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# **BUSINESS PAPER**

## **ORDINARY MEETING**

**THURSDAY 22ND JANUARY 2026**

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115 Dubbo Street  
(PO Box 6)  
WARREN NSW 2824

Telephone: (02) 6847 6600  
Email: [council@warren.nsw.gov.au](mailto:council@warren.nsw.gov.au)

## WARREN SHIRE COUNCIL

### AGENDA - ORDINARY COUNCIL MEETING

**22nd January 2026 commencing at 8.30 am**

**1. OPENING OF MEETING**

**2. ACKNOWLEDGEMENT OF COUNTRY**

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

**3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**4. CONFIRMATION OF MINUTES**

Ordinary Meeting held on Thursday, 4th December 2025.

**5. DISCLOSURES OF INTERESTS**

**6. MAYORAL MINUTE(S)**

Item 1 General Matters Concerning Warren Shire ..... (C14-4)

**7. REPORTS OF COMMITTEES**

Meeting of the Australia Day Committee  
held on Tuesday, 16th December 2025 ..... (C19-1.36)

Meeting of Manex held on Tuesday, 13th January 2026 ..... (C14-3.4)

**8. REPORTS OF DELEGATES**

Item 1 General Meeting of the Country Mayors Association of  
New South Wales Inc. held on Friday, 14th November 2025 ..... (C14-5.5)

Item 2 Meeting of the Warren Interagency Support Services held on  
Monday, 24th November 2025 ..... (C3-9)

Item 3 Ordinary Meeting of the Castlereagh Macquarie County Council  
held on Thursday, 27th November 2025 ..... (C15-1)

## 9. REPORTS TO COUNCIL

### **POLICY**

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Nil.

### **REPORTS OF THE GENERAL MANAGER**

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Item 1	Outstanding Reports Checklist (C14-7.4) .....	Page 1
Item 2	Committee/Delegates Meetings (C14-2) .....	Page 19
Item 3	Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1) .	Page 20
Item 4	Warraan Widji Arts (Warren Performing Art and Language Place Incorporated) Request for Exemption from Paying Rates and Charges (D8-1, R1-1.45).....	Page 24

### **REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION**

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Item 2	Statement of Rates and Annual Charges (R1-4) (VERBAL REPORT) .....	Page 6
Item 3	Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1) .....	Page 7
Item 4	Preparation of the Draft 2026/2027 Estimates (A1-5.45) .....	Page 8
Item 5	Warren Shire Librarian's Operations Report (L2-2) .....	Page 15

### **REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES**

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Item 2	Works Progress Reports – Town Services (C14-7.2) .....	Page 12
Item 3	Works Progress Reports – Plant (P2-3) .....	Page 28
Item 4	Fish Release 2025/26 (F7-1) .....	Page 31

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**REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES**

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Item 1	Development Application Approvals (B4-9) .....	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3) .....	Page 2

**10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE**

Nil.

**11. MATTERS OF URGENCY**

Nil.

**12. CONFIDENTIAL MATTERS**

Nil.

**13. CONCLUSION OF MEETING**

**14. PRESENTATIONS**

Nil.

## AUSTRALIA DAY COMMITTEE

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Attached are the Minutes of the meeting of the Australia Day Committee held on Tuesday, 16th December 2025.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Australia Day Committee held on Tuesday, 16th December 2025 be received and noted.

**WARREN SHIRE COUNCIL**  
Minutes of the Australia Day Committee  
Meeting held in Council's Conference Room at 115 Dubbo Street  
Warren on Tuesday, 16th December 2025 commencing at 3.04 pm

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**PRESENT:**

Councillor Ros Jackson (Chair)  
Councillor David Cleasby  
Gary Woodman (General Manager)  
Jillian Murray (Treasurer)  
Jody Burtenshaw (Executive Assistant)

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**ITEM 1 APOLOGIES**

An apology was received from Bradley Pascoe (Divisional Manager Finance & Administration) who was absent due to external commitments, and it was **MOVED** Woodman/Murray that a leave of absence be granted for this meeting.

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**ITEM 2 CONFIRMATION OF THE MINUTES OF THE MEETING HELD 3RD NOVEMBER 2025**

**MOVED** Woodman/Cleasby that the Minutes of the Meeting held on 3rd November 2025 be accepted as a true and correct record of that meeting.

Carried

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**ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD 3RD NOVEMBER 2025**

Nil.

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**ITEM 4 DISCLOSURES**

Councillor Cleasby declared a non-pecuniary interest regarding Item 6.2 - 2026 Award Nominations Judging for Business House of the Year. Councillor Cleasby will remain in the meeting room but, take no part in the judging of Business House of the Year.

Gary Woodman declared a non-pecuniary interest regarding Item 6.2 - 2026 Award Nominations Judging for Community Event of the Year and Business House of the Year. Mr Woodman will remain in the meeting room but, take no part in the judging of the Community Event of the Year and Business House of the Year.

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**ITEM 5 ACTION CHECKLIST**

**MOVED** Woodman/Murray that the information be received and noted and those marked with an asterisk (\*) be removed.

Carried

# WARREN SHIRE COUNCIL

## Minutes of the Australia Day Committee

Meeting held in Council's Conference Room at 115 Dubbo Street  
Warren on Tuesday, 16th December 2025 commencing at 3.04 pm

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### ITEM 6 REPORTS

#### ITEM 6.1 2026 AUSTRALIA DAY AWARDS - MASTER OF CEREMONIES (COMMITTEE CHAIRPERSON) (C19.1-36)

- All members of the Committee are available to attend the Australia Day event.
- Councillor Jackson to lead the Australia Day Service and has been allocated the following categories:
  - Citizen of the Year;
  - Young Citizen of the Year;
  - Young Sportsperson or Sporting Organisation of the Year; and
  - Business House of the Year.
- Councillor Cleasby has been allocated the following categories:
  - Community Service;
  - Young Achiever;
  - Sportsperson or Sporting Organisation of the Year; and
  - Community Event of the Year.

MOVED Murray/Jackson that the information be received and noted.

Carried

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#### ITEM 6.2 2026 AWARD NOMINATIONS JUDGING (C19.1-36)

Judging was undertaken.

MOVED Woodman/Cleasby that the information be received and noted.

Carried

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#### ITEM 6.3 2026 AUSTRALIA DAY BREAKFAST, CEREMONY ARRANGEMENTS (RESPONSIBILITIES) (C19.1-36)

An Ambassador has been allocated, Mr Warren Potent OLY JP. Council has commenced the advertising of its Ambassador and Australia Day event (**DMFA**).

The following was noted:

- Warren Sporting and Cultural Centre set-up (WSCCM) - confirmed; and
- Breakfast food and drink purchase orders have been arranged with Warren Supa IGA. Delivery to be arranged (DMFA).

MOVED Woodman/Murray that the information be received and noted.

Carried

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#### ITEM 6.4 2026 AUSTRALIA DAY AMBASSADOR ARRANGEMENTS (C19.1-36)

- Accommodation has been tentatively reserved for the Ambassador (2 nights) (DMFA).
- Ambassador gift to be arranged - in progress (EA).
- Ambassador Warren Tour Program to be arranged (GM/Mayor).

# WARREN SHIRE COUNCIL

## Minutes of the Australia Day Committee

Meeting held in Council's Conference Room at 115 Dubbo Street  
Warren on Tuesday, 16th December 2025 commencing at 3.04 pm

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### ITEM 6.4 2026 AUSTRALIA DAY AMBASSADOR ARRANGEMENTS CONTINUED

Arrangements made to date for the following:

- Arrival **Dinner Sunday 25th January 2026** (Nevertire Hotel) (Ambassador, Mayor, Deputy Mayor, Committee and Partners). Have not been able to reach the Nevertire Hotel as yet, phone 02 6847 6234;
- Post Award **Luncheon Monday, 26th January 2026** (Warren Golf Club) (Ambassador, Mayor, Deputy Mayor, all other Councillors, Awardees, Committee and Partners) - tentatively booked 26 January 2026 final numbers to be confirmed prior to event, phone 02 6847 3333; and
- Australia Day **Dinner Monday, 26th January 2026** (Collie Hotel) (Ambassador, Mayor, Deputy Mayor, Committee and Partners). Tentative booking made for 15 people at 6pm to be confirmed prior to the date, phone 02 6847 9119.

**MOVED** Woodman/Burtenshaw that the information be received and noted.

**Carried**

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### ITEM 7 GENERAL BUSINESS

Nil.

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### ITEM 8 NEXT MEETING

TBC - Early March, 2026.

**There being no further business the meeting closed at 4:39 pm.**

## MANEX MINUTES

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Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 13th January 2026.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Manex Committee held on Tuesday, 13th January 2026 be received and noted and the following recommendation be adopted:

**4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion (DMFA)**

That:

1. Approval be given for the funding of the following projects in 2025/2026:
  - Pound over expenditure **\$44,573** from Internally Restricted Funds of the Infrastructure/Improvement Reserve.
  - Country Heartline Project income **\$19,835.08**.
  - Country Heartline Project expenditure not included in Budget **\$9,835.08**.
  - Warren Airport Fence Upgrade - **\$98,734**.  
Grant – Remote Airports Upgrade (RAU) Program - **\$49,367**.  
Council Contribution - **\$49,367** from Internally Restricted Funds – comprising **\$31,620** from Airport Land Sales and **\$17,747** from the Infrastructure Improvement/Replacement Reserve.
  - Unsuccessful grant for Ewenmar Waste Depot Improvements with project to now only include Council funded DrumMuster work in 2025/2026 which is a reduction to a new total of **\$31,290** funded by the Waste Reserve.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the December 2025 Quarterly Budget Review Statement.

**WARREN SHIRE COUNCIL**  
**Minutes of the Manex Committee Meeting**  
**held in Council's Community Room on**  
**Tuesday, 13th January 2026 commencing at 2.33pm**

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**PRESENT:**

Susie Balogh	Economic Development and Visitation Manager (Chair)
Gary Woodman	General Manager
Sylvester Otieno	Divisional Manager Engineering Services
Joe Joseph	Infrastructure Projects Manager
Darren Walton	Acting Town Services Manager
Jody Burtenshaw	Executive Assistant to the Mayor and GM
Erica Kearnes	Librarian
Ray Egan	Flood Restoration and Special Projects Manager
Scott Hosking	Work Health Safety and Risk Officer (Observer)

**1 APOLOGIES**

Apologies were received from Bradley Pascoe, Jillian Murray and Raymond Burns, who were absent due to external commitments, and it was **MOVED** Kearnes/Joseph that a leave of absence be granted for this meeting.

**Carried**

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**2 BUSINESS ARISING FROM MINUTES**

Nil.

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**3 ACTION CHECKLIST**

**MOVED** Woodman/Egan that the information be received and noted and the items marked with an asterisk (\*) be deleted.

**Carried**

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**4.1 EXECUTIVE OFFICE MATTERS**

4.1.1 Marketing and Communications Update (GM)

**MOVED** Woodman/Burtenshaw that the information be received and noted.

**Carried**

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4.1.2 The Western Plains App Monthly Report (GM)

**MOVED** Woodman/Egan that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting  
 held in Council's Community Room on  
 Tuesday, 13th January 2026 commencing at 2.33pm

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**4.1 EXECUTIVE OFFICE MATTERS**

4.1.3 Preparation of the February 2026 Council Newsletter (GM)

**FEBRUARY 2026 NEWSLETTER**

Item	Responsible Officer
<b>HEADER OR FOOTER ITEMS</b>	
Registration of Local Contractors on Unimarket	<b>DMFA, CC</b>
Subscription to Newsletter (Only for 2 Page PDF)	GM
VIC Volunteer Advertising	EDVM
<b>PRIORITY MATTERS</b>	
From the Mayors Desk	(EA/ <b>GM</b> /Mayor)
Vacant Positions	Finance Officer – Payroll/HR Officer
Road Maintenance Construction Program for January/February 2026	<b>FRSPM/DMES</b>
Warren Showground/Racecourse Complex Automatic Gates Operational	TSM
Warren Shire Alert Roll Out Program	TSM/ <b>Works Clerk</b> /AOES/ATOR
Australia Day Awards 2026	GM/EA/ <b>DMFA</b>
2026 Fish Release	<b>DMES</b> /TSM
Connecting Seniors Wrap Up	<b>LIB</b> /EDVM
<b>LOWER PRIORITY MATTERS</b>	
Women of Warren Shire	GM
Responsible Pet Ownership	MHD
RR202 Marthaguy Road Towards Zero Safety Roads Update	<b>FRSPM/DMES</b>
RR7515 Warren Road Reconstruction Works	DMES/ <b>FRSPM</b>
SH 11 Oxley Highway Heavy Patching	DMES/FRSPM/ <b>RO</b>
Use of Council Events Calendar	<b>IPM/PAO</b>

**MOVED** Kearnes/Joseph that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
**Minutes of the Manex Committee Meeting**  
**held in Council's Community Room on**  
**Tuesday, 13th January 2026 commencing at 2.33pm**

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**4.1 EXECUTIVE OFFICE MATTERS**

**CONTINUED**

4.1.4 Suggestions in the Council Suggestion Boxes (GM)

Continued

Nil.

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4.1.5 Local Government Capability Framework (GM)

**MOVED** Woodman/Burtenshaw that the information be received and noted.

**Carried**

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**4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS**

4.2.1 Warren Shire Council Contract Register (DMFA)

At this point in the meeting, the time being 3.02 pm the Divisional Manager Engineering Services requested and was given a leave of absence and left the meeting room and took no further part in the meeting.

**MOVED** Woodman/Kearnes that the information be received and noted.

**Carried**

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4.2.2 Warren Shire Council Grants Register (DMFA)

**MOVED** Woodman/Egan that the information be received and noted.

**Carried**

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4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)

Estimated major expenditure for January/February 2026:	Estimated income / payments for January/February 2026:
▪ RFQ accessible toilet and kitchen \$90,000 (MHD)	▪ Levee milestones (4, 5 & 6) payments \$2,136,866.66 (IPM)
▪ Warren Road – Stabiliser \$120,000 (FRSPM)	▪ Carinda Road TZSRP Milestone 3 - \$1,242,892 (DMES)
▪ Marthaguy Road – Sealing \$120,000 (FRSPM)	▪ Carinda Road TZSRP Milestone 4 - \$828,594.60 (DMES)
▪ Reseals - \$1,072,092 (FRSPM)	▪ Reseals - \$1,072,092 (TREAS)
▪ Marthaguy Road – Stabiliser \$120,000 (FRSPM)	▪ Bridges BRP Milestone 3 - \$1,501,280 (DMES)
▪ Warren Road – Neill's Earthmoving \$170,000 (FRSPM)	▪ Bridges RNSW Claim 7 - \$80,741 (DMES)
▪ Warren Road – Sealing \$100,000 (FRSPM)	▪ AGRN 1034 EPA RW Roads Q2 2025/26 - \$867,250 (DMES)

**WARREN SHIRE COUNCIL**  
**Minutes of the Manex Committee Meeting**  
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**Tuesday, 13th January 2026 commencing at 2.33pm**

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**4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS** **CONTINUED**

**4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)**  
Continued

Estimated major expenditure for January/February 2026:	Estimated income / payments for January/February 2026:
	<ul style="list-style-type: none"> <li>▪ AGRN 1034 EPA RW Tip Road Q2 2025/26 - \$220,500 (DMES)</li> </ul>
	<ul style="list-style-type: none"> <li>▪ AGRN 1034 EPA RW Tip Operations Q2 2025/26 - \$38,984 (DMES)</li> </ul>
	<ul style="list-style-type: none"> <li>▪ Warren Road Rehab ROSI - \$76,604 (DMES)</li> </ul>
	<ul style="list-style-type: none"> <li>▪ Warren Road Rehab RNSW - \$266,981 (DMES)</li> </ul>

**MOVED** Woodman/Joseph that the information be received and noted.

**Carried**

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**4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion (DMFA)**

TO BE INCLUDED	TO BE REMOVED
<ul style="list-style-type: none"> <li>▪ Pound over expenditure <b>\$44,573</b> from Internally Restricted Funds from the Infrastructure Improvement/ Replacement Reserve</li> </ul>	<ul style="list-style-type: none"> <li>▪ Unsuccessful grant for Ewenmar Waste Depot Improvements with project to now only include Council funded DrumMuster work in 2025/2026 to a new total of <b>\$31,290</b> funded by the Waste Reserve.</li> </ul>
<ul style="list-style-type: none"> <li>▪ Country Heartline Project income <b>\$19,835.08</b>.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Country Heartline Project expenditure not included in Budget <b>\$9,835.08</b>.</li> </ul>
<ul style="list-style-type: none"> <li>▪ Warren Airport Fence Upgrade - <b>\$98,734</b>.            Grant – Remote Airports Upgrade (RAU) Program - <b>\$49,367</b>.            Council Contribution - <b>\$49,367</b> from Internally Restricted Funds – comprising <b>\$31,620</b> from Airport Land Sales and <b>\$17,747</b> from the Infrastructure Improvement/Replacement Reserve.</li> </ul>	

**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
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<b>4.2</b>	<b>FINANCE &amp; ADMINISTRATION DEPARTMENT MATTERS</b>	<b>CONTINUED</b>
4.2.4	Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion (DMFA)	Continued

**RECOMMENDATION TO COUNCIL:**

**MOVED** Joseph/Woodman that:

1. Approval be given for the funding of the following projects in 2025/2026:
  - Pound over expenditure **\$44,573** from Internally Restricted Funds of the Infrastructure/Improvement Reserve.
  - Country Heartline Project income **\$19,835.08**.
  - Country Heartline Project expenditure not included in Budget **\$9,835.08**.
  - Warren Airport Fence Upgrade - **\$98,734**.

Grant – Remote Airports Upgrade (RAU) Program - **\$49,367**.

Council Contribution - **\$49,367** from Internally Restricted Funds – comprising **\$31,620** from Airport Land Sales and **\$17,747** from the Infrastructure Improvement/Replacement Reserve.

  - Unsuccessful grant for Ewenmar Waste Depot Improvements with project to now only include Council funded DrumMuster work in 2025/2026 which is a reduction to a new total of **\$31,290** funded by the Waste Reserve.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the December 2025 Quarterly Budget Review Statement.

**Carried**

**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting held in Council's Community Room on  
 Tuesday, 13th January 2026 commencing at 2.33pm

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**4.3 ENGINEERING DEPARTMENT MATTERS**

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Event Name	Event Description	Work Completion Deadline	Approved Scope	Payment Claim	Funds Received	Comments	Status
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards - Roads	30.06.2026	\$8,655,818.00	\$4,327,909.00	\$4,327,909.00	The paid amount is 50% payment under the Tripartite Agreement. The \$700,351 that was transferred from the IRW has been included in the paid amount. NSW RA has taken over administration of DRFA and now uses <i>Smartygrants</i> for reporting. Q2 2025/26 Claim - \$867,250 – Submitted	Works ongoing
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards – Ewenmar Facility Access Road	30.06.2026	\$220,500	\$220,500		Q2 2025/26 Claim - \$220,500 – Submitted	Works completed
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards – Ewenmar Facility Operations	30.06.2026	\$38,983.86	\$38,983.86		Q2 2025/26 Claim - \$38,983.86 – Submitted	Works completed

**MOVED** Egan/Woodman that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting held in Council's Community Room on  
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**4.3 ENGINEERING DEPARTMENT MATTERS**

CONTINUED

4.3.2 Road Maintenance Council Contract (RMCC)- State Highway 11 (DMES/FRSPM/RIM)

Project	Estimate / Budget	Comments
Heavy Patching 2025-26	\$449,648	To commence in January 2026
*Milawa Pavement Rehabilitation	\$941,669	Completed
RMAP Activities – 2025-26	\$493,431.14	Ongoing

**MOVED** Egan/Woodman that the information be received and noted.

Carried

4.3.3 Council Road Construction/Reseal Works (DMES/RIM/FRSPM)

Reseal Works 2025-26	Local Roads (\$855,468)	Comments
SR 5 Buckiunguy Road	\$97,200	Segment 4 – Sealing
*SR 60 Dandaloo Road	\$103,968	Segment Part of 22/24/26 - Sealing Completed
*SR 68 Bundemar Road	\$121,500	Segment 20/22 - Sealing Completed
*SR 65 Old Warren Road	\$115,200	Segment 4 - Sealing Completed
*SR 66 Wambianna Road	\$133,200	Segment 22 - Sealing Completed
*SR 64 Ellengerah Road	\$133,200	Segment 16 - Sealing Completed
SR 12 Lemongrove Road	\$97,200	Segment 16 - Sealing
Reseal Works 2025-26	Regional Roads (\$252,000)	Comments
*RR 347 Collie-Trangie Road	\$126,000	Segment 8 - Sealing Completed
*RR 202 Marthaguy Road	\$126,000	Segment 32 - Sealing Completed

**MOVED** Egan/Woodman that the information be received and noted.

Carried

**WARREN SHIRE COUNCIL**  
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**4.3 ENGINEERING DEPARTMENT MATTERS** CONTINUED

4.3.4 2025 Calendar of Events at Showground/Racecourse (TSM/IPM)

**MOVED** Walton/Woodman that the information be received and noted.

**Carried**

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4.3.5 Warren Shire Council/LEMC Pre-Event Recovery Plan

**MOVED** Woodman/Kearnes that the information be received and noted.

**Carried**

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4.3.6 Presentation – Proposed new Electronic Customer Service Reporting System (Bluey) (ATO – Roads)

The Asset Technical Officer – Roads gave the Manex Committee a presentation on the proposed Monday.com platform that Council is investigating. This platform allows for real-time dashboards and the person reporting the request to be kept up to date on the progress of their customer request until either complete or while it may be deferred (e.g. request has been placed on a works program, no funding available etc).

The matter to be investigated further by the Senior Management Team.

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**4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS**

Nil.

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**4.5 WORK HEALTH & SAFETY RISK MATTERS**

4.5.1 Workplace Inspection Calendar (WHS\_RC)

**MOVED** Woodman/Walton that the information be received and noted.

**Carried**

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4.5.2 Safety Culture Sites and Group Structure Discussion

- It was discussed that individual sites may need to be added into the Safety Culture Program. The Groups be kept simple and based only for Work Health & Safety.
- The WHS-RC has investigated further with Safety Culture representatives and for example, roads will be categorised as Shire Roads, Urban Roads, Regional Roads and State Highways. Inspections will be listed under these categories, with it further broken down into individual roads if there is an incident on that road.
- Pre-start checklists for Plan, site specific inspection checklist and tool box talks and incident reports are being organised and draft available next week, with a draft of the documents being trialled with the Parks and Gardens Crew.

**MOVED** Woodman/Egan that the information be received and noted.

**Carried**

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**WARREN SHIRE COUNCIL**  
**Minutes of the Manex Committee Meeting**  
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**Tuesday, 13th January 2026 commencing at 2.33pm**

**4.6 HUMAN RESOURCES**

**4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)**

Position	Permanent/ Contract	Responsible Officer	Status
Accountant	Permanent	DMFA	Advertising with an open closing date.
Utilities Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Member (2)	Permanent	DMES	Advertising with an open closing date.
Pavement Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Roadside Maintenance Team Operator	Permanent	DMES	Advertising with an open closing date.
Light Plant Operator - Relief	Permanent	DMES	Advertising with an open closing date.
Heavy Plant Operator (Grader)	Permanent	DMES	Subject to impending resignation. Preparation work to be undertaken and then advertising to be arranged as soon as possible if required.
Heavy Diesel Mechanic	Permanent	DMES	Advertising with an open closing date.
Roads Infrastructure Manager	Permanent	DMES	Advertising with an open closing date. Interviews have been held. Reference checks are being conducted.
*Works Clerk/Administration Officer Engineering Services	12-month Contract	DMES	New candidate commenced 15 December 2025.
Trainee Plant Operator	Trainee – 3 years	DMES	Advertising with an open closing date, Start now or early 2026.
Apprentice Heavy Diesel Mechanic	Apprentice – 4 years	DMES	Advertising with an open closing date, Start early 2026.
Apprentice Trade Gardener	Apprentice – 4 years	DMES	Advertising paused due to interview process.
Assets Manager	Permanent	DMES	Re-advertising with an open closing date. Candidate withdrew.
Tourism Information Officer	Permanent	EDVM	Advertising with an open closing date.
Manager Health & Development	Permanent	GM	Advertising with a closing date of 15th January 2026, which may be extended to an open closing date.
Administration Officer Health & Development	Permanent	GM	Resignation received 5th January 2026. Advertising to be arranged with an open closing date.
Records Administrator / Relief Service NSW	Permanent	DMFA	Advertising with an open closing date.

