



## **ORDINARY MEETING**

## **MINUTES**

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**THURSDAY 22ND JANUARY 2026**

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**WARREN SHIRE COUNCIL**  
Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 22nd January 2022 commencing at 8:35 am

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**Present:**

<b>COUNCILLORS</b>	GJ Whiteley	Chair and Mayor
	AE Wass	
	NRG Kinsey	
	PJ Heuston	
	DJ McCloskey	
	RA Jackson	
	ME Kelly	
	DDW Cleasby	
	P Serdity	
	RL McKay	
<b>STAFF MEMBERS</b>	G Woodman	General Manager (GM)
	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	J Burtenshaw	Executive Assistant (EA) (Minute Taker)

**ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement of Country was made by the Mayor.

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Council observed a minute's silence for the National Day of Mourning for the victims of the Bondi Beach terrorist attack.

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**APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Apologies were tendered on behalf of Councillor Derrett and Councillor Brewer who were absent due to external commitments, and it was **MOVED** Kinsey/McCloskey that the apologies be accepted and a leave of absence for the members concerned be granted.

**Carried**  
**1.1.26**

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**CONFIRMATION OF MINUTES**

**MOVED** Wass/Cleasby that the Minutes of the Ordinary Meeting of Council held on Thursday, 4th December 2025 be adopted as a true and correct record of that meeting.

**Carried**  
**2.1.26**

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**DISCLOSURES OF INTERESTS**

Nil.

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**MAYORAL MINUTE(S)**

**Item 1 General Matters Concerning Warren Shire (C14-4)**

**MOVED** Whiteley/Serdity that the information be received and noted.

**Carried  
3.1.26**

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**REPORTS OF COMMITTEES**

**Australia Day Committee (C14-3.30)**

**MOVED** Cleasby/Heuston that the Minutes of the Australia Day Committee Meeting held on Tuesday, 16th December 2025 be received and noted.

**Carried  
4.1.25**

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**Manex (C14-3.4)**

**MOVED** Kinsey/Kelly that the Minutes of the Manex Meeting held on Tuesday, 13th January 2026 be received and noted and the following recommendation be adopted:

**4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion (DMFA)**

DMFA – A That:

Chk Lst

1. Approval be given for the funding of the following projects in 2025/2026:
  - Pound over expenditure **\$44,573** from Internally Restricted Funds of the Infrastructure/Improvement Reserve.
  - Country Heartline Project income **\$19,835.08**.
  - Country Heartline Project expenditure not included in Budget **\$9,835.08**.
  - Warren Airport Fence Upgrade - **\$98,734**.
  - Grant – Remote Airports Upgrade (RAU) Program - **\$49,367**.
  - Council Contribution - **\$49,367** from Internally Restricted Funds – comprising **\$31,620** from Airport Land Sales and **\$17,747** from the Infrastructure Improvement/Replacement Reserve.
  - Unsuccessful grant for Ewenmar Waste Depot Improvements with project to now only include Council funded DrumMuster work in 2025/2026 which is a reduction to a new total of **\$31,290** funded by the Waste Reserve.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the December 2025 Quarterly Budget Review Statement.

**Carried  
5.1.26**

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## DELEGATES REPORTS

**Item 1 Country Mayors Association of New South Wales (C14-5.5)**

**MOVED** Whiteley/Kinsey that the Draft Minutes of the Country Mayors Association of New South Wales Incorporated Meeting held on Friday, 14th November 2025 be received and noted.

Carried  
6.1.26

**Item 2 Warren Interagency Support Services (C3-9)**

**MOVED** Serdity/McCloskey that the Minutes of the Warren Interagency Support Services Meeting held on Monday, 24th November 2025 be received and noted.

**Carried**  
7.1.26

**Item 3 Ordinary Meeting of the Castlereagh Macquarie County Council (C15-1)**

**MOVED** Kinsey/Heuston that the Ordinary Minutes of the Castlereagh Macquarie County Council Meeting held on Thursday, 27th November 2025 be received and noted.

