

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 26TH FEBRUARY 2026

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

26th February 2026 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 22nd January 2026.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Item 1 General Matters Concerning Warren Shire (C14-4)

7. REPORTS OF COMMITTEES

Meeting of the Audit, Risk and Improvement Committee
held on Tuesday 3rd February 2026 (A1-3.1)

Meeting of the Showground/Racecourse Committee
held on Tuesday 3rd February 2026 (C14-3.2)

Meeting of the Economic Development and Promotions Committee
held on Wednesday 4th February 2026 (C14-3.22)

Meeting of the Warren Public Arts Committee
held on Tuesday, 9th February 2026 (C14-3.29)

Meeting of the Warren Local Emergency Management Committee
held on Tuesday, 10th February 2026 (E6-1)

Meeting of the Warren Airport Operations Committee
held on Wednesday 11th February 2026 (A2-1)

Meeting of the Sporting Facilities Committee
held on Monday, 16th February 2026 (S21-2)

7. REPORTS OF COMMITTEES CONTINUED

- Meeting of Manex held on Tuesday, 17th February 2026 (C14-3.4)
- Meeting of the Town Improvement Committee
held on Wednesday, 18th February 2026 (C14-3.17)

8. REPORTS OF DELEGATES

- Item 1 Ordinary General Meeting of the Association of Mining &
Energy Related Councils (NSW) Incorporated held on
Thursday, 11th September 2025 (C14-6.3)
- Item 2 Meeting of the Warren Interagency Support Services held on
Monday, 16th February 2026 (C3-9)

9. REPORTS TO COUNCIL

POLICY

- Item 1 Review of Councillor Expenses and Facilities Policy (P13-1, C14-5.1)

REPORTS OF THE GENERAL MANAGER

- Item 1 Outstanding Reports Checklist (C14-7.4) Page 1
- Item 2 Committee/Delegates Meetings (C14-2) Page 21
- Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1) . Page 23
- Item 4 Proposed Sale of Council Land in Wilson Street, Warren to
Adjoining Resident Schalk Blom (A8-1.1, S1-7)..... Page 27
- Item 5 Disclosures of Interest – Councillor and Designated
Persons (A7-9)..... Page 32

REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

- Item 1 Réconciliation Certificate – January 2026 (B1-10.16)..... Page 1
- Item 2 Statement of Rates and Annual Charges (R1-4) Page 4
- Item 3 Works Progress Reports – Finance & Administration Projects
(C14-7.1, C9-1) Page 6
- Item 4 December 2025 Quarterly Budget Review (A1-4.44) Page 7

REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 1	Works Progress Reports – Roads (C14-7.2)	Page 1
Item 2	Works Progress Reports – Town Services (C14-7.2)	Page 12
Item 3	Works Progress Reports – Plant (P2-3)	Page 29

REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1	Development Application Approvals (B4-9)	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3)	Page 2

10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

11. MATTERS OF URGENCY

Nil.

12. CONFIDENTIAL MATTERS

Item 1	Deacon Drive Dwellings – District Court Matter (S1-8.2/52, S1-8.2/58, P16-18.25, P6-18.26)
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13. CONCLUSION OF MEETING

14. PRESENTATIONS

Nil.

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting
held in the General Managers Office via Teams, 115 Dubbo Street, Warren,
on Tuesday 3rd February 2026 commencing at 10.00 am

PRESENT:

Graeme Fleming PSM	Chairperson (Voting Member) Via Teams
Grahame Marchant	Independent Member (Voting Member) Via Teams 10.04 am
Paul Smith	Independent Member (Voting Member)
Vishal (Bobbie) Modi	External Auditor (Nexia Australia – Sydney Office) Via Teams
Gary Woodman	General Manager
Bradley Pascoe	Divisional Manager Finance & Administration
Sylvester Otieno	Divisional Manager Engineering Services – 10.07 am
Scott Hosking	Work Health Safety/Risk Co-Ordinator
Jody Burtenshaw	Executive Assistant to the Mayor and GM (Minute Taker)
Jerome Shepherd	Trainee Administration Officer (Observer)

ITEM 1 APOLOGIES AND INTRODUCTIONS

Apologies were tendered on behalf of Councillor Sarah Derrett, Hong Wee Soh and Paul Quealey, who were absent due to external commitments, and it was **MOVED** Smith/Fleming that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE INTERNAL AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY, 18TH NOVEMBER 2025

MOVED Smith/Fleming that the Minutes of the Internal Audit and Risk Management Committee meeting held on Tuesday, 18th November 2025 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON TUESDAY, 18TH NOVEMBER 2025

Nil.

ITEM 4 DISCLOSURES OF INTEREST

The Chair declared a Standing Declaration of Potential Interest as an occasional provider of consultancy services to Local Government and as Chair of Lachlan and Warren and Co-Chair of Gilgandra and Coonamble ARIC Committees. He advised there were no subjects or issues which were directly affected on the current meeting agenda.

WARREN SHIRE COUNCIL

Minutes of the Audit, Risk and Improvement Committee Meeting
held in the General Managers Office via Teams, 115 Dubbo Street, Warren,
on Tuesday 3rd February 2026 commencing at 10.00 am

ITEM 5 ACTION CHECKLIST

MOVED Smith/Fleming that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

ITEM 6 COMMITTEE WORK PLAN (GM/EA)

MOVED Fleming/Smith that the information be received and noted.

Carried

ITEM 8 EXTERNAL AUDIT

Item 8.1 External Audit Management Letter Report (DMFA) (A1-3.1)

RECOMMENDATION TO COUNCIL:

MOVED Fleming/Marchant that:

1. 2024/25 External Audit Management Letter Report, as provided by the Audit Office, be received and noted; and
2. Council note that the three (3) pre-existing issues identified are being progressed by Management within Council's financial resources and staffing.

Carried

ITEM 9 RISK MANAGEMENT

Item 9.3 Risk Management Framework Review (Enterprise Risk Management – Maturity Review Report) (WHS-RC/GM) (S12-14.1)

RECOMMENDATION TO COUNCIL:

MOVED Fleming/Marchant that:

1. Council notes that there are Risk Management Policies in place and that while Council recognises the importance of structured Risk Management, resource constraints have limited the implementation of Risk Management practices into broader Council processes and procedures;
2. An Action Plan on the progress to be reported back to ARIC within six (6) months and included into the Work Plan; and
3. Council seek or utilise access to other external resources where possible.

Carried

ITEM 11 COMPLIANCE

Item 11.1 OLG Compliance Register (GM/EA)

MOVED Marchant/Smith that the information be received and noted.

Carried

SHOWGROUND/RACECOURSE COMMITTEE

Attached are Minutes of the Meeting of the Warren Showground/Racecourse Committee held on Tuesday, 3rd February 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Showground/Racecourse Committee held on Tuesday, 3rd February 2026 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting
held in Council's Community Room at 115 Dubbo Street, Warren
on Tuesday, 3rd February 2026 commencing at 5:30pm

ATTENDANCE:

Councillor Andrew Brewer	Warren Shire Council (Chairperson)
Councillor Penny Heuston	Warren Shire Council
Kevin Noonan	Warren Jockey Club (Committee Member)
Jo O'Brien	Central West Adult Riding Club
Dave Dwyer	Polocrosse (Committee Member)
Greg Woodlock	Warren Team Penning (Committee Member)
Gary Woodman	General Manager
Phil Waterford	National Polocrosse
Sylvester Otieno	Divisional Manager Engineering Services
Joe Joseph	Infrastructure Projects Manager
Darren Walton	Acting Town Services Manager
Bec Austin	Warren Pony Club

With the Chairperson absent Clr Brewer chaired the meeting.

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Clr David Cleabsy (WSC), Andrew Stephens (P&A), Ashlee Lance (CWARC), Paul Smith (WJC), Paul Quigley (Campdraft), Raymond Burns (TSM), Clr Dirk McCloskey (WSC), Mark Beach (Community).

MOVED Brewer/Heuston that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON 3RD JUNE 2025

MOVED Noonan/Heuston that the Minutes of the Meeting held on Tuesday 3rd June 2025 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES OF THE MEETING HELD ON 3RD JUNE 2025

Nil.

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting
held in Council's Community Room at 115 Dubbo Street, Warren
on Tuesday, 3rd February 2026 commencing at 5:30pm

ITEM 4 ACTION CHECKLIST

Security Gates

- Debris (most probably) sometimes stops the gates from working (Council to investigate) (A/TSM);
- Sometimes the gates are paused, half open/closed (Council to investigate) (DMES/TSM);
- How does emergency services have access to the facility (Ambulance, Police etc) needs to be determined (DMES/TSM);
- Who has access to obtain the security access and how is it determined (DMES/TSM);
- Pins are provided to users at large events (DMES/TSM);
- Security gates and fences have been provided to ensure the following:-
 - * Reduce access by animals;
 - * Risk reduction for vandalism;
 - * Reduce inappropriate use of the facility; and
 - * Less unknown users of the facility and appropriate payment for the use of the facility.
- After hours usage of the facility needs to be managed (DMES/TSM/A/TSM).

Cattle Pens

- Warren P&A to be contacted to provide advice to Council on the status of the sale of Cattle Panels (GM/DMES).

Committee Membership

- Investigation to be undertaken on correspondence in relation to National Polocrosse being represented on the Warren Showground Racecourse Committee (GM); and
- Jo O'Brien needs to be changed to Ashley Lance who is representing the Central West Adult Riding Club (AO/ES).

MOVED Woodman/ Woodlock that the information be received and noted, and items marked with an asterisk (*) be deleted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting
held in Council's Community Room at 115 Dubbo Street, Warren
on Tuesday, 3rd February 2026 commencing at 5:30pm

ITEM 5 REPORTS

ITEM 5.1 ITEMS FOR CONSIDERATION IN THE 2026/27 BUDGET

S7-6

Table 1 – 2025 Wishlist

Proponent	Wish	Comment
Adult Riding Club	Warm up arena close to covered arena (no cost estimate.)	Estimate required
	Day yards near Equestrian Arena.	Estimate required
Jockey Club	Generate more race meetings (no cost estimate).	Noted
	Jockey Club has submitted a grant application for two 55-seater grandstands.	Noted
	Can the tanks at the Equestrian Arena be used as a backup?	No, the tanks are specifically for the Equestrian Arena. Staff will investigate the possibility of a separate tank for the yards.

Table 2 – 2026/27 Wishlist

Proponent	Wish	Comment
Staff	Automation of Racecourse irrigation.	
	Replacement of copper logs around the Gardens, Finishing Post, Mounting Yards, with rubber versions.	
	Extension of outside rail in front of the Grandstand Building and getting rid of the steel fence.	
	Replacement of Day Stalls roofs.	
	Bituminisation of Carinda Road entrance, internal roads and carparks.	
Warren Pony Club	Day yards near the Warren Pony Club.	
Warren Polocrosse	All weather roads (gravel) to the Polocrosse Shed.	
Team Penning	All areas, Culvert to be removed and earthworks to fill in.	

MOVED Woodman/Otieno information to be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting
held in Council's Community Room at 115 Dubbo Street, Warren
on Tuesday, 3rd February 2026 commencing at 5:30pm

ITEM 6 GENERAL BUSINESS

- Need to investigate corroded steel work on the horse stalls (Non Jockey Club), may be a safety concern that needs to be actioned as soon as possible (A/TSM); and
 - More notice required for future meetings (AO/ES).
-

ITEM 7 DATE OF NEXT MEETING

(C14-3.2)

5th May 2025 5:30pm.

There being no further business the meeting closed at 6.35 pm

ECONOMIC DEVELOPMENT & PROMOTIONS COMMITTEE MINUTES

Attached are the Minutes of the Meeting of the Economic Development & Promotions Committee held on Wednesday, 4th February 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Economic Development & Promotions Committee held on Wednesday, 4th February 2026 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 4th February 2026, commencing at 3:40pm

PRESENT:

Penny Hueston	Councillor (Chair)
Ros Jackson	Councillor
Pauline Serdity	Councillor
Gary Woodman	General Manager
Bradley Pascoe	Divisional Manager Finance and Administration
Susan Balogh	Economic Development and Visitation Manager
Angie Tegart	Minute Taker

With the Chairperson unavailable, Clr Penny Hueston chaired the meeting.

ITEM 1 APOLOGIES

Apologies were received from Councillor Sarah Derrett, Mayor Greg Whiteley and Sylvester Otieno Divisional Manager Engineering Services who were absent due to external commitments.

MOVED Woodman/Balogh that a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES

MOVED Jackson/Hueston that the Minutes of the Economic Development and Promotions Committee Meeting held on Wednesday, 5th November 2025 be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 5TH NOVEMBER 2025

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Woodman/Balogh that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

ITEM 5 REPORTS

ITEM 5.1 DROUGHT RESILIENCE IMPLEMENTATION PROJECT UPDATE (T4-14, F2-2, G4-1.79,)

MOVED Jackson/Serdity that the information be received and noted.

Carried

ITEM 5.2 ECONOMIC DEVELOPMENT STRATEGY AND ACTION PLAN (D3-1)

- An update on various projects and strategies was provided.

MOVED Balogh/Woodman that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 4th February 2026, commencing at 3:40pm

ITEM 5.3 WARREN SHIRE COMMUNITY CHRISTMAS PARTY 2025 (D3-1.8)

MOVED Woodman/Hueston that the Minutes of the Meetings of the Warren Shire Community Christmas Party 2025 Sub-Committee of the Economic Development & Promotions Committee held on Monday, 3rd of November 2025 be received and noted.

Carried

ITEM 5.4 ECONOMIC DEVELOPMENT AND PROMOTIONS FOR THE FUTURE (D3-1)
BUDGET DISCUSSION

Improvement Program Priorities & Projects.

Economic Development Initiatives

1. Small Business & Community Grant Education Program (\$5,000). (Priority)

- Develop and deliver three business workshops on accessing grants, business planning, and digital marketing.
- Create a Warren Shire Business Grant Guide (digital and print) to help local businesses, community groups, and farmers navigate funding opportunities.
- Host a "Meet the Grant Experts" session with a funding consultant to provide hands-on support.

2. Warren Shire Digital Business Directory & Buy Local Campaign (\$4,000). (Priority)

- Upgrade and expand an online business directory to highlight local suppliers and services, encouraging residents to "Buy Local."
- Develop a seasonal "Shop Warren First" campaign, including digital promotions and window stickers for businesses.

3. Rural Entrepreneur Mentoring & Business Support Program (\$4,000)

- Introduce a small business mentoring program, providing one-on-one advisory sessions for Warren-based start-ups, home-based businesses, and rural enterprises.
- Offer a digital upskilling workshop for businesses to improve online presence and e-commerce capabilities. **(Priority)**

4. Light Industry & Home-Based Business Incubation Strategy (\$3,000). (Priority)

- Develop a Home-Based & Light Industry Business Support Toolkit to encourage micro-businesses in agriculture, tourism, and creative industries.
- Provide targeted support for small-scale manufacturing, agritourism, and home-based enterprises.

Visitation & Tourism Development Initiatives

1. Discover Macquarie Marshes Website Development (\$8,000) (in 2025/2026)

- Develop a dedicated Macquarie Marshes digital hub, integrated into the Discover Warren website. (in 2025/2026)
- Include immersive video content, interactive maps, itineraries, and conservation information.
- Ensure mobile-friendly design and integration with the Visitor Information Centre's resources. (in 2025/2026)

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 4th February 2026, commencing at 3:40pm

ITEM 5.4 ECONOMIC DEVELOPMENT AND PROMOTIONS FOR THE FUTURE CONTINUED
BUDGET DISCUSSION

2. Visitor Experience Enhancements & Tourism Signage (\$4,000). **(Priority)**
- Design new visitor wayfinding signage in Warren and at key nature-based attractions.
 - Create self-guided walking tour maps for Warren’s heritage and wetland trails, with QR code links to digital content. (\$18,000). **(Priority)**
3. Micro-Events & Nature-Based Tourism Activations (\$3,000).
- Host three seasonal micro-events such as:
 - A Birdwatching & Photography Weekend at the Macquarie Marshes. **(Priority)**
 - A Country Culture & Heritage Day featuring storytelling and local produce.
 - A Rural Wellness & Slow Travel Retreat in partnership with local businesses.
4. Tourism Ambassador Program & Visitor Centre Enhancements (\$1,000).
- Develop a Warren Tourism Ambassador Program, training volunteers and local businesses to act as tourism advocates.
 - Improve Visitor Information Centre displays with updated brochures, digital screens, and interactive content.
 - Appropriate professionally printed material. Budget \$15,000. **(Priority)**

4 Year Project Program:

Infrastructure & Public Amenity Enhancements:

Window on the Wetlands Centre (WOW) – Visitor Amenity Upgrade

- Refurbishment of public toilet facilities to include public showers and a laundromat, creating a self-contained facility for visitors, campers, and travelers.
- Installation of secure lockers, a water refill station, and power points to encourage extended visitor stays.
- Upgrade of picnic and BBQ areas, creating a high-quality rest stop experience.

Town Centre Revitalisation & Shopfront Enhancement Incentive

- Shopfront Revamp Grants (\$5,000 per business) to assist local businesses in facade improvements, fresh paint, signage upgrades, window displays, and landscaping enhancements.
- Incentivise vacant shop activation by offering fit-out grants to encourage new businesses to establish in Warren’s main street.

Major Entry Signage & Highway Signage Renewal.

- Replacement of road signage along the Mitchell Highway to increase visibility of Warren as a visitor destination.
- Addition of directional tourism signage for the Macquarie Marshes, Tiger Bay Wetlands, WOW Centre, and the Warren Museum & Art Gallery.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 4th February 2026, commencing at 3:40pm

ITEM 5.4 ECONOMIC DEVELOPMENT AND PROMOTIONS FOR THE FUTURE
BUDGET DISCUSSION **CONTINUED**

Tourism Activation & Destination Marketing:

Warren Major Event Development – Flagship Festival

- Creation of an annual signature event that fills an identified gap in the regional event calendar.
Suggested concepts:
 - The Great Macquarie Marshes Birdwatching & Conservation Festival (Spring).
 - Warren Outback Adventure Challenge – cycling, kayaking & hiking endurance event (Autumn).
 - Stockman & Settler Heritage Festival – celebrating local history, Indigenous heritage & country culture (Winter).
- Includes professional event production, headline entertainment, national marketing campaigns, and industry partnerships.

Green water tower laser projection art installation

- Creation of short-form video content highlighting Warren’s nature, adventure, agritourism, art, and cultural experiences.
- Projection equipment to provide a laser projection show.
- Additional seating and cover

MOVED Balogh/Jackson that the information be received and noted.

Carried

ITEM 5.5 PRESENTED BY JODIE REDMAN AND FLEUR MAGGICK-DENNIS WARREN
LOCAL ABORIGINAL LANDS COUNCIL **(A5-3)**

- The Warren Local Aboriginal Lands Council were unable to attend the Committee Meeting to undertake their proposed presentation.

MOVED Woodman/Serdity that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 DATE OF NEXT MEETING

To be arranged for 13th May 2026 at 3:30pm.

There being no further business and the meeting concluded at 5.07 pm.

WARREN PUBLIC ARTS COMMITTEE MINUTES

Attached are the Minutes of the Meeting of the Warren Public Arts Committee held on Monday, 9th February 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Warren Public Arts Committee held on Monday, 9th February 2026 be received and noted, and the following recommendation be adopted:

**ITEM 5.1 REVIEW OF THE WARREN SHIRE COUNCIL PUBLIC ART MASTER PLAN
(P13-1, C14-3.29)**

That:

2. The reviewed Warren Shire Council Public Arts Master Plan be adopted with minor amendments.

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Monday 9th February 2026 commencing at 3:36 pm

ITEM 5.2 PUBLIC ART FOR THE FUTURE - BUDGET DISCUSSION

(C14-3.29)

Items for consideration:

Public Art Projects for Grants:

- Photography of special sports teams and high achievers at the Warren Sporting and Cultural Centre – recognition and history;
- Marcia McMillan's photograph of the dust storm;
- Warren Shire sport, work and living sculptures and photographs;
- Use of the old Warren Fountain now with the museum;
- Flashback Friday photographs;
- Brian Anderson photographs from Oxley Park Water Reservoir looking towards Victoria Park;
- Stafford Street Reservoir photography;
- Sculptures similar to Gulargambone;
- Nevertire windstorm history installations; and
- Aboriginal Art, school children art class work.

Regional Arts Fund Grant Application for Public Art on Shop Fronts:

- Old Royal Hotel (Priority);
- Old Francisco Electrical/Coffee Lounge;
- Cusack Dry Cleaners;
- Commonwealth Bank – perhaps a mosaic;
- Electrical box in front of 141 Dubbo Street – Essential Energy;
- Brad's Wear – above the windows – Sue Scott;
- Old OP shop – Diane Wilson;
- Old pharmacy – Hanna Russ;
- Old Department of Agriculture/Warren Advocate – Les Grindrod;
- Joblink Plus – Les Grindrod;
- Former Post Office/Exchange Warren Shire Council;
- Shops – R & S, CottonInfo, Adele's Cutting Cottage – Presbyterian Church;
- Grindrod's fence between Lovett & Green and Findex (paint straight on repaired fence); and
- Rolling scenes such as wool, cotton and grains could be considered particularly on top of the buildings – Sue Scott and The Royal Hotel building.

Community Ideas for Future Public Art (Rubbish Bins):

- Public Art on rubbish bins:
- Four (4) sides used if the rubbish bin is not close to the street;
- Three (3) sides elsewhere;
- Stand off the bolted panels off the bin leaving airflow;
- Use 12mm heavy compressed fibro materials;
- Anti-graffiti coat covering each painting;
- 16 bins at present $15 \times 3 + 1 \times 4 =$ up to 49 panels;

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Monday 9th February 2026 commencing at 3:36 pm

ITEM 5.2

PUBLIC ART FOR THE FUTURE - BUDGET DISCUSSION

CONTINUED

- Considering a further 5 bins = up to 15 panels;
- Themes could be:
 - Aboriginal Art;
 - Not people;
 - Animals;
 - Children's Art; and
 - Historical pictures.

Consider having a lottery for the successful art for the panels up to what we can afford if a grant is obtained.

Showground Racecourse GBS Falkiner Lounge Future Framed Photographs:

- Showground/Racecourse Committee to use related photographs installed on the walls of the GBS Falkiner Memorial Lounge. The Warren Jockey Club have many photographs that have been stored that can be utilised **(Priority)**.

Future Public Art Ideas:

- Sculpture to the Marshes on the way to the Marshes (Burrima Boardwalk);
- Local Farmers to provide their own sculptures (grant funding/farmers);
- Artistic letterboxes, perhaps self-funded;
- First Nations/Aboriginal Art, perhaps self-funded;
- Business owners, private mural artists;
- Graffiti artist training and eventually a public wall (Warren Youth Foundation and Warren Central School Art class/students);
- Aboriginal song lines perhaps for the garbage bin future public art proposed- history, totems, etc. like walking tracks that are linked, and meaningful to aboriginal people;
- Image projections onto large building facilities, perhaps history;
- Is it time for Warren to have a big 'Emblem' similar to the 'Big Bogan' or 'Big Merino' but with an appropriate theme (Priority);
- Warren War Memorial Swimming Pool Amenities – images of the relevant sports of the pool and Carter Oval Youth Sports Precinct; and
- Walls of the Warren Public Library, Library/book-relevant themed.

