

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 23RD APRIL 2026

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

23rd April 2026 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 26th March 2026.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Item 1 General Matters Concerning Warren Shire (TO BE TABLED) (C14-4)

7. REPORTS OF COMMITTEES

Meeting of the Ewenmar Waste Depot Committee
held on Monday, 13th April 2025 (G2-5.4)

Meeting of Manex held on Tuesday, 14th April 2026 (C14-3.4)

Meeting of the Water and Sewerage Committee
held on Wednesday, 15th April 2025 (C14-3.24)

8. REPORTS OF DELEGATES

Item 1 Annual General Meeting of the Outback Arts Incorporated held on Monday,
30th March 2026 (C17-2)

9. REPORTS TO COUNCIL

POLICY

Nil.

REPORTS OF THE GENERAL MANAGER

Item 1	Outstanding Reports Checklist (C14-7.4)	Page 1
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REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

Item 1	Réconciliation Certificate – March 2026 (B1-10.16).....	Page 1
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Item 3	Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1)	Page 6
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REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

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Item 3	Works Progress Reports – Plant (P2-3)	Page 25

REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1	Development Application Approvals (B4-9)	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3)	Page 2

10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

11. MATTERS OF URGENCY

Nil.

12. CONFIDENTIAL MATTERS

REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

These reports are being considered in the Committee of the Whole Closed Council Meeting under **(Section 10A(2)(d)(i))** of the Local Government Act 1993 (NSW).

Item 1	Provision of Casual Plant Hire and Minor Works 2026 (C13 - 111)
Item 2	T442526OROC Consultancy – Building Services & Civil Engineering Services (C14-6.2/82)
Item 3	T442526OROC Consultancy – Environmental Engineering Services (C13 – 112)
Item 4	VPR917146 Supply and Install Wire Rope Safety Barriers, Marthaguy Road. (C14-6.2/83)

13. CONCLUSION OF MEETING**14. PRESENTATIONS**

Nil.

EWENMAR WASTE DEPOT COMMITTEE MEETING

Attached are the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 13th April 2026.

RECOMMENDATION:

That the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 13th April 2026 be received and noted and the following recommendation be accepted:

ITEM 5.2 PROPOSED KERBSIDE RECYCLING 2026/2027 (G2-2, G2-4.1, G2-5.4, C13-71)

That:

2. Council progresses the Kerbside Recycling 2026/2027 with appropriate inclusion in the 2026/2027 Operational Plan and Estimates of \$150.00 per assessment per year for each parcel of occupied ratable land (not vacant land) in the garbage collection areas of Warren, Nevertire and Collie with the provision of one (1) 240 Litre recycling bin in accordance with Section 501 of the Local Government Act 1993;
3. Where possible Kerbside Recycling Services within Warren Shire commence there after 1st October 2026;
4. \$70,000.00 be allocated from Councils Waste Reserve in the 2026/2027 Operational Plan and Estimates for the provision of one (1) 240 Litre recycling bin to each occupied ratable land (not vacant land) in the garbage collection areas of Warren, Nevertire and Collie with this cost to be recovered within the annual charge over the next seven (7) years to replenish the Waste Reserve;
5. The Mayor and General Manager be granted delegation to finalise negotiations and approve changes to Contract No. 13-71 - Collection and Disposal of Putrescible Rubbish and Garbage with JR Richards & Sons for the provision of Kerbside Recycling Services within Warren Shire; and
6. Authority be given if required to affix the Seal of Council to the amended Contract No. 13-71 - Collection and Disposal of Putrescible Rubbish and Garbage.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 14th April 2026.

RECOMMENDATION:

That the Minutes of the Meeting of the Manex Committee held on Tuesday, 14th April 2026 be received and noted and the following recommendations be adopted:

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements (DMFA)

That:

1. Approval be given for the funding of the following projects/reserves in 2025/2026:
 - Movement of \$200,000 from Unsealed Rural Roads Maintenance and Repair to Sealed Rural Roads Maintenance and Repair;
 - \$63,500 from Sewer Reserves of savings from the Additional Evaporation Lagoon Project to Sewerage Treatment Plant Tiger Bay Sewerage Inlet Channel Repairs; and
 - Movement of \$505,000 to create an Internal Reserve for Deacon Drive Housing Rectification Works.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the March 2026 Quarterly Budget Review Statement.

4.3.4 Customer Service Action Request System Discussion (DMES)

That the proposed new online Electronic Customer Service Reporting System (Bluey) Monday.com platform be implemented with appropriate training provided to the relevant staff members.

