\$ 310,000.00		Medium Priority (2029-31)
2025-26	Warren Pool – shade and seating upgrades	WARREN	CBD	\$ 180,000.00		Medium Priority (2029-31)
2025-26	Parks and facilities Reseal Program	WARREN	Roads& Bridges	\$ 20,000.00		Medium Priority (2029-31)
2025-26	Showground/Racecourse Internal Roads Upgrade	WARREN	Showground/ Racecourse	\$ 300,000.00		Medium Priority (2029-31)
2025-26	Showground/Racecourse Irrigation Upgrade	WARREN	Showground/ Racecourse	\$ 1,000,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Showground/Racecourse PA System Upgrade	WARREN	Showground/ Racecourse	\$ 100,000.00		Medium Priority (2029-31)
2025-26	Library upgrade & rehabilitation	WARREN	Library	\$ 250,000.00		Medium Priority (2029-31)
2025-26	Replacement of the box gutter at the Showground Racecourse grandstand	WARREN	Showground/ Racecourse	\$ 120,000.00		High Priority (2026-28)
2025-26	Desilt Showground Racecourse irrigation dam	WARREN	Showground/ Racecourse	\$ 20,000.00		High Priority (2026-28)
2025-26	Installation of skylights to the Equestrian Centre Roof	WARREN	Showground/ Racecourse	\$ 120,000.00		Medium Priority (2029-31)
2025-26	Modify downpipes between levels at Equestrian Centre and Grandstand roofs	WARREN	Showground/ Racecourse	\$ 20,000.00		Medium Priority (2029-31)
2025-26	Walkways and cycleways and picnic upgrades Tiger Bay - upgrading current dirt walking paths to bike, mobility walkers, wheelchair and pram friendly	WARREN	Parks & Facilities	\$ 50,000.00		Medium Priority (2029-31)
2025-26	Visitor Centre Building Upgrades and external renovations	WARREN	Visitor Information Centre	\$ 25,000.00		Medium Priority (2029-31)
2025-26	Warren Shire Mural, Historical and nature QR code walking trails	WARREN	Visitor Information Centre	\$ 18,000.00		Medium Priority (2029-31)
2025-26	Warre Shire Oxley Park Water Tower Evening Projection Show Warren Shire and Macquarie Marshes	WARREN	Visitor Information Centre	\$ 85,000.00		Medium Priority (2029-31)
2025-26	Adventure Playground Development	WARREN	Carter Oval Youth Sport Precinct	\$ 150,000.00	Future Grants	Low Priority (2032-35)
2025-26	Children’s Learner Bike Track	WARREN	Carter Oval Youth Sport Precinct	\$ 150,000.00	Future Grants	Low Priority (2032-35)
2025-26	Landscaping – Stage 2	WARREN	Carter Oval Youth Sport Precinct	\$ 100,000.00	Future Grants	Low Priority (2032-35)

WARREN SHIRE COUNCIL

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ITEM 3 SECTION 7.12 CONTRIBUTIONS PLAN