**WARREN SHIRE COUNCIL**  
**Minutes of the Manex Committee Meeting**  
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**Tuesday, 13th January 2026 commencing at 2.33pm**

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**4.6 HUMAN RESOURCES** **CONTINUED**

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM) Continued

*Items marked with an (\*) asterisk and have been highlighted grey indicate that they have been finalised and are to be removed from the listing.*

**MOVED** Woodman/Kearnes that the information be received and noted and the item marked with an asterix (\*) be deleted. **Carried**

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**5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS** **(L5-3)**

Date	Circular No.	Description	Comment/Action
12.12.25	25-24	Local Government Code of Accounting Practice and Financial Reporting 2025/2026	Noted

**MINISTERIAL CIRCULARS**

Date	Circular No.	Description	Comment/Action
Nil			

**MOVED** Woodman/Kearnes that the information be received and noted. **Carried**

**WARREN SHIRE COUNCIL**  
**Minutes of the Manex Committee Meeting held in Council's Community Room on**  
**Tuesday, 13th January 2026 commencing at 2.33pm**

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**5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS**

Councils are required to submit several reports and returns/surveys annually, as required by the [Local Government Act 1993](#) and by OLG policy. The [Integrated Planning and Reporting Framework](#) details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance.

The OLG Calendar of Compliance & Reporting Requirements 2025-26 is available to view [here](#). A hard copy has been provided to Manex Members via an email sent on Tuesday, 12th August 2025.

		January 2026	Status		February 2026	Status
Finance	30	Third quarter rates instalment notices to be sent [LGA s562(5)]	<b>Noted</b>	1	First day for requests to Valuer General for estimates of changes in the value of land for which supplementary valuations are required to be furnished [LGA s513]	<b>Arrange as required (DMFA)</b>
	31	Last day for council's ledgers to be balanced and a list of balances to be prepared for six-monthly inspections by council's auditor [LG Reg cl 228]	<b>Arrangements to be made (DMFA)</b>	28	Last day for RAO to submit Quarterly Budget Review Statement to Council [LG Reg cl 203(1)]. Councils are requested to send a copy of the QBRS to finance@olg.nsw.gov.au	<b>Report to February 2026 Council Meeting (DMFA)</b>
				28	Third quarter rates instalment due [LGA s562(3(b))]	<b>Noted</b>
Governance						
Grants		Local Government Recovery Grants – AGRN 1012, 1025, 1030/34 and HIC \$2M, HIC Companion Animals Grants (\$375K) - YTD Reporting due	<b>Arrangements to be made (IPM)</b>	1	Low-cost loan initiative reimbursement claim period opens (Initial report or Progress Report due)	<b>N/A</b>

**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting held in Council's Community Room on  
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**5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS**

	January 2026	Status	February 2026	Status
			New Council Implementation Fund (NCIF) Progress Report due	N/A
			Stronger Communities Fund (SCF) Progress Report due	N/A
Companion Animals				
Other			Expected third installment of 2024-25 Financial Assistance Grants	Noted
Education				

**MOVED** Woodman/Egan that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
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**6        OPERATIONAL PROCEDURES**

(I2-11.1)

Nil.

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**7        DECEMBER 2025 DRAFT MINUTES AND JANUARY 2026 DRAFT BUSINESS PAPER**

The Committee previewed the January 2026 Business Paper and the December 2025 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

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**8        CORRESPONDENCE AND CUSTOMER REQUESTS STATUS**

The correspondence list and the outstanding request/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

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**9        GENERAL BUSINESS WITHOUT NOTICE**

- The Executive Assistant to the Mayor and GM requested advice on the email sent to Manex members for Manex Committee report updating and writing. Manex members were happy to continue using the links designated under their position in the monthly email sent to them.
- The Executive Assistant to the Mayor and GM requested if anyone anticipates using Jotform in the coming 12 months. A renewal for the service has been received and no concerns were expressed with Council cancelling the service.
- The Librarian advised that the final session of Connecting Seniors Program was scheduled for Wednesday, 11th February 2026. Invitations will be arranged for Councillors (**LIB**).
- The Librarian requested if Vaping and Smoking signs could be erected where people can't smoke and vape near identified buildings and food premises. To be investigated by the Manager Health and Development Services when the position is filled (**MHD**).
- The Economic Development and Visitation Manager advised that the 28 November 2025 deadline for the Country Heartline Project has now been extended to the 30th June 2026 and she is attempting to acquit the Project as soon as possible (**EDVM**).

**There being no further business the meeting closed at 4.58 pm.**



# THE COUNTRY MAYORS ASSOCIATION OF NSW INC

*"What we want is nothing more than equity"*

*Chairman: Cr Rick Firman OAM  
C/- Temora Shire Council,  
PO Box 262, Temora NSW 2666  
Email:admin@nswcountrymayors.com.au*

## MINUTES

The General Meeting of the Country Mayors Association of NSW Inc was held on **Friday 14 November 2025, in the Theatrette, Parliament House, Macquarie Street from 8:20am until 1pm (inclusive of the CMA's 2025 AGM)**. The meeting had a Skills and Education theme.

The attendance and apologies are listed at the end of the minutes.

**8:20am** The meeting commenced with a welcome from CMA Chairman Mayor Rick Firman OAM and his introduction of the first guest speaker NSW Premier, the Hon. Chris Minns MP.

### **8:30am Presentation and Q&A – NSW Premier, the Hon. Chris Minns MP**

The Premier commended the work of CMA Chairman and the Country Mayors Association in general. He emphasised how “country councils are like the canaries in the coal mine, whether it be crime or water.” In addressing the underfunding of Councils, Premier Minns said that “NSW has 1/3 of the population but we get a disproportionate share of the federal tax dollar – it just has to go up”.

Q. Mayor Sharon Cadwallader (Byron Shire) asked about Councils paying for roads in Crown Lands.

Premier: We support your call for Federal Financial Assistance Grants to return to 1% (of tax revenue) but I don't see that as a justification for Councils bearing additional costs. I will look into the matter.

Q. Mayor Jasmin Jones (Yass Valley Council) asked about REZ burdens.

Premier: The Premier described scenario with the coal power station shutdowns. It is not about whether you believe in climate change. We need to produce energy. We need to produce NSW gas – I understand it's unpopular but we must act to meet the State's energy needs, to keep the lights on.

We cannot slow down the roll out of renewable energy projects.

Mayor Jones: If we can talk about capacity building.

Then: No local council input in the planning and development approval process.

Premier: Local Planning panels should have local involvement.

Mayor Patricia White (Shoalhaven City Council): Thank you for visiting the Shoalhaven. At one stage, we were \$35mil in the red, due to slow disaster payments. Would you consider some of the Queensland measures?

Premier: We work with the Federal Government and we are still waiting on the Lismore flood reimbursement from the Federal Government (from four years ago). We are looking at nicking ideas from Queensland to speed up the delivery of funds.

Q: Mayor Sarah Ndiaye (Byron Shire): There are Mayors working full-time for \$33,000pa. We are given a stipend and not a wage so a Mayor cannot even get Centrelink maternity leave.

Premier: I hope that my respect for those in Local Government has been evident. When you go to Coles or Wollies, it takes you three times as long. I know you do it because you believe you need to. I am prepared to look at it.

Mayor Lachlan Ford (Bourke Shire): Thanks for the youth funding. The growth of National Parks has been a real concern for our Shire and western NSW. It has reduced the productivity of our LGA.

Premier: We spent two years developing the policy. The land clearing policy was not rushed.

Mayor Ford: We were never spoken to and \$80mil. GDP has been lost from our Shire.

Mayor Paul Culhane (Upper Lachlan Shire): We have less than one person / square km. We could contribute to low-cost housing and the housing crisis.

Premier: We are limited by capacities, in communities and the building sector.

Premier Minns concluded with news that will help with Police numbers: We've had a 70% increase in applications for the Police Academy, thanks to a great recruitment campaign promoting the ability of new officers to work in their home towns.

A thank you gift was presented by CMA Chairman Mayor Rick Firman OAM

#### **9:10am      Presentation and Q&A – Federal Shadow Local Government Minister, Dr. Anne Webster MP**

Dr. Webster commended and thanked the CMA, especially for Governor's reception, saying it was a very memorable night.

The Federal Shadow Local Minister is a regional MP and described how "lowering the default speed limit would greatly impact us in the country, our productivity."

Dr. Webster also discussed Federal funding programs. Regarding FA Grants, Dr Webster spoke with NSW Local Government Minister Ron Hoenig and NSW Shadow Local Government Minister Chris Rath and we do need something to change. FA grants for metro Councils are like dessert, nice to have but not really necessary. 5% of Sydney councils actually need the FA Grants. Local Councils are responsible for 77% of roads but it's 90% in country NSW.

NSW has seen a reduction on nearly \$6Billion in funding from the Federal Government.

Dr. Webster also discussed the Red fleet issue and Mobile black spots. She encouraged CMA Members to advise her office of issues they encounter.

Q: Mayor Petrie (Tenterfield Shire): NSW is receiving over \$12Billion less GST but Victoria is getting more back than that State pays. Can you do something there?

Dr. Webster: I will take that on notice.

Q: Mayor Coupland (Armidale Regional Council): NSW Local Government is set up to fail but not in QLD. Local Government needs to be empowered and uncapping (of rates) needs to occur.

Dr. Webster: That is a question for the Premier. I would support that but my passion is the FA Grants and I don't see any appetite (for change) from Minister McBain and King.

Q: Mayor John Harvie (Murray River Council): We'd like a commitment to return to 1%. Would the Coalition take that to the next election?

Dr. Webster: We need to know if the 1% is the answer to financial unsustainability.

Q: Mayor Tiffany Galvin (Gwydir Shire): We have times when we have no mobile service at all. It's dangerous.

Dr. Webster: Please tell me these stories in writing. What we are hearing is just not good enough. It's inequity.

Q: Mayor Robert Bell (Uralla Shire): The 1% is key. Truck drivers pay so much (in taxes) for using our roads and don't see much going to roads.

Q: Mayor Brian Monaghan (Bland Shire) also commented on the inadequate funding and need for funding certainty, if Government leaders are to be trusted.

A thank you gift was presented by CMA Deputy Chairman Mayor Russell Fitzpatrick

**9:30am      Excelling Council Presentation – Gwydir Shire Council**

Gwydir Shire Mayor Tiffany Galvin and GM Leeah Daley spoke with pride of their Council's initiatives to upskill local talent and support training that would not otherwise exist in the local area.

The Council is a RTO and provides heavy vehicle driver training. The Council has been awarded for The Living Classroom – 150 hectares of little used town common that was turned into a food production wonderland for training programs and community benefit.

The GM embodies the Council's support for local talent. She grew up from a trainee in administration with the Council.

*Presentation supplied.*

A thank you gift was presented by CMA Board Member Mayor Sam Coupland.

**Excelling Council Presentation – Queanbeyan-Palerang Regional Council**

Mayor Kenrick Winchester also spoke with pride about what QPRC was able to achieve, greatly improving DA assessment efficiencies and customer service. He expressed appreciation for Council's GM, Director and the Planning Assessment Team for their commitment to changing the culture and implementing the DA Action Plan.

Ms Ryan explained how QPRC went about addressing their housing shortage by working smarter and with better resourcing in the Council's planning department. DA Assessment timeframes were more than halved in a financial year.

*Presentation supplied.*

A thank you gift was presented by CMA Board Member Mayor Russell Webb.

**9:50am      Chairman of the NSW Grants Commission Linda Scott**

In an unscheduled but welcome presentation, NSW Grants Commission Chairman and former LGNSW and ALGA President Linda Scott announced that the NSW Grants Commission is going to review the formula for the distribution of FA Grants. She welcomed the support from Dr. Webster for the increasing of FA Grants. We will be conducting a comprehensive process to get from you what should be factored into a new formula or process. We will be in touch regarding the process and how you can provide input.

**10:00am      Presentation and Q&A – (then) Leader of the NSW Opposition, the Hon Mark Speakman SC MP**

Everything is called a crisis these days but housing *really* is a crisis.

We believe the planning reforms will help. But the focus has been a bit Sydney-centric. We've been lobbying to reduce building costs.

Apprenticeships have continued to decline and that impacts building sector skills capacities.

Employers need to be incentivised; initially there is no money in it employers who have apprentices learning on the job.

We understand that the biodiversity Offsets Scheme is another blockage of concern for you.

Modular homes should be catered for in our planning and approvals system.

We would fund university pre-school funding. The Government has been building public preschools but community pre-schools currently face financial feasibility challenges. A

Community Pre-School director would probably get paid less than an entry level primary school teacher. Pre-school desserts could broaden.

Q: Mayor Jasmin Jones (Yass Valley Council) Raised the issue of decline access to maternity services.

Mr Speakman: Part of the cause there has been unfunded wage increase promises.

Q: Mayor Julia Ham (Snowy Valleys Council) Said that she works in the early childhood sector and appreciated the focus. Pay parity for early childhood educators must happen. State funded pre-schools are going to lure staff with better pay and they will close.

Mr Speakman: The pay gap will be about 30%. I doubt the Government's target of building 100 pre-schools by 2030 will be achieved.

CMA Chairman Mayor Rick Firman (Temora Shire): The financial sustainability challenge to Local Government.... What could the NSW Coalition do to improve on the status quo?

Mr Speakman: I don't have promises on hand. I do have concerns that the Government will shrink their infrastructure spend and pass more costs onto you (country Councils).

I'll be interested to see what the Government does with the emergency services levy.

A thank you gift was presented by CMA Board Member Mayor Sharon Cadwallader.

**10:30am Morning Tea** was held in the Fountain Courtyard (due to a record attendance). More than a needed break, cup of coffee and snack, this was a valued networking session between members, as well as a broad cross-section of NSW Parliamentarians.

**11:00am Presentation – NSW Nationals Leader Mr. Dugald Saunders MP was scheduled to address the meeting but called in sick. Nationals MP Gurmesh Singh replaced him (and replaced him as NSW National Party Leader less than a week later).**

Mr Singh said that housing is not just in crisis in terms of supply but also (as a consequence) affordability. Of course they're linked but seeing home prices become out of reach for first-home buyers is a major concern.

The different between community and corporate preschools is day and night, so we need to support them.

For us on the coast, we did not realise the rolling drought in the south west but it has dried out on the coast now also.

We have been pushing for transport subsidies and there should also be support for Councils.

Helping Councils with the delivery of enabling infrastructure is one of the ways the Government can help address the housing crisis. We don't have the rate base in the regions but a thriving regional NSW is crucial and we need homes and the Government has a role to play.

Regarding the new Koala National Park – tourism benefits have been overstated. The Mid North Coast is a massive tourism destination and we don't know what trails will remain open with the new National Park. We will lobby for a lot more funding for the transition over the next 9-12 months.

Regional Crime is getting worse. Our communities are living in fear. QLD and Victorian Governments have led with strength.

A thank you gift was presented by CMA Board Member Mayor Josh.

**11:15am      Presentation – Country Education Foundation of Australia (CEF) Chief Executive Officer, Ms Wendy Mason**

Ms Mason said that she was grateful for the opportunity to address a room full of distinguished mayors and General Managers.

Investing in youth education and training pathways, the CEF has channelled over \$20mil in funding to students. Ms Mason said that the backing of the local community is critical.

There are now 55 individual local foundations. Ms Mason said that she is keen to hear from Councils who would like one in their community.

Our support addresses the financial pressure. 98% of our students are on track to complete their training. We have been responsible for 619 students in NSW.

*Presentation supplied.*

A thank you gift was presented by CMA Board Member Mayor Sue Moore.

## **AGM**

**1. Chairman Mayor Firman OAM welcome members to the CMA AGM.**

**2. Apologies**

**Recommendation: That the apologies be accepted and noted.**

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor Sarah Ndiaye (Byron Shire) – carried unanimously.

**3. Minutes of last AGM**

**Recommendation: That the 15 November 2024 Minutes be accepted as a true record.**

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor John Medcalf OAM (Lachlan Shire) – carried unanimously.

**4. Matters arising (from the Minutes)**

Nil

**5. Correspondence relating to the AGM**

Nil

**6. Annual Reports:**

**· Chairman's Annual Report 2024/25**

The Chairman's report was supplied but Mayor Firman made special mention of the past CMA Chairmen present and the PRRRAC, which would not have happened without the CMA's advocacy and cordial influence.

**Recommendation: That the CMA Chairman's Annual Report be received and noted.**

The Chairman made a presentation of thanks to the CMA Board and staff members.

Moved by: Mayor Nina Dillon (Goulburn Mulwaree Council). Seconded by: Mayor Sharon Cadwallader (Ballina Shire) – carried unanimously.

**· Annual Financial Report 2024/25 – presented by CMA Secretary Ms Melissa Boxall (GM, Temora Shire), who noted the 'above and beyond' work on CMA accounts undertaken by Temora Shire's Mrs Elizabeth Smith.**

**Recommendation: That the CMA's Annual Financial Report be received and noted.** Moved by: Mayor Kenrick Winchester (QPRC). Seconded by: Mayor Russell Fitzpatrick (Bega Valley Shire) – carried unanimously.

**7. It was noted that there are no Board Elections required (current two-year terms conclude in November 2026, with Board elections to occur then).**

**8. Secretariat / Executive Officer position**

**CMA Board Recommendation:**

**That the Executive Officer position be left vacant and that the status quo remains in relation to the delivery of Secretariat and Policy Advisor services provided to CMA up to 30 November 2026.**

**AND FURTHER**

**That the Chairman be delegated authority to engage:**

- 1. Regional Development Australia Northern Inland (RDANI) to deliver secretariat services for 30 hours / week, at a cost of \$80,000 (excl. GST) per annum from 1 December 2025 to 30 November 2026.**
- 2. JBMS Consulting (JBMS) to deliver Policy Advisor Services, at a cost of \$30,000 (plus GST) per annum, from 1 December 2025 to 30 November 2026.**

**AND FURTHER**

**That the Secretary send letters to unsuccessful applicants.**

Moved by: Mayor Mayor Russell Fitzpatrick (Bega Valley Shire). Seconded by: Mayor Sharon Cadwallader (Ballina Shire) – carried unanimously.

**9. Setting of annual membership fees**

**Board Recommendation: That the CMA increase membership fees by 10%, in light of the increasing workload with advocacy to Government Inquiries. This 10% increase would result in the fees for the 2026 calendar year becoming \$1,815 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% of the full fee, becoming \$1,361.25, which would also be the new fee for not-for-profit Associate Membership, while for-profit Associate Membership would become \$3,630 per year.**

The Board foreshadows another increase in the next year, given the added costs of pre-meeting workshops. However, the Board is ever mindful of Councils' tight budgets and costs incurred in traveling to and accommodating in Sydney.

Moved by: Mayor Nina Dillon (Goulburn Mulwaree Council) Seconded by: Mayor Kenrick Winchester (QPRC) - carried unanimously.

**10. Meeting Dates for 2026**

Aligning CMA meetings with NSW Parliament sitting dates is an approach that the Board considers successful and wishes to continue, as it is convenient for NSW Ministers and Parliamentarians to visit our meetings. Fridays are commonly preferred.

The following dates were approved by the Board for CMA meetings and workshops in 2026, allowing for optional mid-afternoon two-hour workshops during the Thursday preceding the Sydney meetings (except for May, with 7 May being the LGNSW Regional Summit). The CMA will continue to organise evening functions prior to Sydney meetings, with engaging guest speakers:

**Board Recommendation: That the CMA lock-in the following meeting dates for 2026:**

- 26 - 27 March
- 8 May
- 27 - 28 August
- 12 - 13 November

Moved by Mayor Steve Allan (Bellingen Shire). Seconded by Mayor Sarah Ndiaye (Byron Shire) – carried unanimously.

**The 2026 CMA Regional Meeting**

From a top quality field of applications to host the 2026 Regional Meeting of the CMA, the Board selected Ballina Shire Council.

**Board Recommendation: That the CMA Executive, in collaboration with the host Council select a date between the CMA's May and August meetings, then advise the membership, as soon as can be managed.**

Moved by Mayor Sarah Ndiaye (Byron Shire). Seconded by Mayor John Medcalf OAM (Lachlan Shire) – Carried unanimously.

**11. CMA Constitution**

The CMA Policy Advisor Mrs Julie Briggs and Secretary Ms Melissa Boxall have refined the CMA NSW Constitution, which was provided to members two months in advance of this endorsement vote.

The Board recommends the adoption of amended CMA NSW Constitution.

**Board Recommendation: That the Country Mayors of New South Wales (CMA) members adopt the amended CMA NSW Constitution.**

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor John Harvie (Murray River Council) – carried unanimously.

**12. Other Urgent Business without notice, for the AGM.**

Nil.

**AGM concluded 12:02pm**

## **General Meeting**

**1. Apologies**

**Recommendation: That the apologies be accepted and noted.**

Moved by: Mayor John Medcalf OAM (Lachlan Shire). Seconded by: Mayor Adam Shultz (Lake Macquarie City Council) – carried unanimously.

**2. Adoption of Minutes from the 8 August 2025 meeting**

**Recommendation: That the 8 August 2025 Minutes be accepted as a true record.**

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor Steve Allan (Bellingen Shire) – carried unanimously.