6.1 Take Off and Landing by Remotely Piloted Aircraft on Council Land by Private Users (WHS-RC) (A2-1)

That Policy and Guidelines be developed to ensure Council managed facilities are used in accordance with all legislation requirements relating to the operation of Remotely Piloted Aircraft (RPA) on Council owned or controlled land by Private Users taking off and landing with the document to include both members of the public and Council employees when operating RPA's for Council business.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 14th April 2026 commencing at 2.31 pm

PRESENT:

Gary Woodman	General Manager
Jody Burtenshaw	Executive Assistant to the Mayor and GM
Joe Joseph	Infrastructure Projects Manager
Susie Balogh	Economic Development and Visitation Manager
Sylvester Otieno	Divisional Manager Engineering Services (Chair)
Raymond Burns	Town Services Manager
Ray Egan	Flood Restoration and Special Projects Manager
Fredrick Boamah	Roads Infrastructure Manager
Bradley Pascoe	Divisional Manager Finance & Administration
Erica Kearnes	Librarian
Stephen Glen	Acting Manager Health and Development Services
Scott Hosking	Work Health Safety and Risk Officer (Observer)

1 APOLOGIES

Nil.

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Woodman/Burns that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 Marketing and Communications Update (GM)

MOVED Woodman/Burtenshaw that the information be received and noted.

Carried

4.1.2 The Western Plains App Monthly Report (GM)

MOVED Woodman/Otieno that the information be received and noted.

Carried

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 held in Council's Community Room on
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4.1 EXECUTIVE OFFICE MATTERS

4.1.3 Preparation of the May 2026 Council Newsletter (GM)

MAY 2026 NEWSLETTER

Item	Responsible Officer
HEADER OR FOOTER ITEMS	
Registration of Local Contractors on Unimarket	DMFA, CC
Subscription to Newsletter (Only for 2 Page PDF)	GM
Livestreaming of Council Meetings	DMFA
VIC Volunteer Advertising	EDVM
PRIORITY MATTERS	
From the Mayors Desk	(EA/ GM /Mayor)
Vacant Positions	Finance Officer – Payroll/HR Officer
Road Maintenance Construction Program for April/May 2026	RIM/FRSPM/ DMES
Warren Showground/Racecourse Complex Automatic Gates Operational	TSM
Warren Shire Alert Roll Out Program	TSM/ Works Clerk /AOES/ATOR
Garbage Service Days in Warren, Nevertire and Collie	GM/PAO
Results of the Recycling Services Survey for Warren, Nevertire and Collie and rural areas	GM/AMHD
Cat Ownership Information and Responsible Pet Ownership	Ranger/GM
ANZAC Day	GM/EA
Draft 2026/2027 Operational Plan and Estimates	GM/DMFA
Local Crime Update	GM
LOWER PRIORITY MATTERS	
RR202 Marthaguy Road Towards Zero Safety Roads Update	RIM/FRSPM/ DMES
RR202 Marthaguy Road Flood Damage Segment 0 and Intersection with SH11	RIM/FRSPM/ DMES
New Staff Roads Infrastructure Manager and Assets Manager Introduction	DMES
On the Roads	DMES /RIM/FRSPM

MOVED Woodman/Kearnes that the information be received and noted.

Carried

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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.4 Suggestions in the Council Suggestion Boxes (GM)

Nil.

4.1.5 Legislative Non-Compliance Risk for Warren Shire Council (GM)

The Priorities:

- Work Health and Safety – Compliance issues, Non-RMCC works (Roads);
- Environmental compliance issues particularly erosion and sediment control (Council and Contractor);
- Crystalline silica;
- Contracts compliance – plant quality, insurance requirements, correct licencing, traffic control and record keeping;
- Corruption and fraud matters;
- Cyber security – contracts or SaaS , privacy and personal information; and
- Non submission of statutory reports, false declarations.

MOVED Joseph/Glen that the information be received and noted.