CONTINUED

7.12 Contribution Plan Projects & Priorities

Project Identified	Project Description	Location	Project Area/ Program	Estimated Cost	Funding Stream	ORDER of Priority
2025-26	Upgrade pathways – 2016 connections study Project 8 – path from MPHS front door around northern side of oval to red river gum walk via outdoor gym	WARREN	Victoria Oval Precinct	\$ 175,000.00	Future Grants	Low Priority (2032-35)
2025-26	Upgrade End-of-Trip Facilities within Victoria Park – 2016 connections study – Project 12 – bicycle racks & water point stations	WARREN	Victoria Oval Precinct	\$ 20,000.00	Future Grants	Low Priority (2032-35)
2025-26	Extend Centre Manager office to accommodate first aid room	WARREN	Victoria Oval Precinct	\$ 50,000.00	Future Grants	Low Priority (2032-35)
2025-26	Grandstand, Viewing Area, Dormitory Accommodation and Rugby Club House	WARREN	Victoria Oval Precinct	\$ 2,500,000.00	Future Grants	Low Priority (2032-35)
2025-26	Industrial Access Road including Carinda Road Intersection	WARREN	Roads& Bridges	\$ 2,000,000.00		Low Priority (2032-35)
2025-26	Gunningbar Estate Footpath Improvements	WARREN	Footpath	\$ 150,000.00		Low Priority (2032-35)
2025-26	Oxley Park – minor upgrades	WARREN	Oxley Park	\$ 140,000.00		Low Priority (2032-35)
2025-26	Lions Park – Playground Renewal	WARREN	Lions Park	\$ 60,000.00		Low Priority (2032-35)
2025-26	Local Roads Special Gravel Re-sheeting – Annual Program	WARREN	Roads& Bridges	\$ 450,000.00		Low Priority (2032-35)
2025-26	Old Warren Road Upgrade	WARREN	Roads& Bridges	\$ 6,000,000.00		Low Priority (2032-35)
2025-26	Tottenham Road Widening	WARREN	Roads& Bridges	\$13,600,000.00		Low Priority (2032-35)
2025-26	Canonba Road Upgrade	WARREN	Roads& Bridges	\$ 5,800,000.00		Low Priority (2032-35)
2025-26	Urban Roads Gravel Re-sheeting - Annual	WARREN	Roads& Bridges	\$ 20,000.00		Low Priority (2032-35)
2025-26	CBD Upgrade	WARREN	CBD	\$13,000,000.00	Future Grants	Medium Priority (2029-31)
2026-27	Aerodrome Lighting Upgrade 03/21 and 09/27	WARREN	Airport	\$ 592,000.00		Low Priority (2032-35)
2026-27	Aerodrome Runway 09/27 Upgrade	WARREN	Airport	\$ 5,000,000.00		Low Priority (2032-35)
2025-26	Warren Welcome Tourism and Economic Development Signs	NEVERTIRE	Signage	\$ 500,000.00		Low Priority (2032-35)
2025-26	Parks & Facilities Public Lighting Upgrade	WARREN	Parks & Facilities	\$ 50,000.00		Low Priority (2032-35)
2025-26	Bird-Proofing – Warren Depot Workshop	WARREN	Depot/ Workshop	\$ 110,000.00		Medium Priority (2029-31)
2024-25	2 x marquees for WSCC	WARREN	Administration Building	\$ 6,000.00		High Priority (2026-28)
2024-25	Convert old Council chambers to training room	WARREN	Administration Building	\$ 17,000.00		Medium Priority (2029-31)
2024-25	Library premises, seating/ paving/ shelter	WARREN	Library	\$ 97,000.00	Future Grants	Medium Priority (2029-31)
2024-25	Library premises, electronic information signboard	WARREN	Library	\$ 27,000.00	Future Grants	Medium Priority (2029-31)

WARREN SHIRE COUNCIL

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SECTION 7.12 CONTRIBUTIONS PLAN

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7.12 Contribution Plan Projects & Priorities

Project Identified	Project Description	Location	Project Area/ Program	Estimated Cost	Funding Stream	ORDER of Priority
2024-25	Library Premises, remove and replace brick pavers	WARREN	Library	\$ 42,000.00	Future Grants	Medium Priority (2029-31)
2024-25	Replace copper log retaining wall Bore Flat	WARREN	Bore Water Treatment	\$ 105,000.00		Medium Priority (2029-31)
2024-25	Replace copper log retaining wall Boston St Levee	WARREN	Levee	\$ 105,000.00	Capital Works	High Priority (2026-28)
2024-25	Replace copper log retaining wall Lawson St Levee - South	WARREN	Levee	\$ 21,000.00	Capital Works	High Priority (2026-28)
2024-25	Replace copper log retaining wall Lawson St Levee - North	WARREN	Levee	\$ 50,000.00	Capital Works	High Priority (2026-28)
2024-25	Electrical Restoration Showground	WARREN	Showground/ Racecourse	\$ 100,000.00		High Priority (2026-28)
2024-25	Swimming Pool - slushy machine	WARREN	Swimming Pool	\$ 3,000.00		High Priority (2026-28)
2024-25	Replacement of Belaringar Bridge	WARREN	Roads& Bridges	\$ 1,998,000.00	Future Grants	Low Priority (2032-35)
2025-26	Remove and install stock fence - Nevertire Cemetery	NEVERTIRE	Cemetery	\$ 25,000.00		Medium Priority (2029-31)
2025-26	Remove 5 picnic tables and benches in Bob Christensen Reserve	WARREN	Bob Christensen Reserve	\$ 26,000.00		Medium Priority (2029-31)
2026-27	Submersible pump for showground/ racecourse	WARREN	Showground/ Racecourse	\$ 25,000.00		Medium Priority (2029-31)
2026-27	Irrigation pump/ pump station showground/ racecourse	WARREN	Showground/ Racecourse	\$ 25,000.00		Medium Priority (2029-31)
2025-26	Spare pump and motor for Macquarie Park	WARREN	Macquarie Park	\$ 25,000.00		Medium Priority (2029-31)
2025-26	Contribution Plan Renewal	WARREN	Health & Development	\$ 15,000.00		
2025-26	Visitor Experience Enhancements & Tourism Signage	WARREN	Economic Development & Promotions Committee	\$ 4,000.00		High Priority (2026-28)
2025-26	Window on the Wetlands Centre (WOW) - Visitor Amenity Upgrade	WARREN	Economic Development & Promotions Committee	\$ 1,600,000.00	Infrastructure & Public Amenity Enhancements	Medium Priority (2029-31)
2025-26	Town Centre Revitalisation & Shopfront Enhancement Incentive	WARREN	Economic Development & Promotions Committee	\$ 15,000.00	Infrastructure & Public Amenity Enhancements	Medium Priority (2029-31)
2025-26	Warren Major Event Development - Flagship Festival	WARREN	Economic Development & Promotions Committee	\$ 100,000.00	Tourism Activation & Destination Marketing	Medium Priority (2029-31)
2025-26	Waste Reserve Repair /replacement of excavator main motor	WARREN	Ewenmar Waste Depot Committee	\$ 31,290.00	Ewenmar Waste Depot Operations	High Priority (2026-28)
2025-26	Purchase of moveable grandstands for all sporting areas	WARREN	Sporting Facilities Committee	\$ 300,000.00	Future Grants	Low Priority (2032-35)