Improvement Projects/ Programs:

- A public area for Warren, Nevertire and Collie stories not just rural stories, artwork could take stories into account perhaps as a part of walking tours and QR Codes including the Telephone Exchange and Party Line stories. (Priority)
- Further murals and water tower murals - subject to Council approval;
- A giant rain gauge providing detailed information with a location to be decided;
- Across the Black Soil Plains sculpture;
- Light projects on current and future murals and artworks;
- Creation of a Warren character such as 'where's warren' – the Warren character to enhance local identities for visitors, which may incorporate sporting club logos;

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Monday 9th February 2026 commencing at 3:36 pm

ITEM 5.2 PUBLIC ART FOR THE FUTURE - BUDGET DISCUSSION CONTINUED

- Light Festival of the West;
- Photographs displayed of the All Blacks game in Warren; and
- Showground Racecourse GBS Falkiner Lounge - framed photographs of previous and future winning horses i.e. Cotton Cup.

MOVED Heuston/Woodman that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 DATE OF NEXT MEETING

To be arranged for the 1st June 2026 at 3:30 pm.

There being no further business the meeting closed 4.17 pm.

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes

Attached are the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday, 10th February 2026.

RECOMMENDATION:

That the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday, 10th February 2026 be received and noted.

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the
Community Room 115 Dubbo Street, Warren on Tuesday 10th February 2026
commencing at 9.32am

PRESENT:

Sylvester Otieno	Warren Shire Council (LEMO and Chair)
Gary Woodman	Warren Shire Council (GM)
Darryl Foster	NSW RFS
Anna Pash	DCJ – Disaster Welfare
Mark Langham	NSW RFS
Campbell Blair	NSW SES
Annabelle Watson	NSW SES
Thomas Hadland	NSW Ambulance
Shane Rankin	NSW Police (Warren)
Jacqueline Jones	NSW RA
Chris Campbell	TFNSW
Byron Ross	NSW SES
Matthew Apps	NSW Police (online)

ITEM 1 APOLOGIES

Apologies were received on behalf of Emma Hamblin (NSW Health) and Raymond Burns (Warren Shire Council).

MOVED Langham/Hadland that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON TUESDAY, 11TH NOVEMBER 2025

MOVED Otieno/Langham that the Minutes of the meeting held on Tuesday, 11th November 2025 as circulated, be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON TUESDAY, 11TH NOVEMBER 2025

ITEM 4 REMO REPORT

MOVED Otieno/Jones that the information be received and noted.

Carried

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the
Community Room 115 Dubbo Street, Warren on Tuesday 10th February 2026
commencing at 9.32am

ITEM 5 LEMO REPORT

- Nevertire community organised a working bee to clear debris from the November Storm. Council assisting to have the debris sent to Ewenmar Waste Depot.

MOVED Otieno/Woodman that the information be received and noted.

Carried

ITEM 6 AGENCY REPORTS

a) **NSW Reconstruction Authority** – Spoke to residents of Nevertire after storm – all residents had insurance and only 2 homes were left uninhabitable.

MOVED Otieno/Langham that the information be received and noted.

Carried

b) **NSW SES**

MOVED Watson/Blair that the information be received and noted.

Carried

c) **TfNSW**

MOVED Campbell/Otieno that the information be received and noted.

Carried

d) **Department of Communities and Justice**

MOVED Pash/Langham that the information be received and noted.

Carried

e) **NSW RFS** – 40 fires so far this fire season within the Warren LGA, mostly grass. Total 3,000 hectares burned. 18 Fire ban days. Thank you, Warren Shire Council, for continued support. Deployed staff and volunteers to assist with the fires in VIC. Participating in multi-agency training. Water supply has been limited due to recent dry weather. Brigades relying on resupply from bulk water & town mains supplies when and where available. Will be meeting soon to discuss extending the bush fire period as we have had some recent rain. Will not be shortening it.

MOVED Langham/Otieno that the information be received and noted.

Carried

ITEM 7 CONTACT LIST UPDATE

The contact list has been updated. Any further updates should be communicated to Council.

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the
Community Room 115 Dubbo Street, Warren on Tuesday 10th February 2026
commencing at 9.32am

ITEM 8 MAJOR EVENTS (DISCUSSION)

25th April 2026 – ANZAC Day – NSW Government might make Monday 27th April 2026 a public holiday. Potential 400+ attendees. Will send out a reminder 1-2 weeks prior to the event for emergency services to attend.

MOVED Woodman/Otieno that the information be received and noted.

Carried

ITEM 9 GENERAL BUSINESS

NSW RFS – Would like to have 24hr access to the airport via a code for the gates. They need to be able to access the fire equipment at the Airport (TSM)

NSW Police - Chris Waters REMO position has been advertised. Anybody interested can apply online through the *I work for NSW* website.

ITEM 10 NEXT MEETING

12th May 2026 9:30am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 9:57AM.

AIRPORT OPERATIONS COMMITTEE

Attached are the Minutes of the meeting of the Airport Operations Committee held on Wednesday, 11th February 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Airport Operations Committee held on Wednesday, 11th February 2026 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee
Meeting held in the Community Room, Warren
on Wednesday, 11th February 2026 commencing at 11:01 am

ITEM 5 REPORTS

ITEM 5.1 AIRPORT OPERATIONS FOR THE FUTURE – BUDGET DISCUSSION (C14-3.12)

Future improvement works to be considered:

- Parking for GA planes under 2 tonne \$18,000;
- Relocate spotlights and water main fire junction to be in line with terminal building \$22,000;
- Drainage - western side of terminal \$40,000;
- Drainage at water main fire junction area \$40,000;
- Sealing of area where spotlights and water main fire junction is now for additional plane parking or extending planes turning area \$18,000;
- Improvements to the taxiways \$20,000;
- Lighting for the unsealed runway 03/21 \$220,000;
- Lighting upgrade for runway 09/27 \$372,000;
- Grading and pavement work on 09/27 runway \$5,000,000; and
- Grading and pavement work on 03/21 runway (unsealed) including treatment for improved binding of the surface \$500,000.

The Committee narrowed down priority projects to three items as follows:

- 1) Spotlight and Water Main Fire Junction Relocation;
- 2) Parking for General Aviation (GA) Planes; and
- 3) Sealing for Additional Plane Parking or Turning Area.

The estimated Budget of around \$50,000 for these projects.

MOVED Woodman/Hulme that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 6.1 KANGAROOS AT THE AIRPORT (A2-1)

- Currently with work on the fence particularly at the bottom minimal problems with kangaroos; and
 - Advice is provided to the Committee on why the gates installed were of the particular design instead of stock gates (TSM).
-

ITEM 7 NEXT MEETING

Next meeting to be arranged to take into account the availability of community members who were absent from this meeting possibly in the afternoon of Tuesday 9th June 2026.

There being no further business the meeting closed at 11:33 am

SPORTING FACILITIES COMMITTEE

Attached are the Minutes of the meeting of the Sporting Facilities Committee held on Monday 16th February 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Sports Facilities Committee held on Monday, 16th February 2026 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Monday, 16th February 2026 commencing at 4:14pm

Present:

Councillor DJ McCloskey (Chairperson)
Councillor GJ Whiteley (Mayor)
Gary Woodman (General Manager)
Darren Walton (Acting Town Services Manager)
Sylvester Otieno (Divisional Manager Engineering Services)
Wesley Hamilton (Centre Manager – Warren Sporting and Cultural Centre)

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Councillor RL McKay, Councillor DDW Cleasby, Joe Josph (Infrastructure Projects Manager) and Raymond Burns (Town Services Manager) who were absent due to external commitments, and it was **MOVED** Woodman/Whiteley that those apologies be accepted and a leave of absence for the members concerned be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE SPORTING FACILITIES COMMITTEE MEETING HELD ON WEDNESDAY, 10th SEPTEMBER 2025

MOVED Whiteley/Woodman that the Minutes of the Meeting held on the 10th September 2025 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON WEDNESDAY, 10TH SEPTEMBER 2025

Nil.

Carried

ITEM 4 ACTION CHECKLIST

MOVED Whiteley/McCloskey that the that the information be received and noted; and that the items marked with an asterisk (*) be removed.

Carried

ITEM 5 FINANCIAL STATEMENTS

MOVED Woodman/Otieno that the information be received and noted.

Carried

ITEM 6.1 REPORT FROM THE CENTRE MANAGER (WSCCM)

(S21-2, P1-7.3, P1-7.11)

MOVED Hamilton/Whiteley that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Monday, 16th February 2026 commencing at 4:14pm

ITEM 6.2 WSCC GYM ASSET REPLACEMENT FIVE YEAR PLAN (S21-2)

MOVED Hamilton/Woodman that the information be received and noted.

Carried

ITEM 7 GENERAL BUSINESS

ITEM 7.1 VICTORIA PARK MAIN OVAL LIGHTS (P1-7.11)

- Main oval lights ceased working in Nov/Dec 2025 most probably due to a storm and/or power surge;
 - 70% of the lights are now working again following recent visit from REES Sports Lighting;
 - Current lighting available is suitable for league / union usage but not for cricket usage;
 - E-Switch app is currently unavailable; user groups can access light usage but turning on each pole directly at the main switch board;
 - Drivers for each light fittings that are currently not working have been sent away for analysis to find the cause of the fault;
 - REES lighting to advise if works to be completed will be under warranty;
 - Council to check for insurance claim if warranty not available (TSM / WSCCM).
-

ITEM 8 DATE OF NEXT MEETING

4:00pm 13th May 2026.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 4:55 PM

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 17th February 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Manex Committee held on Tuesday, 17th February 2026 be received and noted and the following recommendation be adopted:

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion (DMFA)

That:

1. Approval be given for the funding of the following projects in 2025/2026:
 - Wambianna Road Shoulder Widening Australian Government Black Spot (AGBS) Program - \$100,000 in 2025/2026 for investigation and design works and \$1,160,000 in 2026/2027;
 - Carter Oval Amenities Building Contract final payment (\$42,000) to be funded from Infrastructure Improvement/ Replacement Reserves; and
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the December 2025 Quarterly Budget Review Statement.

4.2.5 Battery Recycle Bin for Library (DMFA)

That the Council agrees to this free service be located at the Warren Shire Council Library.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 17th February 2026 commencing at 2.25 pm

PRESENT:

Gary Woodman	General Manager (Chair)
Jody Burtenshaw	Executive Assistant to the Mayor and GM
Susie Balogh	Economic Development and Visitation Manager
Sylvester Otieno	Divisional Manager Engineering Services
Darren Walton	Acting Town Services Manager
Ray Egan	Flood Restoration and Special Projects Manager
Bradley Pascoe	Divisional Manager Finance & Administration
Jillian Murray	Treasurer
Erica Kearnes	Librarian
Scott Hosking	Work Health Safety and Risk Officer (Observer)

1 APOLOGIES

Apologies were received from Raymond Burns and Joe Joseph, who were absent due to external commitments, and it was **MOVED** Woodman/Murray that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Balogh/Burtenshaw that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 Marketing and Communications Update (GM)

MOVED Murray/Burtenshaw that the information be received and noted.

Carried

4.1.2 The Western Plains App Monthly Report (GM)

MOVED Kearnes/Balogh that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday, 17th February 2026 commencing at 2.25 pm

4.1 EXECUTIVE OFFICE MATTERS

4.1.3 Preparation of the March 2026 Council Newsletter (GM)

MARCH 2026 NEWSLETTER

Item	Responsible Officer
HEADER OR FOOTER ITEMS	
Registration of Local Contractors on Unimarket	DMFA, CC
Subscription to Newsletter (Only for 2 Page PDF)	GM
Livestreaming of Council Meetings	DMFA
VIC Volunteer Advertising	EDVM
PRIORITY MATTERS	
From the Mayors Desk	(EA/ GM /Mayor)
Vacant Positions	Finance Officer – Payroll/HR Officer
Road Maintenance Construction Program for February/March 2026	FRSPM/DMES
Warren Showground/Racecourse Complex Automatic Gates Operational	TSM
Warren Shire Alert Roll Out Program	TSM/ Works Clerk /AOES/ATOR
Alliance of Western Councils Board Meeting	GM
Garbage Service Days in Warren, Nevertire and Collie	GM/PAO
Ewenmar Waste Depot Recycling Options for Warren, Nevertire and Collie	GM
LOWER PRIORITY MATTERS	
Women of Warren Shire	GM
Responsible Pet Ownership	MHD
Connecting Seniors Wrap Up	LIB/EDVM
RR202 Marthaguy Road Towards Zero Safety Roads Update	FRSPM/DMES
RR7515 Warren Road Reconstruction Works	DMES/ FRSPM
SH 11 Oxley Highway Heavy Patching	DMES/ FRSPM/RO
Warren Shire Youth Support Program under the Community and Family Support (CAFS) Program	GM

MOVED Otieno/Egan that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday, 17th February 2026 commencing at 2.25 pm

4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.4 Suggestions in the Council Suggestion Boxes (GM)

Nil.

4.1.5 Legislative Non-Compliance Risk for Warren Shire Council (GM) (GM)

Deferred to 17th March 2026 Manex Meeting.

4.1.6 Plans, Strategies and Codes missing from Council's Website (GM)

- The Manex Team were reminded to forward any relevant Plans, Strategies and Codes to the General Manager, so they can be included onto Council's website.

MOVED Woodman/Walton that the information be received and noted.

Carried

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

4.2.1 Warren Shire Council Contract Register (DMFA)

MOVED Pascoe/Otieno that C13-105 60kW EV Charging Station Installation - Warren Visitor Information Centre be removed from the register.

Carried

4.2.2 Warren Shire Council Grants Register (DMFA)

MOVED Pascoe/Murray that the information be received and noted.

Carried

4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)

Estimated Major Expenditure for February/March 2026:	Estimated Income/Payments for February/March 2026:
<ul style="list-style-type: none"> • RFQ accessible toilet and kitchen \$90,000 (MHD) 	<ul style="list-style-type: none"> ▪ Levee milestones (5 & 6) payments \$1,527,337.86 (IPM)
<ul style="list-style-type: none"> ▪ Marthaguy Road Towards Zero Safer Roads Program R2 – Sealing \$120,000 (FRSPM) 	<ul style="list-style-type: none"> ▪ Carinda Road TZSRP Milestone 4 - \$828,594.60 (DMES)
<ul style="list-style-type: none"> • Marthaguy Road Towards Zero Safer Roads Program R2 --Neil Earthmoving \$170,000 	<ul style="list-style-type: none"> ▪ Bridges BRP Milestone 3 - \$1,501,280 (DMES)
<ul style="list-style-type: none"> • Marthaguy Road Towards Zero Safer Roads Program R2 – Stabiliser \$120,000 (FRSPM) 	<ul style="list-style-type: none"> ▪ Bridges RNSW Claim 7 - \$135,565 (DMES)

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday, 17th February 2026 commencing at 2.25 pm

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

CONTINUED

4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)
 Continued

Estimated Major Expenditure for February/March 2026:	Estimated Income/Payments for February/March 2026:
<ul style="list-style-type: none"> • Marthaguy Road Flood – Neill's Earthmoving \$100,000 (FRSPM) 	<ul style="list-style-type: none"> ▪ AGRN 1034 EPA RW Tip Operations Q2 2025/26 - \$38,984 (DMES)
<ul style="list-style-type: none"> • Marthaguy Road Flood– Seal \$70,000 (FRSPM) 	<ul style="list-style-type: none"> ▪ Warren Road Rehab ROSI - \$76,604 (DMES)
<ul style="list-style-type: none"> • Marthaguy Road Flood – Stabiliser \$55,000 (FRSPM) 	<ul style="list-style-type: none"> ▪ Warren Road Rehab RNSW - \$266,981 (DMES)

MOVED Otieno/Woodman that the information be received and noted.

Carried

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion (DMFA)

TO BE INCLUDED	TO BE REMOVED
<ul style="list-style-type: none"> ▪ Wambianna Road Shoulder Widening Australian Government Black Spot (AGBS) Program - \$100,000 in 2025/2026 for investigation and design works and \$1,160,000 in 2026/2027 	
<ul style="list-style-type: none"> ▪ Carter Oval Amenities Building Contract final payment (\$42,000) to be funded from Infrastructure Improvement/ Replacement Reserves 	

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Otieno that:

1. Approval be given for the funding of the following projects in 2025/2026:
 - Wambianna Road Shoulder Widening Australian Government Black Spot (AGBS) Program - \$100,000 in 2025/2026 for investigation and design works and \$1,160,000 in 2026/2027;
 - Carter Oval Amenities Building Contract final payment (\$42,000) to be funded from Infrastructure Improvement/ Replacement Reserves; and
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the December 2025 Quarterly Budget Review Statement.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on
Tuesday, 13th January 2026 commencing at 2.30 pm

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

CONTINUED

4.2.5 Battery Recycle Bin for Library (DMFA)

MOVED Kearnes/Pascoe that the Council agrees to this free service be located at the Warren Shire Council Library.

Carried

4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Event Name	Event Description	Work Completion Deadline	Approved Scope	Payment Claim	Funds Received	Comments	Status
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards - Roads	30.06.2026	\$8,655,818.00	\$7,790,237.26	\$7,790,237.26	The paid amount is 50% payment under the Tripartite Agreement. The \$700,351 that was transferred from the IRW has been included in the paid amount. NSW RA has taken over administration of DRFA and now uses <i>Smartygrants</i> for reporting. Q2 2025/26 Claim - \$3,462,328 – paid Balance \$865,582 to be paid after completion of works	Works ongoing
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards – Ewenmar Facility Access Road	30.06.2026	\$220,500	\$220,500		Q2 2025/26 Claim - \$220,500 – Submitted	
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards – Ewenmar Facility Operations	30.06.2026	\$38,983.86	\$38,983.86		Q2 2025/26 Claim - \$38,983.86– Submitted	

MOVED Otieno/Egan that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday, 13th January 2026 commencing at 2.30 pm

4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.2 Road Maintenance Council Contract (RMCC)- State Highway 11 (DMES/FRSPM/RIM)

Project	Estimate / Budget	Comments
Heavy Patching 2025-26	\$449,648	Ongoing
RMAP Activities – 2025-26	\$493,431.14	Ongoing

MOVED Otieno/Egan that the information be received and noted.

Carried

4.3.3 Council Road Construction/Reseal Works (DMES/RIM/FRSPM)

Reseal Works 2025-26	Local Roads (\$855,468)	Comments
*SR 5 Buckiinguy Road	\$97,200	Completed
*SR 12 Lemongrove Road	\$97,200	Completed

MOVED Otieno/Egan that the information be received and noted.

Carried

4.3.4 2025 Calendar of Events at Showground/Racecourse (TSM/IPM)

MOVED Otieno/Walton that the information be received and noted.

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

Nil.

4.5 WORK HEALTH & SAFETY RISK MATTERS

4.5.1 Workplace Inspection Calendar (WHS-RC)

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.5.2 Safety Culture Sites and Group Structure Discussion

- It was discussed that individual sites may need to be added into the Safety Culture Program. The Groups be kept simple and based only for Work Health & Safety. **(WHS-RC)**
- The WHS-RC has investigated further with Safety Culture representatives and for example, roads will be catergorised as Shire Roads, Urban Roads, Regional Roads and State Highways. Inspections will be listed under these categories, with it further broken down into individual roads if there is an incident on that road. **(WHS-RC)**

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday, 13th January 2026 commencing at 2.30 pm

4.5 WORK HEALTH & SAFETY RISK MATTERS

CONTINUED

4.5.1 Safety Culture Sites and Group Structure Discussion

- Pre-start checklists for Plan, site specific inspection checklist and tool box talks and incident reports are being organised and draft available next week, with a draft of the documents being trialled with the Parks and Gardens Crew. **(WHS-RC)**
- The WHS/RC advised that he is working on the Safety Culture templates and the Program should be operational soon. **(WHS-RC)**

MOVED Egan/Woodman that the information be received and noted.

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Permanent/ Contract	Responsible Officer	Status
Accountant	Permanent	DMFA	Advertising with an open closing date.
Utilities Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Member (2)	Permanent	DMES	Interviews being held.
Pavement Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Roadside Maintenance Team Operator	Permanent	DMES	Candidate booked for pre-employment medical assessment.
Light Plant Operator	Permanent	DMES	Advertising with an open closing date.
Heavy Plant Operator (Grader)	Permanent	DMES	Advertising to be arranged.
Heavy Diesel Mechanic	Permanent	DMES	Advertising with an open closing date.
Roads Infrastructure Manager	Permanent	DMES	Advertising with an open closing date. Interviews have been held, will also be advertising for a lower level position.
Trainee Plant Operator	Trainee – 3 years	DMES	Cut off date approaching. Perhaps consider in Round 4.
Apprentice Heavy Diesel Mechanic	Apprentice – 4 years	DMES	Interview being held Thursday 12 th February, 2026. Another candidate is being considered.
*Apprentice Trade Gardener	Apprentice – 4 years	DMES	Candidate commenced 16th February, 2026.
Assets Manager	Permanent	DMES	Advertising with an open closing date, will also be advertising for a lower level position.

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday, 13th January 2026 commencing at 2.30 pm

4.6 HUMAN RESOURCES

CONTINUED

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Continued

Position	Permanent/ Contract	Responsible Officer	Status
Tourism Information Officer	Permanent	EDVM	Advertising with an open closing date.
Manager Health & Development Services	Permanent	GM	Advertising with an open closing date.
Administration Officer Health & Development	Permanent	GM	Advertising with an open closing date.
Records Administrator / Relief Service NSW	Permanent	DMFA	Advertising with an open closing date.
Youth Support Officer	Part-time	GM	Advertising with an open closing date.

Items marked with an () asterisk and have been highlighted grey indicate that they have been finalised and are to be removed from the listing.*

MOVED Woodman/Otieno that the information be received and noted and the item marked with an asterisk (*) be deleted. **Carried**

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

Date	Circular No.	Description	Comment/Action
21.1.2026	26-01	Release of Quarterly Budget Review Statement Data Return Templates	DMFA is reporting to the February 2026 Council Meeting. A Return will be provided thereafter.
22.1.2026	26-02	2025 Model Meeting Code – Supplementary Guidance and Updated FAQs	Noted.

MINISTERIAL CIRCULARS

Date	Circular No.	Description	Comment/Action
Nil			

MOVED Woodman/Pascoe that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on
Tuesday, 13th January 2026 commencing at 2.30 pm

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Councils are required to submit several reports and returns/surveys annually, as required by the [Local Government Act 1993](#) and by OLG policy. The [Integrated Planning and Reporting Framework](#) details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance.

The OLG Calendar of Compliance & Reporting Requirements 2025-26 is available to view [here](#). A hard copy has been provided to Manex Members via an email sent on Tuesday, 12th August 2025.