**3. Matters arising from 8 August 2025 Minutes**

**Nil**

**4. Correspondence [since 8 August 2025]**

**Outward**

Federal Local Government Minister, the Hon Catherine King MP	Sturt Highway Strategic Direction Doc.
Federal Local Government Minister, the Hon Minister Kristy McBain MP	Sturt Highway Strategic Direction Doc.
Mayor Tom Kennedy, Broken Hill City Council	Thank you for hospitality to CMA
Dan Newlan, Exec. GM – Corporate Relations and Community, Squadron Energy	Declining request to speak to CMA Membership
Mayor Lachlan Ford, Bourke Shire Council	Response re proliferation of national parks in western NSW.
Royal Flyer Doctor Service	Thank you for hosting CMA.
Minister for Emergency Services, the Hon Jihad Dib	Thank you for meeting and reiterating CMA support for the RFS recommendations
Leader of the NSW Nationals, Mr Dugald Saunders MP	Invitation to present at the 14 Nov. 2025 CMA meeting.
NSW Opposition Leader, Mr Mark Speakman	Invitation to present at the 14 Nov. 2025 CMA meeting.
Dep. Sec. of the OLG, Mr Brett Whitworth PSM	Invitation to present at the 14 Nov. 2025 CMA meeting.
NSW Housing Minister, the Hon Rose Jackson MLC	Invitation to present at the 14 Nov. 2025 CMA meeting.
NSW Dep Premier and Minister for Education, the Hon Prue Car MP	Invitation to present at the 14 Nov. 2025 CMA meeting.
Minister for Skills, TAFE and Tertiary Education, the Hon Steve Whan MP	Invitation to present at the 14 Nov. 2025 CMA meeting.
NSW Minister Planning the Hon Paul Scully MP	CMA concerns regarding planning reform Bill
Police Commissioner Mal Lanyon	Congratulations on his appointment
Forbes Shire Mayor Cr. Phyllis Miller OAM	Condolences regarding Steve Loane
Federation Councillor and former CMA Board member Pat Bourke	Condolences regarding his father, Tom Bourke
Mr. Jamie Chaffey MP Federal Member for Parkes Shadow Assistant Minister for Agriculture Shadow Assistant Minister for Resources And Ms. Trish Cook MP Federal Member for Bullwinkel	Congratulations regarding the Parliamentary Friends of Local Government initiative in Federal Parliament.
Mayor Jarrod Marsden, Cobar Shire Council	Condolences regarding the mining tragedy in late October, 2025.
NSW Local Government Minister the Hon Ron Hoenig MP	Proposed amendment to the Code of Meeting Practice to enable remote participation in Council meetings where

	extreme weather events has made getting to a meeting unsafe.
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## Inward

Dr. Joe McGirr MP	Rural Health Action Plan
Lauren Andrews, Head of Corporate Affairs, Bendigo Bank	Response to CMA letter re Bendigo Bank Agency closures
The Hon Ryan Park MP, NSW Minister for Health, Minister for Regional Health	Response to CMA Ambulance paramedic concerns
The Hon Chris Minns MP, NSW Premier	Preliminary notice re advisory council
Mayor John Medcalf OAM, Lachlan Shire Council	Loss of local financial services - concerns and impacts
The Hon Penny Sharpe MLC, NSW Environment Minister	Thanking CMA members for their input at the Biodiversity Offsets and waste workshop, 7 August
Mayor Lachlan Ford, Bourke Shire	The proliferation of national parks in western NSW.
Dan Newlan, Exec. GM – Corporate Relations and Community, Squadron Energy	Seeking to address CMA Members
The Hon. Tara Moriarty MLC, NSW Agriculture Minister	Response to CMA Fire Ant concerns and request to ban turf crossing the border from Queensland.
Scott Charlton, Sydney Airport CEO	Seeking input into the Sydney Airport Master Plan
Annabey Whitehead, Executive General Manager, Corporate Affairs and Fundraising Royal Flyer Doctor Service	Thanking the CMA Chairman and Secretary for visiting their base at Broken Hill and inviting other CMA members to visit Broken Hill or Dubbo sites.
Agriculture Minister the Hon Tara Moriarty	REROC Urgent call for Action - Southern NSW Drought Summit Recommendations
Federal Local Government Minister, the Hon Catherine King MP	Sturt Highway Strategic Direction Doc.
Dubbo Regional Council	Lack of enforcement of strategies and requirements regarding renewable energy projects
Mayor Lachlan Ford, Bourke Shire	Regional Rural and Remote Advisory Council
David Webb, GM – Hay Shire Council	Continuation of the Regional and Local Roads Repair Program
Mayors of Cootamundra Gundagai, Yass Valley, Snowy Valleys and City of Wagga Wagga	Southern NSW Drought Position Paper
David Webb, GM – Hay Shire Council	Rural Aged-care Sustainability

### **Recommendation: That the correspondence be received and noted.**

Moved by: Mayor Paul Culhane (Upper Lachlan Shire). Seconded by: Mayor Cheryl Cook (Federation Council) – carried unanimously.

## 5. Media Releases

[Country Mayors given good news on crime, RFS](#)

[Country Mayors welcome new council meeting rule book](#)

[NSW Country Mayors slam bank branch closures and job cuts](#)

[NSW Country Mayors welcome new Police Commissioner](#)

[NSW COUNTRY MAYORS RAISE CONCERNS ABOUT CENTRALISED PLANNING FOR RURAL NSW](#)

[NSW Country Mayors: NSW Road funding on the right track](#)

[NSW Country Mayors commends Westpac for regional opening](#)

[NSW Local Government Minister Honours Mayor Phyllis Miller OAM](#)

[NSW Country Mayors oppose Federal Speed limit lowering proposal](#)

## 6. Reports

### **Report from Chairman Mayor Rick Firman OAM**

**Previously dealt with in the Chairman's Annual Report.** However, Mayor Firman further updated members that following his CMA advocacy, the Joint Chiefs of Staff will address the courtesy expectation that Ministers visiting an LGA will notify the relevant Council.

The Chairman also advised that Minister Moriarty has agreed to a Zoom meeting about the Sustainable Communities program.

### **Recommendation: That the Report be received and noted.**

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor Daniel Linklater (Wentworth Shire) – carried unanimously.

### **Finance Report – Ms. Melissa Boxall (CMA Secretary)**

### **Recommendation: that the Report be received and noted, as read.**

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor Daniel Linklater (Wentworth Shire) – carried unanimously.

### **Report from ALGA President Mayor Matt Burnett**

Mayor Burnett thanked the ALGA board members from NSW for their work and the CMA for the reception at Government House.

We've proposed a phased-in return to 1%.

I'm a regional mayor too. I know how much the costs have gone up and the revenue has not. We want to take funds from Canberra, not the cities – that can come later.

### **Recommendation: that the ALGA Report be received and noted.**

Moved by: Mayor Kenrick Winchester (QPRC). Seconded by: Mayor Nina Dillon (Goulburn Mulwaree Council) – carried unanimously.

## **Report from President of LGNSW – Mayor Phyllis Miller OAM**

**Recommendation: That the Report be received and noted.**

Moved by: Mayor Claire Pontin (Midcoast Council). Seconded by: Mayor Bronwyn Petrie (Tenterfield Shire Council) – carried unanimously.

## **Policy Advisor's Report – Mrs. Julie Briggs**

**Recommendation: that the Report be received and noted and that the recommendations therein be endorsed.**

**Recommendation: that the recommendations contained in the Policy Advisor's Report be adopted.**

Moved by: Mayor John Medcalf OAM (Lachlan Shire). Seconded by: Mayor Gilgandra Shire (Gilgandra Shire) – carried unanimously.

## **Business with Notice**

**Byron Shire Council recommendations. Mayor Sarah Ndiaye spoke to her motions...**

**That the CMA advocates to:**

1. **Urge the NSW Government to review and overhaul the current remuneration framework, including the removal of Section 242A, to enable benchmarking.**
2. **Support legislative reform to provide mayors and councillors with access to paid maternity, paternity, carers, and sick leave.**
3. **Ensure acting mayors and deputy mayors are appropriately remunerated during periods of leave without financial penalty to the incumbent.**
4. **Write to the Minister for Local Government, relevant State and Federal MPs, and the Fair Work Ombudsman to advocate for these reforms.**

In summarising the briefing document distributed to members, Mayor Ndiaye said that the system is flawed and made for a different time.

Narrabri Shire Mayor Darrell Tiemens seconded the motion.

Mayor Winchester: I had two months off last year because of a heart attack and got no pay. He said that he supported the motion, so long as it did not look like the CMA sought pay rates comparable to State MPs.

The motions were passed unanimously.

## **7.                   Urgent business without notice**

### **Planning reforms – Local Planning Panels**

**MOTIONS:**

- That the CMA challenges the decision of the State Government to remove elected Local Councils from Development Application considerations and call for the immediate inclusion of Local Councillor representation in Local Planning Panels (LLPs).
- Any decision-making powers that had previously been vested with Councillors in relation to DAs will now be vested in LPPs.
- At no stage had we ever been told that an aspect of these reforms would strip the ability of elected Councillors from being able to consider DAs within their LGA.
- We call upon the Premier and Ministers for Planning and Local Government to work with CMA to ensure this specific change can be reviewed, with the aim of providing Councils with the opportunity to retain elected Councillors having a role in actively representing their communities by being involved in the determination of DA's.

The planning reforms motions were moved by Goulburn Mulwaree Council Mayor Dillon and QPRC Mayor Kenrick Winchester seconded the motion. The motions were passed unanimously.

**There being no further business to discuss, the Chairman closed the meeting at 12:50pm**

The next CMA meeting will be **27 March 2026**, in the NSW Parliament House Theatrette – 8:20am-1pm.

Fortunately, we have secured the Theatrette for all four Sydney meetings again next year.

**On behalf of the Chairman, Deputy Chairman, Board Members, the Secretary, Policy Advisor & Secretariat – we wish you, your families and Councillors, staff & communities a very Merry Christmas. We look forward to a productive and enjoyable 2026 for CMA NSW!**

**Attendance**

Cr. Doug Batten	Mayor	Gulgandra Shire Council
David Neeves	GM	Gulgandra Shire Council
Cr. Darrell Tiemens	Mayor	Narrabri Shire Council
Eloise Chaplain	GM	Narrabri Shire Council
Cr. Julia Ham	Mayor	Snowy Valleys Council
Kate Barker	Interim EO	Central NSW JO
Meredith Macpherson		Central NSW JO
Cr. Ruth McRae OAM	Mayor	Murrumbidgee Council
John Scarce	GM	Murrumbidgee Council
Cr. Jasmin Jones	Mayor	Yass Valley Council
Gayleen Burley	CEO	Yass Valley Council
Ben Taylor	CEO	Wollondilly Shire Council
Cr. Matt Gould	Mayor	Wollondilly Shire Council
Cr. Greg Whiteley	Mayor	Warren Shire Council
Gary Woodman	GM	Warren Shire Council
Cr. Doug Curran	Mayor	Griffith City Council
Scott Grant	GM	Griffith City Council

Cr. Sue Moore	Mayor	Singleton Council
Cr. Cheryl Cook	Mayor	Federation Council
Adrian Butler	GM	Federation Council
Cr. Daniel Linklater	Mayor	Wentworth Shire Council
Cr. Peter Crisp	Deputy Mayor	Wentworth Shire Council
Cr. Kenrick Winchester	Mayor	Queanbeyan-Palerang Regional Council
Rebecca Ryan	GM	Queanbeyan-Palerang Regional Council
Cr. John Medcalf OAM	Mayor	Lachlan Shire Council
Alan Stoneham	Acting General Manager	Lachlan Shire Council
Cr. Margot Davis	Mayor	Glen Innes Severn Council
Bernard Smith	GM	Glen Innes Severn Council
Cr. Brian Ingram	Mayor	Hilltops Council
Anthony O'Reilly	GM	Hilltops Council
Cr. Chris Hanna	Mayor	Snowy Monaro Regional Council
Noreen Vu	CEO	Snowy Monaro Regional Council
Cr. Kevin Mack	Mayor	Albury City Council
Cr. Digby Rayward	Mayor	Dungog Shire Council
Gareth Curtis	GM	Dungog Shire Council
Cr. Kevin Beatty	Mayor	Cabonne Shire Council
Brad Byrnes	GM	Cabonne Shire Council
Cr. Kathryn Rindfleish	Mayor	Warrumbungle Shire Council
Nicole Benson	Acting General Manager	Warrumbungle Shire Council
Cr. Matt Burnett	President	ALGA
Cr. Leah Anderson	Mayor	Port Stephens Council
Cr. Steve Krieg	Mayor	Lismore City Council
Cr. Ray Smith	Mayor	Clarence Valley Council
Cr. Paul Culhane	Mayor	Upper Lachlan Shire Council
Alex Waldron	CEO	Upper Lachlan Shire Council
Cr. David McCann	Mayor	Coolamon Shire Council
Tony Donoghue	GM	Coolamon Shire Council
Cr. Bruce Reynolds	Mayor	Blayney Shire Council
Mark Dicker	GM	Blayney Shire Council
Julie Briggs	Policy Advisor	CMA
Gary Fry	Secretariat	CMA
Cr. Rick Firman	Mayor	Temora Shire Council
Melissa Boxall	GM	Temora Shire Council
Cr. Russell Fitzpatrick	Mayor	Bega Valley Shire Council
Anthony McMahon	CEO	Bega Valley Shire Council
Cr. Susannah Pearse	Mayor	Moree Plains Shire Council
Natalia Cowley	GM	Moree Plains Shire Council
Cr. Melissa Matters	Deputy Mayor	Kiama Council
Jane Stroud	CEO	Kiama Council
Adrian Panuccio	GM	Midcoast Council
Cr. Claire Pontin	Mayor	Midcoast Council
Cr. Nina Dillon	Mayor	Goulburn Mulwaree Council
Scott Gallacher	GM	Goulburn Mulwaree Council
Cr. Adam Shultz	Mayor	Lake Macquarie City Council
Cr. Russell Webb	Mayor	Tamworth Regional Council
Cr. Sarah Ndiaye	Mayor	Byron Shire Council

Mark Arnold	GM	Byron Shire Council
Cr. George Weston	Mayor	Leeton Shire Council
Michael Kidd	Deputy Mayor	Leeton Shire Council
Cr Nikki Williams	Mayor	Coffs Harbour City Council
Ian Fitzgibbon	Acting General Manager	Coffs Harbour City Council
Stephen Dunshea	Interim GM	Forbes Shire Council
Cr. Jenny Webb	Councillor	Forbes Shire Council
Cr. Kate Dight	Mayor	Inverell Shire Council
Brett McInnes	GM	Inverell Shire Council
Cr. Brian Monaghan	Mayor	Bland Shire Council
Grant Baker	GM	Bland Shire Council
Cr. Tiffany Galvin	Mayor	Gwydir Shire Council
Leeah Daley	GM	Gwydir Shire Council
Justin Fitzpatrick-Barr	GM	Singleton Council
Maurice Collison	Mayor	Upper Hunter Shire Council
Greg McDonald	GM	Upper Hunter Shire Council
Cr. Ashley Hall	Mayor	Edward River Council
Jack Bond	CEO	Edward River Council
Kate Barker	CEO	CNSWJO
Meredith Macpherson		CNSWJO
Andrew McKibbin	Mayor	Oberon Council
Gary Wallace	GM	Oberon Council
Cr. Patricia White	Mayor	Shoalhaven City Council
Andrew Constance	CEO	Shoalhaven City Council
Cr. Robert Bell	Mayor	Uralla Shire Council
Toni Averay	GM	Uralla Shire Council
Cr. Damian Loone	Deputy Mayor	Ballina Shire Council
Cr. Sharon Cadwallader	Mayor	Ballina Shire Council
Cr. Bronwyn Petrie	Mayor	Tenterfield Shire Council
Dr. Richard Colbran	CEO	Rural Doctors Network
Katie McDonell	Community Solutions Manager	Rural Doctors Network
Mike Edwards	Chief Operating Officer	Rural Doctors Network
Cr. Erik Noakes	Mayor	Walcha Council
Stephen Parry	GM	Walcha Council
Cr. Sam Coupland	Mayor	Armidale Regional Council
Darren Schaefer	Acting GM	Armidale Regional Council
Cr. Steve Allan	Mayor	Bellingen Shire Council
Mark Griffioen	GM	Bellingen Shire Council
Cr. Lachlan Ford	Mayor	Bourke Shire Council
Leonie Brown	GM	Bourke Shire Council
Cr. Julia Cornwell		
McKean	Mayor	Berrigan Shire Council
Mark Dupé	Interim CEO	Berrigan Shire Council
Bob Stewart	Administrator	Central Darling Shire Council
Greg Hill	GM	Central Darling Shire Council
Paul Smith	Mayor	Cowra Council
Paul Devery	GM	Cowra Council
Cr. Peter Sharp	Mayor	Lockhart Shire Council
Gavin Rhodes	GM	Lockhart Shire Council
Cr. Ken Cudmore	Mayor	Liverpool Plains Shire Council
Cian Middleton	GM	Liverpool Plains Shire Council

Cr. Peter Sharp	Mayor	Lockhart Shire Council
Gavin Rhodes	GM	Lockhart Shire Council
Cr. Robert Taylor	Mayor	Bathurst Regional Council
Cr. Louie Zaffina	Mayor	Balranald Shire Council
Terry Dodds	CEO	Balranald Shire Council
Cr. John Harvie	Mayor	Murray River Council
Stacy Williams	CEO	Murray River Council
Cr. Jeff Drayton	Mayor	Muswellbrook Shire Council
Derek Finnigan	GM	Muswellbrook Shire Council
Cr. Marg Applebee	Deputy Mayor	Parkes Shire Council
Cr. Neil Westcott	Mayor	Parkes Shire Council
Cr. Tony Mileto	Mayor	Orange City Council
Ross Gurney	GM	Lithgow City Council
Cr. Cassandra Coleman	Mayor	Lithgow City Council
Cr. Adam Roberts	Mayor	Port Macquarie Hastings Council
Cr. Des Kennedy	Mayor	Mid-Western Regional Council
Brad Cam	GM	Mid-Western Regional Council
Megan Mulrooney	CEO	REROC
Andrew Brown	GM	Walgett Shire Council
Donna Ausling	Director of Planning, Environment and Economy	Walgett Shire Council
Cr. Jasen Ramien	Mayor	Walgett Shire Council
Cr. Paul Best	Mayor	Weddin Shire Council
Luke Sheehan	Acting GM	Weddin Shire Council
Cr. Josh Black	Mayor	Dubbo Regional Council
Luke Ryan	Infrastructure Director	Dubbo Regional Council
David Reynolds	CEO	LGNSW
Cr. Mathew Hatcher	Mayor	Eurobodalla Shire Council
Mark Ferguson	GM	Eurobodalla Shire Council
Cr. Louie Zaffina	Mayor	Balranald Shire Council
Terry Dodds	CEO	Balranald Shire Council
Cr. Robert Mustow	Mayor	Richmond Valley Council
Vaughan Macdonald	GM	Richmond Valley Council
Cr. Daniel Keady	Mayor	Coonamble Shire Council
Adam Cohen	Councillor	Coonamble Shire Council
Cr. Kinne Ring	Mayor	Kempsey Shire Council
Andrew Meddle	CEO	Kempsey Shire Council
Virginia Errington	Manager, Council Engagement - Greater Sydney Area	OLG
Louise Taylor	Council Engagement Manager	OLG
Wendy Mason	CEO	Country Education Foundation of Australia (CEF)
Dr. Anne Webster	Federal Shadow Local Government Minister	Australian Government - Opposition
Cr. Darcy Bryne	Mayor	Inner West Council
Linda Scott	Chair	NSW Grants Commission
Robert Borsak MLC	Chairman of the Shooters, Fishers and Farmers Party	MLC
Robert Dwyer MP	~ 3/5   3/5   3/5   3/5   3/5   3/5   3/4	Wollondilly Shire Council
Ben Taylor	CEO	Narromine Shire Council
Cr. Ewen Jones	Mayor	Narromine Shire Council
Jane Redden	GM	

## Apologies

Lisa Miscamble	GM	Wingecarribee Shire Council
Cr. Jesse Fitzpatrick	Mayor	Wingecarribee Shire Council
Cr. Colleen Fuller	Mayor	Gunnedah Shire Council
Eric Groth	GM	Gunnedah Shire Council
Laura Black	GM	Clarence Valley Council
Mr. Brett Whitworth PSM	Deputy Secretary	OLG
Cr. Lea Parker	Mayor	Greater Hume Council
Colin Kane	GM	Greater Hume Council
Frank Zaknich	CEO	Albury City Council
David Webb	GM	Hay Shire Council
Cr. Carol Oataway		Hay Shire Council
Cr. Tania Brown	Lord Mayor	Wollongong City Council
Paul Bennett	GM	Tamworth Regional Council
Cr. Abb McAlister	Mayor	Cootamundra-Gundagai Regional Council
Roger Bailey	Interim GM	Cootamundra-Gundagai Regional Council
Cr Danielle Mulholland	Mayor	Kyogle Council
Bob Callow	Mayor	Junee Shire Council
James Davis	GM	Junee Shire Council
Cr. Neville Kschenka	Mayor	Narrandera Shire Council
Tim Coote	GM	Narrandera Shire Council
Barry Omundson	Interim CEO	Orange City Council
Cr. Glen Neill	Mayor	Bogan Shire Council
Cr. Jarrod Marsden	Mayor	Cobar Shire Council
Jay Nankivell	GM	Broken Hill City Council
Cr. Dallas Tout	Mayor	Wagga Wagga City Council
Kulwant Singh-Pangly	Acting General Manager	Lismore City Council

**WARREN SHIRE COUNCIL**  
Delegates Report by Councillor R Jackson  
to the Ordinary Meeting of Council to be held in the  
Council Community Room, Warren on Thursday 22<sup>nd</sup> January 2026

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**ITEM 1                    WARREN INTERAGENCY SUPPORT SERVICES**

**RECOMMENDATION:**

That the information be received and noted.

**Minutes of the Warren Support Services Interagency Meeting held in the Council Community Room, Warren on Monday 24<sup>th</sup> November 2025**

**Meeting opened: 1pm**

1. **PRESENT:** Clr Pauline Serdity, Clr Ros Jackson, Caitlyn Maginnis (Lives Lived Well), Katie Blackett (Lives Lived Well), Teagan Harris (National Indigenous Australians Agency - NIAA), Blair Morrison (Western NSW Local Health District and Warren Youth & Community Hub) and Tahlia Morrison (Warren Youth & Community Hub).  
Via Teams – Amy Hall (TAFE NSW), Rachel Swindle (Transport for NSW), Leah Greenaway (NSW Health Adult Survivor Program), Kirsten Borersma (NSW Reconstruction Authority), Sally Perry (GIVIT), Rachel Wallace (Women’s DV Support Service), Fleur Stubbs (Barnardos), Felicity Leonard (Barnardos), Lisa White (Warren Preschool Kindergarten) and Renee Scott (Little Possums).

2. **APOLOGIES:** Clr Sarah Derrett, Maryanne Stephens (Manager Health and Development Services), Shaana Daley (Catholic Care Wilcannia-Forbes - CCWF and Ewen Jones (Marathon Health).

Moved: Clr Ros Jackson      Seconded: Blair Morrison

**Carried**

3. **CONFIRMATION OF MINUTES:** Minutes of meeting held on 13<sup>th</sup> October 2025

Moved: Clr Ros Jackson      Seconded: Blair Morrison

**Carried**

4. **BUSINESS ARISING**

Nil.

5. **CORRESPONDENCE:** Out – Nil      In – Nil

6. **ACTION CHECKLIST:**

- **Community Services Directory** - no updates, ongoing
- **Community Transport between Nevertire and Warren** - Talia Morrison advised that there is a public forum hosted by TFNSW at the Warren Youth Centre from 4.30pm to 7.30pm on Tuesday 25th November. All are encouraged to attend and provide their feedback regarding the needs of the community. Feedback can also be provided online.
- **WHAC** - Clr Pauline Serdity advised that the WHAC has held their AGM, with Rod Sandell returning as President and Pauline Serdity as Secretary/Treasurer. The group does not have a defined meeting schedule. They will continue to advocate for the community in the health space.

**WARREN SHIRE COUNCIL**  
Delegates Report by Councillor S Derrett  
to the Ordinary Meeting of Council to be held in the  
Council Community Room, Warren on Thursday 22<sup>nd</sup> January 2026

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<b>ITEM 1</b>	<b>WARREN INTERAGENCY SUPPORT SERVICES</b>	<b>CONTINUED</b>
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**7. GUEST SPEAKER PRESENTATION:**

Presentation delivered by Sally Perry from GIVIT covering the following areas;

- GIVIT's innovative online platform (connecting public generosity with requests for practical donations of essential goods and services for people in need).
- Role in providing support for all hardships nationwide (addiction support, aged care support, disability support, drought relief, economic hardship, education support, domestic/family/sexual violence victim support, housing and homelessness support, First Nations support, illness and injury support, mental health support, natural disaster recovery, youth support, refugees and asylum seekers' support, support for families and children experiencing hardship).
- How GIVIT operates (supported by governments, individuals and corporates with 100% of publicly donated funds used to buy essential goods and services for people in need).
- A need met through GIVIT every 32 minutes in the 2024/2025 financial year (414,215 goods and services provided; 1,049 organisations received goods, services or vouchers; \$9.4 million worth of essentials provided to people in need; 126,965kg of items given a new home).
- Items that are unable to be provided include motor vehicles, recurring costs like bills, emergency accommodation and sponsorships.