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday 23rd July 2026

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SECTION 7.12 CONTRIBUTIONS PLAN

CONTINUED

7.12 Contribution Plan Projects & Priorities

Project Identified	Project Description	Location	Project Area/ Program	Estimated Cost	Funding Stream	ORDER of Priority
2025-26	Off-Leash Dog Park - Environmental Park	WARREN	Sporting Facilities Committee	\$ 150,000.00	Future Grants	Low Priority (2032-35)
2025-26	Front Viewing area amenities building stage 2 permanent shelter construction	WARREN	Carter Oval Youth Sport Precinct	\$ 40,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Adolescent Playground Equipment – Bore Flat	WARREN	Carter Oval Youth Sport Precinct	\$ 400,000.00	Future Grants	Low Priority (2032-35)
2025-26	Relining of swimming pool	WARREN	Swimming Pool	\$ 1,500,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Replacement of Olympic Swimming Pool	WARREN	Swimming Pool	\$15,000,000.00	Future Grants	Low Priority (2032-35)
2025-26	All Year Useable Dome and Heating System	WARREN	Swimming Pool	\$ 3,000,000.00	Future Grants	Low Priority (2032-35)
2025-26	Concept 2 Rowing Machine White Model E	WARREN	WSCC GYM	\$ 2,000.00		High Priority (2026-28)
2025-26	Commercial Leg Press - HealthStream ULT Leg Press	WARREN	WSCC GYM	\$ 4,000.00		High Priority (2026-28)
2025-26	Commercial Spin Bike - New Item	WARREN	WSCC GYM	\$ 1,800.00		High Priority (2026-28)
2025-26	Commercial Spin Bike - New Item	WARREN	WSCC GYM	\$ 1,800.00		High Priority (2026-28)
2025-26	Commercial Grade Leg Extension - Bodyworx Seated Leg Extension	WARREN	WSCC GYM	\$ 3,000.00		High Priority (2026-28)
2025-26	Commercial Barbell Set -Force USA 5-50kg Barbell Collection	WARREN	WSCC GYM	\$ 2,500.00		High Priority (2026-28)
2025-26	Commercial Recumbent Bike - CR 800 Spirit Recumbent Bike	WARREN	WSCC GYM	\$ 3,500.00		Medium Priority (2029-31)
2025-26	Commercial Upright Bike -CU 800 Spirit Upright Bike	WARREN	WSCC GYM	\$ 3,500.00		Medium Priority (2029-31)
2025-26	Commercial Lat/Low Row Combo - HealthStream ULT Lat/Low Row Combo	WARREN	WSCC GYM	\$ 3,500.00		Medium Priority (2029-31)
2025-26	Commercial Grade Shoulder Press - Bodyworx Seated Shoulder Press	WARREN	WSCC GYM	\$ 3,500.00		Medium Priority (2029-31)
2025-26	Commercial Functional Trainer -HealthStream ULT Functional Trainer	WARREN	WSCC GYM	\$ 6,500.00		Medium Priority (2029-31)
2025-26	Commercial Ski Erg -Concept 2 Ski Erg	WARREN	WSCC GYM	\$ 2,000.00		Medium Priority (2029-31)
2025-26	Entrance signage to Nevertire (stone wall with black & white lettering - entry statements)	NEVERTIRE	Signage	\$ 30,000.00		High Priority (2026-28)
2025-26	Entrance signage to Collie(stone wall with black & white lettering)	COLLIE	Signage	\$ 30,000.00		High Priority (2026-28)
2025-26	Covered BBQ to Lions Park	WARREN	Lions Park	\$ 50,000.00		High Priority (2026-28)
2025-26	Cover over the BBQ at Nevertire Community Park	NEVERTIRE	Parks & Facilities	\$ 25,000.00		High Priority (2026-28)
2025-26	Rubber Pour Softfall – Nevertire Community Park	NEVERTIRE	Parks & Facilities	\$ 60,000.00		High Priority (2026-28)