		February 2026	Status		March 2026	Status
Finance	1	First day for requests to Valuer General for estimates of changes in the value of land for which supplementary valuations are required to be furnished [LGA s513]	Arrange as required (DMFA)	1	Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request (LGA s 513(2))	Noted
	28	Last day for RAO to submit Quarterly Budget Review Statement to Council [LG Reg cl 203(1)]. Councils are requested to send a copy of the QBRs to finance@olg.nsw.gov.au	Reported to the February 2026 Council Meeting (DMFA)		Councils are reminded of the need to engage infrastructure asset valuers in a timely manner to ensure compliance with the financial reporting legislation	N/A
	28	Third quarter rates instalment due [LGA s562(3(b))]	Noted			
Governance				31	ARIC to have met this quarter [LG Reg s216J]	Meeting held 3 February 2026
Grants	1	Low-cost loan initiative reimbursement claim period opens (Initial report or Progress Report due)	N/A			
		New Council Implementation Fund (NCIF) Progress Report due	N/A			

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council’s Community Room on
Tuesday, 13th January 2026 commencing at 2.30 pm

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

		February 2026	Status		March 2026	Status
		Stronger Communities Fund (SCF) Progress Report due	N/A			
Companion Animals						
Other		Expected third installment of 2025-2026 Financial Assistance Grants	Noted	31	Fresh Start Recipient organisation must submit a claim for funding within 5 working days of 30 September (for the period of 1 January to 31 March)	N/A
Education					Revenue Professionals Conference	Noted
Education					LG Professionals – Governance Conference	Noted

MOVED Woodman/Pascoe that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 13th January 2026 commencing at 2.30 pm

6 OPERATIONAL PROCEDURES (I2-11.1)

Nil.

7 JANUARY 2026 DRAFT MINUTES AND FEBRUARY 2026 DRAFT BUSINESS PAPER

The Committee previewed the February 2026 Business Paper and the January 2026 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND CUSTOMER REQUESTS STATUS

The correspondence list and the outstanding request/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

- The General Manager asked those Manex Team members who are present to indicate to him who is subscribed to receive grant information for both Commonwealth Government Grants and other grant agencies. He reiterated that we need to ensure that with any future grants, the information is being forwarded and received by both relevant Council Officers and community groups. **(ALL)**
- The General Manager advised that Managers should have received their Annual Performance Review Appraisal documents. The deadline for the completion of the Appraisals and their submission to the General Manager will be Wednesday, 1st April 2026. **(ALL)**

All Managers were reminded to provide the WHS/RC with copies of their Staff Annual Performance Review Memos. This is to assist in planning for required training in 2026/2027. **(ALL)**

The General Manager enquired if any Managers/Supervisors would like any training on conducting a Performance Review? The Acting Town Services Manager believed that the training session he undertook was sufficient.

- The Treasurer advised that a lot of local dog information has been seen online recently. The General Manager advised that he is aware of it. **(Ranger)**
- The Manex Team reviewed and provided input to the Draft December 2025 Budget Review document.

There being no further business the meeting closed at 6.00 pm.

TOWN IMPROVEMENT COMMITTEE

Attached are the Minutes of the meeting of the Town Improvement Committee held on Wednesday 18th February 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Town Improvement Committee held on Wednesday 18th February 2026 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Town Improvement Committee Meeting
held in the Council Community Room, 115 Dubbo Street, Warren
on Wednesday 18th February 2026 commencing at 11.15am

PRESENT:

Councillor Sarah Derrett (Chair)

Councillor Greg Whiteley (Mayor)

Gary Woodman (General Manager)

Sylvester Otieno (Divisional Manager Engineering Services)

Darren Walton (Acting Town Services Manager)

Angie Tegart (Administrative Officer Engineering Services) (Minute taker)

Belinda McNamara (Works Clerk)

With the Chairperson absent Councillor Derrett Chaired the meeting.

ITEM 1 APOLOGIES

Apologies were received from Councillor Penelope Heuston, Councillor David Cleasby, Councillor Dirk McCloskey and Councillor Pauline Serdity, Councillor Ros Jackson, Joe Joseph and Raymond Burns who were absent due to external commitments.

MOVED Woodman/Otieno that a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE MEETING HELD ON TUESDAY 11TH MARCH 2025

MOVED Derrett/Otieno that the Minutes of the Meeting held on Tuesday 11th March 2025 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD TUESDAY 11TH MARCH 2025

Nil.

ITEM 4 ACTION CHECKLIST

- Permit application has been submitted to NHVR to permit HML and PBS vehicles (A-B Triples). Needs to be followed up.

MOVED Derrett/Woodman that the information be received and noted, and that the items marked with an asterix (*) be deleted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Town Improvement Committee Meeting
held in the Council Community Room, 115 Dubbo Street, Warren
on Wednesday 18th February 2026 commencing at 11.15am

ITEM 5 REPORTS

ITEM 5.1 PROPOSED IMPROVEMENT PROJECTS & PROGRAM (P1.2)

Wishlist – For consideration in 2026/2027 Budget:

- Replacement of retaining wall structures (Copper Logs) Warren Town Levee;
- Shade Structures over seating at the Splash Park;
- Open Library – Seating, Paving, Shelter, Paving Area, Electronic Information Signage;
- Entrance signage to Nevertire and Collie (stone wall with black & white lettering);
- Covered BBQ to Lions Park;
- Cover over the BBQ to Lions Park;
- Rubber Pour Softfall – Nevertire Community Park;
- Rubber Pour Softfall – Collie CWA play equipment;
- Gardens to median strips – Warren Streets;
- Replacement of fence – Nevertire Cemetery;
- Automated irrigation system – Nevertire Community Park;
- Replacement of tables and seating at Bob Christensen Reserve; and
- Fire Pits at Bob Christensen Reserve.

MOVED Woodman/Derrett that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

NEXT MEETING

11th August 2026, 11am.

There being no further business the meeting closed at 11:39am

MINUTES

General Meeting

Meeting commenced:
10.00AM, 2 December 2025
[deferred from 21 November 2025]

Virtual by Microsoft Teams

NOTES TO READ BEFORE THE MEETING

Note 1: Delegates are reminded that the provisions of the NSW Local Government Model Code of Conduct and Model Code of Meeting Practice apply to meetings of the Association of Mining & Energy Related Councils (NSW) Inc.

Note 2: The Association's constitution requires the Executive Committee to meet at least four times a year (Clause 7.4) and to have at least one Ordinary General Meeting per year (Clause 11.1), which must be the Annual General meeting and other Ordinary meetings as determined. The practice at MERC has been to have an Ordinary General meeting quarterly and Executive Committee meetings as required and before each Ordinary meeting.

MERC General Meeting - MINUTES

Association of Mining & Energy Related Councils NSW Incorporated. (MERC)
Held virtually 2 December 2025 at 10:00am

1. Welcome by Chair & Acknowledgement of Country

2. Apologies

That the following apologies be received and noted:

Cr Fuller, Gunnedah Shire Council
Cr Henderson, Bland Shire Council
Cr McKay, Warren Shire Council
Cr Matthew Deeth, Wollondilly Shire Council
Cr Miller, Forbes Shire Council
Cr Stuart, Wollongong City Council
Cr Whillas, Narrabri Shire Council
Cr Quinn, Wollongong City Council
Cr Whiteley, Warren Shire Council
Grant Baker, General Manager, Bland Shire Council
Brad Cam, General Manager, Midwestern Regional Council
Alex Waldron, General Manager, Upper Lachlan Shire Council

Moved: Cr Brady
Seconded: Cr Collison

3. Disclosures of Interest

4. Adoption of Minutes of General Meeting held 11SEPT25

Refer draft minutes MERC General Meeting held 11SEPT25 – ATTACHMENT A

That the Minutes be adopted:

Moved: Cr Reynolds
Seconded: Cr Brady

5. Business arising from Minutes of General Meeting held 11SEPT25

Combined with 4.

6. Chairman's Report

Refer Chairman's Report – ATTACHMENT B

That the Chairperson's Report be received and noted:

Moved: Cr Duffy

Seconded: Cr Brady

7. Executive Officer's Report

Refer Executive Officer's Report – ATTACHMENT C

That the Executive Officer's Report be received and noted:

Moved: Cr Duffy
Seconded: Cr Brady

8. MERC Policy Report

Refer MERC Policy Report – ATTACHMENT D

- 1 That with respect to the Billed Future Jobs and Investment Fund <insert Billed name>, to the extent that that Fund defer payments beyond 2028, the legislation, instead, make that funding available immediately.

Moved: Cr Reynolds
Seconded: Cr Brady

- 2 That subject to 2, the meeting recommend to the Executive Committee that any policy position with respect to impact funding be limited, at this stage, to resources only.
- 3 That, should energy be included, any such inclusion be adopted by the Executive Committee no later than the end of the calendar year.

Moved: Cr Reynolds
Seconded: Kent Boyd (for and on behalf of Parkes Shire Council)

9. MERC Financial Report

Refer MERC Financial Statement to 30SEPT25 – ATTACHMENT E

That the Financial Report be received and noted:

Moved: Cr Brady
Seconded: Cr Kennedy

10. General Business

NIL

11. Close.

Meeting closed at 11:05AM

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 26th February 2026

ITEM 2 WARREN INTERAGENCY SUPPORT SERVICES (C3-9)

RECOMMENDATION:

That the information be received and noted.

**Minutes of the Warren Support Services Interagency Meeting held in the Council
Community Room, Warren on Monday 16th February 2026**

Meeting opened: 1pm

- 1. PRESENT:** Clr Pauline Serdity (Chair), Clr Sarah Derrett, Gary Woodman (Warren Shire Council General Manager), Teagan Harris (National Indigenous Australians Agency - NIAA), Kelly Sinclair (Warren Youth & Community Hub) and Mary Small (Warran Community Working Party - WCWP).

Via Teams – Katie Blackett (Lives Lived Well), Rachel Wallace (Women’s DV Support Service), Ewen Jones (Marathon Health), Robbie Olsen (TAFE NSW), Felicity Leonard (Barnardos), Rachel Swindle (Transport for NSW), Sally Perry (GIVIT) and Emma O’Connell (Royal Flying Doctor Service - RFDS).

- 2. APOLOGIES:** Clr Ros Jackson, Belinda Bell (Catholic Care Wilcannia-Forbes - CCWF), Shaana Daley (CCWF), Leanne Greenaway (NSW Health Adult Survivor Program), Lisa White (Warren Preschool), Taryn Stephens (St Mary’s Parish School), Mandi Smart (Social Futures), Cheryl Burns (Live Better), Michelle Schiller (Little Possums), Susan McInerney (Breakthru), Janaya Carney (Revenue NSW) and Gavin Stait (Guide Dogs Australia).

Moved: Clr Pauline Serdity Seconded: Mary Small

Carried

- 3. CONFIRMATION OF MINUTES:** Minutes of meeting held on 24th November 2025.

Moved: Clr Pauline Serdity Seconded: Katie Blackett

Carried

4. BUSINESS ARISING

Nil.

- 5. CORRESPONDENCE:** Out – Nil In – Nil

6. ACTION CHECKLIST:

- **Community Services Directory** - no further updates, ongoing.
- **Community Transport between Nevertire and Warren** - noted that Transport Access Regional Partnerships program funding is still available for any interested community groups. It has been determined not to be feasible for the Warren Youth & Community Hub to offer a bus service at this time.
- **WHAC** - no further updates, ongoing.

7. GUEST SPEAKER PRESENTATION:

Planned guest speakers unavailable for this meeting.

Gina Johnson and Megan Payne from Barnardos to present at the next Interagency meeting.

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 26th February 2026

ITEM 2 **WARREN INTERAGENCY SUPPORT SERVICES**

CONTINUED

8. REPORTS FROM AGENCIES:

Rachel Wallace - Women's DV Support Service;

- Available to provide support to women 16 years and over.

Sally Perry - GIVIT;

- Online donation platform connecting support organisations with donors (detailed presentation was provided to Interagency meeting held on 24th November 2025).
- Currently working to help people in NSW affected by recent bushfires amongst several other campaigns across Victoria, Queensland, Western Australia and Tasmania.

Robbie Olsen - TAFE NSW;

- Aboriginal Education and Engagement Coordinator, based in Dubbo and servicing Warren.
- Offering guidance on training opportunities and job seeking skills.
- Seeking input on local educational needs and encouraging agencies to make contact (phone 02 7921 4620 or mobile 0447 855 773).

Rachel Swindle - Transport for NSW;

- Bus Safety - be bus aware and take care around buses. They are large heavy vehicles and can't stop quickly - www.BeBusAware.com.au
- Road Safety Education for Primary Schools - <https://www.safetytown.com.au/>
- Central West and Orana Strategic Regional Integrated Transport Plan is currently in review. If you would like to be kept informed, please subscribe for updates at <https://www.haveyoursay.nsw.gov.au/sritp/central-west-and-orana>
- Towards Zero TAFE Presentations for Younger Road Users - please reach out if you would like further information or to book a presentation via youngdriverswestern@transport.nsw.gov.au
- The Transport Access Regional Partnerships program, or more commonly known as a TARP Grant, has small scale funding available to support initiatives that improve services and outcomes for communities that are affected by circumstances that leave them with limited or no access to private transport. More information on TARP can be found at <https://www.transport.nsw.gov.au/operations/community-transport-operators/transport-access-regional-partnerships-tarp-grants-program>
- The Aboriginal Funeral Transport "Sorry Business" initiative - assistance with transport for Aboriginal communities throughout New South Wales, including metropolitan Sydney, to attend funerals within NSW - <https://www.transport.nsw.gov.au/operations/community-transport-operators/aboriginal-funeral-transport-program>

Felicity Leonard - Barnardos;

- Community and Family Services - providing family, parenting and youth support services
- Regular playgroups held in Warren and Nevertire during school terms.

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 26th February 2026

ITEM 2 WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

Katie Blackett - Lives Lived Well;

- Alcohol and Other Drug Group Facilitator/Case Manager with the Roadmaps program, a 6 week drug and alcohol program with a focus on self-management skills, harm minimisation and relapse prevention.
- Based in Dubbo and travels to deliver the program to smaller neighbouring communities including Warren, Coonamble, Nyngan, Gilgandra, Dubbo, Peak Hill, Parkes, Forbes and Wellington.
- Referrals can be made by clients themselves or by service providers.
- Planning a visit to Warren in coming weeks and seeking to engage with other service providers.

Emma O'Connell - RFDS;

- Warren GROW Services Day planned for 17th July 2026.
- Local case worker (Ursula Ryan) is continuing to deliver mental health and alcohol and other drug (AOD) services in Warren but is currently at full capacity. Please note though that referrals will still be accepted as assistance can be facilitated through other channels.

Ewen Jones – Marathon Health (Community Engagement Officer);

- Continuing to deliver the Commonwealth Psychosocial Support (CPS) Program. This program is fully staffed and funded to 30 June 2026 at this stage, with plenty of capacity available for Warren.
- For further information on Marathon Health please access all information via our website <https://www.marathonhealth.com.au/or> contact us on 1300 402 585 or email psychosocialsupports@marathonhealth.com.au

Kelly Sinclair - Warren Youth & Community Hub;

- Celebrated 5 years of the Warren Youth & Community Hub in January with a well-attended community event.
- Summer school holiday events held across January at the hub and swimming pool.
- Annual General Meeting to be held on 24th February 2026.
- Currently working with Warren Shire Council towards the recruitment of a new Youth Officer position funded by the NSW Department of Communities and Justice Community through the Community and Family Support (CAFS) program.
- Continuing to support and promote the Birrang driving program in Warren.

Teagan Harris - NIAA;

- 2026 NAIDOC Local Grants Opportunity - closing Thursday 19th February 2026.
- Available for Aboriginal and Torres Strait Islander communities and supporting organisations across Australia to celebrate NAIDOC Week between 5 and 12 July 2026.
- \$3 million is available across 3 funding streams:
 - Educational Institutions (up to \$1,500);
 - Small-scale grants (up to \$10,000); and
 - Large-scale grants (more than \$10,000 and up to \$25,000).

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 26th February 2026

ITEM 2

WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

- Activities or events must meet the objectives of the NAIDOC Local Grants Opportunity, which are to:
 - support the expression, engagement and re-vitalisation of First Nations cultures;
 - celebrate the history, culture and achievements of First Nations people;
 - increase First Nations peoples' participation in the social and economic life of Australia; and
 - promote broader understanding and acceptance of the unique place of First Nations cultures in Australian society.
- Events and activities could include:
 - family fun days;
 - arts based activities, including design work, painting, dancing, crafts and storytelling;
 - cultural activities, including Welcome to Country;
 - Elders' activities;
 - bush tucker and other community cooking activities;
 - NAIDOC themed sporting activities or competitions;
 - activities that actively promote reconciliation; and
 - activities that promote healthy outcomes for First Nations people.

Mary Small - WCWP;

- Representing the Warran Community Working Party but also involved in the community in the role of Aboriginal Health Worker at Warren Multipurpose Health Service and committee member of the Warren Museum and Art Gallery.
- WCWP was formed with the aim of bringing community together and providing cultural support and advice in a positive way for agencies and services planning to hold cultural events or run activities in Warren.
- Email contact - warrancwp@gmail.com

9. GENERAL BUSINESS:

- Clr Sarah Derrett shared information received from the Hear Our Heart Ear Bus that the bus will be testing at the Warren Youth and Community Hub during every school holidays. Contact for this service is Shar Simpson who runs the office and organises the school holiday clinics - email office@hearourheart.org or phone 02 69 848 751.
- Further to the Warren Youth and Community Hub update regarding the new Youth Officer role, it was explained that Targeted Earlier Intervention program funding is no longer available via Warren Shire Council as this support has been replaced by the CAFS program funding.

10. DATE OF NEXT MEETING:

Monday, 20th April 2026.

There being no further business the meeting closed at 1.50pm.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1 REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY (P13-1, C14-5.1)

RECOMMENDATION that:

1. The information be received and noted;
2. The reviewed Councillor Expenses and Facilities Policy with minor amendments as detailed within the report, be placed on public exhibition for a minimum of 28 days; and
3. Subject to no adverse submissions being received, the Councillor Expenses and Facilities Policy as amended be adopted.

PURPOSE

For Council to review its adopted Councillor Expenses and Facilities Policy.

BACKGROUND

Under the Local Government Act 1993, Councils must review their adopted Councillor Expenses and Facilities Policy within 12 months of an Election and must make such adjustments that they consider appropriate. Council undertook the last review in April 2025.

The Policy has again been reviewed to take into account the latest advice from the Independent Pricing and Regulatory Tribunal (IPART) increase in General Rates that amounts to a 3.6% increase. Also an appropriate Policy Review clause has been included.

Before adopting a new Councillor Expenses and Facilities Policy, Council must give public notice of the intention to adopt the Policy and allow for 28 days for the making of public submissions. Councils must comply with this requirement even if they propose to adopt the same Policy as the existing Policy, and before adopting the Policy, Councils must consider any submissions and make any appropriate changes to the Draft Policy.

REPORT

Attached is a copy of the current Policy adopted by Council on the 24th April, 2025 with proposed amendments shown in red.

The Policy has been reviewed and enables the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors to help them undertake their civic duties expenses have taken into account the increase amounting to 3.6% over the last 12 months rounded up (IPART proposed increases for General Rates for 2026/2027).

The Policy is in accordance with the Office of Local Government Councillor Expenses and Facilities Policy – Better Practice template and the Office of Local Government Guidelines and if adopted by Council would commence on the 1st July, 2026 with the current Policy running concurrently up until this time.

The revised Policy was presented to Manex on 17th February, 2026 where there were no concerns and the matter needs to be reported to Council for the process of adoption of the reviewed Policy.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1 REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

Appropriate budgets will be contained within the Draft 2026/2027 Estimates.

LEGAL IMPLICATIONS

- Section 252 Local Government Act 1993; and
- Section 23A Local Government Act 1993 - Guidelines for the Payment of Expenses and the Provision of Facilities for Mayors and Councillors in NSW.

RISK IMPLICATIONS

Nil.

STAKEHOLDER CONSULTATION

There is a need for Council to review their existing Policy to ensure that it continues to be appropriate and following 12 months of an Election.

Consultation will involve at minimum 28 days public notice for the making of public submissions and adopting the renewed Policy following consideration of any submissions and the making of any appropriate changes to the Draft Policy.

OPTIONS

Council needs to have a Councillor Expenses and Facilities Policy as it is a legal requirement under the Local Government Act 1993.

The only reasonable option is to further amend the reviewed Policy.

CONCLUSION

The Councillor Expenses and Facilities Policy ensures Council provides a consistent and fair process for the reimbursement of Councillor expenses in accordance with the Budget that will be contained within Council's Draft Estimates (2026/2027).

The current Policy has been slightly amended taking into account recommended IPART increase in Council Rate Expenses for 2026/2027 and having an appropriate Policy Review clause and is recommended for public exhibition and adoption if no adverse submissions are received.

The reviewed Policy would commence on 1st July 2026.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Proactively manage known compliance risks.

SUPPORTING INFORMATION /ATTACHMENTS

Amended Councillor Expenses and Facilities Policy.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Attachment 1 – Amended Councillor Expenses and Facilities Policy



POLICY REGISTER

COUNCILLOR EXPENSES AND FACILITIES POLICY

Policy adopted: 27th September 2018 Minute No. 214.9.18

Reviewed: 24th February 2022 Minute No. 49.2.22
23rd February 2023 Minute No. 39.2.23
22nd February 2024 Minute No. 38.2.24
24th April 2025 Minute No. 101.4.25
26th February 2026 Minute No.

File Ref: P13-1, C14-5.1

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

DOCUMENT CONTROL

Issue	Prepared/Revised By and Date	Action/Amendment Description	Approved By and Date
1.0		First Edition	Council Minute No. 214.9.18 (27th September 2018)
2.0	Reviewed by Gary Woodman General Manager	Updated position names and Acts and minor word amendments.	Council Minute No. 49.2.22 (24th February 2022)
3.0	Reviewed by Gary Woodman General Manager	Clause and word amendments and adjustments to expenses amounts in accordance with OLG Template where applicable.	Council Minute No. 39.2.23 (23rd February 2023)
4.0	Reviewed by Gary Woodman General Manager	Adjustments to expense amounts using the Independent Pricing and Regulatory Tribunal (IPART) increases for General Rates for 2024/2025	Council Minute No. 38.2.24 (22nd February 2024)
5.0	Reviewed by Gary Woodman General Manager April 2025	Adjustments to expense amounts using the Independent Pricing and Regulatory Tribunal (IPART) increases for General Rates for 2025/2026	Council Minute No. 101.4.25 (24th April 2025)
6.0	Reviewed by Gary Woodman General Manager February 2026	Adjustments to expense amounts using the Independent Pricing and Regulatory Tribunal (IPART) increases for General Rates for 2026/2027	Council Minute No. (26th February 2026)

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Contents

Policy Summary	1
Part A – Introduction	2
1. Introduction	2
2. Policy Objectives	2
3. Principles.....	3
4. Private or Political Benefit	4
Part B – Expenses	4
5. General Expenses.....	4
6. Specific Expenses	4
7. Insurances.....	8
8. Legal Assistance	8
Part C – Facilities	9
9. General Facilities for All Councillors	9
10. Additional Facilities for the Mayor	10
Part D – Processes	11
11. Approval, Payment and Reimbursement Arrangements.....	11
12. Disputes	12
13. Return or Retention of Facilities	12
14. Publication	12
15. Reporting	13
16. Auditing.....	13
17. Breaches	13
18. Policy Review	13
PART E – Appendices	14
Appendix I: Related legislation, guidance and policies	14
Appendix II: Definitions.....	15

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

Policy Summary

This Policy enables the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors to help them undertake their civic duties.