A full copy of the presentation has been emailed to all Interagency contacts.

**8. REPORTS FROM AGENCIES:**

**Pauline Serdity - Warren CWA;**

- AGM has been held.
- End of year event, XMAS party happening in a few weeks.

**Warren View Club;**

- Continuing to support children under the Learning For Life program (currently 3 children being 2 high school and 1 primary).
- Christmas party taking place on Wed 26<sup>th</sup> November and a good turn out expected.

**Spinners and Yarners;**

- Craft activities, knitting and crocheting with goods being donated to various agencies such as Macquarie Homestay and Barnardos.

**Leah Greenaway – NSW Health Adult Survivor Program;**

- The program assists those suffering trauma from childhood abuse. The group has requested funding for additional positions and expects to make a further program announcement in February/March of 2026.

**WARREN SHIRE COUNCIL**  
Delegates Report by Councillor S Derrett  
to the Ordinary Meeting of Council to be held in the  
Council Community Room, Warren on Thursday 22<sup>nd</sup> January 2026

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**ITEM 1                    WARREN INTERAGENCY SUPPORT SERVICES                    CONTINUED**

**Rachel Swindle - Transport for NSW;**

- TfNSW are hosting a public forum on Tuesday 25th November from 4.30pm at the Warren Youth Centre to enable members of the public to provide their feedback regarding community needs for public transport options. There is also an online feedback option for those unable to attend.
- A key focus now is their annual 'Plan B' campaign targeting drink and drug driving. The campaign is supported by additional police RBT presence, linking to penalties. Multiple licenced venues are involved, with resources being provided such as QR codes, and awareness education for patrons and staff alike. It was noted that 1/7 crashes involve a fatality.

**Felicity Leonard - Barnardos;**

- There are 6 more play groups scheduled for the year (Wednesdays/Thursdays) ahead of the school holidays.
- From 8<sup>th</sup> December, there are 17 'Mums & Bubs' groups scheduled.

**Fleur Stubbs - Barnardos;**

- Working one on one with young people aged 12-18 years who are homeless or at risk of homelessness, (and their families) to reconnect the young person with family, education, community, training/employment.
- There have not been any school groups run during term 4.

**Tahlia Morrison and Blair Morrison - Warren Youth & Community Hub;**

- They have funding for Summer School Activities, which will be announced soon. Always very well subscribed. Blair mentioned that he currently has capacity to assist local youth.

**Amy Hall – TAFE NSW;**

- Five students have successfully completed their Cert III in Community Services. TAFE will be promoting further Indigenous language courses to be held in 2026. In the process of winding down activities in line with the end of the school year.

**Kirsten Borersma - NSW Reconstruction Authority;**

- A key focus for the next 4 months is preparing for the upcoming bushfire season.
- Noted that they work closely with GIVIT who are contracted to assist with disaster recovery.

**Katie Blackett and Caitlyn Maginnis - Lives Lived Well;**

- Drug & Alcohol support for adults via Roadmaps, a free, voluntary day program, designed to help those experiencing substance misuse to make positive changes.
- They will be holding a one-off two hour 'Roadmaps' workshop on 4<sup>th</sup> December at the Warren Youth Centre with RSVPs required. The workshop is aimed at helping people to navigate the Christmas period, providing strategies for self- management, relapse prevention, problem solving and communication.

**WARREN SHIRE COUNCIL**  
Delegates Report by Councillor S Derrett  
to the Ordinary Meeting of Council to be held in the  
Council Community Room, Warren on Thursday 22<sup>nd</sup> January 2026

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<b>ITEM 1</b>	<b>WARREN INTERAGENCY SUPPORT SERVICES</b>	<b>CONTINUED</b>
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**Lisa White - Warren Preschool Kindergarten;**

- Four weeks left of the school year. There are 81 enrolments across the 2 rooms, 50% of whom identify as Aboriginal. They are hosting 'pop in and play' orientation for children attending in 2026.

**Rachel Wallace - Women's DV Support Service;**

- Available to provide support to women 16 years and over.

**Teagan Harris - NIAA;**

- Liaises closely with State and Territory governments, peak bodies and service providers to ensure the delivery Indigenous programs and services for Aboriginal and Torres Strait Islander peoples.
- Confirmed that NIAA is eager to identify emerging needs/concerns and to work with/assist the community wherever they can.

**9. GENERAL BUSINESS:**

- Cllr Ros Jackson asked if anyone had any information regarding the recently formed Warraan Community Working Party (WCWP). Specifically, who the organisers/committee executive/contacts are. It was agreed that we invite Shaana Daley to provide information at our next meeting in February 2026.
- **Action:** Interagency Committee Secretary to ask Shaana Daley to organise a presentation on the recently formed Warraan Community Working Party (WCWP) for the next meeting in February 2026.

**10. Date of Next Meeting:**

Monday 16<sup>th</sup> February 2026

**There being no further business the meeting closed at 2pm.**

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

### MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS, COONAMBLE ON THURSDAY 27<sup>th</sup> NOVEMBER 2025 COMMENCING AT 10:48AM

**PRESENT:** Member D Batten, Member N Kinsey, Member P Fisher, Member M Garnsey, Member M Cooke, Member D Bell, Member G Whiteley, Member G Peart, Member Z Holcombe, and Member G Rummery

#### **ABSENT:**

**STAFF MEMBERS:** M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer) and R Wilson (Minute Secretary)

**WELCOME:** Meeting was opened at 10:48am and Chairman Member Batten, welcomed all Members and staff to the meeting.

Member Batten welcomed Ms. Penny Heuston of Warren Shire Council, attending the meeting as an observer. It was at this time that Member Greg Whiteley confirmed his resignation as a delegate member of Castlereagh Macquarie County Council. Member Whiteley advised that Ms Penny Heuston would be nominating to be the new delegate member for Warren Shire Council in December 2025.

#### **DECLARATIONS OF INTEREST**

Nil

### **06/25/01 Minutes of Ordinary Council Meeting – 27<sup>th</sup> October 2025**

#### **Resolved:**

That the minutes of the ordinary Council meeting held 27<sup>th</sup> October 2025, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Member Garnsey

**Seconded:** Member Holcombe

**Carried**

### **Public Presentation – Dr Andrew McConnachie Senior Research Scientist**

Dr McConnachie provided Council with an update on the successes of the Hudson Pear Biological control program site at Grawin and Cumborah. During his presentation to council, he displayed data showing significant reductions in the number of plants found at the Grawin and Cumborah monitoring sites.

Dr McConnachie advised that funding had been secured for Grawin and Cumborah sites for the next 5 years and Stephen's Creek in the Unincorporated Area for the next 12 months. CMCC's involvement in the program was commended.

**Public Presentation – Mr Manuel Moncada Audit Office of NSW**

Mr Moncada from the Audit Office spoke to the 2024/2025 Audited Financials and the overall audit process for 2024/2025. He noted that the process was smooth running thanks to prompt co-operation from management staff. Mr. Moncada reported Council was in a sound financial position with no significant detail to disclose or report to Council, Mr Moncada closed his presentation to council.

**06/25/02 Reports of Committees**

**Recommendation:**

That the reports from the following committees be received and noted;

- Macquarie & Lachlan Valleys Weeds Committee General Meeting Minutes – 12.08.2025
- Macquarie & Lachlan Valleys Weeds Committee Annual General Meeting – 12.08.2025
- Macquarie & Lachlan Valleys Weeds Committee General Meeting Minutes – 23.10.2025
- Hudson Pear Taskforce Meeting Minutes – 13.05.2025
- Harrisia Cactus Taskforce Meeting Minutes – 13.05.2025

**Moved:** Member Rummery

**Seconded:** Member Kinsey

**Carried**

**06/25/03 Council's Decision Action Report – November 2025**

**Resolved:**

That the Resolution Register for November 2025 be received and noted.

**Moved:** Member Holcombe

**Seconded:** Member Fisher

**Carried**

**05/25/04 Cash and Investment Report – 31<sup>st</sup> October 2025**

**Resolved:**

That the investment report for 31<sup>st</sup> October 2025 be received and noted.

**Moved:** Member Peart

**Seconded:** Member Garnsey

**Carried**

### 06/25/05 Government Information Public Access Act – Annual Report

**Resolved:**

That;

1. the Administration Officers report be received
2. Council adopt the attached GIPA Annual Report for 2024/2025
3. the Information Commissioner be sent a link to Council's 2024/2025 Annual Report

**Moved:** Member Fisher

**Seconded:** Member Holcombe

### 06/25/06 PID Annual Report

**Resolved:**

That;

1. the Administration Officer report be received
2. Council adopt the 2024/2025 Public Interest Disclosure Annual Report

**Moved:** Member Rummery

**Seconded:** Member Garnsey

Carried

### 06/25/07 Audited Financials Statements and Audit Report

**Recommendation:**

That the Council receive the Audited Financial Statements together with the Auditor's Report for the period 1 July 2024 to 30 June 2025.

**Moved:** Member Whiteley

**Seconded:** Member Garnsey

Carried

Chairman Batten called for thoughts on public awareness campaigns given the healthy financial position of CMCC. There was discussion amongst members regarding this. It was suggested by Member Holcombe that Council consider suggestions from Biocontrol officers. Member Whiteley commented that keeping a surplus in the bank account would be of benefit to council as grant funding isn't secured income.

**06/25/08 Quarterly Budget Review Statement – September 2025**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2025 as tabled.

**Moved:** Member Garnsey

**Seconded:** Member Holcombe

**Carried**

**06/25/09 Annual Report 2022/2025**

**Resolved:**

That Council formally adopts its Annual Report for 2024/2025.

**Moved:** Member Peart

**Seconded:** Member Bell

**Carried**

**06/25/10 Important Dates for Members - Upcoming Meetings & Events**

**Recommendation:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Member Holcombe

**Seconded:** Member Bell

**Carried**

**06/25/11 Quarterly Biosecurity Report**

**Resolved:**

That the report be received and noted.

**Moved:** Member Fisher

**Seconded:** Member Garnsey

**Carried**

Date of the next CMCC Council Meeting to be Monday 23<sup>rd</sup> February 2026 in Coonamble

**Close of Meeting**

The meeting closed at 11:37am

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Chairman

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General Manager

DRAFT

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room, Warren on Thursday, 22nd January 2026**

**ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	<p>Negotiations continuing to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Waiting on a 'Rural' or 'Remote' Round of funding from Housing Australia before considering going forward. Council blocks will be put on the market in the near future.</p>
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	<p>That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/ community representatives be invited to be members of the Taskforce.</p> <p>Work on refining the draft document is ongoing.</p> <p>The Economic Development and Visitation Manager is currently refining chosen logo designs and will provide updated logo designs and draft brochure format to the next meeting of the Destination Macquarie Marshes Taskforce.</p> <p>Development continuing. Ongoing with a taskforce meeting scheduled to be called for in February 2026 to discuss logos, brochure</p>

**WARREN SHIRE COUNCIL**  
 Report of the General Manager  
 to the Ordinary Meeting of Council to be held in the  
 Council Community Room, Warren on Thursday, 22nd January 2026

**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				content and the also the development of the Macquarie Marshes specific website.
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/ EDVM	<p>1. That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing.</p> <p>2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes.</p> <p>Ongoing pending future meeting discussion. Next meeting to be called for February, 2026.</p>
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and a separate Policy be developed to cover Customer Service. Expected to be provided to the March 2026 Council Meeting.
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	<p>The re-ignited program could be a feeder, into the recruitment of Round 3 positions for the OLG Fresh Start for Apprentices, Trainees and Cadets grant program.</p> <p>Next stage of the program is to hold a Council Careers event, to present students with the range of specialist</p>

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**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				<p>activities undertaken by Council and a meet/question session with departmental staff about their specific functions within Council. This is planned for early 4th School Term. Date to be negotiated.</p> <p>Senior Management support of the Careers Day has been received. The date is still pending and awaiting advice from Warren Central School Careers Advisor as the suggested dates from the School's perspective.</p> <p>The Economic Development and Visitation Manager is working with Department of Education RIEP Project Officer and the Warren Central to secure a date and a guarantee of attendees on the day. At the current time there are some concerns about the very limited numbers of school students proposed to attend against the cost of Council staff, facilities and catering commitments.</p> <p>The Economic Development and Visitation Manager is also in talks with the Department of Education regarding the possibility of School Based Traineeships program being offered in Warren.</p> <p>Program has stalled. Warren Central School was only interested in sending a handful of students to the</p>

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**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

<b>Date</b>	<b>Resolution or Qwn</b>	<b>Outstanding Matter</b>	<b>Officer Resp</b>	<b>Response/Action</b>
<b>General Manager</b>				
				Careers at Council. These students were outside the key target groups for Council and only expressed limited interest in participating. Given the internal expense and time commitment required by Council to put on this event, the program has been placed on hold while the Department of Education and Warren Central School Careers Officer finalise the participants.
27.6.24	147.6.24	Legislative Compliance Policy and Procedure and Legislative Compliance Register	GM	<ol style="list-style-type: none"> <li>Actions to be taken on how non-compliance is managed to ensure that matters are not repeated and that appropriate high level risk assessments are undertaken and documented and that implementation of actions to reduce risk are arranged – in progress.</li> </ol>
27.3.25	69.3.25	Drought Resilience Plan Project	GM/ EDVM	<ol style="list-style-type: none"> <li>Country Heartline Project is currently 80% through the delivery activities with a final project end date of 28 November, 2025. The Economic Development and Visitation Manager is acting as both Project Lead and the main material writer, having delivered all written materials for the Country Heartline Brochure, Signage Strategy, Website Framework, Business Media Participation and Release Form, Legacy Farm Business Handbook, Workshop Survey Monkey</li> </ol>

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**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				<p>Questionnaire and including the guides for photographic and video content /website development instructions for the delivery partner.</p> <p>3. Work on the Branding element for the project has been completed. The original name chosen by the Economic Development and Visitation Manager (and the accompanying extensive marketing research) has been endorsed by the delivery partner and the project now has the official Country Heartline branding. A logo has been agreed by all three shires.</p> <p>4. The Workshop deliverable requirement is also underway. The first of three planned workshops was delivered in each of the three shires in September. The second round of Workshops is planned for October 21 and 22, 2025 with the third (and final workshop) planned for early November. A number of deliverables will be launched at the final workshop including the Country Heartline website and Legacy Handbook.</p> <p>5. Project is nearing completion. A Country Heartline launch was held on November 20, 2025 at</p>

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**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				<p>Callubri Station. This will include the third required workshop component where the project deliverables will be presented including Brochure, Agritourism Legacy Handbook, Website Launch, and Social Media. Representatives from each of the consortia councils, funding bodies, tourism agencies, Ministers, operators and media have been invited.</p> <p>6. A highly successful launch was held on Thursday November 20, 2025 at Callubri Station and was attended by Industry stakeholders including representatives from Department of Primary Industries and Regional Development, RDA Orana, Destination Country and Outback NSW, Outback Arts, representatives from the three participating Councils, farm based business stakeholders and local media.</p> <p>7. Project was due for acquittal on November 28, 2025 with the Minister for Regional NSW announcing on that date that a six months extension had been granted to 30 June, 2026.</p> <p>8. The Country Heartline project (originally slated for an 18 month delivery) was delivered in 12 weeks</p>

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**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				<p>and within the original deadline.</p> <p>9. Working with the signage contractor to finalise the installation of wayfinder and interpretive signage currently in production.</p> <p>10. Future meetings of the Steering Committee will be organised for the continuation of the project deliverables such as social media, promotion and stakeholder recruitment, beyond the terms of the original project funding.</p>
28.8.25	264.8.25	Destination Macquarie Marshes Taskforce	EDVM	<p>That the Economic Development and Visitation Manager progress the development of a new dedicated brochure layout for the Discover Macquarie Marshes campaign and further develop a logo design for consideration of the Destination Macquarie Marshes Taskforce.</p> <p>Material is currently being researched and collated and will be discussed at a future meeting of the Destination Macquarie Marshes Taskforce to be called for February, 2026.</p>
25.9.25	302.9.25	Major Projects Risk Profiles	GM/ DMES/ IPM	<p>The Committee requests further information from Management on the implementation of its monitoring and mitigation functions of the Risk Management Framework.</p> <p>Major Risks identified and reported in ARIC meeting.</p> <p>Council's Project</p>

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**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				Management Procedure, Framework being implemented to mitigate the risks on major selected projects e.g. Levee work. ARIC Independent Members conducted Levee project site tour on 18 November 2025.
25.9.25	302.9.25	Work, Health & Safety Risk Framework	WHS-RC/GM	The Committee to be updated in the future on the progress and implementation of the Targeted Assistance Program.
25.9.25	302.9.25	Work, Health & Safety Risk Framework	WHS-RC/GM	Key indicators are progressively reported to ARIC through the Work Plan on the WHS indicators on the implementation of the Framework (trends on injury, lost time, training, improvements, workers compensation, lost time).
*23.10.25	324.10.25	Review of the Warren Shire Council Public Art Master Plan	GM/PAO	The reviewed Warren Shire Council Public Arts Master Plan be resubmitted to the Committee with the changes clearly shown in red – arrangements made for reporting to February 2026 Committee Meeting.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Finance and Administration</b>				
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	<p>The following priority and action be progressed:</p> <ul style="list-style-type: none"> <li>- A new electronic document management system to be purchased and implemented.</li> </ul> <p>Licence Agreement has been signed and project is</p>

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<b>Divisional Manager Finance and Administration</b>				
				expected to be complete by February 2026 – progressing.
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA	The following priorities and actions be progressed: - Online Fraud training to relevant staff – Pending.
27.6.24	147.6.24	Notice of Public Exhibition – Fraud and Corruption Policy and Framework	DMFA	An Implementation Action Plan being developed. Expected completion in March 2026 - progressing.
5.12.24	287.12.24	Promoting Better Practice Review	DMFA/ GM	<ol style="list-style-type: none"> <li>Arrangements be made to review the Business Continuity Plan as soon as practical and update it where required – in progress; and</li> <li>A review of the Records Management Policy has been undertaken. The Policy will need to be updated in part when the new electronic document system is in place.</li> </ol>
27.3.25	59.3.25	ARIC Committee Risk Management Framework Review	GM/ DMFA	That a report that includes the direction and purpose be provided on the review of the Policy – in progress.
26.6.25	196.6.25	ARIC Committee Asset Management/ Valuations	DMFA	Council's actions to develop and implement an ICT Strategic Plan be reported to a future ARIC Meeting - pending

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**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the new Hotel owners.
27.6.19	129.6.19	Warren Levee Rehabilitation (total project - \$7.1M)	DMES/ IPM/TSM	* Resolution 129.6.19 established a framework for the design, funding, delivery, and ongoing management of rehabilitation works for the Warren Town Levee, together with the development of a formal Operations and Maintenance regime.
3.12.20	256.12.20			<p>Items 1–4 (Complete): The engagement of a qualified geotechnical consulting engineering firm, development of rehabilitation design and construction methodology for the Dentist Surgery/Courthouse location, pursuit of funding with relevant Government departments, and establishment of a project team to develop the Warren Levee Operations and Maintenance Manual and undertake annual inspections have all been completed.</p> <p>Items 5–7 (Ongoing): The provision of ongoing budget allocations through the annual estimates process for routine inspection and operational works, and the</p>

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
				<p>progressive implementation of the recommendations contained within NSW Public Works Report No. DO/13/02 – Visual Audit of the Warren Levees (North and South) dated 6 November 2013, are ongoing.</p> <p>Resolution 256.12.20</p> <p>All actions arising from Resolution 256.12.20 including acceptance of repair plans and cost estimates, pursuit of State and Federal Government funding, commitment to delivery of works utilising Council resources and local contractors, and progression of levee rectification works between Lions Park and the Charles Sturt Bridge have been completed.</p>
				<p>Contract awarded for Levee Rehabilitation works on 15<sup>th</sup> May 2025. Works on the Levee Rehabilitation commenced on the 17<sup>th</sup> June 2025. Works on Toe Berm with Type 2 Rocks completed with temporary over fill for machinery access for future works.</p> <p>The retaining wall works scheduled to start in September 2025. However, elevated river level, flow over the toe berm constructed, due to environmental flow release and irrigation demand</p>

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<b>Divisional Manager Engineering Services</b>				
				release (simultaneous release) is slowing down the piling works at the Levee site. Contractor temporarily demobilised the site, aiming to return to the site in late February 2026 or early March 2026. Rock Armouring Works on all eight (8) sites completed.
				Contractor submitted a delay claim on 31 <sup>st</sup> October 2025 alleged that prolonged elevated water level in the river associated with controlled releases from Burrendong dam was not disclosed the RFT. Claim was rejected via detailed responses provided on 14 <sup>th</sup> & 27 <sup>th</sup> November 2025. Contractor subsequently revised the claim, following the Senior Executives meeting of the parties on 17 <sup>th</sup> December 2025.
				Revised claim is subject to further evaluation and review as notified to Contractor on 19 <sup>th</sup> December 2025.
				Workplan updated, version 12; DCCEEW approved the Workplan with a program completion date of 30 <sup>th</sup> June 2026.
25	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing.

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<b>Divisional Manager Engineering Services</b>				
				Commonwealth Government Grant Program Application re-submitted.
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use - in progress.
28.3.24	60.3.24	Warren Shire Council Integrated Water Cycle Management (IWCM) Strategy Document	DMES / TSM	NSW Public Works Advisory has commenced the assignment. Progressing – Grant Period extended to 31 <sup>st</sup> December 2026.
25.7.24	183.7.24	Closed Circuit Television (CCTV) And Workplace Surveillance	DMES/ TSM	SIMTEC are working through installation issues. Most cameras now functional. Additional cameras at Ebert Park (2) and Racecourse (2) are being explored, subject to funding. SIMTEC to provide a dilapidation report.
24.10.24	283.10.24	Sewer Main Condition Assessment (CCTV) and Smoke/Dye Testing	DMES/ TSM	Contractor has finished. Council has engaged Vapar to use AI to analyse the data. They have found the data captured to be of less volume than expected.
5.12.24	291.12.24	Proposed Traffic Alterations on Bundemar Street	DMES	That subject to NSW Police Force concurrence: 1. A section of the centre median in Bundemar Street be removed from the existing intersection with the Oxley Highway, Burton Street, to a point level with or just east of the access serving the business premises of

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<b>Divisional Manager Engineering Services</b>				
				<p>Tygeright thus allowing for improved and safer ingress/egress to Tygeright, for AB-Triple Vehicles; and</p> <ol style="list-style-type: none"> <li>2. The removed section island to be converted into a painted island;</li> <li>3. The NO STOPPING restriction be extended by 30m along Bundemar Street on the northeastern side of the intersection; and</li> <li>4. Council apply for the designation of the Bundemar Street route to Tygeright as a heavy vehicle route to accommodate AB-Triple Vehicles.</li> </ol> <p>Work to be programmed after completion of major works on RR333 and RR202. Residents have been informed of imminent traffic changes.</p>
23.1.25	7.1.25	Water Supply in Collie Village	DMES/ TSM	That a master plan be developed for improvement of water supply in Collie Village. This would be considered in the IWCM - ongoing.
23.1.23	23.1.25	Proposed Land Acquisition – Lot 128 DP 755314 & Lot 313 DP 724603	DMES	<ol style="list-style-type: none"> <li>1. Authorises acquisition of approximately 10,000 square metres and 7,000 square metres portions of land through Lot 313 DP 724603 and Lot 128 DP 755314 respectively, as depicted on Figure 2 of the 23rd January 2025 Divisional Manager Engineering Services</li> </ol>

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**ITEM 1 OUTSTANDING REPORTS CHECKLIST** **CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
				<p>report to Council, Item 4 – in progress.</p> <p>2. Authorises the General Manager and Divisional Manager Engineering Services to obtain a Planning Certificate under Section 10.7(2) of the Environmental Planning and Assessment Act 1997 – in progress.</p> <p>3. Authorises the General Manager and Divisional Manager Engineering Services to enter negotiations with the owners of the land within provisions of the NSW Roads Act 1993, and the Land Acquisition (Just Terms Compensation) Act 1991, with a view of acquiring the portions for an agreed monetary compensation – in progress.</p> <p>4. That a plan of subdivision be registered, and if required, a notice be published in the Government Gazette dedicating the acquired land as a public road – in progress.</p>
28.8.25	262.8.25	Structural Damage to the Inlet Works – Tiger Bay Sewer Treatment Plant	DMES/ TSM	Council approves the use of the \$63,500.00, surplus funds from the construction of the additional evaporation lagoon, for the repair of the Tiger Bay Sewer Treatment Plant Inlet Channel with any unused funds to be returned to the sewer fund at the completion of the project.