Carried  
8.1.26

## GENERAL MANAGER'S REPORTS

**Item 1 Outstanding Reports Checklist (C14-7.4)**

EA – N **MOVED** Wass/McCloskey that the information be received and noted and that the items marked with an asterisk (\*) be deleted.

**Carried**  
9.1.26

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

**Item 2 Committee/Delegates Meetings (C14-2)**

**MOVED** McCloskey/Serdity that the information be received and noted.

Carried  
10 1 26

**Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)**

**MOVED** Wass/McKay that the information be received and noted.

Carried  
11 1 26

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**GENERAL MANAGER'S REPORTS**

**CONTINUED**

**Item 4**      **Warraan Widji Arts (Warren Performing Art and Language Place Incorporated)**  
Request for Exemption from Paying Rates and Charges      **(D8-1, R1-1.45)**

GM – A  
Chk Lst

**MOVED** Serdity/Kelly that:

1. The information be received and noted;
2. Council donate the 2025/2026 Rates and Charges of the Warraan Widji Arts (Warren Performing Arts and Language Place Incorporated); and
3. The donations of rates and charges of the Warraan Widji Arts (Warren Performing Arts and Language Place Incorporated be considered and listed in subsequent years in the Council Donations Section of the Statement of Revenue Policy of the Annual Operational Plan.

**Carried**  
**12.1.26**

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**DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS**

**Item 1**      **Reconciliation Certificate – November and December 2025**      **(B1-10.16)**

**MOVED** McCloskey/Cleasby that the Statements of Bank and Investments Balances as at 30th November and 31st December 2025 be received and noted.

**Carried**  
**13.1.26**

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**Item 2**      **Statement of Rates and Annual Charges**      **(R1-4)**

**MOVED** Serdity/Kinsey that information be received and noted.

**Carried**  
**14.1.26**

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**Item 3**      **Works Progress Reports – Finance & Administration Projects**      **(C14-7.1, C9-1)**

**MOVED** Kinsey/Kelly that the information be received and noted.

**Carried**  
**15.1.26**

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**Item 4**      **Preparation of the Draft 2026/2027 Estimates**      **(A1-5.45)**

DMFA – A  
Chk Lst

**MOVED** Serdity/Heuston that Council prepare the Draft 2026/2027 Estimates incorporating a 3.6% increase in general rates as determined by IPART.

**Carried**  
**16.1.26**

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**DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS**

**CONTINUED**

**Item 5      Warren Shire Librarian's Operations Report      (C14-7.1, C9-1)**

**MOVED** Serdity/Cleasby that the information be received and noted.

**Carried  
17.1.26**

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**DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS**

**Item 1      Works Progress Reports - Roads      (C14-7.2)**

**MOVED** Kinsey/Kelly that the information be received and noted.

**Carried  
18.1.26**

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**Item 2      Works Progress Reports – Town Services      (C14-7.2)**

**MOVED** Kelly/Serdity that the information be received and noted.

**Carried  
19.1.26**

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**Item 3      Works Progress Reports – Plant      (P2-3)**

**MOVED** Wass/Cleasby that the information be received and noted.

**Carried  
20.1.26**

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**Item 4      Fish Release 2025/26      (F7-1)**

**MOVED** Cleasby/McCloskey that the information be received and noted.

**Carried  
21.1.26**

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**MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS**

**Item 1      Development Application Approvals      (B4-9)**

**MOVED** Serdity/Cleasby that the information be received and noted.

**Carried  
22.1.26**

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**Item 2      Works Progress Reports – Health and Development Services      (C14-7.3)**

**MOVED** Cleasby/Serdity that the information be received and noted.

**Carried  
23.1.26**

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**NOTICES OF MOTIONS/QUESTIONS WITH NOTICE**

Nil.

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**MATTERS OF URGENCY**

Nil.

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**CONFIDENTIAL MATTERS**

Nil.

There being no further business the meeting closed at 10.07 am.

**THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL  
HELD ON THURSDAY, 26TH FEBRUARY 2026 AS BEING  
A TRUE AND CORRECT RECORD.**

**MINUTE NO. .2.26**

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**GENERAL MANAGER**

.....  
**MAYOR**