It ensures accountability and transparency and seeks to align Councillor expenses and facilities with community expectations. Councillors must not obtain private or political benefit from any expense or facility provided under this Policy.

The Policy has been prepared in accordance with the *Local Government Act 1993* (the Act) and *Local Government (General) Regulation 2021* (the Regulation) and complies with the Office of Local Government's Guidelines for the payment of expenses and provision of facilities to Mayors and Councillors in NSW.

The Policy sets out the maximum amounts Council will pay for specific expenses and facilities. Expenses not explicitly addressed in this Policy will not be paid or reimbursed.

The main expenses and facilities are summarised in the table below. All monetary amounts are exclusive of GST.

Expense or facility	Maximum amount	Frequency
General travel expenses	\$1,155 per Councillor \$6,932 for the Mayor	Per year
Interstate, overseas and long distance intrastate travel expenses	\$11,551 total for all Councillors	Per year
Accommodation and meals	As per the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, adjusted annually	Per meal/night
Professional development	\$2,310 per Councillor	Per year
Conferences and seminars	\$23,104 total for all Councillors	Per year
ICT expenses	\$2,310 per Councillor	Per year
Carer expenses	\$2,310 per Councillor	Per year
Home office expenses	\$115.50 per Councillor	Per year
Postage stamps		Not relevant
Christmas or festive cards		Not relevant
Access to facilities in a Councillor common room	Provided to all Councillors	Not relevant
Council vehicle and fuel card	Provided to the Mayor where applicable	\$11,551 per year
Reserved parking space at Council offices	Provided to the Mayor	Not relevant

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Page 1

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

Expense or facility	Maximum amount	Frequency
Furnished office	Provided to the Mayor	\$577.50
Number of exclusive staff supporting Mayor and Councillors	Provided to the Mayor and Councillors	Not relevant

Additional costs incurred by a Councillor in excess of these limits are considered a personal expense that is the responsibility of the Councillor.

Councillors must provide claims for reimbursement within two (2) months of an expense being incurred. Claims made after this time cannot be approved.

Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

This Policy will commence on 1st July 2026.

Part A – Introduction

1. Introduction

- 1.1. The provision of expenses and facilities enables Councillors to fulfil their civic duties as the elected representatives of Warren Shire Council.
- 1.2. The community is entitled to know the extent of expenses paid to Councillors, as well as the facilities provided.
- 1.3. The purpose of this Policy is to clearly state the facilities and support that are available to Councillors to assist them in fulfilling their civic duties.
- 1.4. Council staff are empowered to question or refuse a request for payment from a Councillor when it does not accord with this Policy.
- 1.5. Expenses and facilities provided by this Policy are in addition to fees paid to Councillors. The minimum and maximum fees a Council may pay each Councillor are set by the Local Government Remuneration Tribunal as per Section 241 of the Act and reviewed annually. Council must adopt its annual fees within this set range.

2. Policy Objectives

- 2.1. The objectives of this Policy are to:
 - Enable the reasonable and appropriate reimbursement of expenses incurred by Councillors while undertaking their civic duties;
 - Enable facilities of a reasonable and appropriate standard to be provided to Councillors to support them in undertaking their civic duties;
 - Ensure accountability and transparency in reimbursement of expenses and provision of facilities to Councillors;

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

- Ensure facilities and expenses provided to Councillors meet community expectations;
- Support a diversity of representation; and
- Fulfil the Council's statutory responsibilities.

3. Principles

3.1. Council commits to the following principles:

- **Proper conduct:** Councillors and staff acting lawfully and honestly, exercising care and diligence in carrying out their functions.
- **Reasonable expenses:** Providing for Councillors to be reimbursed for expenses reasonably incurred as part of their role as Councillor.
- **Participation and access:** Enabling people from diverse backgrounds, underrepresented groups, those in carer roles and those with special needs to serve as a Councillor.
- **Equity:** There must be equitable access to expenses and facilities for all Councillors.
- **Appropriate use of resources:** Providing clear direction on the appropriate use of Council resources in accordance with legal requirements and community expectations.
- **Accountability and transparency:** Clearly stating and reporting on the expenses and facilities provided to Councillors.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

4. Private or Political Benefit

- 4.1. Councillors must not obtain private or political benefit from any expense or facility provided under this Policy.
- 4.2. Private use of Council equipment and facilities by Councillors may occur from time to time. For example, telephoning home to advise that a Council Meeting will run later than expected.
- 4.3. Such incidental private use does not require a compensatory payment back to Council.
- 4.4. Councillors should avoid obtaining any greater private benefit from Council than an incidental benefit. Where there are unavoidable circumstances and more substantial private use of Council facilities does occur, Councillors must reimburse the Council.
- 4.5. Campaigns for re-election are considered to be a political benefit. The following are examples of what is considered to be a political interest during a re-election campaign:
 - Production of election material;
 - Use of Council resources and equipment for campaigning;
 - Use of official Council letterhead, publications, websites or services for political benefit; and
 - Fundraising activities of political parties or individuals, including political fundraising events.

Part B – Expenses

5. General Expenses

- 5.1. All expenses provided under this Policy will be for a purpose specific to the functions of holding civic office. Allowances for general expenses are not permitted under this Policy.
- 5.2. Expenses not explicitly addressed in this Policy will not be paid or reimbursed.

6. Specific Expenses

General travel arrangements and expenses

- 6.1. All travel by Councillors should be undertaken using the most direct route and the most practicable and economical mode of transport.
- 6.2. Each Councillor may be reimbursed up to a total of \$1,155 per year, and the Mayor may be reimbursed up to a total of \$6,932 per year, for travel expenses incurred while undertaking official business or professional development or attending approved conferences and seminars within NSW. This includes reimbursement:
 - For public transport fares;
 - For the use of a private vehicle or hire car;
 - For parking costs for Council and other meetings;

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

- For tolls;
 - By Cabcharge card or equivalent; and
 - For documented ride-share programs, such as Uber, where tax invoices can be issued.
- 6.3. Allowances for the use of a private vehicle will be reimbursed by kilometre at the rate contained in the Local Government (State) Award.
- 6.4. Councillors seeking to be reimbursed for use of a private vehicle must keep a log book recording the date, distance and purpose of travel being claimed. Copies of the relevant log book contents must be provided with the claim.

Interstate, overseas and long distance intrastate travel expenses

- 6.5. This section includes reference to long distance intrastate travel. At Warren Shire Council long distance intrastate travel is travel that is estimated to take more than six hours from the Councillor's residence.
- 6.6. In accordance with Section 4, Council will scrutinise the value and need for Councillors to undertake overseas travel. Councils should avoid interstate, overseas and long distance intrastate trips unless direct and tangible benefits can be established for the Council and the local community. This includes travel to sister and friendship cities.
- 6.7. Total interstate, overseas and long distance intrastate travel expenses for all Councillors will be capped at a maximum of \$11,551 per year. This amount will be set aside in Council's annual budget.
- 6.8. Councillors seeking approval for any interstate and long distance intrastate travel must submit a case to, and obtain the approval of, the General Manager prior to travel.
- 6.9. Councillors seeking approval for any overseas travel must submit a case to, and obtain the approval of, a full Council meeting prior to travel.
- 6.10. The case should include:
- Objectives to be achieved in travel, including an explanation of how the travel aligns with current Council priorities and business, the community benefits which will accrue as a result, and its relevance to the exercise of the Councillor's civic duties;
 - Who is to take part in the travel;
 - Duration and itinerary of travel; and
 - A detailed budget including a statement of any amounts expected to be reimbursed by the participant/s.
- 6.11. For interstate and long distance intrastate journeys by air of less than three hours, the class of air travel is to be economy class.
- 6.12. For interstate journeys by air of more than three hours, the class of air travel may be premium economy.
- 6.13. For international travel, the class of air travel is to be premium economy if available. Otherwise, the class of travel is to be economy.
- 6.14. Bookings for approved air travel are to be made through the General Manager's office.
- 6.15. For air travel that is reimbursed as Council business, Councillors will not accrue points from the airline's frequent flyer program. This is considered a private benefit.

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Page 5

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

Travel expenses not paid by Council

- 6.16. Council will not pay any traffic or parking fines or administrative charges for road toll accounts.

Accommodation and meals

- 6.17. In circumstances where it would introduce undue risk for a Councillor to travel to or from official business in the late evening or early morning, reimbursement of costs for accommodation and meals on the night before or after the meeting may be approved by the General Manager. This includes where a meeting finishes later than 9.00pm or starts earlier than 7.00am and the Councillor lives more than 50 kilometres from the meeting location.
- 6.18. Council will reimburse costs for accommodation and meals (when meals are not provided) while Councillors are undertaking prior approved travel or professional development.
- 6.19. The daily limits for accommodation and meal expenses within Australia are to be consistent with those set out in Part B Monetary Rates of the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, as adjusted annually.
- 6.20. The daily limits for accommodation and meal expenses outside Australia are to be determined in advance by the General Manager, being mindful of Clause 6.19.
- 6.21. Councillors will not be reimbursed for alcoholic beverages.

Refreshments for Council related meetings

- 6.22. Appropriate refreshments will be available for Council Meetings, Council committee meetings, Councillor briefings, approved meetings and engagements, and official Council functions as approved by the General Manager.
- 6.23. As an indicative guide for the standard of refreshments to be provided at Council related meetings, the General Manager must be mindful of Part B Monetary Rates of the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, as adjusted annually.

Professional development

- 6.24. Council will set aside \$2,310 per Councillor annually in its budget to facilitate professional development of Councillors through programs, training, education courses and membership of professional bodies.
- 6.25. In the first year of a new Council term, Council will provide a comprehensive induction program for all Councillors which considers any guidelines issued by the Office of Local Government (OLG). The cost of the induction program will be in addition to the ongoing professional development funding.
- 6.26. Annual membership of professional bodies will only be covered where the membership is relevant to the exercise of the Councillor's civic duties, the Councillor actively participates in the body and the cost of membership is likely to be fully offset by savings from attending events as a member.
- 6.27. Approval for professional development activities is subject to a prior written request to the General Manager outlining the:
- Details of the proposed professional development;
 - Relevance to Council priorities and business; and
 - Relevance to the exercise of the Councillor's civic duties.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

- 6.28. In assessing a Councillor request for a professional development activity, the General Manager must consider the factors set out in Clause 6.27, as well as the cost of the professional development in relation to the Councillor's remaining budget.

Conferences and seminars

- 6.29. Council is committed to ensuring its Councillors are up to date with contemporary issues facing Council and the community, and local government in NSW.
- 6.30. Council will set aside a total amount of \$23,104 annually in its budget to facilitate Councillor attendance at conferences and seminars. This allocation is for all Councillors. The General Manager will ensure that access to expenses relating to conferences and seminars is distributed equitably.
- 6.31. Approval to attend a conference or seminar is subject to a written request to the General Manager. In assessing a Councillor request, the General Manager must consider factors including the:
- Relevance of the topics and presenters to current Council priorities and business and the exercise of the Councillor's civic duties; and
 - Cost of the conference or seminar in relation to the total remaining budget.
- 6.32. Council will meet the reasonable cost of registration fees, transportation and accommodation associated with attendance at conferences approved by the General Manager. Council will also meet the reasonable cost of meals when they are not included in the conference fees. Reimbursement for accommodation and meals not included in the conference fees will be subject to Clauses 6.18-6.21. A maximum of 3 Councillors (Mayor and 2 Councillors) per year will also be permitted to attend the Local Government NSW Annual Conference. Council will reimburse the cost of registration fees and where the conference is outside the local government area, the cost of travel, accommodation and meals not covered by the conference registration, subject to the provisions in 'Accommodation and meals'. For the Local Government NSW Annual Conference only, Council will meet the costs of the official conference dinner for an accompanying person of an attending Councillor.

Information and communications technology (ICT) expenses

- 6.33. Council will provide or reimburse Councillors for expenses associated with appropriate ICT devices and services up to a limit of \$2,310 per annum for each Councillor. This may include mobile phones and tablets, mobile phone and tablet services and data, and home internet costs, noting that Council will provide a tablet.
- 6.34. Reimbursements will be made only for communications devices and services used for Councillors to undertake their civic duties, such as:
- Receiving and reading Council business papers;
 - Relevant phone calls and correspondence; and
 - Diary and appointment management.
- 6.35. Councillors may seek reimbursement for applications on their mobile electronic communication device that are directly related to their duties as a Councillor, within the maximum limit.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

Special requirement and carer expenses

- 6.36. Council encourages wide participation and interest in civic office. It will seek to ensure Council premises and associated facilities are accessible, including provision for sight or hearing impaired Councillors and those with other disabilities.
- 6.37. Transportation provisions outlined in this Policy will also assist Councillors who may be unable to drive a vehicle.
- 6.38. In addition to the provisions above, the General Manager may authorise the provision of reasonable additional facilities and expenses in order to allow a Councillor with a disability to perform their civic duties.
- 6.39. Councillors who are the principal carer of a child or other elderly, disabled and/or sick immediate family member will be entitled to reimbursement of carer's expenses up to a maximum of \$2,310 per annum for attendance at official business, plus reasonable travel from the principal place of residence.
- 6.40. Child care expenses may be claimed for children up to and including the age of 16 years where the carer is not a relative.
- 6.41. In the event of caring for an adult person, Councillors will need to provide suitable evidence to the General Manager that reimbursement is applicable. This may take the form of advice from a medical practitioner.

Home office expenses

- 6.42. Each Councillor may be reimbursed up to \$115.50 per year for costs associated with the maintenance of a home office, such as minor items of consumable stationery and printer ink cartridges.

7. Insurances

- 7.1. In accordance with Section 382 of the Local Government Act, Council is insured against public liability and professional indemnity claims. Councillors are included as a named insured on this Policy.
- 7.2. Insurance protection is only provided if a claim arises out of or in connection with the Councillor's performance of his or her civic duties, or exercise of his or her functions as a Councillor. All insurances are subject to any limitations or conditions set out in the policies of insurance.
- 7.3. Council shall pay the Insurance Policy excess in respect of any claim accepted by Council's insurers, whether defended or not.
- 7.4. Appropriate travel insurances will be provided for any Councillors travelling on approved interstate and overseas travel on Council business.

8. Legal Assistance

- 8.1. Council may, if requested, indemnify or reimburse the reasonable legal expenses of:
 - A Councillor defending an action arising from the performance in good faith of a function under the Local Government Act provided that the outcome of the legal proceedings is favourable to the Councillor;
 - A Councillor defending an action in defamation, provided the statements complained of were made in good faith in the course of exercising a function

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

under the Act and the outcome of the legal proceedings is favourable to the Councillor; and

- A Councillor for proceedings before an appropriate investigative or review body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act and the matter has proceeded past any initial assessment phase to a formal investigation or review and the investigative or review body makes a finding substantially favourable to the Councillor.
- 8.2. In the case of a Code of Conduct complaint made against a Councillor, legal costs will only be made available where the matter has been referred by the General Manager to a conduct reviewer and the conduct reviewer has commenced a formal investigation of the matter and makes a finding substantially favourable to the Councillor.
- 8.3. Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her functions under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term in office. For example, expenses arising from an investigation as to whether a Councillor acted corruptly would not be covered by this section.
- 8.4. Council will not meet the legal costs:
- Of legal proceedings initiated by a Councillor under any circumstances;
 - Of a Councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation; and
 - For legal proceedings that do not involve a Councillor performing their role as a Councillor.
- 8.5. Reimbursement of expenses for reasonable legal expenses must have Council approval by way of a resolution at a Council meeting prior to costs being incurred.

Part C – Facilities

9. General Facilities for All Councillors

Facilities

- 9.1. Council will provide the following facilities to Councillors to assist them to effectively discharge their civic duties:
- A Councillor common room appropriately furnished to include telephone, photocopier, printer, desks, computer terminals, pigeon holes and appropriate refreshments (excluding alcohol) (Conference Room);
 - Access to shared car parking spaces while attending Council offices on official business;
 - Personal protective equipment for use during site visits; and
 - A name badge which may be worn at official functions, indicating that the wearer holds the office of a Councillor and/or Mayor or Deputy Mayor.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

- 9.2. Councillors may book meeting rooms for official business in a specified Council building at no cost. Rooms may be booked through a specified officer in the Mayor's office or other specified staff member.
- 9.3. The provision of facilities will be of a standard deemed by the General Manager as appropriate for the purpose.

Stationery

- 9.4. Council will provide the following stationery to Councillors each year:
- Diaries or other stationery as required; and
 - Business cards.

Administrative support

- 9.5. Council will provide administrative support to Councillors to assist them with their civic duties only. Administrative support may be provided by staff in the Mayor's office or by a member of Council's administrative staff as arranged by the General Manager or their delegate.
- 9.6. As per Section 4, Council staff are expected to assist Councillors with civic duties only, and not assist with matters of personal or political interest, including campaigning.

10. Additional Facilities for the Mayor

- 10.1. Council may provide to the Mayor a maintained vehicle to a similar standard of other Council vehicles, with a fuel card. The vehicle will be supplied for use on business, professional development and attendance at the Mayor's office.
- 10.2. The Mayor must keep a log book setting out the date, distance and purpose of all travel. This must include any travel for private benefit. The log book must be submitted to Council on a monthly basis.
- 10.3. The Mayoral allowance will be reduced to cover the cost of any private travel recorded in the log book, calculated on a per kilometre basis by the rate set by the Local Government (State) Award.
- 10.4. A parking space at Council's offices will be reserved for the Mayor's Council-issued vehicle for use on official business, professional development and attendance at the Mayor's office.
- 10.5. Council will provide the Mayor with a furnished office incorporating a computer configured to Council's standard operating environment, telephone and meeting space.
- 10.6. In performing his or her civic duties, the Mayor will be assisted by a small number of staff providing administrative and secretarial support, as determined by the General Manager.
- 10.7. As per Section 4, staff in the Mayor's office are expected to work on official business only, and not for matters of personal or political interest, including campaigning.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

Part D – Processes

11. Approval, Payment and Reimbursement Arrangements

- 11.1. Expenses should only be incurred by Councillors in accordance with the provisions of this Policy.
- 11.2. Approval for incurring expenses, or for the reimbursement of such expenses, should be obtained before the expense is incurred.
- 11.3. Up to the maximum limits specified in this Policy, approval for the following may be sought after the expense is incurred:
- Local travel relating to the conduct of official business;
 - Carer costs; and
 - ICT expenditure.
- 11.4. Final approval for payments made under this Policy will be granted by the General Manager or their delegate.

Direct payment

- 11.5. Council may approve and directly pay expenses. Requests for direct payment must be submitted to the Divisional Manager Finance & Administration for assessment against this Policy using the prescribed form, with sufficient information and time to allow for the claim to be assessed and processed.

Reimbursement

- 11.6. All claims for reimbursement of expenses incurred must be made on the prescribed form, supported by appropriate receipts and/or tax invoices and be submitted to the Divisional Manager Finance & Administration.

Advance payment

- 11.7. Council may pay a cash advance for Councillors attending approved conferences, seminars or professional development.
- 11.8. The maximum value of a cash advance is \$286 per day of the conference, seminar or professional development to a maximum of \$846.
- 11.9. Requests for advance payment must be submitted to the Divisional Manager Finance & Administration for assessment against this Policy using the prescribed form with sufficient information and time to allow for the claim to be assessed and processed.
- 11.10. Councillors must fully reconcile all expenses against the cost of the advance within one month of incurring the cost and/or returning home. This includes providing to Council:
- A full reconciliation of all expenses including appropriate receipts and/or tax invoices; and
 - Reimbursement of any amount of the advance payment not spent in attending to official business or professional development.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

Notification

11.11. If a claim is approved, Council will make payment directly or reimburse the Councillor through accounts payable.

11.12. If a claim is refused, Council will inform the Councillor in writing that the claim has been refused and the reason for the refusal.

Reimbursement to Council

11.13. If Council has incurred an expense on behalf of a Councillor that exceeds a maximum limit, exceeds reasonable incidental private use or is not provided for in this Policy:

- Council will invoice the Councillor for the expense; and
- The Councillor will reimburse Council for that expense within 14 days of the invoice date.

11.14. If the Councillor cannot reimburse Council within 14 days of the invoice date, they are to submit a written explanation to the General Manager. The General Manager may elect to deduct the amount from the Councillor's allowance.

Timeframe for reimbursement

11.15. Unless otherwise specified in this Policy, Councillors must provide all claims for reimbursement within two (2) months of an expense being incurred. Claims made after this time cannot be approved.

12. Disputes

12.1. If a Councillor disputes a determination under this Policy, the Councillor should discuss the matter with the General Manager.

12.2. If the Councillor and the General Manager cannot resolve the dispute, the Councillor may submit a notice of motion to a Council meeting seeking to have the dispute resolved.

13. Return or Retention of Facilities

13.1. All unexpended facilities or equipment supplied under this Policy are to be relinquished immediately upon a Councillor or Mayor ceasing to hold office or at the cessation of their civic duties.

13.2. Should a Councillor desire to keep any equipment allocated by Council, then this Policy enables the Councillor to make application to the General Manager to purchase any such equipment. The General Manager will determine an agreed fair market price or written down value for the item of equipment.

13.3. The prices for all equipment purchased by Councillors under Clause 13.2 will be recorded in Council's Annual Report.

14. Publication

14.1. This Policy will be published on Council's website.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

15. Reporting

- 15.1. Council will report on the provision of expenses and facilities to Councillors as required in the Act and Regulations.
- 15.2. Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

16. Auditing

- 16.1. The operation of this Policy, including claims made under the Policy, will be included in Council's audit program and an audit undertaken at least every two years.

17. Breaches

- 17.1. Suspected breaches of this Policy are to be reported to the General Manager.
- 17.2. Alleged breaches of this Policy shall be dealt with by following the processes outlined for breaches of the Code of Conduct, as detailed in the Code and in the Procedures for the Administration of the Code.

18. Policy Review

- 18.1. This Policy should be reviewed every 12 months. The Policy may be reviewed and amended at any time at Council's discretion (or if legislative changes occur).

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

PART E – Appendices

Appendix I: Related legislation, guidance and policies

Relevant legislation and guidance:

- Local Government Act 1993, Sections 252 and 253;
- Local Government (General) Regulation 2021, Clauses 217 and 403;
- Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW, 2009;
- Local Government Circular 09-36 Guidelines for Payment of Expenses and Facilities;
- Local Government Circular 05-08 legal assistance for Councillors and Council Employees;
and
- Office of Local Government Councillor Expenses and Facilities Policy Suggested Template.