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<b>Divisional Manager Engineering Services</b>				
				Works being arranged - ongoing.
23.10.25	325.10.25	Local Roads Loam and Gravel Re-Sheeting Program	DMES/ RIM	<p>That Council undertakes the following Local Roads Loam and Gravel Re-sheetsing Program for 2025/2026:</p> <ul style="list-style-type: none"> <li>▪ SR65 Old Warren Road, Segment 36 at a cost of \$137,437.50;</li> <li>▪ SR98 Colane Road, Segment 12 at a cost of \$101,797.50; and</li> <li>▪ SR23 Gradgery Lane Segment 00, 2km from RR333 Carinda Road at a cost of \$197,377.50.</li> <li>▪ Work is being planned.</li> </ul>
<b>Manager Health and Development Services</b>				
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> <li>1. Categories assigned as detailed in report;</li> <li>2. Crown Reserves classified identified as operational land; and</li> <li>3. Draft Plans of Management nearing completion.</li> </ol>
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	<p>Matter progressing in the District Court with required affidavits.</p> <p>Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.</p> <p>Adjourned, new date to be advised (September – November 2025 expected)</p>

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Manager Health and Development Services</b>				
				<p>Defence expert reports received by Solicitor. Meeting held 6 August 2025 with Barrister and Solicitor, Mediation on 1 September 2025 unsuccessful. District Court date 13-17 October 2025.</p> <p>New date set for the 9 - 13 February 2026.</p>
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD	<p>The following priority and action be progressed:</p> <ul style="list-style-type: none"> <li>- An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress and initial commencement 22 August 2024.</li> <li>- Consultant engaged.</li> </ul>
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	<ol style="list-style-type: none"> <li>1. The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other organisations – in progress; and</li> <li>2. Council re-assesses the community's satisfaction with recycling services in 2 years' time (for 2026/2027 Estimates) – in progress.</li> </ol>
5.12.24	290.12.24	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	MHD/ WSCCM	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Manager Health and Development Services</b>				
				years to ensure Council is able to report in accordance with grant conditions on usage of the new facilities – in progress.
5.12.24	331.12.24	Planning Proposal – LEP Review	MHD	Finalisation before or on 4 March 2026 – in progress.
23.10.25	347.10.25	Local Environmental Plan Review	MHD	3. Subject to the mapping changes being checked and endorsed by National Parks and Wildlife, Council proceeds with the amendment to the Warren Local Environmental Plan 2012 for various housekeeping amendments to finalisation and that Council recommends to the Department of Planning, Housing and Infrastructure as planning proposal authority, to exercise its functions as plan making authority under section 3.36(2) of the Act, subject to the conditions of the Gateway Determination [Department reference PP-2025-217] – in progress.

**RECOMMENDATION:**

That the information be received and noted and that the items marked with an asterisk (\*) be deleted.

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**ITEM 2 COMMITTEE/DELEGATES MEETINGS** **CONTINUED**

The following is a listing of various committee/delegates meetings of Council since the last meeting.

**MEETINGS HELD**

<b>Date</b>	<b>Committee / Meeting</b>	<b>Location</b>
5.12.2025	Warren Shire Community Christmas Party 2025	Warren
10.12.2025	Muse State Monthly Media and Communications Meeting	Online
11-12.12.2025	IPWEA Board Meeting	Sydney
12.11.2025	Member for Parkes Jamie Chaffey MP Meeting	Warren
16.12.2025	Australia Day Committee Meeting	Warren
13.1.2026	MANEX Committee Meeting	Warren
15.1.2026	President NSW Nurses and Midwives Association, O'Bray Smith	Warren
16.1.2026	Warren Youth Foundation 5 Year Celebration	Warren

**FUTURE MEETINGS NOT ON MEETING SCHEDULE**

<b>DATE</b>	<b>COMMITTEE / MEETING</b>	<b>LOCATION</b>

**RECOMMENDATION:**

That the information be received and noted.

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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**(C14-7.2, G4-1)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 26th November 2025 to 9th January 2026:

<b>Project</b>	<b>Budget</b>	<b>Expenditure/ Committed</b>	<b>Resp</b>	<b>Comment</b>
<b>General</b>				
Restart NSW Warren (STP) Upgrade JC 220-3-0	92,000	Nil	TSM	EPA to write to Council advising licence and decommissioning requirements.
NSW Severe Weather & Flood Grant for AGRN 1025 (\$1,000,000) (part of Warren Levee Rehabilitation Project \$7,100,000)  Warren Town Levee Remediation JC: 3300-4400-0000 Federal; 3300-4410-0000 State; and 3300-4420-0000 OLG AGRN.	5,291,206 851,018 879,815	5,047,424 813,304 879,815	GM/ IPM/ DMES/ TSM	Contract awarded for Levee Rehabilitation works on 15th May 2025. Works on the Levee Rehabilitation commenced on the 17th June 2025.  Works on Toe Berm with Type 2 Rocks completed with temporary over fill for machinery access for future works.  UC- Piles installation was scheduled to start 12th September 2025. Elevated river flow, currently above the toe beam constructed, limiting the access. Information received from Water NSW indicates that farming/irrigation demand release from Burrendong dam is occurring now along with Environmental flow to Macquarie Marshes. The flow/river level may recede by end of December and by the end of February 2026 the flow may be favourable for accessing the river.  Contractor temporarily demobilised the site, aiming to return to the site in late February 2026 or early March 2026. Rock Armouring Works on all eight (8) sites completed.

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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**(C14-7.2, G4-1)**

Project	Budget	Expenditure/ Committed	Resp	Comment
				<p>Contractor submitted a delay claim on 31st October 2025 alleged that prolonged elevated water level in the river associated with controlled releases from Burrendong dam was not disclosed the RFT. Claim was rejected via detailed responses provided on 14th &amp; 27th November 2025. Contractor subsequently revised the claim on 18th December 2025, following the Senior Executives meeting of the parties on 17th December 2025.</p> <p>Revised claim is subject to further evaluation and review as notified to Contractor on 19th December 2025.</p> <p>Workplan updated, version 12; DCCEEW approved the Workplan with a program completion date of 30th June 2026.</p> <p>Gate 38 to be reviewed due to leakage rate.</p> <p>Pumps to be assembled in cages. Hoses to be cut to shorter lengths with works progressing.</p> <p>Miscellaneous works on pumps, generator &amp; control gate pits (Solar Lighting &amp; Trickle Charging System for Portable Pumps, Soft Starters for Generators and Flood gate Lid Modifications) are outstanding.</p>
Library Renovation & Expansion Project  JC 1400-36-10	63,192	11,900	<b>IPM/LIB/ DMFA/ MHD/ GM</b>	Preliminary draft concept plans (Rev D dated 14/11/25) reviewed. Comments on draft plan provided to the Architect for consideration.
*Warren Shire Community Christmas Party 2025  Funded via Council \$30,000 and Local Business Sponsors \$20,000  JC: 2850-0040-0010	50,000	40,713	<b>GM/ PAO</b>	<p>An evening filled with wholesome entertainment for the entire family.</p> <p>Highlights Include:</p> <ul style="list-style-type: none"> <li>• A special visit from Santa Claus for all the little ones.</li> <li>• Kids' rides that will thrill and delight.</li> <li>• Festive market stalls offering unique gifts, local crafts, and mouth-watering food.</li> <li>• Live Music by the Steve Edmond Band and local talented artists.</li> <li>• Dazzling performances from local dance groups, spreading cheer with festive music.</li> </ul>

**WARREN SHIRE COUNCIL**  
**Report of the General Manager to the Ordinary Meeting of Council to be held at**  
**Council Community Room, Warren on Thursday, 22nd January 2026**

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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**(C14-7.2, G4-1)**

Project	Budget	Expenditure/ Committed	Resp	Comment
				<ul style="list-style-type: none"><li>• A spectacular fireworks finale lighting up the night sky!</li></ul> <p>Proudly presented by Warren Shire Council and our amazing local sponsors, volunteers and community groups.</p>
Safety Management System GL 3210-4010-5	75,825	54,976	WHS-RC /GM	Works Program ongoing.
Asset Management & IPR	112,636	Nil	GM/ DMES	Works program being formulated.

**WARREN SHIRE COUNCIL**  
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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**(C14-7.2, G4-1)**

<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
<b>Grant Applications</b>				
Regional Housing Strategic Planning Fund Round 4 – RHSPF Round 4-037	190,009	Nil	DMES	The project aims to develop a comprehensive Structure Plan and associated studies, aligned with the NSW planning framework, to a standard that enables Council to lodge a subdivision development application for the next stage of the Gunningbar Residential Estate. This work will facilitate the release of much-needed residential land and help address ongoing land supply challenges in Warren.

The items marked with an asterisk (\*) be deleted.

<b>ACRONYMS</b>	GM - General Manager	TSM - Town Services Manager	AM – Assets Manager
	DMFA - Divisional Manager Finance & Administration	RIM - Roads Infrastructure Manager	WSCCM – Warren Sporting & Cultural Centre Manager
	DMES - Divisional Manager Engineering Services	IPM - Infrastructure Projects Manager	EDVM - Economic Development and Visitation Manager
	MHD - Manager Health and Development Services	PAO - Projects Administration Officer	WHS-RC – Work Health Safety / Risk Co-Ordinator

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held at**  
**Council Community Room, Warren on Thursday, 22nd January 2026**

---

**ITEM 4                    WARRAAN WIDJI ARTS (WARREN PERFORMING ART AND LANGUAGE PLACE INCORPORATED) REQUEST FOR EXEMPTION FROM PAYING RATES AND CHARGES                    (D8-1, R1-1.45)**

**RECOMMENDATION** that:

1. The information be received and noted;
2. Council donate the 2025/2026 Rates and Charges of the Warraan Widji Arts (Warren Performing Arts and Language Place Incorporated); and
3. The donations of rates and charges of the Warraan Widji Arts (Warren Performing Arts and Language Place Incorporated) be considered and listed in subsequent years in the Council Donations Section of the Statement of Revenue Policy of the Annual Operational Plan.

**PURPOSE**

For Council to consider a request for exemption from Warraan Widji Arts (Warraan Performing Arts and Language Place Incorporated) from paying rates and charges.

**BACKGROUND**

**Attachment 1** is a copy of a letter request of exemption from paying rates and charges from Warraan Widji Arts. This could be done by way of donation under Section 356 Local Government Act 1993 (NSW).

**Attachment 2** is an extract from the Statement of Revenue Policy of the 2025/2026 Operational Plan that details the current donations Council arranges under Section 356 Local Government Act 1993 (NSW).

**Attachment 3** is a copy of the current 2025/2026 Rates Notice of the Warraan Widji Arts (\$2,256.00) Water usage charges are normally paid by any of the relevant organisations.

**REPORT**

Council could support this rate exemption request by use of its donation budget for 2025/2026 and beyond under Section 356 Local Government Act 1993 (NSW).

**FINANCIAL AND RESOURCE IMPLICATIONS**

Inclusion of the Warraan Widji Arts rates and charges in the 2025/2026 Donation list for Rates and Charges and for beyond would cost Council \$2,256.00 in 2025/2026.

Currently the budget for all donations in 2025/2026 amount to \$18,175.00 and inclusion of Warraan Widji Arts Rates and Charges can be accommodated.

**LEGAL IMPLICATIONS**

Section 356 Local Government Act 1993 (NSW) (**Attachment 4**).

**RISK IMPLICATIONS**

N/A

**STAKEHOLDER CONSULTATION**

As Warraan Widji Arts is considered a recipient that is not for private gain, there is no need for public notice of Council's proposal to pass a relevant resolution concerning donating the rates and charges.

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held at**  
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---

**ITEM 4                    WARRAAN WIDJI ARTS (WARREN PERFORMING ART AND LANGUAGE PLACE INCORPORATED) REQUEST FOR EXEMPTION FROM PAYING RATES AND CHARGES                    CONTINUED**

**OPTIONS**

Council does not necessarily need to grant exemption from paying rates and charges or providing a donation of the same.

**CONCLUSIONS**

Warraan Widji Arts is considered a suitable organisation to have its rates and charges donated for 2025/2026 and for its inclusion in subsequent Annual Operation Plans Statement of Revenue Policy Council Donations Section.

The donation of rates and charges for 2025/2026 can be afforded within the current Donations Budget.

**LINK TO POLICY AND/OR COMMUNITY STRATEGIC PLAN**

- 1.1.1 Improve ageing, youth and disability services within the community.
- 1.1.3 Improve educational services within the community.
- 1.1.6 Recognise and support our wide range of local community groups.
- 1.2.2 Support and promote community-based lifestyle and social events.
- 1.2.5 Support Aboriginal people and organisations to increase the broader community's awareness and recognition of local Aboriginal cultural identity in Warren Shire.
- 1.3.1 Support programs and services that support and assist young people in our community.
- 1.3.2 Promote, to our youth, the facilities and activities that are available to them within the Shire.

**SUPPORTING INFORMATION / ATTACHMENTS**

1. Letter of Request for Exemption from paying rates and charges – Warraan Widji Arts dated 6th January, 2026.
2. Extract from 2025/2026 Operational Plan Statement of Revenue Policy – Council Donations.
3. Warraan Performing Arts and Language Place Inc. (Warraan Widji Arts) 2025/2026 Rates Notice.
4. Section 356 Local Government Act, 1993 (NSW).

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held at**  
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**ITEM 4                    WARRAAN WIDJI ARTS (WARREN PERFORMING ART AND LANGUAGE PLACE INCORPORATED) REQUEST FOR EXEMPTION FROM PAYING RATES AND CHARGES                    CONTINUED**

**Attachment 1** - Letter of Request for Exemption from paying rates and charges – Warraan Widji Arts dated 6th January, 2026.



**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held at**  
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---

**ITEM 4                    WARRAAN WIDJI ARTS (WARREN PERFORMING ART AND LANGUAGE PLACE INCORPORATED) REQUEST FOR EXEMPTION FROM PAYING RATES AND CHARGES                    CONTINUED**

**Attachment 2 - Extract from 2025/2026 Operational Plan Statement of Revenue Policy – Council Donations.**

- Provision of a range of goods and services where statutory charges are set by regulation.  
Examples are:
  - Section 10.7(2) & (5) Certificates
  - Development Applications
  - Information supplied under the Government Information (Public Access) Act 2009
  - Dog Registrations
  - Impounding fees

**Council Donations**

Council has allocated \$18,175.00 in the 2025/2026 estimates for donations to various community, charitable, sporting & service organisations, following are a list of organisations that Council gives donations to each year:

Warren Museum & Gallery Assoc.	-	Donation of Rates & Charges
Warren Men's Shed	-	Donation of Rates & Charges
Collie Community Shed	-	Donation of Rates & Charges
Nevertire Hall Trust	-	Donation of Rates & Charges
Collie CWA	-	Donation of Rates & Charges
Presbyterian Church	-	Donation of Rates (Ass No. 610 - vacant land only)
Warren Central School	-	School Prize Night Award
St Mary's School	-	School Prize Night Award
Marra Public School	-	School Prize Night Award
Australia Day Ceremony	-	Donation of Hire of Sporting Complex
Anzac Day Ceremony	-	Donation of Labour, Plant & Materials
Warren Triathlon	-	Donation of Labour, Plant & Materials
Warren Interagency	-	Donation of Meeting Room Hire
Western Councils Water Utilities Alliance	-	Donation of Meeting Room Hire
Various Council Training Days	-	Donation of Meeting Room Hire
Breast Screen Van	-	Cost to pick up and drop off
CWA of NSW	-	Annual Public Speaking Competition
Warren Youth Foundation	-	Memorandum of Agreement
RiverSmart (Windows on Wetlands)	-	Memorandum of Agreement
Warren Museum and Gallery Assoc.	-	Donation of Tables and Chairs Hire

Council also receives one off requests for plant utilisation with Council staff donations that are determined on a case-by-case basis.

**Grants**

Council will continue to actively pursue grant funding during the year with any co-contribution required to be funded from the Infrastructure Improvement/Replacement Reserve where possible/available.

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
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**ITEM 4 WARRAAN WIDJI ARTS (WARREN PERFORMING ART AND LANGUAGE PLACE INCORPORATED) REQUEST FOR EXEMPTION FROM PAYING RATES AND CHARGES**

**CONTINUED**

**Attachment 3 - Warraan Performing Arts and Language Plane Inc. (Warraan Widji Arts) 2025/2026 Rates Notice.**

		PO Box 6, 115 Dubbo Street, Warren NSW 2824 Telephone: (02) 6847 6600 Email: council@warren.nsw.gov.au A.B.N. 87 198 932 652																																	
<b>2025-26 RATE NOTICE</b>																																			
<b>FOR THE PERIOD</b> 01-07-2025 TO 30-06-2026																																			
WARREN PERFORMING ARTS AND LANGUAGE PLACE INC PO BOX 180 WARREN NSW 2824		ASSESSMENT NO.: 01147-00000000-000 PAYMENT REFERENCE: 10287738 DATE OF ISSUE: 28-07-2025 VALUATION: \$7970 AREA: 505.900000S DUE DATE: 31-08-2025																																	
<b>Property Location and Description</b> 156 DUBBO STREET, WARREN NSW 2824 L 7 DP 1745																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 5px;">DESCRIPTION</th> <th style="text-align: center; padding: 5px;">UNITS</th> <th style="text-align: center; padding: 5px;">RATE/CHARGE</th> <th style="text-align: center; padding: 5px;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td style="text-align: left; padding: 5px;">Business - Warren (Min)</td> <td style="text-align: center; padding: 5px;">7970</td> <td style="text-align: center; padding: 5px;">0.07724971</td> <td style="text-align: center; padding: 5px;">620.00</td> </tr> <tr> <td colspan="4" style="text-align: center; padding: 5px;">Differential Rate Category 3 - Business - Warren</td> </tr> <tr> <td style="text-align: left; padding: 5px;">Warren Waste Management</td> <td style="text-align: center; padding: 5px;">1</td> <td style="text-align: center; padding: 5px;">369.00</td> <td style="text-align: center; padding: 5px;">369.00</td> </tr> <tr> <td style="text-align: left; padding: 5px;">Warren Water Business</td> <td style="text-align: center; padding: 5px;">1</td> <td style="text-align: center; padding: 5px;">590.00</td> <td style="text-align: center; padding: 5px;">590.00</td> </tr> <tr> <td style="text-align: left; padding: 5px;">Non-Residential Sewer Charge</td> <td style="text-align: center; padding: 5px;">1</td> <td style="text-align: center; padding: 5px;">677.00</td> <td style="text-align: center; padding: 5px;">677.00</td> </tr> <tr> <td colspan="4" style="text-align: center; padding: 5px;"><b>TOTAL RATES and CHARGES</b></td> </tr> <tr> <td colspan="4" style="text-align: center; padding: 5px;"><b>NET payable</b></td> </tr> </tbody> </table>				DESCRIPTION	UNITS	RATE/CHARGE	AMOUNT	Business - Warren (Min)	7970	0.07724971	620.00	Differential Rate Category 3 - Business - Warren				Warren Waste Management	1	369.00	369.00	Warren Water Business	1	590.00	590.00	Non-Residential Sewer Charge	1	677.00	677.00	<b>TOTAL RATES and CHARGES</b>				<b>NET payable</b>			
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SIMPLE DAILY INTEREST IS CHARGED ON OVERDUE AMOUNTS AT 10.5% SEE BPAY DETAILS FOR PAYMENT INFORMATION																																			
		Biller Code: 266080 Ref: 10287738																																	
Gary Woodman General Manager																																			
(ATTACH THIS PORTION TO YOUR REMITTANCE)    IF RECEIPT REQUIRED    Please note hereunder any change of address ASSESSMENT NO. 01147-00000000-000    PLEASE TICK BOX <input type="checkbox"/> NAME..... NAME WARREN PERFORMING ARTS NET AMOUNT DUE 2,256.00 INSTALMENT AMOUNT 564.00 DUE DATE 31-08-2025 PAYMENT REFERENCE 10287738 NEW ADDRESS..... ..... SIGNATURE.....																																			

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held at**  
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**ITEM 4                    WARRAAN WIDJI ARTS (WARREN PERFORMING ART AND LANGUAGE PLACE INCORPORATED) REQUEST FOR EXEMPTION FROM PAYING RATES AND CHARGES                    CONTINUED**

**Attachment 4 - Section 356 Local Government Act, 1993 (NSW).**

1/15/26, 6:25 AM                    LOCAL GOVERNMENT ACT 1993 - SECT 356 Can a council financially assist others?

 **New South Wales Consolidated Acts**

[\[Index\]](#) [\[Table\]](#) [\[Search\]](#) [\[Search this Act\]](#) [\[Notes\]](#) [\[Noteup\]](#) [\[Previous\]](#) [\[Next\]](#) [\[Download\]](#) [\[Help\]](#)

---

**LOCAL GOVERNMENT ACT 1993 - SECT 356**

**Can a council financially assist others?**

**356 Can a council financially assist others?**

(1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

(2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.

(3) However, public notice is not required if--

(a) the financial assistance is part of a specific program, and

(b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and

(c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and

(d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.

(4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.

**Note :** Part 4 of the *Graffiti Control Act 2008* deals with graffiti removal work.

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[https://www5.austlii.edu.au/au/legis/nsw/consol\\_act/lga1993182/s356.html](https://www5.austlii.edu.au/au/legis/nsw/consol_act/lga1993182/s356.html)                    1/1

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> January 2026

## ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER AND DECEMBER 2025 (B1-10.16)

### RECOMMENDATION:

That the Statement of Bank and Investments Balance as at the 30<sup>th</sup> November and 31<sup>st</sup> December 2025 be received and noted.

### PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

### BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

### REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 30<sup>th</sup> November and 31<sup>st</sup> December 2025.

Council should note that investment items listed as

	Balance 31-Oct-25	Transactions	Balance 30-Nov-25
General	5,635,165.79	(2,769,545.85)	2,865,619.94
Water Fund	928,160.66	18,474.88	946,635.54
Sewerage Fund	1,112,244.00	(24,470.14)	1,087,773.86
North Western Library	(7,491.03)	(7,348.11)	(14,839.14)
Trust Fund	95,636.13	0.00	95,636.13
Investment Bank Account	(7,010,000.00)	3,510,000.00	(3,500,000.00)
	<b>753,715.55</b>	<b>727,110.78</b>	<b>1,480,826.33</b>

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22<sup>nd</sup> January 2026

## ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER AND DECEMBER 2025

CONTINUED

### BANK STATEMENT RECONCILIATION

<b>Balance as per Bank Statement =</b>	<b>1,480,826.28</b>
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
<b>Balance as per Ledger Accounts less Investments =</b>	<b><u>1,480,826.28</u></b>

### INVESTMENTS RECONCILIATION

#### Investments as at 30th November 2025

No.	Institution	Amount	Term (days)	Rate %	3 month BBSW	Maturity Date
	CBA	0.00	NA	4.10%	NA	On Call A/c
17	NAB	1,500,000.00	90	4.10%	3.68%	3-Dec-25
18	NAB	2,000,000.00	90	4.10%	3.68%	3-Dec-25
<b>TOTAL INVESTMENTS =</b>		<b><u>3,500,000.00</u></b>				

### BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	2,092,108.28
Internally Restricted Funds Invested	2,388,718.00
Unrestricted Funds	500,000.00
<b>TOTAL BANK &amp; INVESTMENTS ACCOUNTS BALANCE =</b>	<b><u>4,980,826.28</u></b>

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending review and reconciliation into the future.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> January 2026

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## ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER AND DECEMBER 2025 CONTINUED

### INTERNAL LEDGER ACCOUNT RECONCILIATION

	<b>Balance 30-Nov-25</b>	<b>Transactions</b>	<b>Balance 31-Dec-25</b>
General	2,865,619.94	761,972.37	3,627,592.31
Water Fund	946,635.54	(21,237.67)	925,397.87
Sewerage Fund	1,087,773.86	31,237.67	1,119,011.53
North Western Library	(14,839.14)	130,888.45	116,049.31
Trust Fund	95,636.13	(1,500.00)	94,136.13
Investment Bank Account	(3,500,000.00)	3,500,000.00	0.00
	<b>1,480,826.33</b>	<b>4,401,360.82</b>	<b>5,882,187.15</b>

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22<sup>nd</sup> January 2026

## ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER AND DECEMBER 2025

CONTINUED

### BANK STATEMENT RECONCILIATION

<b>Balance as per Bank Statement =</b>	<b>5,882,187.15</b>
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
<b>Balance as per Ledger Accounts less Investments =</b>	<b>5,882,187.15</b>

### INVESTMENTS RECONCILIATION

#### Investments as at 31st December 2025

No.	Institution	Amount	Term (days)	Rate %	3 month BBSW	Maturity Date
	CBA	0.00	NA	4.10%	NA	On Call A/c
<b>TOTAL INVESTMENTS =</b>		<b>0.00</b>				

### BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	2,993,469.15
Internally Restricted Funds Invested	2,388,718.00
Unrestricted Funds	500,000.00
<b>TOTAL BANK &amp; INVESTMENTS ACCOUNTS BALANCE =</b>	<b>5,882,187.15</b>

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending review and reconciliation into the future.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> January 2026

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## ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER AND DECEMBER 2025 CONTINUED

### FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

### LEGAL IMPLICATIONS

N/A.

### RISK IMPLICATIONS

N/A

### STAKEHOLDER CONSULTATION

N/A.

### OPTIONS

N/A.

### CONCLUSION

This report is provided to advise Council of its financial position.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

### SUPPORTING INFORMATION / ATTACHMENTS

N/A.

# **WARREN SHIRE COUNCIL**

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> January 2026

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**ITEM 2**

**STATEMENT OF RATES & ANNUAL CHARGES**

**(R1-4)**

**VERBAL ADVICE TO BE PROVIDED.**

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> January 2026

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**ITEM 3                    WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS**  
**(C14-7.1, C9-1)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2025/26 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Investigation/ Implementation	\$222,000	\$52,386	DMFA	2024/25 carry over value, included in the budget figure is \$112,000.  Purchase new office equipment, PC's and other ICT equipment as needed.  Ongoing implementation of a Document management system, this will include implementation of a new Finance System.

**ACRONYMS**

DMFA - Divisional Manager Finance & Administration

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> January 2026

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## ITEM 4

## PREPARATION OF THE DRAFT 2026/2027 ESTIMATES

(A1-5.45)

### RECOMMENDATION

Council prepare the Draft 2026/2027 Estimates incorporating a 3.6% increase in general rates as determined by IPART.

### PURPOSE

To seek Council's determination of the proposed general rate increase for 2026/2027 to be incorporated in the Draft 2026/2027 Estimates.

### BACKGROUND

At Council's Meeting in December, 2025 the Divisional Manager Finance and Administration Report indicated the timeline for the preparation of the Draft 2026/2027 Operational Plan and Estimates, however management requires a determination from Council on the proposed general rate to be levied in 2026/2027 to be incorporated into these documents.

### REPORT

IPART has set the 2026/2027 rate peg maximum for Warren Shire Council at 3.6%.

The rate peg for 2026/2027 has taken into account the inflation rate over the past time which means Councils are facing increased costs in delivering services to their communities.

IPART issued a Media Release on 30<sup>th</sup> September 2025 (copy included with this report) advising Councils of the maximum rate peg increase on general rates for 2026/2027.

It is proposed that the Draft 2026/2027 Estimates be prepared incorporating the maximum rate pegging limit of 3.6% as set by IPART for Warren Shire Council.

For Councillors information:

1. a 3.6% increase in General Rates will generate additional income of approximately \$189,535.00,
2. expected at least 3.5% increase in salaries and wages on 1<sup>st</sup> July 2026 as per the Local Government (State) Award will cost approximately \$240,000 (not including overtime or allowances),
3. the annual December 2025 CPI was 2.7%, and
4. the current interest rate on a 90 day investment is 4.10%.

### FINANCIAL AND RESOURCE IMPLICATIONS

If Council does not incorporate the full 3.6% increase in general rates it may need to look at reducing services and or employees in areas to balance the budget.

### LEGAL IMPLICATIONS

Nil.

### RISK IMPLICATIONS

Not being able to provide the current level of services to the ratepayers and residents of Warren Shire Council.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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**ITEM 4                    PREPARATION OF THE DRAFT 2026/2027 ESTIMATES                    CONTINUED**

## **STAKEHOLDER CONSULTATION**

28 days public consultation after the Draft 2026/2027 Operational Plan and Estimates are initially considered by Council.

## **OPTIONS**

Council does not necessarily need to adopt the maximum of 3.6% rate pegging.

## **CONCLUSION**

This report is provided to seek Council's determination on the General Rates for 2026/2027 to be incorporated into the Draft 2026/2027 Estimates. It is recommended that Council adopt the maximum of 3.6% rate pegging amount.

## **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

## **SUPPORTING INFORMATION / ATTACHMENTS**

IPART Media Release.

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ITEM 4

PREPARATION OF THE DRAFT 2026/2027 ESTIMATES

CONTINUED

**IPART Media Release**



Local Government >>

## Media Release

30 September 2025

### Council rate pegs set for 2026-27

The NSW Independent Pricing and Regulatory Tribunal has set council rate pegs for the 2026-27 financial year.

Tribunal Chair Carmel Donnelly said IPART sets a separate rate peg for each of the State's 128 local government areas and core rate pegs range from 2.5% to 4.2%.

"The rate peg allows councils to increase income from rates to keep pace with increased costs, while limiting the increase to what is necessary to maintain services," Ms Donnelly said. "This helps councils keep providing services that ratepayers rely on."

"The rate peg reflects changes in council operating costs. The Tribunal has also included an adjustment to smooth the impact of local government election costs for ratepayers," she said.

"83 councils will also receive an additional population growth factor to reflect their increasing population, so council's total rates income per capita keeps pace with population growth."

The rate peg only applies to a council's 'general income', which is mostly from rates and makes up around a third of councils' total income on average. Councils receive revenue from multiple sources other than rates, including grants and user fees and charges.

It is now up to each council to decide whether rates will rise. The rate peg doesn't automatically change the rates notice people receive from their council. Each elected council will decide whether to increase rates, which categories of rates to change, and what concessions apply to people in need of financial assistance.

"We encourage any ratepayers facing difficulty paying their rates bill to get in touch with their council for information on concessions and other assistance options."

An information paper, which includes the rate peg for each council, is available from IPART's website.

**Media Contact:** Hannah Short, 0427 105 865, [media@ipart.nsw.gov.au](mailto:media@ipart.nsw.gov.au)

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**ITEM 4** **PREPARATION OF THE DRAFT 2026/2027 ESTIMATES** **CONTINUED**

Table 1 Rate pegs for all councils for 2026-27

<b>Council</b>	<b>Core rate peg</b>	<b>Population factor</b>	<b>Final rate peg</b>
Albury	3.0%	0.6%	3.6%
Armidale Regional	3.2%	0.0%	3.2%
Ballina	2.9%	0.5%	3.4%
Balranald	3.8%	0.8%	4.6%
Bathurst Regional	3.1%	0.0%	3.1%
Bayside	2.9%	10%	3.9%
Bega Valley	3.0%	0.5%	3.5%
Bellingen	3.8%	0.0%	3.8%
Berrigan	2.8%	0.0%	2.8%
Blacktown	3.0%	2.4%	5.4%
Bland	3.6%	0.0%	3.6%
Blayney	3.2%	1.5%	4.7%
Blue Mountains	3.2%	0.5%	3.7%
Bogan	3.4%	0.0%	3.4%
Bourke	4.1%	0.0%	4.1%
Brewarrina	3.6%	0.0%	3.6%
Broken Hill	3.2%	0.0%	3.2%
Burwood	2.9%	12%	4.1%
Byron	3.0%	16%	4.6%
Cabonne	3.3%	0.1%	3.4%
Camden	2.5%	2.1%	4.6%
Campbelltown	3.1%	0.6%	3.7%
Canada Bay	3.4%	0.8%	4.2%
Canterbury-Bankstown	3.0%	11%	4.1%
Carrathool	3.7%	0.0%	3.7%
Central Coast	3.0%	0.2%	3.2%
Central Darling	4.2%	0.6%	4.8%
Cessnock	3.0%	0.8%	3.8%
Clarence Valley	3.1%	1.2%	4.3%
Cobar	3.7%	0.0%	3.7%
Coffs Harbour	3.1%	0.6%	3.7%
Coolamon	3.5%	1.4%	4.9%
Coonamble	3.2%	0.3%	3.5%
Cootamundra-Gundagai Regional	3.2%	0.0%	3.2%
Cowra	3.8%	0.0%	3.8%

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**ITEM 4**

**PREPARATION OF THE DRAFT 2026/2027 ESTIMATES**

**CONTINUED**

<b>Council</b>	<b>Core rate peg</b>	<b>Population factor</b>	<b>Final rate peg</b>
Cumberland	2.8%	16%	4.4%
Dubbo Regional	3.0%	0.0%	3.0%
Dungog	3.3%	0.7%	4.0%
Edward River	3.0%	0.0%	3.0%
Eurobodalla	3.1%	0.0%	3.1%
Fairfield	3.0%	10%	4.0%
Federation	3.1%	10%	4.1%
Forbes	3.1%	0.0%	3.1%
Georges River	3.0%	18%	4.8%
Gulgandra	3.5%	0.0%	3.5%
Glen Innes Severn	3.4%	0.2%	3.6%
Goulburn Mulwaree	3.1%	1.5%	4.6%
Greater Hume	3.3%	0.8%	4.1%
Griffith	2.9%	0.3%	3.2%
Gunnedah	2.8%	0.9%	3.7%
Gwydir	3.4%	0.0%	3.4%
Hawkesbury	3.1%	0.0%	3.1%
Hay	3.7%	11%	4.8%
Hilltops	3.2%	0.0%	3.2%
Hornsby	3.3%	0.3%	3.6%
Hunters Hill	2.7%	0.2%	2.9%
Inner West	3.0%	1.4%	4.4%
Inverell	3.2%	0.0%	3.2%
Junee	3.0%	0.8%	3.8%
Kempsey	3.1%	0.0%	3.1%
Kiama	3.1%	0.1%	3.2%
Ku-ring-gai	3.3%	11%	4.4%
Kyogle	3.2%	12%	4.4%
Lachlan	3.4%	0.0%	3.4%
Lake Macquarie	3.2%	0.0%	3.2%
Lane Cove	3.0%	17%	4.7%
Leeton	2.7%	0.0%	2.7%
Lismore	3.1%	0.0%	3.1%
Lithgow	3.1%	0.0%	3.1%
Liverpool	3.0%	11%	4.1%
Liverpool Plains	3.5%	0.1%	3.6%
Lockhart	3.5%	22%	5.7%

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**ITEM 4 PREPARATION OF THE DRAFT 2026/2027 ESTIMATES** **CONTINUED**

<b>Council</b>	<b>Core rate peg</b>	<b>Population factor</b>	<b>Final rate peg</b>
Maitland	3.1%	0.1%	3.2%
Mid-Coast	3.1%	0.0%	3.1%
Mid-Western Regional	3.2%	0.4%	3.6%
Moree Plains	3.1%	0.0%	3.1%
Mosman	3.5%	0.6%	4.1%
Murray River	3.2%	0.0%	3.2%
Murrumbidgee	3.5%	14%	4.9%
Muswellbrook	3.1%	0.0%	3.1%
Nambucca	3.2%	0.3%	3.5%
Narrabri	3.1%	0.3%	3.4%
Narrandera	3.3%	0.0%	3.3%
Narromine	3.4%	0.0%	3.4%
Newcastle	3.0%	12%	4.2%
North Sydney	3.0%	10%	4.0%
Northern Beaches	3.1%	10%	4.1%
Oberon	3.2%	0.1%	3.3%
Orange	3.0%	0.0%	3.0%
Parkes	3.1%	0.0%	3.1%
Parramatta	3.0%	18%	4.8%
Penrith	3.0%	0.7%	3.7%
Port Macquarie-Hastings	2.9%	0.5%	3.4%
Port Stephens	3.0%	11%	4.1%
Queanbeyan-Palerang Regional	3.1%	0.0%	3.1%
Randwick	3.1%	19%	5.0%
Richmond Valley	3.1%	0.6%	3.7%
Ryde	3.1%	2.0%	5.1%
Shellharbour	3.1%	12%	4.3%
Shoalhaven	3.0%	0.1%	3.1%
Singleton	3.2%	10%	4.2%
Snowy Monaro Regional	3.9%	0.3%	4.2%
Snowy Valleys	3.1%	0.0%	3.1%
Strathfield	3.3%	0.0%	3.3%
Sutherland	3.1%	11%	4.2%
Sydney	2.9%	2.7%	5.6%
Tamworth Regional	3.2%	0.0%	3.2%
Temora	3.4%	0.0%	3.4%
Tenterfield	3.5%	16%	5.1%

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**ITEM 4**

**PREPARATION OF THE DRAFT 2026/2027 ESTIMATES**

**CONTINUED**

<b>Council</b>	<b>Core rate peg</b>	<b>Population factor</b>	<b>Final rate peg</b>
The Hills	3.0%	1.7%	4.7%
Tweed	2.9%	0.2%	3.1%
Upper Hunter	3.4%	0.1%	3.5%
Upper Lachlan	3.5%	1.4%	4.9%
Uralla	3.0%	0.7%	3.7%
Wagga Wagga	3.1%	0.1%	3.2%
Walcha	3.4%	0.7%	4.1%
Walgett	3.3%	0.0%	3.3%
Warren	3.2%	0.4%	3.6%
Warrumbungle	3.8%	0.1%	3.9%
Waverley	3.2%	2.0%	5.2%
Weddin	4.2%	0.0%	4.2%
Wentworth	3.2%	0.0%	3.2%
Willoughby	3.0%	2.2%	5.2%
Wingecarribee	3.0%	0.3%	3.3%
Wollondilly	3.0%	1.6%	4.6%
Wollongong	3.1%	0.8%	3.9%
Woollahra	3.6%	0.9%	4.5%
Yass Valley	3.4%	0.0%	3.4%

Note: The final rate peg is the core rate peg including the population factor adjustment. Our methodology does not reduce council income when population falls. This is because in an area of falling population a council still needs to maintain its infrastructure and provide services, so its costs may not decline correspondingly.

# WARREN SHIRE COUNCIL

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ITEM 5

WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

(L2-2)

## RECOMMENDATION

That the information be received and noted.

## PURPOSE

To inform Council of the services the Warren Shire Library has been undertaking.

## BACKGROUND

The Warren Shire Library continues to supply a customer focused service which constantly meets the needs of the Warren community.

## REPORT

The **spring school holiday** activities continued with events such as painting in 3D, sticker by number, in conjunction with Eck Effects Prints mural painting. The mural will appear in 2026 on the wall in the children's area.



**The monthly Friday movie.** The August movie was the first Downton Abbey film and the September movie being the second Downton Abbey movie. The allowed people to catch up before the final Downton Abbey movie premiered at the cinema in September. For November we celebrated the life of Robert Redford with Barefoot in the park. In December we celebrated the life of Diane Keaton with Love the Coopers.



# WARREN SHIRE COUNCIL

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## ITEM 5

## WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

## CONTINUED

The Library continued its **Outreach Programs** with Barnardos, Family Daycare, Little Possums, Catholic Care Playgroup, Warren Preschool, Warren Central and St Mary's Kindergartens, all either visiting the Library or Library Officers visiting centres.



# WARREN SHIRE COUNCIL

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WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

The **card making sessions** have continued this quarter and the ladies have been slowly learning how to use the Cricut.



## Peter Watt visit

Australian author Peter Watt visited Warren during October where he shared captivating stories about his journey into the world of writing. His passion for capturing the essence of the Australian outback and its rich history shines through in his work, making him not only a national treasure but also an international bestseller. Listening to Peter talk about his experiences and the dedication that fuelled his career was truly inspiring. His words sparked a sense of wonder and motivation within us all, reminding us of the power of storytelling and the unique perspective of a country author. His ability to weave tales that resonate with readers worldwide is a testament to his remarkable talent and deep connection to his roots.

Congratulations to Rex Wilson for winning the lucky door prize of a signed book pack from Peter and QBD.



Both **Savings Finder Team from Service NSW** and the **First Nations Outreach Officer from Revenue NSW** continued their monthly visit to Warren to help residents on finding discounts and answering questions. No bookings required for either service. Each visit is advertised across social media, posters around town and word of mouth.

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WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

**Baby Rhyme Time & Stories** continued this quarter. These sessions will be held monthly to help children aged from birth to 5 years learn different rhymes and songs and to hear a story or two.



**Connecting Seniors** have continued during November and December being our Christmas party. Lots of games, food and gift packs. Thanks to Belinda Fitzgerald for catering each session throughout the year.



**Summer Reading.** Our Big Summer Read Program is a great way to motivate kids to keep up their reading in the school holidays. Call in to the Warren Shire Library between now and January 31 to register them and they are on their way! They simply read, log and return their completed log sheets to us to enter the prize draw! As of the Christmas shutdown we have 23 registrations.

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ITEM 5

## WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

**Technology upgrades.** The Library has gone full fibre with NBN completing the installation in December. This now includes a new modem, higher speeds and upgrade to the public terms and conditions for the Wi-Fi. New computers for the staff have been slowly rolling out this quarter.

**Staff training.** The team has been participating in a variety of training sessions this quarter. Topics included NSW Public Library Objectives and Standards, Co-designing Public Libraries toolkit, and Inclusive Literacy Practice in Libraries. We also had the privilege of hosting Abby and Catherine from the SLNSW who visited both Warren and Gilgandra to meet the entire North Western Team. They walked us through the variety of legal and drug resources that the Library holds plus a lot of the online resources available for our members. We all look forward to hosting the SLNSW team again in 2026 to learn more about the resources available.

**Switch Conference 2025.** Erica and Councillor Serdity attended the annual Conference in Penrith during November. Topics included CSU Workshop: Co-Designing Public Library Spaces, Resilient Leadership, Keynote speaker Deborah Wallace, Exploring conflicting views of the role of Public Libraries in the lives of vulnerable communities, Keynote speaker Martin Heppell, The Resilience Project, Dr Caroline Butler-Bowdon, State Librarian, author talk with Sally Hepworth and keynote speaker Graeme Cowan. It was a great opportunity to speak with some of our suppliers face to face and meet some of the up and coming Library workers. The 2026 Conference will be held in Bathurst.



Erica with Author's Tea Cooper and Sally Hepworth.

**Upcoming events in 2026.** In conjunction with Cobar and Mid-Western Libraries, Warren will see a few more author events happening throughout the year.

### UPCOMING EVENTS

- January – Summer school holidays.

### MEETINGS

- March 19/20 – Central West Zone of NSWPLA, Lithgow.

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ITEM 5

## WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

### STATISTICS FOR OCT - DEC 2025

PROGRAM	PARTICIPANTS	CATEGORY
1/10/25: Holiday Activities: Painting in 3D	10	School Age
1/10/25: Holiday Activities: Sticker Art	10	School Age
7/10/2025: Holiday Activities: Mural Painting	6	School Age
8/10/25: Holiday Activities: Mural Painting	10	School Age
20/10/25: Storytime - Little Possums	7	Early Childhood
22/20/25: Baby Bounce Rhyme Time	3	Early Childhood
23/10/25: Author event: Peter Watt	16	Adult
29/10/25: Adult Crafters - Card Making	3	Adult
3/11/25: Storytime - Warren Central School Kindergarten	14	School Age
10/11/25: Storytime - St Mary's Kindergarten	20	School Age
12/11/25: Connecting Seniors	9	Seniors
17/11/25: Storytime - Little Possums	8	Early Childhood
18/11/25: Barnardos Playgroup	4	Early Childhood
19/11/2025: Baby Bounce Rhyme Time	1	Early Childhood
24/11/2025: Storytime - Warren Preschool Kindergarten	24	Early Childhood
26/11/25: Adult Crafters - Card Making	4	Adult
1/12/2025: Storytime - Warren Central School Kindergarten	12	School Age
5/12/25: Friday Movies	4	Adult
8/12/25: Storytime - St Mary's Kindergarten	19	School Age
10/12/25: Connecting Seniors	6	Seniors
11/12/25: Service NSW	1	Adult
17/12/25: Baby Bounce Rhyme Time	10	Early Childhood

Month	Visits	Loans	Members	Wi Fi Logins	Internet Bookings	1,000 Books before school program <sup>i</sup>	Dolly Parton
Oct	479	753	1,289	22	17	0	1
Nov	273	659	1,293	12	9	2	3
Dec	322	788	1,296	15	5	0	1

# WARREN SHIRE COUNCIL

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ITEM 5

## WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

### North Western Library update

**Quarterly Managers Meeting.** Due to other commitments this quarter, we met via Teams for a quick discussion around our resource budget and the price increases that we are seeing for our physical items and our electronic collection, our upcoming membership re-registration for February, promotional materials such as library bags and the 2026 stock rotation.

**Members Re-registration.** To help clean up the member database, NW Libraries will be conducting a membership re-registration from Monday 2 February 2026. This will ensure that we hold the correct contact details for all members.

**Stock Rotation.** This quarter we rotated the adult fiction and large print titles under authors L-Z. Unfortunately, this has had to happen via courier due to no face-to-face meeting.

**Spydus/External Provider Access Changes.** Changes to the way our members are recognised when logging into each of our electronic resource is coming. Working with each provider individually this will be upgraded by the end of March 2026. Indyreads owned and managed by the SLNSW and Kanopy have now been upgraded. The remaining providers will be granted access in early 2026.

**Update to Statistics by Bolinda for BorrowBox.** This update is not just a new look and feel but we now have ePress broken down into the eMagazines and eNewspapers statistics. For those not aware, all library members have free access to the daily newspapers such as The Sydney Morning Herald, The Daily Telegraph, The Australian, The Herald Sun, The Age and many more Australian and International newspapers via BorrowBox app.