WARREN SHIRE COUNCIL

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SECTION 7.12 CONTRIBUTIONS PLAN

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7.12 Contribution Plan Projects & Priorities

Project Identified	Project Description	Location	Project Area/ Program	Estimated Cost	Funding Stream	ORDER of Priority
2025-26	Gardens to median strips – Warren Streets	WARREN	CBD	\$ 250,000.00		High Priority (2026-28)
2025-26	Replacement of fence - Nevertire Cemetery	NEVERTIRE	Cemetery	\$ 50,000.00		High Priority (2026-28)
2025-26	Photography of special sports teams and high achievers at the Warren Sporting and Cultural Centre – recognition and history.	WARREN	Public Arts Committee	\$ 10,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Marcia McMillan's photograph of the dust storm.	WARREN	Public Arts Committee	\$ 3,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Warren Shire sport, work and living sculptures and photographs.	WARREN	Public Arts Committee	\$ 20,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Flashback Friday photographs.	WARREN	Public Arts Committee	\$ 5,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Brian Anderson photographs from Oxley Park Water Reservoir looking towards Victoria Park.	WARREN	Public Arts Committee	\$ 5,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Sculptures similar to Gulargambone.	WARREN	Public Arts Committee	\$ 20,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Aboriginal Art, school children art class work. - rubbish bins	WARREN	Public Arts Committee	\$ 30,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Use of the old Warren Fountain now with the museum;	WARREN	Public Arts Committee	\$ 3,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Nevertire windstorm history installations	NEVERTIRE	Public Arts Committee	\$ 3,000.00	Future Grants	Medium Priority (2029-31)
2025-26	Public Arts on Shop Fronts	WARREN	Public Arts Committee	\$ 50,000.00	Regional Arts Fund Grants	Medium Priority (2029-31)
2024-25	Public Arts Committee Projects	WARREN	Public Arts Committee	\$ 50,000.00	Future Grants	Medium Priority (2029-31)
2024-25	Improvements to the taxiways	WARREN	Airport	\$ 20,000.00		Medium Priority (2029-31)
2025-26	Grading and pavement work on 03/21 runway (unsealed) including treatment for improved binding of the surface	WARREN	Airport	\$ 500,000.00		Medium Priority (2029-31)
2025-26	Gunningbar Estate Stage 3 Development	WARREN	Subdivision	\$ 250,000.00		High Priority (2026-28)
2025-26	EPA Landfill Environmental Improvement Works	WARREN	Ewenmar Waste Depot	\$ 250,000.00	Ewenmar Waste Depot Operations	High Priority (2026-28)
2025-26	Medical Centre External Painting	WARREN	Medical Centre	\$ 25,000.00		Medium Priority (2029-31)
2025-26	Old Information Centre - External Painting	WARREN	Visitor Information Centre	\$ 28,000.00		Medium Priority (2029-31)
2025-26	Airport Subdivision Electrical Installation	WARREN	Airport	\$ 100,000.00		Medium Priority (2029-31)
2025-26	Racecourse Grandstand Lower Bar - Jockey Room Upgrade	WARREN	Showground/ Racecourse	\$ 350,000.00	Future Grants	Medium Priority (2029-31)
				\$83,763,890.00		