Related Council policies:

- Code of Conduct
Adopted by Council 28th August 2025.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 26th February 2026

ITEM 1

REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY

CONTINUED

Warren Shire Council – Councillor Expenses and Facilities Policy

Appendix II: Definitions

The following definitions apply throughout this Policy.

Term	Definition
accompanying person	Means a spouse, partner or de facto or other person who has a close personal relationship with or provides carer support to a Councillor
appropriate refreshments	Means food and beverages, excluding alcohol, provided by Council to support Councillors undertaking official business
Act	Means the <i>Local Government Act 1993</i> (NSW)
clause	Unless stated otherwise, a reference to a clause is a reference to a clause of this Policy
Code of Conduct	Means the Code of Conduct adopted by Council or the Model Code if none is adopted
Councillor	Means a person elected or appointed to civic office as a member of the governing body of Council who is not suspended, including the Mayor
General Manager	Means the General Manager of Council and includes their delegate or authorised representative
incidental personal use	Means use that is infrequent and brief and use that does not breach this Policy or the Code of Conduct
long distance intrastate travel	Means travel to other parts of NSW of more than three hours duration by private vehicle
maximum limit	Means the maximum limit for an expense or facility provided in the text and summarised in Appendix 1
NSW	New South Wales
official business	Means functions that the Mayor or Councillors are required or invited to attend to fulfil their legislated role and responsibilities for Council or result in a direct benefit for Council and/or for the local government area, and includes: <ul style="list-style-type: none"> • Meetings of Council and Committees of the Whole • Meetings of Committees facilitated by Council • Civic receptions hosted or sponsored by Council • Meetings, functions, workshops and other events to which attendance by a Councillor has been requested or approved by Council
professional development	Means a seminar, conference, training course or other development opportunity relevant to the role of a Councillor or the Mayor
Regulation	Means the Local Government (General) Regulation 2021 (NSW)
year	Means the financial year, that is the 12 month period commencing on 1 July each year

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
 Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1 OUTSTANDING REPORTS CHECKLIST

(C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/DMES	Negotiations continuing to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Housing Plus considering making an application for affordable housing in the next Round of funding from Housing Australia. Housing blocks will be put on the market in the near future if Housing Plus not successful in funding. Individual applications for purchase are being considered.
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/EDVM	That within 12 months and, after the Taskforce’s short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/ community representatives be invited to be members of the Taskforce. Development continuing. Ongoing with a taskforce meeting scheduled to be called for in February/March 2026 to discuss logos, brochure content and the also the development of the Macquarie Marshes specific website.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/ EDVM	<ol style="list-style-type: none"> 1. That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing. 2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes. <p>Ongoing pending future meeting discussion. Next meeting to be called for February/March, 2026.</p>
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and a separate Policy be developed to cover Customer Service. Expected to be provided to the March 2026 Council Meeting.
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	The program is currently on hold pending discussions between the Economic Development and Visitation Manager, Department of Education and Careers Adviser for Warren Central School regarding limited interest from students in attending a Job Market within Warren Shire Council. Also in discussion is the development of School Based Traineeships program being offered in Warren.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
27.6.24	147.6.24	Legislative Compliance Policy and Procedure and Legislative Compliance Register	GM	1. Actions to be taken on how non-compliance is managed to ensure that matters are not repeated and that appropriate high level risk assessments are undertaken and documented and that implementation of actions to reduce risk are arranged – in progress.
27.3.25	69.3.25	Drought Resilience Plan Project	GM/ EDVM	<p>Minister for Regional NSW has extended the funding grant by six months, with a new effective acquittal date of 30 June, 2026.</p> <p>Working with the signage contractor to finalise the installation of wayfinder and interpretive signage currently in production. This is the only project deliverables outstanding.</p> <p>Future meetings of the Steering Committee will be organised for the continuation of the project deliverables such as social media, promotion and stakeholder recruitment, beyond the terms of the original project funding.</p> <p>Far Northwest Joint Organisation have advised that they will be preparing the final project acquittal report.</p>
28.8.25	264.8.25	Destination Macquarie Marshes Taskforce	EDVM	Work on a new brochure, website and logo for Destination Macquarie Marshes is continuing.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
*25.9.25	302.9.25	Major Projects Risk Profiles	GM/ DMES/ IPM	The Committee requests further information from Management on the implementation of its monitoring and mitigation functions of the Risk Management Framework. Major Risks identified and reported in ARIC meeting on 2 Sept 25. Council's Project Management Procedure, Framework being implemented to mitigate the risks on major selected projects e.g. Levee work. ARIC Independent Members conducted Levee project site tour on 18 November 2025.
25.9.25	302.9.25	Work, Health & Safety Risk Framework	WHS- RC/GM	The Committee to be updated in the future on the progress and implementation of the Targeted Assistance Program. Awaiting on further advice.
25.9.25	302.9.25	Work, Health & Safety Risk Framework	WHS- RC/GM	Key indicators are progressively reported to ARIC through the Work Plan on the WHS indicators on the implementation of the Framework (trends on injury, lost time, training, improvements, workers compensation, lost time). Awaiting on further advice.
4.12.25	360.12.25	ARIC Continuous Risk Improvement Program	WHS- RC/GM	That the information be received and noted and that the Committee advise Council that it supports the continuous risk improvement program that has been implemented and the priorities of improvement should be

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				arranged to ensure improvement is implemented and progress on the implementation be reported to the Committee in the future. An Action Plan to prioritise improvement items to be developed.
*4.12.25	368.12.25	Warren Shire Council Delegate to the Castlereagh Macquarie County Council	GM	That the Castlereagh Macquarie County Council be advised that Clr Heuston is Council's new Delegate – complete.
*4.12.25	371.12.25	Alcohol Prohibited Area Carter Oval Youth Sports Precinct for Warren Shire Community Christmas Party 2025	GM	That Council approve the relaxation of the Alcohol Prohibited Area in the Carter Oval Youth Sports Precinct, 3 Stafford Street, Warren between 6.00 pm to 10.00 pm Friday, 5th December 2025 for the cordoned area allocated to the Licenced Person who will be the alcohol licensee for the function in front of the Kiosk and Amenities Building at the Carter Oval Youth Sports Precinct, with bring your own (BYO) alcohol not being permitted in the rest of the Carter Oval Youth Sports Precinct – complete.
*4.12.25	382.12.25	Local Government Remuneration Tribunal	GM	That Council endorse the Warren Shire Council submission to the Local Government Remuneration Tribunal for its 2026 Annual Determination that details that Mayors and Councillors at similar Councils to Warren Shire Council (Rural Classification) be remunerated to the similar levels or at least as much as

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				the Chair and Councillors at Central Darling Shire Council – complete.
*22.1.26	12.1.26	Warraan Widji Arts (Warren Performing Art and Language Place Incorporated) Request for Exemption from Paying Rates and Charges	GM/ DMFA	That: 2. Council donate the 2025/2026 Rates and Charges of the Warraan Widji Arts (Warren Performing Arts and Language Place Incorporated) - completed; and 3. The donations of rates and charges of the Warraan Widji Arts (Warren Performing Arts and Language Place Incorporated) be considered and listed in subsequent years in the Council Donations Section of the Statement of Revenue Policy of the Annual Operational Plan - noted.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	The following priority and action be progressed: <ul style="list-style-type: none"> A new electronic document management system to be purchased and implemented. Licence Agreement has been signed and project is expected to be complete by March 2026 – progressing.
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA	The following priorities and actions be progressed:

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				<ul style="list-style-type: none"> Online Fraud training to relevant staff – This is pending Internal Audit outcomes and suggestions, also training options are limited though internal options are being sought.
27.6.24	147.6.24	Notice of Public Exhibition – Fraud and Corruption Policy and Framework	DMFA	An Implementation Action Plan being developed. Expected completion in March 2026 - progressing.
5.12.24	287.12.24	Promoting Better Practice Review	DMFA/ GM	<ol style="list-style-type: none"> Arrangements be made to review the Business Continuity Plan as soon as practical and update it where required – in progress; and A review of the Records Management Policy has been undertaken. The Policy will need to be updated in part with the new electronic document system being put in place. – in progress
27.3.25	59.3.25	ARIC Committee Risk Management Framework Review	GM/ DMFA	That a report that includes the direction and purpose be provided on the review of the Policy – in progress.
26.6.25	196.6.25	ARIC Committee Asset Management/ Valuations	DMFA	Council's actions to develop and implement an ICT Strategic Plan be reported to a future ARIC Meeting – pending
4.12.25	359.12.25	Ewenmar Waste Depot Committee Ewenmar Waste Depot Operations	DMFA	<ol style="list-style-type: none"> \$11,000 be allocated from the Waste Reserves to replace the slew motor in the excavator; \$15,000 be allocated from the Waste Reserves to

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				engage a suitable consultant to develop an Operations Plan for the Ewenmar Waste Facility; and 4. \$30,000 be allocated from the Waste Reserves to provide and install a 12kw PV Solar and battery system. Being done through December QBRs process.
4.12.25	360.12.25	AIRC Audited Financial Statements and Audit Reports	DMES/D MFA	That: 1. *The 2025 audited Annual Financial Statements and Audit Reports be received and noted and the Committee commend the Council and Auditors on the revaluation processes and systems to enable much more realistic figures of asset valuations and future depreciation; and 2. The Committee noted the staff efforts in relation to the proper monitoring of cash income and expenses, a visual graph snapshot of major projects cash flow summary to be arranged if possible and reported at least quarterly to the Council such as a major projects cash flow summary.
*4.12.25	360.12.25	ARIC September Quarterly Budget Review (QBR)	DMFA	That the September 2025 Quarterly Budget Review Statement be received and noted by the Committee

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				which supports the implementation of the new QBR format and that in the future an explanation be provided for adjustments that are linked to items listed within the Statement.
*4.12.25	360.12.25	ARIC ARIC Meeting with Councillors and the Senior Management Team	DMFA	That at the annual in person meeting of the ARIC, that a meeting with Councillors and the Senior Management Team be arranged, along with the major projects onsite inspections, in line with the arrangements made for today's meeting.
*4.12.25	361.12.25	Manex Committee Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion	DMFA	That: 1. Approval be given for the funding of the following projects in 2025/2026: <ul style="list-style-type: none"> ▪ \$12,000 for the Destination Warren Website from Internally Restricted Funds of the Economic Development and VIC Programs Reserve. ▪ \$100,000 for the final turfing contained within the Carter Oval Youth Sports Precinct Cricket Field Redevelopment from Internally Restricted Funds of the Infrastructure/Improve ment Reserve. ▪ \$5,599 for Queensland Cotton Gin land sales – legal costs and EOI documentation from Internally Restricted Funds of the

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				Infrastructure/Improve ment Reserve. 2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the December 2025 Quarterly Budget Review Statement. Reported to the February 2026 Council Meeting.
4.12.25	376.12.25	2026/2027 Operational Plan & Estimates Timetable	DMFA	2. Council endorse the 2026/2027 Operational Plan & Estimates timeline; and 3. A Councillor workshop be held on Wednesday, 15th April 2026 to go through the Draft 2026/2027 Annual Operational Plan & Estimates prior to the final Draft being recommended for public exhibition at the April 2026 Council Meeting. In progress
*22.1.26	5.1.26	Manex Committee Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements Inclusion	DMFA	That: 1. Approval be given for the funding of the following projects in 2025/2026: <ul style="list-style-type: none"> ▪ Pound over expenditure \$44,573 from Internally Restricted Funds of the Infrastructure/Improve ment Reserve. ▪ Country Heartline Project income \$19,835.08. ▪ Country Heartline Project expenditure not included in Budget \$9,835.08.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
				<ul style="list-style-type: none"> ▪ Warren Airport Fence Upgrade - \$98,734. ▪ Grant – Remote Airports Upgrade (RAU) Program - \$49,367. ▪ Council Contribution - \$49,367 from Internally Restricted Funds – comprising \$31,620 from Airport Land Sales and \$17,747 from the Infrastructure Improvement/Replacement Reserve. ▪ Unsuccessful grant for Ewenmar Waste Depot Improvements with project to now only include Council funded DrumMuster work in 2025/2026 which is a reduction to a new total of \$31,290 funded by the Waste Reserve. <p>2. Appropriate arrangements be made to finalise the final changes of Council’s Estimates in this regard using the December 2025 Quarterly Budget Review Statement. Reported to the February 2026 Council Meeting.</p>
*22.1.26	16.1.26	Preparation of the Draft 2026/2027 Estimates	DMFA	That Council prepare the Draft 2026/2027 Estimates incorporating a 3.6% increase in general rates as determined by IPART.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the new Hotel owners.
27.6.19	129.6.19	Warren Levee Rehabilitation	DMES/ IPM/TSM	Contract awarded for Levee Rehabilitation works on 15 th May 2025. Works on the Levee Rehabilitation commenced on the 17 th June 2025. *Works on Toe Berm with Type 2 Rocks completed with temporary over fill for machinery access for future works. The retaining wall works scheduled to start in September 2025. However, elevated river level, flow over the toe berm constructed, due to environmental flow release and irrigation demand release (simultaneous release) is slowing down the piling works at the Levee site. Contractor temporarily demobilised the site, aiming to return to the site in late February 2026 or early March 2026. Rock Armouring Works on all eight (8) sites completed. Contractor submitted a delay claim on 31 st October 2025 alleged that prolonged elevated water level in the river associated with controlled releases from Burrendong dam was not disclosed the RFT. Claim was
3.12.20	256.12.20	(total project - \$7.1M)		

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				<p>rejected via detailed responses provided on 14th & 27th November 2025. Contractor subsequently revised the claim, following the Senior Executives meeting of the parties on 17th December 2025.</p> <p>Revised claim is subject to further evaluation and review as notified to Contractor on 19th December 2025.</p> <p>The Design and Documenter consultant has since reviewed the revised claim and validated Council's assessment to reject the claim. A further meeting with the contractor is scheduled for 25 February 2026 to discuss the matter.</p> <p>The project Workplan has been updated to Version 12 and approved by DCCEEW, with a revised program completion date of 30 June 2026.</p>
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing. Commonwealth Government Grant Program Application re-submitted.
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use - in progress.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
28.3.24	60.3.24	Warren Shire Council Integrated Water Cycle Management (IWCM) Strategy Document	DMES / TSM	NSW Public Works Advisory has commenced the assignment. Progressing – Grant Period extended to 31 st December 2026.
25.7.24	183.7.24	Closed Circuit Television (CCTV) And Workplace Surveillance	DMES/ TSM	SIMTEC are working through installation issues. Most cameras now functional. Additional cameras at Ebert Park (2) and Racecourse (2) are being explored, subject to funding. SIMTEC has provided a dilapidation report.
24.10.24	283.10.24	Sewer Main Condition Assessment (CCTV) and Smoke/Dye Testing	DMES/ TSM	Contractor has finished. Council has engaged Vapar to use AI to analyse the data. They have found the data captured to be of less volume than expected.
5.12.24	291.12.24	Proposed Traffic Alterations on Bundemar Street	DMES	That subject to NSW Police Force concurrence: <ol style="list-style-type: none"> 1. A section of the centre median in Bundemar Street be removed from the existing intersection with the Oxley Highway, Burton Street, to a point level with or just east of the access serving the business premises of Tyreright thus allowing for improved and safer ingress/egress to Tyreright, for AB-Triple Vehicles; and 2. The removed section island to be converted into a painted island; 3. The NO STOPPING restriction be extended by 30m along Bundemar Street on the northeastern

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				side of the intersection; and 4. Council apply for the designation of the Bundemar Street route to Tyreright as a heavy vehicle route to accommodate AB-Triple Vehicles. Work to be programmed after completion of major works on RR333 and RR202. Residents have been informed of imminent traffic changes.
23.1.25	7.1.25	Water Supply in Collie Village	DMES/ TSM	That a master plan be developed for improvement of water supply in Collie Village. This would be considered in the IWCM - ongoing.
23.1.23	23.1.25	Proposed Land Acquisition – Lot 128 DP 755314 & Lot 313 DP 724603	DMES	1. Authorises acquisition of approximately 10,000 square metres and 7,000 square metres portions of land through Lot 313 DP 724603 and Lot 128 DP 755314 respectively, as depicted on Figure 2 of the 23rd January 2025 Divisional Manager Engineering Services report to Council, Item 4 – in progress. 2. Authorises the General Manager and Divisional Manager Engineering Services to obtain a Planning Certificate under Section 10.7(2) of the Environmental Planning and Assessment Act 1997 – in progress.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				<p>3. Authorises the General Manager and Divisional Manager Engineering Services to enter negotiations with the owners of the land within provisions of the NSW Roads Act 1993, and the Land Acquisition (Just Terms Compensation) Act 1991, with a view of acquiring the portions for an agreed monetary compensation – in progress.</p> <p>4. That a plan of subdivision be registered, and if required, a notice be published in the Government Gazette dedicating the acquired land as a public road – in progress.</p>
28.8.25	262.8.25	Structural Damage to the Inlet Works – Tiger Bay Sewer Treatment Plant	DMES/ TSM	Council approves the use of the \$63,500.00, surplus funds from the construction of the additional evaporation lagoon, for the repair of the Tiger Bay Sewer Treatment Plant Inlet Channel with any unused funds to be returned to the sewer fund at the completion of the project. Works being arranged - ongoing.
23.10.25	325.10.25	Local Roads Loam and Gravel Re-Sheeting Program	DMES/ RIM	That Council undertakes the following Local Roads Loam and Gravel Re-sheeting Program for 2025/2026: <ul style="list-style-type: none"> ▪ SR65 Old Warren Road, Segment 36 at a cost of \$137,437.50;

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				<ul style="list-style-type: none"> ▪ SR98 Colane Road, Segment 12 at a cost of \$101,797.50; and ▪ SR23 Gradgery Lane Segment 00, 2km from RR333 Carinda Road at a cost of \$197,377.50. ▪ Work is being planned.
*4.12.25	385.12.25	T272324OROC Provision of Traffic Control	DMES	<p>That:</p> <ol style="list-style-type: none"> 1. Council removes Maliyan Traffic Control Pty Ltd, Watchout Traffic Control Pty Ltd, and Lack Group Traffic Pty Ltd from the panel contract T272324OROC Provision of Traffic Control; 2. Council adds Dubbo Traffic Management Pty Ltd, Platinum Traffic Services Pty Ltd, Northwest Traffic Management Pty Ltd, and Workcontrol Operations Pty Ltd to the panel contract T272324OROC Provision of Traffic Control for the period commencing 1st January 2025 and 31st December 2026; 3. Council issue approval to Regional Procurement to adjust the prices of the Contract Provision of Traffic Control in accordance with the price variation Clause detailed within the contract T272324OROC; and 4. Council issue approval to the executive staff of Regional Procurement

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				Initiative to sign the Deed of Agreement on behalf of Council for Contract T272324OROC. Regional Procurement has been informed.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	1. Categories assigned as detailed in report; 2. Crown Reserves classified identified as operational land; and 3. Draft Plans of Management nearing completion.
*24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	Matter progressing in the District Court with required affidavits. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required. Adjourned, new date to be advised (September – November 2025 expected) Defence expert reports received by Solicitor. Meeting held 6 August 2025 with Barrister and Solicitor, Mediation on 1 September 2025 unsuccessful. District Court date 13-17 October 2025. District Court matter was set for 9 - 13 February 2026. Matter has been settled and

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
				is subject to a report to the February 2026 Committee of the Whole Closed Council Meeting.
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD	The following priority and action be progressed: - An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress and initial commencement 22 August 2024. - Consultant engaged.
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	1. The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other organisations – in progress; and 2. Council re-assesses the community's satisfaction with recycling services in 2 years' time (for 2026/2027 Estimates) – in progress with a new community survey to be arranged for March 2026.
5.12.24	290.12.24	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	MHD/ WSCCM	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two years to ensure Council is able to report in accordance with grant conditions on

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
				usage of the new facilities – in progress.
5.12.24	331.12.24	Planning Proposal – LEP Review	MHD	Finalisation before or on 4 March 2026 – in progress with final mapping being arranged and eventual advice to Parliamentary Counsel.
23.10.25	347.10.25	Local Environmental Plan Review	MHD	3. Subject to the mapping changes being checked and endorsed by National Parks and Wildlife, Council proceeds with the amendment to the Warren Local Environmental Plan 2012 for various housekeeping amendments to finalisation and that Council recommends to the Department of Planning, Housing and Infrastructure as planning proposal authority, to exercise its functions as plan making authority under section 3.36(2) of the Act, subject to the conditions of the Gateway Determination [Department reference PP-2025-217] – in progress, with final mapping being arranged and eventual advice to Parliamentary Counsel.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
25.1.2026	Australia Day Ambassador Dinner	Nevertire
26.1.2026	Australia Day including Luncheon and Dinner	Warren/Collie
30.1.2026	Roads Act 1993 Review – Local Councils Focus Group 1 – Economic Analysis	Online
3.02.2026	ARIC Meeting	Warren and Online
3.02.2026	Showground Racecourse Committee Meeting	Warren
4.02.2026	Economic Development & Promotions Committee Meeting	Warren
6.02.2026	General Managers' Advisory Committee (GMAC) Meeting	Dubbo
6.02.2026	IPWEA NSW & ACT Board Meeting	Online
9.02.2026	Warren Public Arts Committee Meeting	Warren
10.02.2026	Warren Local Emergency Management Committee Meeting	Warren
11.02.2026	Muse State Monthly Media and Communications Meeting	Online
11.02.2026	Airport Operations Committee	Warren
11.02.2026	Warren Museum and Arty Gallery Committee Meeting	Warren
12.02.2026	IPWEA NSW & ACT Roads & Transport Directorate Road Safety Panel Meeting	Online
12.02.2026	IPWEA NSW & ACT Roads & Transport Directorate Bridge Working Group Meeting	Online
13.02.2026	Western Region LWU CRG Co-design Process Workshop 3	Dubbo
16.02.2026	Warren Interagency Support Group Meeting	Warren & Online
16.02.2026	Sporting Facilities Committee Meeting	Warren
17.02.2026	IPWEA NSW & ACT Roads & Transport Directorate Transport Working Group	Online
17.02.2026	IPWEA NSW & ACT Roads & Transport Directorate Management Committee	Online
17.02.2026	MANEX Committee Meeting	Warren
18.02.2026	Town Improvement Committee Meeting	Warren

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 2

COMMITTEE/DELEGATES MEETINGS

CONTINUED

Date	Committee / Meeting	Location
18.02.2026	Quarterly Budget Review Statement and Framework Councillor Workshop	Warren
20.02.2026	Local Government Engineers Association Committee of Management Meeting	Sydney

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 26th February 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 26th November 2025 to 9th January 2026:

Project	Budget	Expenditure/ Committed	Resp	Comment
General				
Restart NSW Warren (STP) Upgrade JC 220-3-0	92,000	Nil	TSM	EPA to write to Council advising licence and decommissioning requirements.
NSW Severe Weather & Flood Grant for AGRN 1025 (\$1,000,000) (part of Warren Levee Rehabilitation Project \$7,100,000) Warren Town Levee Remediation JC: 3300-4400-0000 Federal; 3300-4410-0000 State; and 3300-4420-0000 OLG AGRN.	5,291,206 851,018 879,815	5,047,385 813,660 879, 815	GM/ IPM/ DMES/ TSM	Contract awarded for Levee Rehabilitation works on 15th May 2025. Works on the Levee Rehabilitation commenced on the 17th June 2025. Works on Toe Berm with Type 2 Rocks completed with temporary over fill for machinery access for future works. UC- Piles installation was scheduled to start 12th September 2025. Elevated river flow, currently above the toe beam constructed, limiting the access. Information received from Water NSW indicates that farming/irrigation demand release from Burrendong dam is occurring now along with Environmental flow to Macquarie Marshes. The flow/river level may recede by end of December and by the end of February 2026 the flow may be favourable for accessing the river. Contractor temporarily demobilised the site, aiming to return to the site in late February 2026 or early March 2026. Rock Armouring Works on all eight (8) sites completed.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 26th February 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expenditure/ Committed	Resp	Comment
				<p>The contractor submitted a delay cost claim on 31 October 2025, alleging that prolonged elevated river levels associated with controlled dam releases were not disclosed in the Request for Tender. Council rejected the claim through detailed responses issued on 14 and 27 November 2025. Following a Senior Executives meeting on 17 December 2025, the contractor submitted a revised claim, which remains under evaluation, as formally advised on 19 December 2025.</p> <p>The Design and Documenter consultant has since reviewed the revised claim and validated Council's assessment to reject the claim. A further meeting with the contractor is scheduled for 25 February 2026 to discuss the matter.</p> <p>The project Workplan has been updated to Version 12 and approved by DCCEEW, with a revised program completion date of 30 June 2026.</p> <p>Gate 38 to be reviewed due to leakage rate.</p> <p>Pumps to be assembled in cages. Hoses to be cut to shorter lengths with works progressing.</p> <p>Miscellaneous works on pumps, generator & control gate pits (Solar Lighting & Trickle Charging System for Portable Pumps, Soft Starters for Generators and Flood gate Lid Modifications) are outstanding.</p>
Library Renovation & Expansion Project JC 1400-36-10	63,192	11,900	IPM/LIB/ DMFA/ MHD/ GM	Final concept plans (Rev F dated 23/1/26) reviewed on 5 Feb 26 by Project Control Group. PCG proposed that: <ul style="list-style-type: none"> • Finalise drawings in consultation with regular library uses • Finalise costing of each stages by a QS consultant in conjunction with project team • Costing to include each stage fit outs, foundation for likely soil conditions, proposed grade/level of finish materials, extra solar panels etc.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expenditure/ Committed	Resp	Comment
				<ul style="list-style-type: none"> Present to Council the vision concept, staged plan & drawings, all costing (price escalation for stages), timeline.
*Warren Shire Community Christmas Party 2025 Funded via Council \$30,000 and Local Business Sponsors \$20,000 JC: 2850-0040-0010	50,000	40,993	GM/ PAO	An evening filled with wholesome entertainment for the entire family. Highlights Include: <ul style="list-style-type: none"> A special visit from Santa Claus for all the little ones. Kids’ rides that will thrill and delight. Festive market stalls offering unique gifts, local crafts, and mouth-watering food. Live Music by the Steve Edmond Band and local talented artists. Dazzling performances from local dance groups, spreading cheer with festive music.
				<ul style="list-style-type: none"> A spectacular fireworks finale lighting up the night sky! Proudly presented by Warren Shire Council and our amazing local sponsors, volunteers and community groups.
Safety Management System GL 3210-4010-5	75,825	54,976	WHS-RC /GM	Works Program ongoing.
Asset Management & IPR	112,636	Nil	GM/ DMES	Works program being formulated.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expend	Resp	Comment
Grant Applications				
Regional Housing Strategic Planning Fund Round 4 – RHSPF Round 4-037	190,009	Nil	DMES	The project aims to develop a comprehensive Structure Plan and associated studies, aligned with the NSW planning framework, to a standard that enables Council to lodge a subdivision development application for the next stage of the Gunningbar Residential Estate. This work will facilitate the release of much-needed residential land and help address ongoing land supply challenges in Warren.

The items marked with an asterisk (*) be deleted.

ACRONYMS

GM - General Manager	TSM - Town Services Manager	AM – Assets Manager
DMFA - Divisional Manager Finance & Administration	RIM - Roads Infrastructure Manager	WSCCM – Warren Sporting & Cultural Centre Manager
DMES - Divisional Manager Engineering Services	IPM - Infrastructure Projects Manager	EDVM - Economic Development and Visitation Manager
MHD - Manager Health and Development Services	PAO - Projects Administration Officer	WHS-RC – Work Health Safety / Risk Co-Ordinator

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 5 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

(A7-9)

RECOMMENDATION:

That the tabled Disclosures of Interest Returns for Councillors and Designated Persons be received and noted.

PURPOSE

Under the Warren Shire Council's Code of Conduct (Code of Conduct) Section 4.21 all Councillors and Designated Persons, must lodge a written return of interest with the General Manager within (3) months after:

- a) Becoming a Councillor or Designated Person:
- b) 30 June of each year: and
- c) The Councillor or Designated Person becoming aware of an interest they are required to disclose under Schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

BACKGROUND

Returns of interests are an important accountability mechanism for promoting community confidence in decision making by Councillors and others and for ensuring that they disclose and appropriately manage conflicts of interest they may have in matters dealt with by the Council.

It is important that Councillors and others complete their returns of interests correctly and disclose all relevant interests and provide additional Returns as their circumstances warrant.

REPORT

This report is presented to Council in accordance with Council's Code of Conduct requirements and to advise of an updated Disclosures of Interest Return for Councillors and Designated Persons received from the Economic Development and Visitation Manager, Susan Gaye Teleki-Balogh.

The General Manager is required to keep a register of returns, and these need to be tabled at the first meeting of the Council after the last day for lodgement.

This return has been tabled for Council's information and has been uploaded to Council's website with relevant information redacted as determined by the General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Code of Conduct Section 4.21.

RISK IMPLICATIONS

Nil – the return has been completed and lodged with the General Manager and will be tabled at the meeting in accordance with legislative requirements.

STAKEHOLDER CONSULTATION

Consultation with Councillors and Designated Persons.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 26th February 2026

ITEM 5 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

(A7-9)

OPTIONS

This is a requirement of Councillors and Designated Persons.

CONCLUSION

In accordance with Council's Code of Conduct, all Councillors and Designated Persons have completed and lodged their returns with the General Manager as required within the appropriate timeframe. The additional Disclosures of Interest Return for Councillors and Designated Persons by Ms Teleki-Balogh is to inform Council of new information that she has disclosed.

The return has been uploaded to Council's website with appropriate redaction.

Accordingly, the return is tabled for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Tabled Disclosures of Interest Returns for Councillors and Designated Persons as submitted by Ms Teleki-Balogh.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 1

RECONCILIATION CERTIFICATE – JANUARY 2026

(B1-10.16)

RECOMMENDATION:

That the Statement of Bank and Investments Balance as at the 31st January 2026 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st January 2026.

Council should note that investment items listed as

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance		Balance
	31-Dec-25	Transactions	31-Jan-26
General	3,627,592.31	2,459,496.61	6,087,088.92
Water Fund	925,397.87	(36,706.10)	888,691.77
Sewerage Fund	1,119,011.53	(67,102.55)	1,051,908.98
North Western Library	116,049.31	150,039.82	266,089.13
Trust Fund	94,136.13	0.00	94,136.13
Investment Bank Account	0.00	(4,500,000.00)	(4,500,000.00)
	5,882,187.15	(1,994,272.22)	3,887,914.93

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 26th February 2026

ITEM 1 RECONCILIATION CERTIFICATE – JANUARY 2026

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	3,887,914.93
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
Balance as per Ledger Accounts less Investments =	3,887,914.93

INVESTMENTS RECONCILIATION

Investments as at 31st January 2026

No.	Institution	Amount	Term (days)	Rate %	Indicative BBSW	Maturity Date
	CBA	0.00	NA	NA	NA	On Call A/c
1	NAB	1,000,000.00	59	3.95%	3.84%	23-Mar-26
2	NAB	1,000,000.00	31	3.40%	3.68%	23-Feb-26
3	NAB	1,500,000.00	60	4.00%	3.84%	31-Mar-26
4	NAB	1,000,000.00	31	3.45%	3.68%	2-Mar-26
TOTAL INVESTMENTS =		4,500,000.00				

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	5,499,196.93
Internally Restricted Funds Invested	2,388,718.00
Unrestricted Funds	500,000.00
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	8,387,914.93

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending review and reconciliation into the future.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 1 RECONCILIATION CERTIFICATE – JANUARY 2026

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION:

That the Statement of Rates and Annual Charges information as at 21st January 2026 be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 21st January 2026 including comparisons over the last four years.

This report is considered the most accurate and relevant information available for Council to consider relating Rates and Annual Charges collection percentages, comparatively to prior years.

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

21-Jan-26

Name of Rate				COLLECTIONS FOR YEAR		NETT ARREARS	
	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	257,982	5,948,687	6,206,669	3,516,789	56.66%	2,689,880	43.34%
Warren Water Fund	121,735	633,677	755,412	407,622	53.96%	347,790	46.04%
Warren Sewerage Fund	142,360	659,466	801,826	418,841	52.24%	382,985	47.76%
TOTAL 2025/2026	522,077	7,241,830	7,763,907	4,343,252	55.94%	3,420,655	44.06%
TOTAL 2024/2025	486,670	6,931,692	7,418,362	3,990,114	53.79%	3,428,248	46.21%
TOTAL 2023/2024	445,604	6,627,983	7,073,587	3,782,645	53.48%	3,290,942	46.52%
TOTAL 2022/2023	321,306	6,303,539	6,624,845	3,784,746	57.13%	2,840,099	42.87%
TOTAL 2021/2022	303,871	7,381,059	7,684,930	3,661,519	47.65%	4,023,411	52.35%
		04-Jan-22	11-Jan-23	10-Jan-24	08-Jan-25	21-Jan-26	
COLLECTION FIGURES AS \$		3,661,519	3,784,746	3,782,645	3,990,114	4,343,252	
COLLECTION FIGURE AS %		47.65%	57.13%	53.48%	53.79%	55.94%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 3 WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS
(C14-7.1, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2025/26 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Investigation/ Implementation	\$222,000	\$52,386	DMFA	2024/25 carry over value, included in the budget figure is \$112,000. Purchase new office equipment, PC's and other ICT equipment as needed. Ongoing implementation of a Document management system, this will include implementation of a new Finance System.

ACRONYMS

DMFA - Divisional Manager Finance & Administration

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 4 DECEMBER 2025 QUARTERLY BUDGET REVIEW

(A1-4.44)

RECOMMENDATION that:

The amendments to the itemised budgets as listed in the December 2025 Budget Review be authorised.

PURPOSE

To advise Council and make any necessary amendments to the adopted 2025/2026 Operational Plan that may be required throughout the financial year.

BACKGROUND

Clause 203 “*Budget review statements and revision of estimates*” of the Local Government (General) Regulation, 2021 requires Council to:

- 1) *“Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council’s revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- 2) *A budget review statement must include or be accompanied by:*
 - a. *a report as to whether the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
 - b. *if that position is unsatisfactory, recommendations for remedial action.*
- 3) *A budget review statement must also include any information required by the Code to be included in such a statement.”*

REPORT

Information included in the mandatory December 2025 Quarterly Budget Review covers the period 1st October 2025 to 31st December 2025.

A summary of adjustments that inform the December 2025 Quarterly Budget Review are provided for Council decision making process, specifically the details for relevant recommended budget changes and reasons they are required.

It is important to note that no changes for the Water or Sewer Fund have been recommended in the December 2025 Quarterly Budget Review period, meaning all adjustments will be within the General Fund operating and capital budget areas only.

The recommended budget changes will be described in detail and linked to the categories listed in the General Fund Income and Expenses Budget Review Statement.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 4

DECEMBER 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Rates and Annual Charges

There has been a review of some rating categorisation or classification amongst Warren Business (main CBD area) and Warren Business Other (outside the main CBD area). The properties were being charged as CBD business though were not in the CBD, this meant both a change of rating category was required which in turn reduced the amount of rates and annual charges applied to those properties.

The budget change reflects the lower income being received by Council in this current year, which will form part of a 'catch up' value for 2026/2027 rating year and be apportioned across rate payers in relevant categories at that time. There is no real loss of rating income in this sense.

User Charges and Fees

The increase recommended is due to additional plots being sold, the budget change recognises this as an increase in User Charges and Fees for the year.

Grants and Contributions – Operating

An increase to Warren Town Flood Study grant budget	\$44,000
A decrease to Waste Improvement grant budget (not being received)	\$73,000
A decrease to Street Christmas Party grant not being received	\$101,712
A decrease to Country Heartline Project, grant funds not being received	\$217,700

Overall this reflects a net total **decrease** to the budgeted income **\$339,000**

The impact to Council is minor, the grant funding arrangements often change and are offset by an equal decrease in operational expenditure, the Street Christmas is an exception where Council agreed to fund this from internal reserves funds held.

Grants and Contributions – Capital

An increase of funds, Black Spot Program grant received	\$100,000
----------------------------------------------------------------	-----------

The impact of this change is NIL overall, Council needs to recognise the income for the grant being received in the financial year, it is offset by the same value of expenditure.

Other Income

An increase due to additional funds being received as one off	\$950,000
A decrease due to Bushfire Hazard reduction grant not being received	\$344,825

Overall this reflects a net total **increase** to the budgeted income **\$605,175**

The impact to Council is minor, the Bushfire Hazard reduction grant is offset by an equal reduction of expenditure, the other item is a sensitive and confidential matter.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 4 DECEMBER 2025 QUARTERLY BUDGET REVIEW CONTINUED

Employee benefits and on-costs

A decrease to expenditure due to lower staffing levels	\$75,000
An increase of expenditure due to higher Workers Comp Insurance	\$34,000
Overall this reflects a net total decrease to the budgeted expenditure	\$41,000

The impact to Council is minor, there will be savings to the budget due to lower staffing levels at present, this reduction is being reallocated to cater for other operational costs (media & marketing). The increase of workers compensation insurance may be offset by a savings in workers compensation claim costs into the future (highly likely).

Materials and Services

A decrease for Councillor Training	\$15,448
A decrease due to Bushfire Hazard reduction grant not being received	\$344,825
A decrease due to Street Christmas Party grant not being received	\$71,212
A decrease to Country Heartline Project, grants funds not being received	\$217,700
An increase due to advertising costs (media & marketing)	\$75,000
An increase to recognise operational costs	\$440,700
An increase due to Warren Town Flood Study grant budget	\$76,318
An increase due to Waste Improvement plan (reserve funded)	\$15,000
An increase for costs of Roadworks into Waste Facility (funded)	\$220,500
An increase to Discover Warren Website Development (reserve funded)	\$12,000

Overall, this reflects a net total **increase** of budgeted operational expenditure \$190,333

The impact of the recommended budget changes is of minor concern; most adjustments are offset with equivalent income adjustment or are funded from internally restricted reserves as previously reported to Council.

The roadworks into the Waste Facility is funded from flood damage income, the income was recognised in the original budget, though the expenditure was not shown, this has a NIL impact overall.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th February 2026

ITEM 4 DECEMBER 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Report by Responsible Accounting Officer – Quarterly Budget Review Statement

The following statement is made in accordance with Clause 203(2) of the Local Government (General Regulations 2021):

31 December 2025

It is my opinion that the Quarterly Budget Review Statement for Warren Shire Council for the quarter ended 31/12/2025 indicates that Council's projected financial position at 30/06/2026 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Date: 20/02/2026

Mr Bradley Pascoe

Responsible Accounting Officer

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

The December 2025 Budget Review is to provide Council and the Community with an update on the progress of the adopted 2025/2026 Operational Plan incorporating any variances to the original document as required.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

Quarterly Budget Review Statements (OLG mandatory format)

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 26th February 2026

ITEM 4

DECEMBER 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Income and Expenses Budget Review Statement										
Warren Shire Council										
Budget review for the quarter ended 31/12/2025										
Consolidated Fund										
Description	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	ACTUAL YTD
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's
INCOME										
Rates and Annual Charges	7,146	7,458				7,458	-11	7,447	-11	7,622
User Charges and Fees	5,544	7,790				7,790	15	7,805	15	187
Other Revenue	446	360				360	0	360	0	200
Grants and Contributions - Operating	15,609	14,332	-340			13,992	-339	13,993	-339	5,229
Grants and Contributions - Capital	5,794	6,792				6,792	100	6,892	100	2,784
Interest and Investment Income	627	434				434	0	434	0	197
Other Income	126	165				165	605	770	605	180
Net gain from disposal of assets	0	0				0	0	0	0	0
Total Income from continuing operations	35,292	37,331	-340	0	0	36,991	371	37,702	371	16,398
EXPENSES										
Employee benefits and on-costs	7,553	7,531				7,531	-41	7,490	-41	2,138
Materials & Services	12,424	11,967	127			12,094	190	12,157	190	6,822
Borrowing Costs	91	91				91	0	91	0	35
Other Expenses	361	258				258	0	258	0	10
Net Loss from Disposal of Assets	1,564	0				0	0	0	0	0
Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets	21,993	19,847	127	0	0	19,974	149	19,996	149	9,005
Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets	13,299	17,484	-467	0	0	17,017	221	17,705	221	7,393
Depreciation, amortisation and impairment of non financial assets	5,531	4,237				4,237	0	4,237	0	0
Operating result from continuing Operations	7,768	13,247	-467	0	0	12,780	221	13,468	221	7,393
Net Operating Result before grants and contributions provided for capital purposes	1,974	6,455	-467	0	0	5,988	121	6,576	121	4,609

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 26th February 2026

ITEM 4

DECEMBER 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Income and Expenses Budget Review Statement										
Warren Shire Council										
Budget review for the quarter ended 31/12/2025										
General Fund										
Description	Previous Year	Current Year	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended	Projected	VARIANCE	ACTUAL
	Actual	Original	Review	Review	Review	Budget	changes	Year End (PYE)	ORIGINAL budget v	YTD
	2024/25	2025/26	Q 1	Q 2	Q 3		for council	Result	2025/26	2025/26
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
INCOME										
Rates and Annual Charges	5,875	6,123				6,123	-11	6,112	-11	6,329
User Charges and Fees	5,084	7,482				7,482	18	7,487	18	183
Other Revenue	441	360				360	0	360	0	200
Grants and Contributions - Operating	18,592	13,010	-340			12,670	-339	12,332	-678	4,922
Grants and Contributions - Capital	5,794	6,782				6,782	100	6,882	100	2,784
Interest and Investment Income	493	384				384	0	384	0	183
Other Income	126	165				165	605	770	605	178
Net gain from disposal of assets	0	0				0	0	0	0	0
Total Income from continuing operations	33,405	34,317	-340	0	0	33,977	371	34,347	31	14,776
EXPENSES										
Employee benefits and on-costs	7,116	7,084				7,084	-41	7,053	-41	1,819
Materials & Services	11,605	11,214	127			11,841	190	11,891	217	6,489
Borrowing Costs	17	17				17	0	17	0	0
Other Expenses	351	246				246	0	246	0	0
Net Loss from Disposal of Assets	1,598	0				0	0	0	0	0
Total Expenses from continuing operations excluding depreciation, amortisation and Impairment of non financial assets	20,687	18,572	127	0	0	18,699	149	18,848	276	8,408
Operating Result from continuing operations excluding depreciation, amortisation and Impairment of non financial assets	12,718	15,745	-467	0	0	15,278	221	15,499	-246	6,368
Depreciation, amortisation and Impairment of non financial assets	4,999	3,680				3,680	0	3,680	0	0
Operating result from continuing Operations	7,779	12,065	-467	0	0	11,598	221	11,819	-246	6,368
Net Operating Result before grants and contributions provided for capital purposes	1,985	5,273	-467	0	0	4,806	121	4,927	-346	3,584

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 26th February 2026

ITEM 4

DECEMBER 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Income and Expenses Budget Review Statement										
Warren Shire Council										
Budget review for the quarter ended 31/12/2025										
Water Fund										
Description	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	2025/26
	2024/25	2025/26	Q 1	Q 2	Q 3	2025/26	2025/26	2025/26	2025/26	2025/26
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
INCOME										
Access Charges	641	671				671	0	671	0	634
User Charges	403	250				250	0	250	0	0
Fees	4	3				3	0	3	0	4
Grants & Contributions - Operating	9	1,314				1,314	0	1,314	0	307
Interest and Investment Income	43	21				21	0	21	0	6
Other Income	5	0				0	0	0	0	5
Net gain from disposal of assets	0	0				0	0	0	0	0
Total Income from continuing operations	1,110	2,260	0	0	0	2,260	0	2,260	0	956
EXPENSES										
Employee benefits and on-costs	246	246				246	0	246	0	123
Materials & Services	543	505				505	0	505	0	234
Borrowing Costs	17	17				17	0	17	0	8
Water purchase charges	35	35				35	0	35	0	16
Calculated taxation equivalents	0	4				4	0	4	0	5
Debt guarantee fee	0	0				0	0	0	0	0
Other Expenses	4	4				4	0	4	0	5
Net Loss from Disposal of Assets	0	0				0	0	0	0	0
Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets	850	812	0	0	0	812	0	812	0	391
Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets	260	1,448	0	0	0	1,448	0	1,448	0	565
Depreciation, amortisation and impairment of non financial assets	330	286				286	0	286	0	0
Surplus / (Deficit) from continuing operations before capital amounts	-70	1,162	0	0	0	1,162	0	1,162	0	565
Grants and Contributions - Capital		0				0	0	0	0	0
Surplus / (Deficit) from continuing operations after capital amounts	-70	1,162	0	0	0	1,162	0	1,162	0	565