### STATISTICS FOR OCT - DEC 2025

Month	North Western eBooks <sup>ii</sup>	North Western eAudio <sup>iii</sup>	North Western eMags	North Western eNews	North Western Comics <sup>iv</sup>	North Western Efilms/TV <sup>v</sup>
Oct	458	682	101	123	0	90
Nov	404	710	113	118	0	30
Dec	443	607	115	121	0	34

Month	New physical items received	Website users	Ancestry	StoryBox Library
Oct	603	169	29	1
Nov	666	187	0	4
Dec	442	291	52	4

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ITEM 5	WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT	CONTINUED
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**LEGAL IMPLICATIONS**

N/A.

**RISK IMPLICATIONS**

N/A.

**STAKEHOLDER CONSULTATION**

N/A.

**OPTIONS**

N/A.

**CONCLUSION**

This report is to provide Council with an update of Council Library services.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

3.2.3 Provide a high-quality Library service that meets the needs of the community.

**SUPPORTING INFORMATION / ATTACHMENTS**

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<sup>i</sup> New children registered for program each month. This is for both 1,000 Books and Dolly Parton.

<sup>ii</sup> Indyreads, BorrowBox, Hoopla, uLibrary and Gale

<sup>iii</sup> BorrowBox, Hoopla and uLibrary

<sup>iv</sup> ComicsPlus and Hoopla.

<sup>v</sup> Kanopy and Hoopla

**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room on Thursday 22<sup>nd</sup> January 2026**

**ITEM 1                    WORKS PROGRESS REPORTS – ROADS                    (C14-7.2)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services, Roads Infrastructure Manager and Flood Restoration and Special Projects Manager.

**ACRONYMS**

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
AM	Assets Manager	FRSPM	Flood Restoration and Special Projects Manager

**Roads M & R (Maintenance and Repair) Budget and Works**  
**From 20<sup>th</sup> November 2025 to 8th January 2026.**

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$65,832	\$40,001
Kerb and Guttering	\$22,000	\$3,197
Footpaths & Cycleway	\$41,000	\$3,417
Urban Unsealed Roads	\$31,491	\$12,560
Rural Sealed Roads	\$522,953	\$429,169
Rural Unsealed Roads	\$1,169,278	\$516,153
Rural Bridges	\$96,037	\$0
Regional Sealed Roads	\$822,000	\$364,301
Regional Unsealed Roads	\$120,000	\$6,680
Regional Bridges	\$113,000	\$0
<b>Total</b>	<b>\$3,003,591</b>	<b>\$1,375,478</b>

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**ITEM 1                    WORKS PROGRESS REPORTS – ROADS                    (C14-7.2)**

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
AGRN 1034 EPA RW RR333 Carinda Road	\$1,251,499	\$799,459	Ongoing
AGRN 1034 EPA RW RR347 Collie-Trangie Road	\$290,281	\$4,180	Ongoing
AGRN 1034 EPA RW RR202 Marthaguy Road	\$3,344,735	\$1,893,119	Ongoing
AGRN 1034 EPA RW RR7515 Warren Road	\$886	0	Not yet started
<b><i>AGRN 1034 EPA RW Regional Roads</i></b>	<b><i>Total</i></b> <b><i>\$4,887,401</i></b>	<b><i>Total</i></b> <b><i>\$2,696,758</i></b>	
AGRN 1034 EPA RW SR49 Arthur Butler Drive	\$21,420	0	Not yet started
AGRN 1034 EPA RW SR29 Belah View Road	\$10,116	0	Ongoing
AGRN 1034 EPA RW SR8 Ben Avon Road	\$1,862	\$1,862	Completed
AGRN 1034 EPA RW SR9 Booka Road	\$4,577	0	Not yet started
AGRN 1034 EPA RW SR42 Boss' Lane	\$30,309	0	Not yet started
AGRN 1034 EPA RW SR35 Bourbah Road	\$19,861	\$797	Ongoing
AGRN 1034 EPA RW SR62 Buddabadah Road	\$50,244	\$36,547	Ongoing
AGRN 1034 EPA RW SR68 Bundemar Road	\$111,272	\$7,145	Ongoing
AGRN 1034 EPA RW SR3 Canonba Road	\$13,742	\$7,376	Completed
AGRN 1034 EPA RW SR 33 Castlebar Road	\$64,070	\$62,826	Completed
AGRN 1034 EPA RW SR54 Cathundral-Bogan Road	\$94,421	\$24,140	Ongoing
AGRN 1034 EPA RW SR44 Charlieville Road	\$8,111	0	Not yet started
AGRN 1034 EPA RW SR37 Collie Road	\$138,231	\$119,895	Ongoing
AGRN 1034 EPA RW SR87 Cremorne Road	\$9,899	\$9,899	Completed
AGRN 1034 EPA RW SR25 Cullemburrawang Road	\$3,987	0	Not yet started
AGRN 1034 EPA RW SR60 Dandaloo Road	\$17,438	0	Not yet started

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**ITEM 1**      **WORKS PROGRESS REPORTS – ROADS**      **CONTINUED**

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
AGRN 1034 EPA RW SR41 Dick's Camp Lane	\$6,536	\$5,942	Completed
AGRN 1034 EPA RW SR26 Drungalear Road	\$15,962	\$15,384	Completed
AGRN 1034 EPA RW SR21 Duffity Road	\$49,752	\$49,752	Completed
AGRN 1034 EPA RW SR64 Ellengerah Road	\$176,223	\$176,223	Completed
AGRN 1034 EPA RW SR86 Ellerslie Road	\$19,036	0	Not yet started
AGRN 1034 EPA RW SR36 Gibson Way	\$72,305	\$71,734	Completed
AGRN 1034 EPA RW SR23 Gradgery Lane	\$15,595	\$14,568	Completed
AGRN 1034 EPA RW SR79 Greentree Road	\$53,605	\$48,530	Completed
AGRN 1034 EPA RW SR95 Gunningba Road	\$34,795	\$34,795	Completed
AGRN 1034 EPA RW SR91 Industrial Access Road	\$94,534	\$4,545	Ongoing
AGRN 1034 EPA RW SR15 Johnsons Road	\$54,589	0	Not yet started
AGRN 1034 EPA RW SR97 Kainga Marebone Road	\$62,363	\$62,363	Completed
AGRN 1034 EPA RW SR89 Leeches Creek Road	\$3,554	\$3,266	Completed
AGRN 1034 EPA RW SR12 Lemongrove Road	\$219,839	\$207,605	Ongoing
AGRN 1034 EPA RW SR18 Mannix Road	\$17,072	0	Not Yet Started
AGRN 1034 EPA RW SR69 Mullengudgery Road	\$132,974	0	Not yet started
AGRN 1034 EPA RW SR51 Oakley Road	\$19,465	\$17,696	Completed
AGRN 1034 EPA RW SR74 Old Showground Road	\$3,578	0	Not Yet Started
AGRN 1034 EPA RW SR65 Old Warren Road	\$297,616	\$157,254	Ongoing
AGRN 1034 EPA RW SR1 Oxley Road	\$73,550	\$39,788	Ongoing
AGRN 1034 EPA RW SR75 Pineclump Soldiers Road	\$36,735	\$28,111	Ongoing

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**ITEM 1**      **WORKS PROGRESS REPORTS – ROADS**      **CONTINUED**

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
AGRN 1034 EPA RW SR34 Pleasant View Lane	\$11,479	\$10,436	Completed
AGRN 1034 EPA RW SR88 Quigley Carroll Road	\$31,430	\$15,775	Completed
AGRN 1034 EPA RW SR6 Retreat Road	\$15,543	0	Not yet started
AGRN 1034 EPA RW SR83 Rifle Range Road	\$31,398	\$31,398	Completed
AGRN 1034 EPA RW SR48 Ringorah Road	\$69,994	\$69,243	Completed
AGRN 1034 EPA RW SR28 Rothsay Road	\$5,447	0	Not yet started
AGRN 1034 EPA RW SR2 Sanctuary Road	\$11,789	0	Not yet started
AGRN 1034 EPA RW SR72 Snakes Lane	\$7,529	\$7,529	Completed
AGRN 1034 EPA RW SR56 Tabratong Lane	\$118,951	\$118,309	Completed
AGRN 1034 EPA RW SR53 Thornton Road	\$12,721	0	Not yet started
AGRN 1034 EPA RW SR59 Tottenham Road	\$66,975	\$178	Ongoing
AGRN 1034 EPA RW SR73 Udora Road	\$727,128	\$542,355	Ongoing
AGRN 1034 EPA RW SR66 Wambianna Road	\$470,947	\$388,561	Ongoing
AGRN 1034 EPA RW SR77 Wambianna Soldiers Road	\$50,773	\$50,773	Completed
AGRN 1034 EPA RW SR46 Widgeree Road	\$38,524	\$206	Ongoing
AGRN 1034 EPA RW SR52 Windabyne Bridge Road	\$7,018	\$7,018	Completed
AGRN 1034 EPA RW SR38 Yungundi Road	\$31,504	\$28,640	Completed
<b>AGRN 1034 EPA RW Local Roads</b>	<b>Total \$3,768,388</b>	<b>Total \$2,484,313</b>	
RMCC Routine Maintenance - Oxley Highway SH11	\$493,431	N/A	Ongoing
RMCC Ordered Works - Oxley Highway SH11	\$449,648	N/A	Not yet Started

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**ITEM 1**      **WORKS PROGRESS REPORTS – ROADS**      **CONTINUED**

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
Heavy-patching			
*RMCC Ordered Works - Oxley Highway SH11 Milawa	\$941,669	N/A	Completed

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**ITEM 1                    WORKS PROGRESS REPORTS – ROADS                    (C14-7.2)**

**MAINTENANCE AND CONSTRUCTION**

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	SR3 Canonba Road	Flood Works Grading	Completed – 14km
	RR333 Carinda Road	Shoulder Grading	Ongoing
Grader Crew 2 (Three-man crew)	SR72 Snakes Lane	Flood work	Completed – 2km
	SR95 Gunningba Road	Grade	Completed – 13km
	RR202 Marthaguy Road TZSRP	Widening	Ongoing
Grader Crew 3 (Three-man crew)	SR54 Cathundral – Bogan Rd	Flood work Grading	Ongoing
Grader Crew 4 (Three-man crew)	SR81 Kiameron Rd	Grade	Completed – 10km
	SR20 Nellievale Road	Grade	Completed – 4km
	SR61 Ellerslie Road	Flood Work	Ongoing
Grader Crew 5 (Three-man crew)	Vacant		

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveliner (Tar Patching)	RR333 Collie Road	120	600l	6ton
	On leave			

WORK CREW	LOCATION	ACTIVITY
Roadside Maintenance Team	SH11 Oxley Highway	Slashing 145km completed
	On Leave	

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**ITEM 1 WORKS PROGRESS REPORTS – ROADS** **CONTINUED**

CREW	LOCATION	WORK COMPLETED	EMULSION USED	STONE USED
Pavement Maintenance Team (Tar Patching)	Marra Rd	120 potholes	1,000l	10ton

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Contractor - Neill Earthmoving	RR7515 Warren Road	Road Rehabilitation Segment 4	Completed
		Road Rehabilitation Segment 2	Underway
Rollers Australia	SR68 Bundemar Road	Grading	11km Completed
	SR40 Merrigal Road	Grading	Ongoing 1km Complete

**UPCOMING WORKS (FEBRUARY)**

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	RR202 Marthaguy Road TZSRP	Widening
	RR333 Carinda Road	Flood Work Heavy Patches
Grader Crew 2 (Three-man crew)	RR202 Marthaguy Road	Oxley Highway Intersection
	SH11 Oxley highway	Heavy Patching
Grader Crew 3 (Three-man crew)	SR57 Tyrie Road	Maintenance Grading
	SR54 Cathundral – Bogan Rd	Maintenance Grading & Flood Works
	SR60 Dandaloo Road	Maintenance Grading & Flood Works
Grader Crew 4 (Three-man-crew)	SR61 Ellerslie Road	Maintenance Grading & Flood Funds
	SR29 Belah View Road	Maintenance Grading & Flood Funds
	SR36 Gibson Way	Maintenance Grading & Flood Funds

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**ITEM 1 WORKS PROGRESS REPORTS – ROADS** **CONTINUED**

WORK CREW	LOCATION	ACTIVITY
Grader Crew 5 (Three-man crew)		Vacant
Rollers Australia	SR Bourah Road	Flood Works
	SR40 Merrigal Road	Maintenance Grading
	SR75 Pineclump Soldiers Road	Flood Works
Contractor - Neill Earthmoving	RR7515 Warren Road	Road Rehabilitation Segment 4

**CAPITAL WORKS IN PROGRESS**

Project	Budget	Expend/Comm	Resp	Comment
*Bridges Renewal Program RR7515 Warren Road Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$5,010,000	\$5,010,000	DMES/ <b>FRSPM</b>	Bridge construction and approaches completed. Extension of approach road to Marthaguy Creek Bridge is complete.
Urban Unsealed Roads Resheeting	\$39,488	Nil	DMES	Being scoped.
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	\$199,500	DMES	Study Ongoing
Kerb and Guttering Renewal Chester Street (Stafford-Readford) (R2R)	\$170,000	Nil	DMES	Being planned.
*Rural Sealed Roads – Reseal SR65 Old Warren Road (R2R)	\$115,200	\$112,942	DMES	Completed
Rural Sealed Roads – Reseal SR12 Lemongrove Road (R2R)	\$97,200	Nil	DMES	Not started

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**ITEM 1                    WORKS PROGRESS REPORTS – ROADS                    CONTINUED**

Project	Budget	Expend/ Comm	Resp	Comment
Rural Sealed Roads – Reseal SR5 Buckiinguy Road (R2R)	\$97,200	Nil ???	DMES	Not started
*Rural Sealed Roads – Reseal SR66 Wambianna Road (R2R)	\$133,200	\$152,586	DMES	Completed
*Rural Sealed Roads – Reseal SR64 Ellengerah Road (R2R)	\$133,200	\$128,241	DMES	Completed
*Rural Sealed Roads – Reseal SR68 Bundemar Road (R2R)	\$121,500	\$115,589	DMES	Completed
*Rural Sealed Roads – Reseal SR60 Dandaloo Road (R2R)	\$103,968	\$110,636	DMES	Completed
Bundemar Street Safety Improvements (R2R)	\$50,000	Nil	DMES	Being planned.
Rural Unsealed Roads Resheeting – SR23 Gradgery Lane	\$197,377	Nil	DMES	Being planned.
Rural Unsealed Roads Resheeting – SR98 Colane Road	\$101,797	Nil	DMES	Being planned.
Rural Unsealed Roads Resheeting – SR65 Old Warren Road	\$137,437	Nil	DMES	Being planned.
*Regional Sealed Roads Reseal RR347 Collie - Trangie Road	\$126,000	\$125,172	DMES	Completed
*Regional Sealed Roads Reseal RR202 Marthaguy Road	\$126,000	\$132,526	DMES	Completed

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**ITEM 1                    WORKS PROGRESS REPORTS – ROADS                    CONTINUED**

<b>Project</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
RR7515 Warren Road Rehabilitation (RERRF)	\$511,576	Nil	DMES/ <b>FRSPM</b>	Ongoing along with Marthaguy Creek Bridge Approach Road Extension
RR202 Marthaguy Road (TZSRP \$4,777,592 and Council \$450,000)	\$5,227,592	\$3,282,883	RIM/ <b>FRSPM</b>	Ongoing
Australian Government Black Spot Program – SR66 Wambianna Road Safety Improvements	Grant \$1,260,000	Nil	DMES	Funding Deed to be executed

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**ITEM 1                    WORKS PROGRESS REPORTS – ROADS                    CONTINUED**

<b>Project</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
<b>Grant Applications</b>				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES	Pending Grant Approval.
*Australian Government Black Spot Program – SR66 Wambianna Road Safety Improvements	Grant \$1,260,000	Nil	DMES	Successful
Safer Local Roads Infrastructure Program – Beleringar Bridge	Grant - \$2,236,800  Council – \$559,200  \$2,796,000	Nil	DMES	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Weemabung Bridge	Grant - \$2,424,000  Council – \$606,000  \$3,030,000	Nil	DMES	Pending Grant Approval.
Heavy Vehicle Rest Area Tranche 7 – Nevertire Rest Area	Grant - \$1,167,360  Council – \$291,840  \$1,459,200	Nil	DMES	Pending Grant Approval.

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**ITEM 2      WORKS PROGRESS REPORTS – TOWN SERVICES**

**(C14-7.2)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 20<sup>th</sup> November 2025 to 8<sup>th</sup> January 2026.

**ACRONYMS**

DMES	Divisional Manager Engineering Services
ATSM	Acting Town Services Manager
MHD	Manager Health & Development Services
IPM	Infrastructure Projects Manager
TSO	Town Services Overseer

**TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET**

Project	Budget	Expend/Comm	Resp	Comment
<b>General</b>				
Nevertire Storm Damage – Insurance Claim. <ul style="list-style-type: none"> <li>• Replacement of damaged toilet building at Noel Waters Oval,</li> <li>• Repairs to damaged fences at Nevertire Community Park and RFS Site.</li> </ul> Repairs to damaged Rodeo/Pony Club Shed at Noel Waters Oval	Budget to be determined	Nil	TSM	14/11/2025 RFS & Community Park fences have been repaired. Finalising replacement amenities submission to Insurance assessor for approval.
Replacement of Front & Rear Fencing – Rotary Park. GL: JC: 0096-0004-0100	\$6,000	\$3,388	TSM	10/11/2025 Fencing delivered. Waiting on contractor to install.
*Installation of Sandstone Slabs to prevent parking on Grass – Oxley Park. GL: JC: 0096-0002-0005	\$6,000	\$6,000	TSM	30/09/2025 Installation of sandstone blocks has commenced. 8/10/25 Blocks installed waiting to see if more needed.

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**ITEM 2                    WORKS PROGRESS REPORTS – TOWN SERVICES                    CONTINUED**

Project	Budget	Expend/Comm	Resp	Comment
*Top Dressing of Carter Oval Soccer Field. GL: JC: 0094-0001-0005	\$10,000	\$24,833	TSM	10/09/25 Works will be carried out at same time as oval development.  Works completed
*Levelling and drainage improvements of Carter Oval. Cricket Field Area. JC: 104-117-5	\$230,000	\$238,463	TSM	14/11/2025 Turf installation nearing completion. Modification and relocation of drainage and irrigation pits complete.  Works completed
*NSW Disaster Ready Fund – Electronic Signage at Reddenville Break and Stoney Creek Crossing.  Signage – Reddenville Break. JC: 0014-0066-4000	\$38,511	\$50,829	TSM	Completed
*NSW Disaster Ready Fund – Electronic Signage at Reddenville Break and Stoney Creek Crossing.  Signage – Stoney Creek Crossing. JC: 0014-0068-4000	\$38,511	\$36,772	TSM	Completed
Installation of Shade Structure at Carter Oval Amenities Building. Grant Funding by Warren Soccer Club.	\$30,000	Nil.	TSM	Warren Junior Soccer Club was successful with a grant to install a shade structure on the Northern side of the amenities building.  24/11/2025 Order placed. ETA mid-January 2026.
*Community Native Fish Stocking Grant 2025/26. GL: 4000-1400-0002	\$18,000	\$18,000	TSM	Fish was restocked on 12 <sup>th</sup> January 2026

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**ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES** **CONTINUED**

Project	Budget	Expend/C omm	Resp	Comment
	(\$6,000 Council Contribution)			
<b>Water Services</b>				
Project	Budget	Expend/C omm	Resp	Comment
Water Extraction Meter Compliance GL: 4580-4320-0003 JC: 0190-0010-0000	\$1,346	Nil	TSM	22/07/2025 Once completed, Information from the IWCM and Water Security Projects will support the need for the additional Water Access Licence (WAL).
Regional Leakage Reduction Program – Local Water Utilities Projects GL: 4580-4320-0004 JC: 0190-0340-0000 Pressure 0005 Leak 0015 Metering 0025	\$20,619	Nil	TSM	07/07/2025 Final report to be submitted.
Water Valve Replacement Program 2025-2026. GL: 4580-4320-0055 JC: 0190-0030-0005	\$100,000	\$61,437	TSM	4/08/2025 Replacement program has commenced. 08/01/2026 Program Ongoing.
*Replacement of MCC at Oxley Park River Water Pumping Station. GL: 4580-4320-0001 JC: 0191-0001-0095	\$75,000	\$44,280	TSM	10/09/2025 MCC installed and commissioned. Minor tidy up works to be completed. Waiting on invoices.

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**ITEM 2**      **WORKS PROGRESS REPORTS – TOWN SERVICES**      **CONTINUED**

Project	Budget	Expend/Comm	Resp	Comment
<b>Sewerage Services</b>				
CCTV and Smoke Testing of Sewer at Warren and Nevertire GL: 5580-4320-0002 JC: 230-0000-0005	\$400,000	\$368,403	TSM	12/08/2025. Plumbtrax have completed works. Council has engaged Vapar, an AI firm to review data and provide reports. They have found the data captured to be of less volume than expected. Staff are working with the contractor to sort out the discrepancy.
Decommission Old Warren Sewerage Treatment Plant GL: 5580-4320-0001 JC:	\$92,000	Nil	TSM	24/11/2025 Letter to be sent to EPA detailing proposed methods to reduce pH and Algae issues initially and ongoing. Councils intended future use of treated effluent and two of the old STP lagoons, and the decommissioning of Gillendoon SPS and Warren STP.
Decommission Gillendoon SPS. GL:5580-4320-1011 JC:	\$125,000	Nil	TSM	24/11/2025 Letter to be sent to EPA detailing proposed methods to reduce pH and Algae issues initially and ongoing. Councils intended future use of treated effluent and two of the old STP lagoons, and the decommissioning of Gillendoon SPS and Warren STP.

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**ITEM 2                    WORKS PROGRESS REPORTS – TOWN SERVICES                    CONTINUED**

<b>Project</b>	<b>Budget</b>	<b>Expend/Comm</b>	<b>Resp</b>	<b>Comment</b>
Repairs to Tiger Bay STP Inlet Channel. GL: JC: 0202-0005-0011	\$63,500	Nil	TSM	15/09/2025 Works will be undertaken by Council staff and local contractors early 2026.
Safety Upgrades – SPS's -Wilson St - Gunningbah - Garden Ave - Depot - Carter Oval GL: 5580-4320-0105 JC: 0201-0090-0000	\$99,750	\$64,489	TSM	15/09/2025 New safety covers will be installed at Thornton Ave, Wilson St and Gunningbah Estate Pumping Stations.
Sewerage Mains Replacement. GL: 5580-4320-0002	\$100,000	Nil	TSM	12/08/2025 Scope of works will be determined after review of CCTV investigation.

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**ITEM 2                    WORKS PROGRESS REPORTS – TOWN SERVICES                    CONTINUED**

Project	Budget	Expend/Comm	Resp
<b>Levee Restoration</b>			
Warren Levee Rehabilitation			
JC: 3300-4400-0000 Federal;	\$5,291,206	\$5,047,424	DMES/TSM/ <b>IPM</b>
3300-4410-0000 State	\$851,018	\$813,304	
3300-4420-0000 OLG AGRN:	\$879,815	\$879,815	
<b>Comments</b>			
30/09/2025 All new flood gates have been installed, all concrete repairs at pits and gates completed. Water tightness testing complete. Gate 38 to be reviewed due to leakage rate.			
8/01/26 Pumps to be assembled in cages. Hoses to be cut to shorter lengths. Ongoing.			