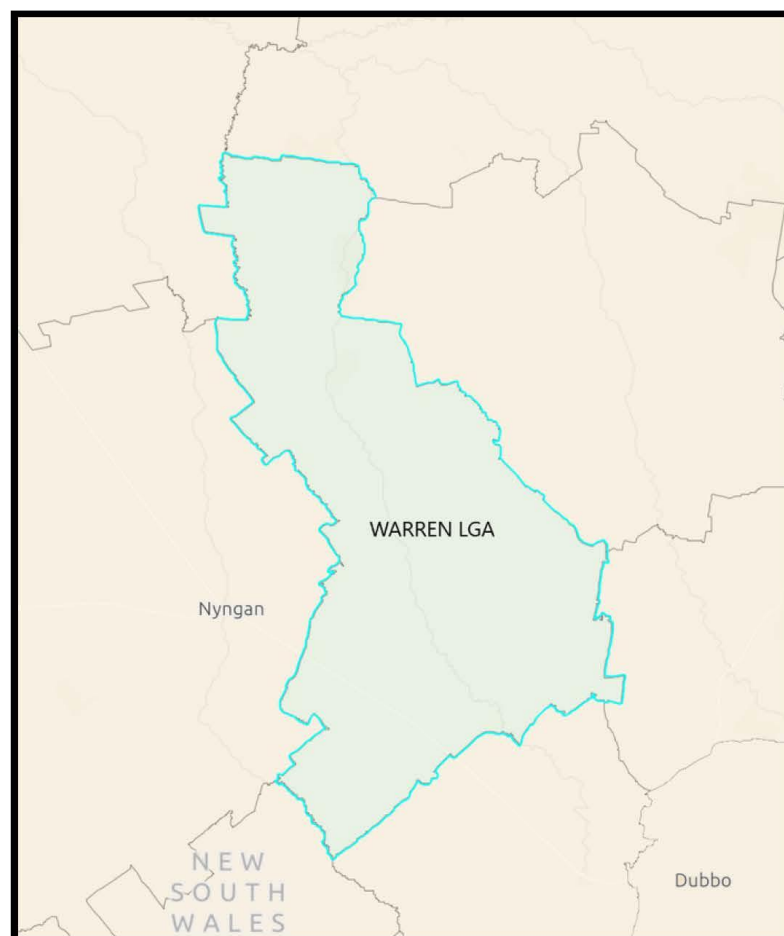
WARREN SHIRE COUNCIL
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SECTION 7.12 CONTRIBUTIONS PLAN

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Appendix 2 - Maps



WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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SECTION 7.12 CONTRIBUTIONS PLAN

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Appendix 3 - Cost Estimate Calculation

Cost Summary Report for Developments up to \$1,000,000



Development Application No: Date:
Complying Development Application No:
Applicant's Name:
Applicant's Address:
Development Details:
Development Address:

Analysis of Development Costs

Demolition and alterations	\$	Hydraulic services	\$
Structure	\$	Mechanical services	\$
External walls, windows and doors	\$	Fire Services	\$
Internal walls, screens and doors	\$	Lift services	\$
Wall finishes	\$	External works	\$
Floor finishes	\$	Other related works	\$
Ceiling finishes	\$		\$
Fittings and equipment	\$	Sub-total	\$

Sub-total above carried forward	\$
Preliminaries and margin	\$
Sub-total	\$
Consultant Fees	\$
Other related development costs	\$
Total Development	\$
Total Development Cost	\$

I certify that I have:

- ☐ inspected the plans the subject of the application for development consent or other certificate.
- ☐ calculated the development costs in accordance with the definition of estimated development costs in clause 6 of the Environmental Planning and Assessment Regulation 2021 at current prices
- ☐ not included GST in the calculation of development cost.

Signed:
Name:
Position and Qualifications:
Date: Contact Number:

STAFF POSITION ACRONYMS

EXECUTIVE OFFICE	GM	General Manager
	IPM	Infrastructure Projects Manager
	PAO	Project Administration Officer
	MIO	Maintenance & Improvement Officer
	WHS/RC	Work Health & Safety/Risk Co-Ordinator
	EDVM	Economic Development and Visitation Manager
	EA	Executive Assistant to the Mayor and GM
FINANCE & ADMINISTRATION	DMFA	Divisional Manager Finance & Administration
	TREAS	Treasurer
	ACC	Accountant
	LIB	Librarian
ENGINEERING	DMES	Divisional Manager Engineering Services
	AOES	Administration Officer Engineering Services
	WC	Works Clerk
	AM	Assets Manager
	WC	Workshop Co-Ordinator
	RIM	Roads Infrastructure Manager
	RO	Roads Overseer
	ATOR	Assets Technical Officer Roads
	TSM	Town Services Manager
	Store	Storekeeper
	TSO	Town Services Overseer
	ATOS	Assets Technical Officer Services
HEALTH & DEVELOPMENT	MHD	Manager Health and Development Services
	AOHD	Administration Officer Health & Development
	WSCCM	Warren Sporting & Cultural Centre Manager (CM)