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 26th February 2026

ITEM 4

DECEMBER 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Income and Expenses Budget Review Statement										
Warren Shire Council										
Budget review for the quarter ended 31/12/2025										
Sewer Fund										
Description	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PTE)	VARIANCE	ACTUAL YTD
	Actual 2024/25 \$000's	Budget 2025/26 \$000's	Review Q 1 \$000's	Review Q 2 \$000's	Review Q 3 \$000's	Budget \$000's	for council resolution \$000's	Result 2025/26 \$000's	ORIGINAL budget v PTE 2025/26 \$000's	2025/26 \$000's
INCOME										
Access charges	630	664				664	0	664	0	659
User charges	50	50				50	0	50	0	0
Liquid trade-waste charges	0	0				0	0	0	0	0
Fees	3	4				4	0	4	0	1
Grants and contributions - Operating	8	8				8	0	8	0	0
Interest and investment income	66	29				29	0	29	0	7
Other income	0	0				0	0	0	0	0
Net gain from disposal of assets	34	0				0	0	0	0	0
Total income from continuing operations	811	755	0	0	0	755	0	755	0	668
EXPENSES										
Employee benefits and on-costs	191	191				191	0	191	0	96
Materials & Services	236	248				248	0	248	0	99
Borrowing Costs	57	57				57	0	57	0	27
Calculated taxation equivalents	15	0				0	0	0	0	0
Debt Guarantee fee	0	0				0	0	0	0	0
Other Expenses	6	7				7	0	7	0	6
Net Loss from Disposal of Assets	0	0				0	0	0	0	0
Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets	505	503	0	0	0	503	0	503	0	227
Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets	306	252	0	0	0	252	0	252	0	441
Depreciation, amortisation and impairment of non financial assets	262	271				271	0	271	0	0
Surplus / (Deficit) from continuing operations before capital amounts	44	-19	0	0	0	-19	0	-19	0	441
Grants and Contributions - Capital		0					0	0	0	0
Surplus /(Deficit) from continuing operations after capital amounts	44	-19	0	0	0	-19	0	-19	0	441

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 26th February 2026

ITEM 4

DECEMBER 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Capital Budget Review Statement										
Warren Shire Council										
Budget review for the quarter ended 31/12/2025										
Description	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's
CAPITAL FUNDING										
Rates & other untied funding	0	0				0		0	0	0
Capital Grants & Contributions	5,794	6,792	4,182			10,974	100	11,074	4,282	2,784
Reserves - External Restrictions	6,979	8,431				8,431		8,431	0	3,373
Reserves - Internally Allocated	4,683	3,689	143			3,802		3,802	143	2,627
New Loans	0	0				0		0	0	0
Proceeds from sale of assets	0	0				0		0	0	0
Other	0	0				0		0	0	0
Total Capital Funding	17,456	18,882	4,325	0	0	23,207	100	23,307	4,425	8,784
CAPITAL EXPENDITURE										
WIP	0	0				0		0	0	0
New Assets	578	1,857	170			2,027		2,027	170	1,347
Asset Renewal	16,878	17,025	4,155			21,180	100	21,280	4,255	9,119
Other	0	0				0		0	0	0
Total Capital Expenditure	17,456	18,882	4,325	0	0	23,207	100	23,307	4,425	10,466
Net Capital Funding - Surplus /(Deficit)	0	-0	0	0	0	-0	0	-0	0	-1,682

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 26th February 2026

ITEM 4

DECEMBER 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Cash and Investments Budget Review Statement										
Warren Shire Council										
Budget review for the quarter ended 31/12/2025										
Description	Previous Year	Current Year	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected	VARIANCE	ACTUAL
	Actual 2024/25 \$000's	Original Budget 2025/26 \$000's	Review Q 1 \$000's	Review Q 2 \$000's	Review Q 3 \$000's	Budget \$000's	for council resolution Q1 \$000's	Year End (PYE) Result 2025/26 \$000's	ORIGINAL budget v PYE 2025/26 \$000's	YTD 2025/26 \$000's
Total Cash, Cash Equivalents & Investments	14,116	14,603	-4,325			10,278	-272	10,006	-4,597	6,000
EXTERNALLY RESTRICTED										
Water Fund	858	593				593		593	0	925
Sewer Fund	1,000	294				294		294	0	1,119
Developer contributions - General						0		0	0	
Developer contributions - Water						0		0	0	
Developer contributions - Sewer						0		0	0	
Transport for NSW Contributions						0		0	0	
Domestic waste management	105	100				100	-56	44	-56	105
Stormwater management						0		0	0	
Other	6,468	8,431	-4,182			4,249		4,249	-4,182	1,224
Total Externally Restricted	8,431	9,418	-4,182	0	0	5,236	-56	5,180	-4,238	3,373
Cash, cash equivalents & investments not subject to external restrictions	5,685	5,185	-143	0	0	5,042	-216	4,826	-359	2,627
INTERNAL ALLOCATIONS										
Employee entitlements	400	400				400		400	0	400
Infrastructure replacement	930	930				930	-204	726	-204	726
Roadworks	351	351				351		351	0	351
Bridgeworks	85	85				85		85	0	85
Specific programs	1,121	1,121	-143			978	-12	966	-155	966
Prepaid financial assistance grant	2,199	2,199				2,199		2,199	0	0
Other	99	99				99		99	0	99
Total Internally Allocated	5,185	5,185	-143	0	0	5,042	-216	4,826	-359	2,627
Unallocated	500	0	0	0	0	0	0	0	0	0

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services, Roads Infrastructure Manager and Flood Restoration and Special Projects Manager.

ACRONYMS

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
AM	Assets Manager	FRSPM	Flood Restoration and Special Projects Manager

Roads M & R (Maintenance and Repair) Budget and Works
From 8th January 2026 to 11th February 2026.

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$65,832	\$42,010
Kerb and Guttering	\$22,000	\$3,197
Footpaths & Cycleway	\$41,000	\$3,301
Urban Unsealed Roads	\$31,491	\$12,699
Rural Sealed Roads	\$522,953	\$454,648
Rural Unsealed Roads	\$1,169,278	\$590,290
Rural Bridges	\$96,037	\$0
Regional Sealed Roads	\$822,000	\$498,605
Regional Unsealed Roads	\$120,000	\$9,444
Regional Bridges	\$113,000	\$0
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$15,175	\$1,260
Total	\$3,003,591	\$1,614,194

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW RR333 Carinda Road	\$1,251,499	\$765,320	Ongoing
AGRN 1034 EPA RW RR347 Collie-Trangie Road	\$290,281	\$46,288	Ongoing
AGRN 1034 EPA RW RR202 Marthaguy Road	\$3,344,735	\$1,897,445	Ongoing
AGRN 1034 EPA RW RR7515 Warren Road	\$886	0	Not yet started
AGRN 1034 EPA RW Regional Roads	Total \$4,887,402	Total \$2,709,052	
AGRN 1034 EPA RW SR49 Arthur Butler Drive	\$21,420	\$4,901	Not yet started
AGRN 1034 EPA RW SR29 Belah View Road	\$10,116	\$5,334	Ongoing
AGRN 1034 EPA RW SR8 Ben Avon Road	\$1,862	\$5,012	Completed
AGRN 1034 EPA RW SR9 Booka Road	\$4,577	0	Not yet started
AGRN 1034 EPA RW SR42 Boss' Lane	\$30,309	0	Not yet started
AGRN 1034 EPA RW SR35 Bourbah Road	\$19,861	\$797	Ongoing
AGRN 1034 EPA RW SR62 Buddabadah Road	\$50,244	\$46,578	Completed
AGRN 1034 EPA RW SR68 Bundemar Road	\$111,272	\$7,145	Ongoing
AGRN 1034 EPA RW SR3 Canonba Road	\$13,742	\$7,376	Completed
AGRN 1034 EPA RW SR 33 Castlebar Road	\$64,070	\$62,826	Completed
AGRN 1034 EPA RW SR54 Cathundral-Bogan Road	\$94,421	\$96,138	Completed
AGRN 1034 EPA RW SR44 Charlieville Road	\$8,111	0	Not yet started
AGRN 1034 EPA RW SR37 Collie Road	\$138,231	\$106,259	Completed
AGRN 1034 EPA RW SR87 Cremorne Road	\$9,899	\$12,598	Completed
AGRN 1034 EPA RW SR25 Cullemburrawang Road	\$3,987	0	Not yet started
AGRN 1034 EPA RW SR60 Dandaloo Road	\$17,438	\$22,847	Completed

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR41 Dick's Camp Lane	\$6,536	\$5,942	Completed
AGRN 1034 EPA RW SR26 Drungalear Road	\$15,962	\$15,384	Completed
AGRN 1034 EPA RW SR21 Duffity Road	\$49,752	\$53,830	Completed
AGRN 1034 EPA RW SR64 Ellengerah Road	\$176,223	\$175,535	Completed
AGRN 1034 EPA RW SR86 Ellerslie Road	\$19,036	\$27,941	Completed
AGRN 1034 EPA RW SR36 Gibson Way	\$72,305	\$71,734	Completed
AGRN 1034 EPA RW SR23 Gradgery Lane	\$15,595	\$15,476	Completed
AGRN 1034 EPA RW SR79 Greentree Road	\$53,605	\$48,530	Completed
AGRN 1034 EPA RW SR95 Gunningba Road	\$34,795	\$42,098	Completed
AGRN 1034 EPA RW SR91 Industrial Access Road	\$94,534	\$4,545	Ongoing
AGRN 1034 EPA RW SR15 Johnsons Road	\$54,589	\$14,103	Ongoing
AGRN 1034 EPA RW SR97 Kainga Marebone Road	\$62,363	\$67,742	Completed
AGRN 1034 EPA RW SR89 Leeches Creek Road	\$3,554	\$3,266	Completed
AGRN 1034 EPA RW SR12 Lemongrove Road	\$219,839	\$171,171	Ongoing
AGRN 1034 EPA RW SR18 Mannix Road	\$17,072	0	Not Yet Started
AGRN 1034 EPA RW SR69 Mullengudgery Road	\$132,974	0	Not yet started
AGRN 1034 EPA RW SR51 Oakley Road	\$19,465	\$17,696	Completed
AGRN 1034 EPA RW SR74 Old Showground Road	\$3,578	0	Not Yet Started
AGRN 1034 EPA RW SR65 Old Warren Road	\$297,616	\$152,584	Ongoing
AGRN 1034 EPA RW SR1 Oxley Road	\$73,550	\$43,968	Ongoing
AGRN 1034 EPA RW SR75 Pineclump Soldiers Road	\$36,735	\$32,381	Completed

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR34 Pleasant View Lane	\$11,479	\$10,436	Completed
AGRN 1034 EPA RW SR88 Quigley Carroll Road	\$31,430	\$15,775	Completed
AGRN 1034 EPA RW SR6 Retreat Road	\$15,543	0	Not yet started
AGRN 1034 EPA RW SR83 Rifle Range Road	\$31,398	\$35,773	Completed
AGRN 1034 EPA RW SR48 Ringorah Road	\$69,994	\$69,243	Completed
AGRN 1034 EPA RW SR28 Rothsay Road	\$5,447	0	Not yet started
AGRN 1034 EPA RW SR2 Sanctuary Road	\$11,789	0	Not yet started
AGRN 1034 EPA RW SR72 Snakes Lane	\$7,529	\$7,713	Completed
AGRN 1034 EPA RW SR56 Tabratong Lane	\$118,951	\$118,309	Completed
AGRN 1034 EPA RW SR53 Thornton Road	\$12,721	0	Not yet started
AGRN 1034 EPA RW SR59 Tottenham Road	\$66,975	\$178	Ongoing
AGRN 1034 EPA RW SR73 Udora Road	\$727,128	\$542,355	Ongoing
AGRN 1034 EPA RW SR66 Wambianna Road	\$470,947	\$388,561	Ongoing
AGRN 1034 EPA RW SR77 Wambianna Soldiers Road	\$50,773	\$65,663	Completed
AGRN 1034 EPA RW SR46 Widgeree Road	\$38,524	\$206	Ongoing
AGRN 1034 EPA RW SR52 Windabyne Bridge Road	\$7,018	\$10,734	Completed
AGRN 1034 EPA RW SR38 Yungundi Road	\$31,504	\$28,640	Completed
AGRN 1034 EPA RW Local Roads	Total \$3,747,620	Total \$2,635,329	
RMCC Routine Maintenance - Oxley Highway SH11	\$493,431	N/A	Ongoing
RMCC Ordered Works- Oxley Highway SH11	\$449,648	N/A	Not yet Started

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

MAINTENANCE AND CONSTRUCTION

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	RR333 Carinda Road	Shoulder Grading	15km Completed Ongoing
Grader Crew 2 (Three-man crew)	SH11 Oxley H / Way	Heavy Patching	Ongoing
	RR202 Marthaguy Rad	Rehabilitation	Ongoing
	SR49 Arthur Butler Drive	Heavy Patching	Completed
Grader Crew 3 (Three-man crew)	SR60 Dandaloo Road	Flood Works	18km Completed
	SR54 Cathundral – Bogan Road	Flood Work	18km Completed
	SR57 Tyrie Road	Grading	4km Completed
Grader Crew 4 (Three-man-crew)	SR29 Belah View Road	Flood Work	3km Completed
	SR86 Ellerslie Road	Flood Work	4.5km Completed
	SR15 Johnsons Road	Flood Work	6km Ongoing
Grader Crew 5 (Two-man crew)	Nil		
Rollers Australia (Three-man-crew)	SR35 Bourbah Road Shoulders 4km Completed SR40 Merrigal Road Formation Grading 10km Ongoing		

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveliner (Tar Patching)	SR27 Bullagreen Lane	353 Potholes	1,800Lts	18T
	SR5 Buckiinguy Road	51 Potholes	400Lts	4T
	RR7515 Warren Road	40 Edge Breaks	1,900Lts	19T

WORK CREW	LOCATION	ACTIVITY
Roadside Maintenance Team	SR28 Rothsay Road	Signs installation
	SR15 Johnsons Road	Signs installation
	RR333 Carinda Road	Spraying
	SR37 Collie Road	Guidepost and signs
	SR91 Industrial Access Road	Signs installations
	SR5 Billybigbone Road	Signs installation
	SR58 Nevertire-Bogan Road	Signs installation
	RR7515 Warren Road	Signs installation
	Ewenmar Waste Depot	Signs installation
	SH11 Oxley Highway SP2 Project	Signs installation
	SR68 Bundemar Road	Guidepost and signs

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

CREW	LOCATION	WORK COMPLETED	EMULSION USED	STONE USED
Pavement Maintenance Team (Tar Patching - Ausroads)	Carinda Road	Potholes/Edges/Heavy Patches	12,850lt	104.5t
	Old Warren Road	Potholes/Edges/Heavy Patches	19,550lt	34.4t
	Wambianna Road	Potholes/Edges/Heavy Patches	2,820lt	21.2t
	Bundemar Road	Potholes/Edges/Heavy Patches	5,200lt	44.8t

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Neill Earthmoving	RR202 Marthaguy Road Road Safety Program Segment 12	Road Rehabilitation	Ongoing
	RR202 Marthaguy Road Flood Segment 0	Road Rehabilitation	Ongoing
Fulton -Hogan	RR202 Marthaguy Road Road Safety Program RR202 Marthaguy Road Flood Segment 0	Sealing	400m
Batterline	RR202 Marthaguy Road Road Safety Program RR202 Marthaguy Road Flood Segment 0	Stabilisation	400m

UPCOMING WORKS (FEBRUARY/ MARCH)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	RR333 Carinda Road	Flood Work Heavy Patches Shoulders
	SR91 Industrial Access Road	Flood Work Heavy Patches
	RR202 Marthaguy Road	Flood Work Heavy Patches
	SR68 Bundemar Road	Flood Work Heavy Patches
	SR66 Wambianna Road	Flood Work Heavy Patches
	SR65 Old Warren Road	Flood Work Heavy Patches
	MR347 Collie-Trangie Road	Flood Work Heavy Patches

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY
Grader Crew 2 (Three-man crew)	SH11 Oxley Highway	Heavy Patching
Grader Crew 3 (Three-man crew)	SR60 Dandaloo Road	Maintenance Grade/ Flood Work
	SR69 Mullengudgery Road	Maintenance Grading
	SR62 Buddabadah Road	Maintenance Grading/ Flood Work
Grader Crew 4 (Three-man-crew)	SR15 Johnsons Rd	Maintenance Grading/ Flood Work
	SR16 Notts Rd	Maintenance Grading
	SR98 Colane Rd	Maintenance Grading

WORK CREW	LOCATION	ACTIVITY
Neill Earthmoving/Council	RR202 Marthaguy Road	Rehabilitation of Intersection
Neill Earthmoving	RR202 Marthaguy Road	Road Safety Program Segment 12-20
Central West Line marking	RR7515 Warren Road	Line Marking

CAPITAL WORKS IN PROGRESS

Project	Budget	Expend/ Comm	Resp	Comment
Urban Unsealed Roads Resheeting	\$39,488	Nil	DMES	Being scoped.
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	\$199,500	DMES	Study Ongoing
Kerb and Guttering Renewal Chester Street (Stafford-Readford) (R2R)	\$170,000	Nil	TSM	Being planned.
*Rural Sealed Roads – Reseal SR12 Lemongrove Road (R2R)	\$97,200	\$80,765	DMES	Completed

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend/ Comm	Resp	Comment
*Rural Sealed Roads – Reseal SR5 Buckiinguy Road (R2R)	\$97,200	\$94,344	DMES	Completed
Bundemar Street Safety Improvements (R2R)	\$50,000	Nil	DMES	Being planned.
Rural Unsealed Roads Resheeting – SR23 Gradgery Lane	\$197,377	Nil	DMES	Being planned.
Rural Unsealed Roads Resheeting –SR98 Colane Road	\$101,797	Nil	DMES	Being planned.
Rural Unsealed Roads Resheeting – SR65 Old Warren Road	\$137,437	Nil	DMES	Being planned.
*RR7515 Warren Road Rehabilitation (RERRF)	\$511,576	\$404,217	DMES/ FRSPM	Completed. Accounts to be finalised.
RR202 Marthaguy Road (TZSRP \$4,777,592 and Council \$450,000)	\$5,227,592	\$3,282,883	RIM/ FRSPM	Ongoing
Australian Government Black Spot Program – SR66 Wambianna Road Safety Improvements	Grant \$1,260,000	Nil	DMES	Funding Deed to be executed

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend/ Comm	Resp	Comment
Grant Applications				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Beleringar Bridge	Grant - \$2,236,800 Council – \$559,200 \$2,796,000	Nil	DMES	Pending Grant Approval.
Safer Local Roads Infrastructure Program – Weemabung Bridge	Grant - \$2,424,000 Council – \$606,000 \$3,030,000	Nil	DMES	Pending Grant Approval.
Heavy Vehicle Rest Area Tranche 7 – Nevertire Rest Area	Grant - \$1,167,360 Council – \$291,840 \$1,459,200	Nil	DMES	Pending Grant Approval.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

TRAFFIC CLASSIFIER REPORT

<i>13/01/2025 to 13/2/26</i>					
Road	Segment	Class	AADT	V%	Days
Dubbo St.	0	Light	449	88%	30
		Heavy	61	12%	27
RR7515 Warren Road	36	Light	64	58%	28
		Heavy	46	42%	28
SR27 Bullagreen Road	0	Light	9	39%	28
		Heavy	15	61%	28
SR53 Thornton Road	0	Light	37	84%	28
		Heavy	7	16%	28
SR58 Nevertire - Bogan Road	14	Light	33	44%	29
		Heavy	42	56%	29
SR59 - Tottenham Road	14	Light	23	34%	28
		Heavy	44	66%	28
SR64 Ellengerah Road	4	Light	136	93%	27
		Heavy	11	7%	27
SR91 Industrial Access Road	2	Light	272	81%	29
		Heavy	66	19%	29
SR66 Wambianna Road	24	Light	153	57%	28
		Heavy	118	43%	28

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

C14-7.2

RECOMMENDATION:
 That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 8th January 2026 to 11th February 2026.

ACRONYMS

- DMES Divisional Manager Engineering Services
- ATSM Acting Town Services Manager
- MHD Manager Health & Development Services
- IPM Infrastructure Projects Manager
- TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET

Project	Budget	Expend/ Comm	Resp	Comment
General				
Nevertire Storm Damage – Insurance Claim. <ul style="list-style-type: none"> Replacement of damaged toilet building at Noel Waters Oval, Repairs to damaged fences at Nevertire Community Park and RFS Site. Repairs to damaged Rodeo/Pony Club Shed at Noel Waters Oval	N/A at present	\$5,119	TSM	14/11/2025 RFS & Community Park fences have been repaired. Finalising replacement amenities submission to Insurance assessor for approval. 5/01/2026 Drafting scope for Insurance Company.
Nevertire Storm Damage – Insurance Claim. November 2025 <ul style="list-style-type: none"> Repairs of damaged fence at Nevertire Community Park, Replacement of damaged fence at RFS Site, Replacement of Barge Capping at RFS building. JC: 0106-0500-0010	N/A at present	\$4,113	TSM	5/01/2026 Drafting scope for Insurance Company. More update required by Darren.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend/ Comm	Resp	Comment
Replacement of Front & Rear Fencing – Rotary Park. GL: JC: 0096-0004-0100	\$6,000	\$3,388	TSM	10/11/2025 Fencing delivered. Waiting on contractor to install.
Top Dressing of Carter Oval Soccer Field. JC: 0094-0001-0005	\$10,000	Nil	TSM	10/11/25 Ongoing, leveling with soil.
*Installation of Shade Structure at Carter Oval Amenities Building. Grant Funding by Warren Soccer Club.	\$30,000	Nil.	TSM	Warren Junior Soccer Club was successful with a grant to install a shade structure on the Northern side of the amenities building. 24/11/2025 Order placed. ETA mid-January 2026. 12/02/2026 Completed
*Leveling and drainage improvements of Carter Oval. JC: 104-117-5	\$230,000	\$221,481	TSM	11/02/2026 Oval needs to be rolled. Turf The Lot will roll the site now that we have had 10+mm of rain this past weekend. The date of the rolling will be confirmed later this week as it is currently too wet. Completed
Water Services				
Project	Budget	Expend/Co mm	Resp	Comment
Water Extraction Meter Compliance GL: 4580-4320-0003 JC: 0190-0010-0000	\$1,346	Nil	TSM	22/07/2025 Once completed, Information from the IWCM and Water Security Projects will support the need for the additional Water Access Licence (WAL).