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**ITEM 2                    WORKS PROGRESS REPORTS – TOWN SERVICES                    CONTINUED**

<b>IWCM &amp; Water Security Projects</b>				
<b>Project</b>	<b>Budget</b>	<b>Expend/Comm</b>	<b>Resp</b>	<b>Comment</b>
Integrated Water Cycle Management (IWCM) Strategy Project JC: 191-6-0	\$339,470 Council contribution is \$33,947	\$363,636	TSM	10/11/2025 Ongoing
Warren Shire Water Security Project JC:191-4-0	\$1,127,700 Council contribution is \$112,770	\$1,025,182	TSM	10/11/2025 Ongoing

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**ITEM 2                    WORKS PROGRESS REPORTS – TOWN SERVICES                    CONTINUED**

Activity	Required Interval	Details	
<b>Water System Planned Maintenance</b>			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators and signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	Next inspections due 2028	
Warren, Nevertire and Collie water Chlorine, Turbidity, Temperature, and pH testing	Weekly at specific locations	Testing carried out daily at Warren and Nevertire.	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore Reservoirs	Next Diver inspection December 2026. 30/09/2024 Ellengerah inspected & hosed out September 2024 during valve replacement.
		River Water Reservoirs	Investigate using Remotely Operated Vehicle (ROV) to inspect in 2026.

<b>Sewerage System Planned Maintenance</b>		
Warren Sewerage Treatment Works	Currently effluent analysis is carried out monthly.	22/07/2025 Negotiations with EPA regarding the new license and possible effluent reuse.

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**ITEM 2      WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

<b>Water and Sewerage Works Subject to Funding</b>				
<b>Location</b>	<b>Work Under Development</b>			
<b>Collie Water Supply</b> (Reliability, Quality and Chlorination)	Relocation of the two, large Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the old, elevated tanks.			
<b>Water and Sewer – Routine Works Budget vs Expenditure as of 13<sup>th</sup> January 2025</b>				
<b>Account</b>	<b>Budget</b>	<b>Expenditure, Inc. Commitments</b>		
Water Fund Maintenance and Repair	\$641,496	\$328,231 (51%)		
GL's: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003				
Sewer Fund Maintenance and Repair	\$293,834	\$156,261 (53%)		
GL's: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.				
<b>Parks and Gardens – Routine Works Budget Vs Expenditure as of 13<sup>th</sup> January 2025</b>				
<b>Account</b>	<b>Budget</b>	<b>Expenditure, Inc. Commitments</b>		
Parks, Gardens, Cemeteries, Racecourse & Levee	\$1,707,193	\$743,942 (44%)		
GL's: 0701-0003, 0900-0002, 0950-0003, 1151-0003, 1601-0003, 1651-0003, 1701-0003, 2455-0003, 2505-0003, 2655-0003, 2660-0003 & 2670-0003				
<b>Aerodrome – Routine Works Budget vs Expenditure as of 13<sup>th</sup> January 2025</b>				
<b>Account</b>	<b>Budget</b>	<b>Expenditure, Inc. Commitments</b>		
Aerodrome Operations	\$183,040	\$94,563 (52%)		
GL: 2555-0003 JC: 2549-0-0				
<b>Town Services Routine Budget Position Year to Date</b>		<b>Budget</b>	<b>Expenditure</b>	<b>Percentage of Year Elapsed</b>
		\$2,823,563	\$1,322,997	54%
				47%

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**ITEM 2**

**WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

**Water and Sewer Works**

- Hydrant flushing Warren/Nevertire
- Valve replacement in Warren (on going)
- Showground water leaks
- 11 – 15 Frawley St inspect leak
- 11 Deacon Dr river pressure issue
- 15 Readford St bore service leak
- 32 Stafford St river main break
- 28 River Ave meter repairs
- Replace pump at old sale yards
- Thronton Ave bore main break
- Carter oval irrigation pump repairs
- 44 Gillendoon St river pressure issue
- 19 Glen St river main break
- 10 Stubbs Hydrant repair
- 3 Orchard St river pressure issue
- CNR Chester/Stafford St bore main leak
- 114 Thornton Ave inspect leak
- Replace sub pump at bore flat

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**ITEM 2                    WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

**As of 8<sup>th</sup> January 2026**

Warren Sewerage Treatment Works inflow		Sewerage Year – 1st June 2025 to 31st May 2026		
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2025	1044*	399	11.97	11.97
July 2025	522	385	11.93	23.90
August 2025	622	368	11.41	35.31
September 2025	601	373	10.44	44.75
October 2025	908**	375	11.62	58.16
November 2025	657	418	12.55	70.71
December 2025	530	357	11.05	81.76
January 2026	395	331	1.32	83.08
February 2026				
March 2026				
April 2026				
May 2026				

\*Due to wet weather

# WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 22<sup>nd</sup> January 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

## Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/24- 31/09/24	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/24 - 31/12/24	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/25- 31/03/25	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/25 - 30/06/25	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
<b><i>Warren Bores</i></b>										
Bore 1 (Bore Flat) Lic. 80AL703155	64.74	64.74	80.73	145.46	3.85	149.31	0.00	149.31		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	<b>64.74</b>	<b>64.74</b>	<b>80.73</b>	<b>145.46</b>	<b>3.85</b>	<b>149.31</b>	<b>0.00</b>	<b>149.31</b>	<b>21.33%</b>	<b>700</b>
<b><i>Warren River</i></b>										
Oxley Park Lic. 80AL700017	0.34	0.34	0.00	0.34	0.00	0.34	0.00	0.34		
Ellengerah Rd Lic. 80AL700017	16.01	16.01	56.12	72.13	0.00	72.13	0.00	72.13		
	<b>16.35</b>	<b>16.35</b>	<b>56.12</b>	<b>72.47</b>	<b>0.00</b>	<b>72.47</b>	<b>0.00</b>	<b>72.47</b>	<b>9.66%</b>	<b>750</b>
<b><i>Showground (Racetrack)</i></b>										
Lic. 80AL700645	0.00	0.00	18.70	18.70	0.00	18.70	0.00	18.70	9.95%	188
<b><i>Nevertire Bore</i></b> Lic. 80AL703158										
	<b>3.48</b>	<b>3.48</b>	<b>10.39</b>	<b>13.87</b>	<b>0.63</b>	<b>14.50</b>	<b>0.00</b>	<b>14.50</b>	<b>36.25%</b>	<b>40</b>
<b><i>Collie Bore</i></b> Lic. 80CA724011										
	<b>0.88</b>	<b>0.88</b>	<b>1.93</b>	<b>2.81</b>	<b>0.00</b>	<b>2.81</b>	<b>0.00</b>	<b>2.81</b>	<b>11.24%</b>	<b>25</b>
<b><i>Macquarie Park</i></b> 80AL700996										
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>14.2</b>

\*Rainfall for November: 15 mm

\*YTD Rainfall: 15 mm

\*Burrendong Dam Level: 42%

\*As of 12/1/2026

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**ITEM 2**

**WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

**Parks and Gardens Works**

- Skate/splash park mow/snip
- Town approaches mowing
- Stubbs levee mow/snip
- Woolnough levee mow/snip
- Ravenswood Park mow/snip
- Event preparation Nevertire
- Victoria Oval mow/snip/line marking
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Shire chambers mow/snip
- Woolnough levee mow/snip
- Bob Christienson Reserve mow/snip
- Saunders Park mow/snip
- Far west academy mow/snip
- Warren Medical Center mow/snip
- Warren median strip's mow/snip
- Inspect irrigation systems (on going)
- Checking sprinklers around town
- Boston St levee mow/snip
- Library mow/snip
- Bore flat mow/snip
- CBD area tidy up weeding
- Victoria oval Cricket pitch preparation (on going)

Assist with Carter oval top dressing

- Orchard St Park mow/snip
- Ebert Park mow/snip
- Oxley Park mow/snip
- Rotary Park mow/snip
- Lions Park mow/snip
- Macquarie Park mow/snip
- Macquarie Drive mow/snip
- Tiger bay pump station mow/snip
- Warren Shire Chambers mow/snip
- Line marking carter oval (Soccer)
- Watering of Carter oval

**WARREN SHIRE COUNCIL**  
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**ITEM 2**

**WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and soft fall areas are cleaned **daily**.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations were mown, whipper-snipped, and weeded as needed.

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Other Reserves
- Woolnough/Stubbs Street Levee
- WOW Centre
- Sewer Pumping Stations
- Shire Housing
- Town Medians and Approaches
- Water Pumping Stations and Reservoirs
- Tiger Bay Walking Track

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**ITEM 2                    WORKS PROGRESS REPORTS – TOWN SERVICES                    CONTINUED**

**Town Crew**

- Weed spraying around Warren
- Assist with setting up/cleanup for Christmas party (all week)
- Pickup limbs around town
- Clean grates around Warren
- Grave duties
- Straighten signs around Warren
- Remove rubbish from depot

**Street Sweeper**

**Monday**

- Empty bins at rest area on Wambianna road
- Empty bins on Oxley Highway
- Oxley Ave, Macquarie Dr
- Dubbo St (CBD), Library, Chester St (schools)

**Thursday**

- Dubbo St (CBD), Deacon dr, Banks St, Azar pl Pittman Pde
- Intersections for loose stones,
- Sweep other areas as needed
- Sweep out front of IGA

**Tuesday**

- Dubbo St (CBD)
- Ravenswood
- Nevertire streets
- Burton St, Hale St, Sturt St
- Lawson St, Glen St, Wilson St

**Friday**

- Dubbo (CBD) small sweeper
- M/R on both sweepers cleaning/repairs
- Man Ewenmar Waste Facility as required

**Wednesday**

- Dubbo St (CBD), Zora St, Mable St
- Stafford St, Chester St, Bundemar St
- Thornton Ave

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**ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES** **CONTINUED**  
**Non-Roads November/ December 2021 Flood and Storm Damage Works**

<b>Description</b>	<b>Expenditure/ Committed</b>
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. <b>(Application for reimbursement submitted 8/03/2022)</b>	<p>\$173,456.91  Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.</p> <p>9/05/24  Currently only \$73,012.03 has been approved for payment by SES/RA.</p> <p>GM met with the Minister for Emergency Services on 9<sup>th</sup> May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs.</p> <p>Mayor &amp; GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28<sup>th</sup> March, 2025. Mayor and General Manager met again with the Minister for Recovery on 13 November, 2025. No further positive advice.</p>

0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540

**Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works**

<b>Description</b>	<b>Expenditure/ Committed</b>
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. <b>(Application for reimbursement submitted 28/2/2023).</b>	<p>\$757,745.33  Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.</p> <p>9/05/24  Currently only \$169,827.86 has been approved for payment by SES/RA.</p> <p>GM met with the Minister for Emergency Services on 9<sup>th</sup> May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor &amp; GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28<sup>th</sup> March 2025. Mayor and General Manager met again with the Minister for Recovery on 13 November, 2025. No further positive advice.</p>

0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540

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**ITEM 3 WORKS PROGRESS REPORTS – PLANT** (P2-3)

**RECOMMENDATION**

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 20<sup>th</sup> November 2025 to 8<sup>th</sup> January 2026.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P3618	Toyota Hilux	160,000km Service done, general check over ok	3hrs	3hrs
P2000	Cat 140 Grader	Blown blade control hydraulic hose, remove hose have new hose manufactured. Refit new hose and top up hydraulic system, check function and for leaks. All ok.	6hrs	6hrs
P8	Cat 432F Backhoe	Hydraulic functions not operating, lack of hydraulic oil reported, system check showed hydraulic lock switch had been activated, turn switch off lower buckets check hydraulic oil level. All seems ok now.	1hr	1hr
P79	Iseki SF340 Ride on Mower	Sold at Pickles Auction Dubbo		
P22	John Deere 770g Grader	Sold at Pickles Auction Dubbo		
P2141	Superior Slasher	Rear wheel bearing failure, gearbox bearing showing signs of wear also, unit removed from service for inspection and repairs.	4days	4hrs
P38	Lusty Tri Axle Float	Axle and wheel damage from failed wheel bearing, replacement parts ordered to be fit when they arrive.	4hrs	4hrs
P1049	Isuzu Tender Truck	Loose fan belt, engine bay. Two fan belts replaced idler pulleys checked and cleared. All ok for now.	4hrs	4hrs
P1042	Isuzu Rigid Water truck	New fan fitted to red dot rooftop a/c unit. Test operation. All seems ok now.	1.5hrs	1.5hrs
P3604	Toyota Hilux Single Cab	Stripped and cleaned made ready for sale at Pickles Auctions Dubbo, new windscreen	Not in use	8hrs

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**ITEM 3 WORKS PROGRESS REPORTS – PLANT** **CONTINUED**

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
		fitted by windscreens Obrien 6-1-25 awaiting smash repairs to be completed approx. 4-5 weeks then it will be sent to Pickles for sale.		
P2342	Iveco Daily Tender Truck	40,000km service done in house. General check over seems ok. Wheel alignment needed signs of wear on front tyres.	3hrs	3hrs
P11	Workshop Air Compressor	1,000hr service done on machine, general check over. All seems ok.	3hrs	3hrs
P2145	Filed quip 7" Slasher	Set up and test run, all seems ok, wear plates added to the underside of the unit.	Not in use	18hrs
	Signs & Lights for Wambianna Rd	Setup and install signs, lights, Farmbot and solar panel on site at Wambianna Road Gin Gin end.	Not in use	10hrs
	Signs & Lights for Bundemar Rd	Setup and install signs, lights, Farmbot and solar panel on site at Bundemar Road Bundemar end.	Not in use	10hrs
	Lights & Solar Panels Reddenville Break	Manufacture shrouds and setup lights, install lights and solar panels to reduce speed signs either side on the Reddenville Break.	Not in use	14hrs
P1049	Isuzu Tender Truck	Test old two-way no function can talk out but won't receive, remove/replace with new two-way unit, test function. All ok now.	2hrs	2hrs
P2121	John Deer 6140m Tractor	Rear rh side tyre taken off and sent to Tyreright Warren for repairs, tyre fit back to tractor, repair no good tyre flat 2 days later in yard no use, wheel to be taken back to tyre right for repairs again.	2hrs	2hrs
P8	Cat 432F Backhoe	Flat front RHS and rear RHS tyres. Remove/replace front tyre with spare, rear tyre taken to Tyreright for repairs then refit to machine. X3 fronts and 1 back this week.	Not in use	3hrs
P2340	Isuzu Tender Truck with Hiab Crane	PTO wasn't working to supply oil to crane, diagnosed faulty vacuum valve on PTO unit, clean seal area and adjust pulling pressure to engage PTO function. All seems ok now, crane working as it should.	Not in use	14hrs
P2345	Isuzu Workshop Truck	Making Toolbox to setup truck for use	Not in use	8hrs

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ITEM 3 WORKS PROGRESS REPORTS – PLANT			CONTINUED	
Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
	Workshop clean	Full workshop clean before the Xmas break including retrieval of waste oil drums from the front of the Depot	20hrs	20hrs

**ACRONYMS**

WC      Workshop Coordinator  
 TBD     To be determined.  
 DTC     Diagnostic trouble code  
 DPD     Diesel particulate diffuse.

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**ITEM 4                    FISH RELEASE 2025/26**

**(F7-1)**

**RECOMMENDATION**

That the information be received and noted.

**PURPOSE**

To update the Council on the 2025/2026 Fish Release Program.

**BACKGROUND**

Council has been participating in the NSW Department of Primary Industries Two Dollar for Dollar Native Fish Stocking Program since 1998.

**REPORT**

This important fish stocking event follows a successful joint application from Council to the NSW Department of Macquarie Primary Industries (DPI)'s \$2-for-\$1 Native Fish Stocking Program for 2025/2026.

Council contributed \$6,000 and received \$12,000 from NSW DPI via the program, which aims to conserve and protect the unique biodiversity of our inland river systems.

The Fingerlings, which are each between 30mm and 50mm long, were supplied by Tara Native Fish Hatchery in Hopefield, NSW.

More than 11,739 Murray Cod and 10,000 Golden Perch fingerlings were released into the Macquarie River at Bob Christensen Reserve Boat Ramp on Monday 12<sup>th</sup> January 2026.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council contributed \$6,000 and received \$12,000 from NSW DPI.

**LEGAL IMPLICATIONS**

N/A.

**STAKEHOLDER CONSULTATION**

Council has contributed to the Fish Release Program for many years.

**CONCLUSION**

The 2025/2026 fish release was a success.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.1.1 Work with appropriate agencies to proactively address the local impacts of climate change.

**SUPPORTING INFORMATION / ATTACHMENTS**

Nil.

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**ITEM 1 DEVELOPMENT APPLICATION APPROVALS (B4-9)**

**RECOMMENDATION:**

That the information be received and noted.

**PURPOSE**

To inform the Councillors of the approved Development Applications by Council for the previous month.

**BACKGROUND**

Council received Development Applications from residents in the Warren Shire area to seek approval.

**REPORT**

Development Applications that have been received for approval for December 2025.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-25.	23-25 Zora St WARREN Lot 6 DP239278	Illumination signs	12/12/2025	17/12/2025
P16-25.13	93 Industrial Access Rd Lot 3 DP1021269	Construction of Sunroom	12/12/2025	15/12/2025

**LEGAL IMPLICATIONS**

Council is required under the EPA Act to assess and determine applications within established timeframes.

**RISK IMPLICATIONS**

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

**STAKEHOLDER CONSULTATION OPTIONS**

Council issues a S101 EPA Act list of approvals monthly for the community to review.

**CONCLUSION**

This report is provided to allow Council and the community to see the applications determined each month.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

**SUPPORTING INFORMATION/ ATTACHMENT**

Nil.

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**ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

**Budget and Works from 19<sup>th</sup> November 2025 to 7<sup>th</sup> January 2026**

<b>2020 Projects</b>	<b>Budget</b>	<b>Expend. /Comm</b>	<b>Resp</b>	<b>Comment</b>
Construction of two (2) x Council dwellings.  21 Deacon Drive and 8 Deacon Drive. JC 300-0065-0010	56,145	562,478.58	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021. Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court. Mediation undertaken on 30<sup>th</sup> April 2024. Further reporting undertaken to the May 2024 Council Meeting.</p>

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**ITEM 2                    WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>2020 Projects</b>	<b>Budget</b>	<b>Expend. /Comm</b>	<b>Resp</b>	<b>Comment</b>
				<p>Matter set down for the District Court for 4<sup>th</sup> - 8<sup>th</sup> November 2024. Adjourned new date yet to be determined. Update given at the October 2024 Council Meeting. Expert reports provided, meeting with Solicitor and Barrister held 7<sup>th</sup> August 2025, mediation set for 1<sup>st</sup> September 2025, District Court date set at present for 13<sup>th</sup> – 17<sup>th</sup> October 2025. Update given at the October 2025 Council Meeting. Further expert reports provided. Adjourned court date set for 9<sup>th</sup> February 2026.</p>
<b>2023 Projects</b>	<b>Budget</b>	<b>Expend. /Comm</b>	<b>Resp</b>	<b>Comment</b>
Ewenmar Waste Depot Road repairs. AGRN 1034 Flood event. JC 800-20.0	220,500	219,041.78	MHD/DMES	<p>To add to the quarterly review. \$220,500 claim certified as requested May 2025. Approval received June 2025. Works expected to be completed by October 2025. Works nearing completion late November 2025.</p>

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**ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>Warren Support Services (Targeted Early Intervention)</b>				
	<b>Budget</b>	<b>Expend. /Comm</b>	<b>Resp</b>	<b>Comment</b>
*2.58 Junior Soccer	5,000	5,000	GM	Complete and acquitted.
2.63 Warren MPS – Dolly Parton Imagination Library	5,000	Nil	MHD	6 <sup>th</sup> March 2025 – 6 <sup>th</sup> March 2026
2.65 Warren Youth Group Music Workshop	4,250	Nil	MHD	April – July 2025
2.74 Warren P and S Show Entertainments 1	5,000	Nil	MHD	6 <sup>th</sup> June 2026
2.75 Warren P and S Show Entertainments 2	5,000	Nil	MHD	6 <sup>th</sup> June 2026
<b>Town Planning</b>				
LEP Review.	45,000	40,518.50	MHD	Consultant engaged. Planning Proposal submitted 5 <sup>th</sup> February 2025 for gateway determination. Gateway determination and conditions received 23 <sup>rd</sup> May 2025. LEP to be finalised before or on 4 <sup>th</sup> March 2026. Public exhibition 25 <sup>th</sup> June 2025 – 17 <sup>th</sup> July 2025. One submission received. Report to the October 2025 Council meeting.
<b>2024 Projects</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
Council building renovations fit out (New Kitchen, accessible toilet. GL 3210-4100-005 JC 3200-4100-005	90,000	90,000	MHD	Quotations obtained. Report to June 2025 Council meeting. Contractor arranged.
<b>2025 Projects</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
Warren Sporting & Complex – Gym Equipment Renewals. GL 3360-4010-0015 JC 102-50-0	7,500	7,500	MHD	In progress.

**WARREN SHIRE COUNCIL**  
**Report of the Manager Health & Development Services**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room on Thursday 22<sup>nd</sup> January 2025**

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**ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>2025 Projects</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
Warren Family Health Centre Internal Painting JC 3326-4320-0005	20,000	Nil	MHD	
Administration Centre Air-conditioning and External Blinds JC 3326-4320-0010	15,000	5,981.81	MHD	
Warren Works Depot Air-Conditioning and Workshop Bird proofing JC 3326-4320-0015	18,000	9,090	MHD	Investigations into bird proofing commenced. Contractor engaged. Scheduled for March 2026.
Warren War Memorial Swimming Pool Improvement Works JC 0100-0055-0000	48,000	10,893	MHD	Obtaining quotations on pathway.
Carter Oval Youth Sports Complex Building Fit Out GL 3360-4050-0016	12,000	5,472.92	MHD	Urn, bain marie, pie warmer, microwave, chest freezer, BBQ, shelving delivered. Additional tables purchased.

**GRANT APPLICATIONS**

<b>Project</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
Office of Responsible Gambling. Infrastructure Grants – Round 1 2025/26	150,000.00 (\$0.00 Co- Contribution from Council)	Nil – Pending Outcome of Grant	WSCCM	Submitted by Warren & District Rugby League Football Club (Breakdown of budget - \$60,000.00 for new composite style log fencing surrounding main oval, \$60,000.00 for Continuous LPG gas hot water systems to Sporting Complex, \$30,000.00 to construct Sandstone Block Yarning Circle)  Application submitted 21st July 2025 – awaiting outcome

## STAFF POSITION ACRONYMS

EXECUTIVE OFFICE	GM	General Manager
	IPM	Infrastructure Projects Manager
	PAO	Project Administration Officer
	MIO	Maintenance & Improvement Officer
	WHS/RC	Work Health & Safety/Risk Co-Ordinator
	EDVM	Economic Development and Visitation Manager
	EA	Executive Assistant to the Mayor and GM
FINANCE & ADMINISTRATION	DMFA	Divisional Manager Finance & Administration
	TREAS	Treasurer
	ACC	Accountant
	LIB	Librarian
ENGINEERING	DMES	Divisional Manager Engineering Services
	AOES	Administration Officer Engineering Services
	WC/AOES	Works Clerk /Admin Officer Engineering Services
	AM	Assets Manager
	FRSPM	Flood Restoration and Special Projects Manager
	WC	Workshop Co-Ordinator
	RIM	Roads Infrastructure Manager
	RO	Roads Overseer
	ATOR	Assets Technical Officer Roads
	TSM	Town Services Manager
	Store	Storekeeper
	TSO	Town Services Overseer
HEALTH & DEVELOPMENT	ATOS	Assets Technical Officer Services
	MHD	Manager Health and Development Services
	AOHD	Administration Officer Health & Development
	WSCCM	Warren Sporting & Cultural Centre Manager (CM)