

ORDINARY MEETING

MINUTES

THURSDAY 22ND JANUARY 2026

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 22nd January 2022 commencing at 8:35 am

Present:

COUNCILLORS

GJ Whiteley Chair and Mayor

AE Wass

NRG Kinsey

PJ Heuston

DJ McCloskey

RA Jackson

ME Kelly

DDW Cleasby

P Serdity

RL McKay

STAFF MEMBERS

G Woodman General Manager (GM)

B Pascoe Divisional Manager Finance & Administration (DMFA)

S Otieno Divisional Manager Engineering Services (DMES)

J Burtenshaw Executive Assistant (EA) (Minute Taker)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

Council observed a minute's silence for the National Day of Mourning for the victims of the Bondi Beach terrorist attack.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor Derrett and Councillor Brewer who were absent due to external commitments, and it was **MOVED** Kinsey/McCloskey that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
1.1.26

CONFIRMATION OF MINUTES

MOVED Wass/Cleasby that the Minutes of the Ordinary Meeting of Council held on Thursday, 4th December 2025 be adopted as a true and correct record of that meeting.

Carried
2.1.26

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DISCLOSURES OF INTERESTS

Nil.

MAYORAL MINUTE(S)

Item 1 General Matters Concerning Warren Shire (C14-4)

MOVED Whiteley/Serdity that the information be received and noted.

**Carried
3.1.26**

REPORTS OF COMMITTEES

Australia Day Committee (C14-3.30)

MOVED Cleasby/Heuston that the Minutes of the Australia Day Committee Meeting held on Tuesday, 16th December 2025 be received and noted.

**Carried
4.1.25**

Manex (C14-3.4)

MOVED Kinsey/Kelly that the Minutes of the Manex Meeting held on Tuesday, 13th January 2026 be received and noted and the following recommendation be adopted:

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion (DMFA)

DMFA – A
Chk Lst

That:

1. Approval be given for the funding of the following projects in 2025/2026:
 - Pound over expenditure **\$44,573** from Internally Restricted Funds of the Infrastructure/Improvement Reserve.
 - Country Heartline Project income **\$19,835.08**.
 - Country Heartline Project expenditure not included in Budget **\$9,835.08**.
 - Warren Airport Fence Upgrade - **\$98,734**.
 - Grant – Remote Airports Upgrade (RAU) Program - **\$49,367**.
 - Council Contribution - **\$49,367** from Internally Restricted Funds – comprising **\$31,620** from Airport Land Sales and **\$17,747** from the Infrastructure Improvement/Replacement Reserve.
 - Unsuccessful grant for Ewenmar Waste Depot Improvements with project to now only include Council funded DrumMuster work in 2025/2026 which is a reduction to a new total of **\$31,290** funded by the Waste Reserve.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the December 2025 Quarterly Budget Review Statement.

**Carried
5.1.26**

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DELEGATES REPORTS

Item 1 Country Mayors Association of New South Wales (C14-5.5)

MOVED Whiteley/Kinsey that the Draft Minutes of the Country Mayors Association of New South Wales Incorporated Meeting held on Friday, 14th November 2025 be received and noted.

**Carried
6.1.26**

Item 2 Warren Interagency Support Services (C3-9)

MOVED Serdity/McCloskey that the Minutes of the Warren Interagency Support Services Meeting held on Monday, 24th November 2025 be received and noted.

**Carried
7.1.26**

Item 3 Ordinary Meeting of the Castlereagh Macquarie County Council (C15-1)

MOVED Kinsey/Heuston that the Ordinary Minutes of the Castlereagh Macquarie County Council Meeting held on Thursday, 27th November 2025 be received and noted.

**Carried
8.1.26**

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA – N **MOVED** Wass/McCloskey that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
9.1.26**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED McCloskey/Serdity that the information be received and noted.

**Carried
10.1.26**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Wass/McKay that the information be received and noted.

**Carried
11.1.26**

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GENERAL MANAGER'S REPORTS

CONTINUED

- Item 4** **Warraan Widji Arts (Warren Performing Art and Language Place Incorporated)**
Request for Exemption from Paying Rates and Charges **(D8-1, R1-1.45)**

GM – A
Chk Lst

MOVED Serdity/Kelly that:

1. The information be received and noted;
2. Council donate the 2025/2026 Rates and Charges of the Warraan Widji Arts (Warren Performing Arts and Language Place Incorporated); and
3. The donations of rates and charges of the Warraan Widji Arts (Warren Performing Arts and Language Place Incorporated be considered and listed in subsequent years in the Council Donations Section of the Statement of Revenue Policy of the Annual Operational Plan.

Carried
12.1.26

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

- Item 1** **Reconciliation Certificate – November and December 2025** **(B1-10.16)**

MOVED McCloskey/Cleasby that the Statements of Bank and Investments Balances as at 30th November and 31st December 2025 be received and noted.

Carried
13.1.26

- Item 2** **Statement of Rates and Annual Charges** **(R1-4)**

MOVED Serdity/Kinsey that information be received and noted.

Carried
14.1.26

- Item 3** **Works Progress Reports – Finance & Administration Projects** **(C14-7.1, C9-1)**

MOVED Kinsey/Kelly that the information be received and noted.

Carried
15.1.26

- Item 4** **Preparation of the Draft 2026/2027 Estimates** **(A1-5.45)**

DMFA – A
Chk Lst

MOVED Serdity/Heuston that Council prepare the Draft 2026/2027 Estimates incorporating a 3.6% increase in general rates as determined by IPART.

Carried
16.1.26

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 5 Warren Shire Librarian's Operations Report (C14-7.1, C9-1)

MOVED Serdity/Cleasby that the information be received and noted.

**Carried
17.1.26**

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Kinsey/Kelly that the information be received and noted.

**Carried
18.1.26**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Kelly/Serdity that the information be received and noted.

**Carried
19.1.26**

Item 3 Works Progress Reports – Plant (P2-3)

MOVED Wass/Cleasby that the information be received and noted.

**Carried
20.1.26**

Item 4 Fish Release 2025/26 (F7-1)

MOVED Cleasby/McCloskey that the information be received and noted.

**Carried
21.1.26**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED Serdity/Cleasby that the information be received and noted.

**Carried
22.1.26**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Cleasby/Serdity that the information be received and noted.

**Carried
23.1.26**

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NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

CONFIDENTIAL MATTERS

Nil.

There being no further business the meeting closed at 10.07 am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 26TH FEBRUARY 2026 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. .2.26

.....
GENERAL MANAGER

.....
MAYOR