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

<p>Regional Leakage Reduction Program – Local Water Utilities Projects</p> <p>GL: 4580-4320-0004</p> <p>JC: 0190-0340-0000</p> <p>Pressure 0005</p> <p>Leak 0015</p> <p>Metering 0025</p>	<p>\$20,619</p>	<p>Nil</p>	<p>TSM</p>	<p>07/07/2025</p> <p>Final report to be submitted.</p>
<p>Water Valve Replacement Program 2025-2026.</p> <p>GL: 4580-4320-0055</p> <p>JC: 0190-0030-0005</p>	<p>\$100,000</p>	<p>\$62,717</p>	<p>TSM</p>	<p>4/08/2025</p> <p>Replacement program has commenced.</p> <p>24/11/2025</p> <p>Program Ongoing</p> <p>08/01/2026</p> <p>Program Ongoing.</p>
<p>Water Main Renewals</p> <p>GL: 4580-4320-0010</p> <p>JC:</p>	<p>\$100,000</p>	<p>\$17,020</p>	<p>TSM</p>	<p>Arthur Butler Drive Main</p> <p>Ongoing</p>

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Sewerage Services				
<p>CCTV and Smoke Testing of Sewer at Warren and Nevertire GL: 5580-4320-0002 JC: 230-0000-0005</p>	<p>\$400,000</p>	<p>\$368,403</p>	<p>TSM</p>	<p>12/08/2025. Plumbtrax have completed works. Council has engaged Vapar, an AI firm to review data and provide reports. They have found the data captured to be of less volume than expected. Staff are working with the contractor to sort out the discrepancy.</p>
<p>Decommission Old Warren Sewerage Treatment Plant GL: 5580-4320-0001 JC:</p>	<p>\$92,000</p>	<p>Nil</p>	<p>TSM</p>	<p>24/11/2025 Letter to be sent to EPA detailing proposed methods to reduce pH and Algae issues initially and ongoing. Councils intended future use of treated effluent and two of the old STP lagoons, and the decommissioning of Gillendoon SPS and Warren STP. 27/01/2026 Response has been sent to EPA who have acknowledged receipt and have no comments to make. Liquid Alum has been ordered and will be dosed into the Effluent Channel to reduce pH levels in plant. Flow monitoring of the Inlet channel to be improved to allow for total flow inlet, including septage amounts. A monitored/alarmed flowmeter to be installed into the overflow structure to provide discharge volume if the plant is required to discharge to the water course.</p>

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

<p>Decommission Gillendoon SPS. GL:5580-4320-1011 JC:</p>	<p>\$125,000</p>	<p>Nil</p>	<p>TSM</p>	<p>24/11/2025 Letter to be sent to EPA detailing proposed methods to reduce pH and Algae issues initially and ongoing. Councils intended future use of treated effluent and two of the old STP lagoons, and the decommissioning of Gillendoon SPS and Warren STP. 27/01/2026 Response has been sent to EPA who have acknowledged receipt and have no comments to make.</p>
<p>Repairs to Tiger Bay STP Inlet Channel. GL: JC: 0202-0005-0011</p>	<p>\$63,500</p>	<p>Nil</p>	<p>TSM</p>	<p>15/09/2025 Works will be undertaken by Council staff and local contractors early 2026.</p>
<p>Safety Upgrades – SPS’s</p> <ul style="list-style-type: none"> -Wilson St - Gunningbah - Garden Ave - Depot - Carter Oval <p>GL: 5580-4320-0105 JC: 0201-0090-0000</p>	<p>\$99,750</p>	<p>\$64,489</p>	<p>TSM</p>	<p>15/09/2025 New safety covers will be installed at Thornton Ave, Wilson St and Gunningbah Estate Pumping Stations. 8/11/2025 New safety covers will be installed at Thornton Ave & Wilson St Pumping Stations. Other works and possible safety cover to be carried out at Gunningbah Estate.</p>

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend/Comm	Resp	Comment
Sewerage Mains Replacement. GL: 5580-4320-0002	\$100,000	Nil	TSM	18/08/2025 Scope of works will be determined after review of CCTV investigation.

Project	Budget	Expend/Comm	Resp
Levee Restoration			
Warren Levee Rehabilitation JC: 3300-4400-0000 Federal; 3300-4410-0000 State 3300-4420-0000 OLG AGRN:	\$5,291,206 \$851,018 \$879,815	\$5,047,385 \$813,660 \$879,815	DMES/TSM/IPM
Comments			
30/09/2025 All new flood gates have been installed, all concrete repairs at pits and gates completed. Water tightness testing complete. Gate 38 to be reviewed due to leakage rate.			
8/01/26 Pumps to be assembled in cages. Hoses to be cut to shorter lengths. Ongoing.			
8/12/2025 Floodgate pit lids to be modified to allow lid to be closed when pipework is installed. Electric pumps to be set up for each of the 6 sites. Suction hose for the diesel pumps to be modified to allow safer handling and easier storage. Storage container to have pump charging points and lighting installed. Operation and Maintenance manual to be developed. Training of key staff on the set-up and operations of the new equipment to be undertaken.			

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

IWCM & Water Security Projects				
Project	Budget	Expend/Comm	Resp	Comment
Integrated Water Cycle Management (IWCM) Strategy Project GL: 4580-4320- 0006 Water JC: 191-6-0 Water GL: 5580-4320- 0003 Sewer.	\$339,470 Council contribution is \$33,947	\$363,636	TSM	10/11/2025 Ongoing
Warren Shire Water Security Project GL: 4580-4320- 0007 JC:191-4-0	\$1,127,700 Council contribution is \$112,770	\$1,025,182	TSM	10/11/2025 Ongoing

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators and signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	Next inspections due 2028	
Warren, Nevertire and Collie water Chlorine, Turbidity, Temperature, and pH testing	Weekly at specific locations	Testing carried out daily at Warren and Nevertire.	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore Reservoirs	Next Diver inspection December 2026. 30/09/2024 Ellengerah inspected & hosed out September 2024 during valve replacement.
		River Water Reservoirs	Investigate using Remotely Operated Vehicle (ROV) to inspect in 2026.

Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Currently effluent analysis is carried out monthly.	22/07/2025 Negotiations with EPA regarding the new license and possible effluent reuse.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Water and Sewerage Works Subject to Funding					
Location		Work Under Development			
Collie Water Supply (Reliability, Quality and Chlorination)		Relocation of the two, large Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the old, elevated tanks.			
Water and Sewer – Routine Works Budget vs Expenditure as of 9th February 2026 (60%)					
Account		Budget	Expenditure, Inc. Commitments		
Water Fund Maintenance and Repair		\$641,496	\$387,727 (60%)		
GL's: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003					
Sewer Fund Maintenance and Repair		\$293,834	\$169,478 (58%)		
GL's: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.					
Parks and Gardens – Routine Works Budget Vs Expenditure as of 9th February 2026 (60%)					
Account		Budget	Expenditure, Inc. Commitments		
Parks, Gardens, Cemeteries, Racecourse & Levee		\$183,040	\$115,642 (63%)		
GL's: 0701-0003, 0900-0002, 0950-0003, 1151-0003, 1601-0003, 1651-0003, 1701-0003, 2455-0003, 2505-0003, 2655-0003, 2660-0003 & 2670-0003					
Aerodrome – Routine Works Budget vs Expenditure as of 9th February 2026 (60)%					
Account		Budget	Expenditure, Inc. Commitments		
Aerodrome Operations		\$183,040	\$115,642 (63%)		
GL: 2555-0003 JC: 2549-0-0					
Town Services Routine Budget Position Year to Date		Budget	Expenditure	Percentage of Year Elapsed	Percentage of Budget Expended/ Committed
		\$2,825,563	\$1,503,769	60%	53%

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Water and Sewer Works

- Hydrant flushing Warren/Nevertire
- Valve replacement in Warren (on going)
- Showground water leaks
- 22 Glen St river pressure issue
- 7 Glen St river main break
- 20 Boston St river pressure issue
- 50 Garden Ave river pressure issue
- 208 Dubbo St river pressure issue
- 8 Hume St river pressure issue
- 52 Garden Ave river pressure issue
- 4 Macquarie Dr meter repairs
- 39 Bundemar repair service bore
- 136 Dubbo river main break
-
- Install Showground irrigation pump
- 23 Bundemar St river main break
- 7 Orchard St river main break
- 192 Dubbo St meter repairs
- 178 Dubbo St Dentist water leak
- 18 Glen St river pressure issue
- 7 Lawson St meter repairs
- 36 Bundemar St bore service leak
- 12 Orchard St river main break
- 12 Inglega St new service installation
- 3 Mabel St repair meters
- Repair showground river pump

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

As of 11th February 2026

Warren Sewerage Treatment Works inflow Sewerage Year – 1st June 2025 to 31st May 2026				
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2025	1044*	399	11.97	11.97
July 2025	522	385	11.93	23.90
August 2025	622	368	11.41	35.31
September 2025	601	373	10.44	44.75
October 2025	908**	375	11.62	58.16
November 2025	657	418	12.55	70.71
December 2025	530	357	11.05	81.76
January 2026	718	376	11.65	93.41
February 2026	624	402	3.22	96.63
March 2026				
April 2026				
May 2026				

*Due to wet weather

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Bulk Water Reading per Quarter

Water Source	FIRST	BULK	SECOND	BULK	THIRD	BULK	FOURTH	BULK	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
	QUARTER READING 1/07/24-31/09/24	USAGE TO DATE (ML)	QUARTER READING 1/10/24 - 31/12/24	USAGE TO DATE (ML)	QUARTER READING 1/01/25-31/03/25	USAGE TO DATE (ML)	QUARTER READING 1/04/25 - 30/06/25	USAGE TO DATE (ML)		
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	64.74	64.74	80.73	145.46	33.32	178.78	0.00	178.78		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	64.74	64.74	80.73	145.46	33.32	178.78	0.00	178.78	25.54%	700
Warren River										
Oxley Park Lic. 80AL700017	0.34	0.34	0.00	0.34	0.00	0.34	0.00	0.34		
Ellengerah Rd Lic. 80AL700017	16.01	16.01	63.83	79.84	36.37	116.21	0.00	116.21		
	16.35	16.35	63.83	80.19	36.37	116.56	0.00	116.21	15.54%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	18.70	18.70	0.00	18.70	0.00	18.70	9.95%	188
Nevertire Bore Lic. 80AL703158	3.48	3.48	10.39	13.87	6.60	20.47	0.00	20.47	51.18%	40
Collie Bore Lic. 80CA724011	0.88	0.88	1.93	2.81	1.02	3.83	0.00	3.83	15.31%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

*Rainfall for February: 53.9 mm

*YTD Rainfall: 72.9 mm

*Burrendong Dam Level: 33%

*As of 10/02/2026

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Parks and Gardens Works

- Skate/splash park mow/snip
- Town approaches mowing
- Stubbs levee mow/snip
- Woolnough levee mow/snip
- Ravenswood park mow/snip
- Event preparation Nevertire
- Victoria Oval mow/snip/line marking
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Shire chambers mow/snip
- Woolnough levee mow/snip
- Bob Christenson reserve mow/snip
- Boston Street levee mow/snip
- Library mow/snip
- Bore flat mow/snip
- CBD area tidy up weeding
- Victoria oval Cricket pitch preparation (on going)
- Assist with Carter oval top dressing
- Orchard St park mow/snip
- Ebert park mow/snip
- Oxley park mow/snip
- Rotary park mow/snip

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and soft fall areas are cleaned **daily**.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations were mown, whipper-snipped, and weeded as needed.

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Other Reserves
- Woolnough/Stubbs Street Levee
- WOW Centre
- Sewer Pumping Stations
- Shire Housing
- Town Medians and Approaches
- Water Pumping Stations and Reservoirs
- Tiger Bay Walking Track

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew

- Weed spraying around Warren
- Assist P&G with weekly duties
- Pickup limbs around town
- Modify 100mm suction pipes for flood pumps
- Clean grates around Warren
- Grave duties
- Straighten signs around Warren
- Removed rubbish from depot

Street Sweeper

Monday

- Empty bins at rest area on Wambianna road
- Empty bins on Oxley Highway
- Oxley Ave, Macquarie Dr
- Dubbo St (CBD), Library, Chester St (schools)

Tuesday

- Dubbo St (CBD)
- Ravenswood
- Nevertire streets
- Burton St, Hale St, Sturt St
- Lawson St, Glen St, Wilson St

Wednesday

- Dubbo St (CBD), Zora St, Mable St
- Stafford St, Chester St, Bundemar St
- Thornton Ave

Thursday

- Dubbo St (CBD), Deacon Dr, Banks St, Azar Pl, Pittman Pde
- Intersections for loose stones,
- Sweep other areas as needed
- Sweep out front of IGA

Friday

- Dubbo (CBD) small sweeper
- M/R on both sweepers' cleaning/repairs
- Man, Ewenmar Waste Facility as required

Additional

- Pickup water on wet days around Warren

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Non-Roads November/ December 2021 Flood and Storm Damage Works

Description	Expenditure/ Committed
<p>Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 8/03/2022)</p>	<p>\$173,456.91 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$73,012.03 has been approved for payment by SES/RA. GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March, 2025. Mayor and General Manager met again with the Minister for Recovery on 13 November, 2025. No further positive advice.</p>
<p>0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540</p>	

Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works

Description	Expenditure/ Committed
<p>Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 28/2/2023).</p>	<p>\$757,745.33 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$169,827.86 has been approved for payment by SES/RA. GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March 2025. Mayor and General Manager met again with the Minister for Recovery on 13 November, 2025. No further positive advice.</p>
<p>0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540</p>	

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 3 WORKS PROGRESS REPORTS – PLANT

(P2-1)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 8th January 2026 to 11th February 2026.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P2804	Kubota Ride on Mower	First service done on machine at 100hrs general, Check over, all ok.	2hrs	2hrs
P2805	Kubota Ride on Mower	First service done on machine at 100hrs general. Check over, all ok.	2hrs	2hrs
P2404	Tri Dolly	Rego repairs made to suspension bushings no.2 and no.3 axle. Brake adjustment checked, wheel nut torque checked. 3 new reflectors plus oversize sign fitted. Unit sent to Ryan Mason for new towing eye to be welded in.	6hrs	6hrs
P2143	John Berrends Flail Mower	New drive shaft seal fitted, new belts fitted, drawbar removed replaced with new RHS draw bar strengthened using stabiliser bars.	12hrs	10hrs
P107	Isuzu Medium Tipper	Rego defect repairs done and cleared. Brake adjustment checked and corrected, new torsion rod fitted forward top. New rear drive shaft fitted between axle 2 and 3. Chassis and tank rails de rusted and painted.	12hrs	18hrs
P2081	CW34 Pneumatic Tyred Roller	Shear bolt front LHS broken remove old bolt realign pin and fit new shear bolt.	3hrs	3hrs
P1049	Isuzu Tender Truck	Rego check and repairs made to LHS taillights. New bulb fitted to park light.	2hrs	2hr
P2340	Isuzu Tender Truck	Isuzu fitted new modified rear seat to machine to assist passenger comfort. They also fitted new stereo head unit to fix am station problems, new modified bump stops still to be fitted when machine is available.	4hr	N/A
P2020	Caterpillar 950m Loader	Grease line broken front centre lift ram pivot, remove broken fitting put new fitting in and modify cover to suit.	2hrs	2hrs
P2344	Isuzu Workshop Truck	Fitting toolboxes to rear of machine, waiting crane fitment and air compressor for use.	Not in use	8hrs

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P1023	John Deere 770GP Grader	9,000hr service, repairs to hydraulic leak new O ring fitted.	4hrs	4hrs
P2380	Isuzu Paveliner	240,000km service done, general check over ok. Machine in a dirty condition, water evident in fuel tank, drain fuel and clean tank. Bleed fuel system and check function. All ok.	8hrs	8hrs
P3618	Toyota Hilux Twin Cab	Repairs to front LHS lights and bulbar after kangaroo collision. New blinker/park light assembly fit to bulbar, bulbar partially panel made to fit light. Test blinker circuit. All ok now.	5hrs	5hrs
P2401	Emergency Trailer and Equipment.	General check over/run check and contents check. One shovel, one pair of pliers and 2 signs missing. Missing equipment has or will be replaced.	6hrs	6hrs
P2045	Caterpillar Skid Steer Loader	A/C system not working correctly as reported by operator. Check failed O ring on the hi sideline, remove replace O ring, leak check, vacuum system down and refill with R134a test. All seems ok now.	6hrs	6hrs
P14	Backhoe currently at the tip as P8 is in for Hydraulic repairs.	Remove replace tyres, several times. Considering arranging at least solid front tyres.	6hrs	6hrs
P1041	Isuzu Rigid Water truck	A/C system not working correctly, evaporator block. Operator had been using outside air and dusted the internals of the unit. Clean as best we can. Evaporator needs removing and replacing or a very good clean to provide adequate cooling.	3hrs	3hrs
P2402	Side Tipper Trailer.	Electric tarp not functioning, diagnose problem to be faulty connection inside pendant switch, cleanup electrical connections and test function all ok now.	2hrs	2hrs
P36	Isuzu Small Tipper at the Waste Depot.	Rear door hinge broken, straighten door and re-weld hinge, extra hinge added to centre of door. To try and strengthen door up. Operators made aware of potential for door to hit dropped off rubbish and advised to simply tip and drive away slowly to prevent door from catching debris.	4hrs	4hrs

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P154	Haulmark Water Tanker	Brakes locked on roadside, shuttle valve failed. Valve repaired and returned to Workshop, where a new valve was fitted. Test, all ok.	5hrs	5hrs
P2082	Caterpillar CW34 Pneumatic Roller	2,500hr service done. General check over, seems ok. Two front tyres changed over as both had large splits in them one had a bubble.	6hrs	6hrs
P2081	Caterpillar CW34 Pneumatic Roller	Repairs to seat swivel lock, locking tab broken off seat won't stay lock in position. Repair locking tab and test function. All seems ok now.	3hrs	3hrs

ACRONYMS

- WC Workshop Coordinator
- TBD To be determined.
- DTC Diagnostic trouble code
- DPD Diesel particulate diffuse.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

Development Applications that have been received for approval for January 2026.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-26.1	686 Wambianna Rd Warren Lot 1 DP652655	Erection of New Structure - Dwelling	30/12/2025	29/01/2026
P16-26.2	30 Arthur Butler Dr Red Hill Lot 1 DP1225176	Erection of New Structure – Storage Shed	20/01/2026	2/02/2026

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:
That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Budget and Works from 8th January 2026 to 6th February 2026

2020 Projects	Budget	Expend. /Comm	Resp	Comment
Construction of two (2) x Council dwellings. 21 Deacon Drive and 8 Deacon Drive. JC 300-0065-0010	56,145	639,949	MHD/GM	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair work which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court. Mediation undertaken on 30th April 2024. Further reporting undertaken to the May 2024 Council Meeting. Matter set down for the District</p>

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 26th February 2026

ITEM 2

WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2020 Projects	Budget	Expend. /Comm	Resp	Comment
				<p>Court for 4th – 8th November 2024. Adjourned new date yet to be determined. Update given at the October 2024 Council Meeting. Expert reports provided, meeting with Solicitor and Barrister held 7th August 2025, mediation set for 1st September 2025, District Court date set at present for 13th – 17th October 2025. Update given at the October 2025 Council Meeting. Further expert reports provided. Adjourned court dates are set for 9th -13th February 2026. Matter has been settled.</p> <p>A further report provided in Committee of the Whole Closed Council to the February 2026 Meeting.</p>
<p>*Ewenmar Waste Depot Road repairs. AGRN 1034 Flood event. JC 800-20-0</p>	220,500	220,699.73	MHD/ DMES/ FRSPM	<p>To add to the quarterly review. \$220,500 claim certified as requested May 2025. Approval received June 2025. Works complete.</p>

WARREN SHIRE COUNCIL
 Report of the Manager Health & Development Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 26th February 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

Warren Support Services (Targeted Early Intervention)				
	Budget	Expend. /Comm	Resp	Comment
2.63 Warren MPS – Dolly Parton Imagination Library	5,000	Nil	MHD	6th March 2025 – 6th March 2026
2.65 Warren Youth Group Music Workshop	4,250	Nil	MHD	April – July 2025
2.74 Warren P and A Show Entertainments 1	5,000	Nil	MHD	6th June 2026
2.75 Warren P and A Show Entertainments 2	5,000	Nil	MHD	6th June 2026
*2.76 Warren Local Aboriginal Lands Council – NAIDOC Family Fun Day	5,000	5,000	MHD/ GM	31st December 2025
*2.77 Warren Community Christmas Party Event	5,000	5,000	MHD/ GM	31st December 2025
*2.78 Warren Community Christmas Party Event	5,000	5,000	MHD/ GM	31st December 2025
Town Planning				
LEP Review.	45,000	40,518.50	MHD/ GM	Consultant engaged. Planning Proposal submitted 5th February 2025 for gateway determination. Gateway determination and conditions received 23rd May 2025. LEP to be finalised before or on 4th March 2026. Public exhibition 25th June 2025 – 17th July 2025. One submission received. Report to the October 2025 Council meeting.

2024 Projects	Budget	Expend/ Comm	Resp	Comment
Council Building Renovations Fit Out (New Kitchen, Accessible Toilet). GL 3210-4100-005 JC 3200-4100-005	90,000	90,000	MHD/ IPM	Quotations obtained. Report to June 2025 Council meeting. Contractor arranged.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 26th February 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2025 Projects	Budget	Expend/ Comm	Resp	Comment
*Warren Sporting & Complex – Gym Equipment Renewals. GL 3360-4010-0015 JC 102-50-0	7,500	7,500	MHD/WSCCM	Completed.
Warren Family Health Centre Internal Painting JC 3326-4320-0005	20,000	Nil	MHD	
Administration Centre Air-conditioning and External Blinds JC 3326-4320-0010	15,000	5,981.81	MHD	Blind installation complete.
Warren Works Depot Air-Conditioning and Workshop Bird proofing JC 3326-4320-0015	18,000	9,090	MHD	Investigations into bird proofing commenced. Contractor engaged. Scheduled for March 2026.
Warren War Memorial Swimming Pool Improvement Works JC 0100-0055-0000	48,000	10,893	MHD/IPM	Quotation obtained for pathway work.
Carter Oval Youth Sports Complex Building Fit Out GL 3360-4050-0016	12,000	5,473	MHD	Urn, Bain Marie, pie warmer, microwave, chest freezer, BBQ, shelving delivered. Additional tables purchased.
Ewenmar Depot Excavator Slew Motor Replacement	11,000	Nil	MHD/WC	On hold pending engine repairs/replacement
Development and Implementation of Ewenmar Waste Depot Operations Plan	15,000	Nil	MHD/GM	Consultant engaged and given initial briefing.
12kw DV Solar and Battery System Ewenmar Waste Depot	30,000	25,137	MHD/GM	Contractor engaged, expected installation March 2026. (15kw Solar power system with 30 kwh battery storage).

WARREN SHIRE COUNCIL
 Report of the Manager Health & Development Services
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 Council Community Room on Thursday 26th February 2026

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2025 Projects	Budget	Expend/ Comm	Resp	Comment
DrumMuster Setup at Ewenmar Waste Depot	31,290	Nil	MHD/GM	Further investigation being undertaken to determine if DrumMuster setup is warranted.
Youth Support Services – Community and Family Support (CAFS) Program January – June 2026	43,738	Nil	MHD/GM	Arrangements in train to employ a Youth Support Officer (Part-Time) at the Warren Youth Centre and Community Hub.

GRANT APPLICATIONS				
Projects	Budget	Expend/ Comm	Resp	Comment
NSW Office of Responsible Gambling. Infrastructure Grants – Round 1 2025/26. (\$0.00 Co-Contribution from Council)	150,000	Nil	WSCCM	Submitted by Warren & District Rugby League Football Club (Breakdown of budget - \$60,000.00 for new composite style log fencing surrounding main oval, \$60,000.00 for continuous LPG gas hot water systems to Sporting Complex, \$30,000.00 to construct sandstone block yarning Circle). Application submitted 21st July 2025 – Awaiting outcome.
NSW Office of Sport – Rugby World Cup Legacy Program. Co-contribution \$45,000 of \$27,500 Council and \$17,500 Warren Rugby Club if successful.	180,000	Nil	WSCCM	Project for gas hot water, Ice baths (2), Turf cricket wicket removal, Main oval log restoration at Warren Sporting & Cultural Centre and Victoria Park. Application submitted 16th February 2026 - Awaiting outcome.