Carried

4.1.6 Draft 2026/2027 Operational Plan and Estimates Finalisation Timetable (GM)

- The Manex Team were advised that all capital and major operational items were to be provided to the Divisional Manager Finance & Administration by Friday, 13th March 2026 (Manex Members, Human Resources Officer, Work Health Safety – Risk Co-Ordinator, Warren Sporting and Cultural Centre Manager, Roads Overseer, Town Services Overseer);
 - Divisional Manager Finance & Administration to review Draft Estimates with Individual Manex Members. Week from Monday 16th March, 2026 onwards;
 - Divisional Manager Finance & Administration to arrange meetings of SMT to go through Draft Estimates;
 - Wednesday, 1st April 2026 9:00 am - 5:00 pm; and
 - Monday, 13th April 2026 11:00 am – 5:00 pm.
 - General Manager /Executive Assistant to draft Annual Operational Plan;
 - Starting 28th March, 2026 9:00 am – 5:00 pm (if possible); and
 - Final Work Monday 30th March 2026 10:00 am – 5:00 pm.
 - Divisional Manager Finance & Administration to draft 2026/2027 Estimates (General Fund 3.6%, Waste 3.6% plus recycling \$150/house assessment);
 - Divisional Manager Finance & Administration to draft 2026/2027 Fees and Charges (3.6%, Government Announced Charges);
 - New complete, SMT Tuesday 17th March, 2026 to consider draft.
 - SMT and Councillor / SMT Workshop plus optional Manex Members, 4.00pm - 6:00pm Wednesday, 15th April 2026 – GM to present the Estimates and talk about AOP, missed projects etc;
-

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4.1 EXECUTIVE OFFICE MATTERS **CONTINUED**

4.1.6 Draft 2026/2027 Operational Plan and Estimates Finalisation Timetable (GM)

Continued

- General Manager to draft the Draft Annual Operational Plan Report to the April, 2026 Council Meeting;
- Divisional Manager Finance & Administration to draft the Draft 2026/2027 Estimates Report to the April 2026 Council Meeting;
- Divisional Manager Finance & Administration to arrange the advertising of the AOP & Estimates for 2026/2027 Documents on the website, newspaper, Facebook, front counter, library, community room display screen; and
- General Manager to draft the 2026/2027 Operational Plan and Estimates Adoption Report to the June 2026, Council Meeting.

MOVED Woodman/Pascoe that the information be received and noted.

Carried

4.1.7 Indoor Office Uniforms Discussion (GM)

MOVED Balogh/Egan that the information be received and noted.

Carried

4.1.8 Staff Annual Performance Reviews Status (GM)

MOVED Otieno/Glen that the information be received and noted.

Carried

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

4.2.1 Warren Shire Council Contract Register (DMFA)

MOVED Woodman/Burns that the information be received and noted.

Carried

4.2.2 Warren Shire Council Grants Register (DMFA)

MOVED Pascoe/Joseph that the information be received and noted.

Carried

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4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

CONTINUED

4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)

Estimated Major Expenditure for April/May 2026:	Estimated Income / Payments for April/May 2026:
<ul style="list-style-type: none"> ▪ Levee Construction Payment - \$150,000. ▪ RR202 Marthaguy Road Bitumen Seal - \$250,000. ▪ RR202 Marthaguy Road Stabilisation - \$200,000. ▪ RR202 Marthaguy Road Contractors \$100,000. ▪ Flood Damage Tar Patching and Materials \$250,000. ▪ Replacement Vehicles \$130,000. 	<ul style="list-style-type: none"> ▪ Levee milestone (6) payment \$1,422,684.60 (IPM); Advised that payment being delayed in Client's system due to routing to incorrect approvers.

MOVED Pascoe/Egan that the information be received and noted.

Carried

4.2.4 Proposed Budget Variations/Adjustments Sought for Quarterly Budget Review Statements (DMFA)

TO BE INCLUDED	TO BE REMOVED
<ul style="list-style-type: none"> ▪ Movement of \$200,000 from Unsealed Rural Roads Maintenance and Repair to Sealed Rural Roads Maintenance and Repair (DMES). 	
<ul style="list-style-type: none"> ▪ \$63,500 from Sewer Reserves of savings from the Additional Evaporation Lagoon Project to Sewerage Treatment Plant Tiger Bay Sewerage Inlet Channel Repairs (TSM). 	
<ul style="list-style-type: none"> ▪ Movement of \$505,000 to create an Internal Reserve for Deacon Drive Housing Rectification Works (GM). 	

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Pascoe that:

1. Approval be given for the funding of the following projects/reserves in 2025/2026:
 - Movement of \$200,000 from Unsealed Rural Roads Maintenance and Repair to Sealed Rural Roads Maintenance and Repair;
 - \$63,500 from Sewer Reserves of savings from the Additional Evaporation Lagoon Project to Sewerage Treatment Plant Tiger Bay Sewerage Inlet Channel Repairs; and
 - Movement of \$505,000 to create an Internal Reserve for Deacon Drive Housing Rectification Works.
2. Appropriate arrangements be made to finalise the final changes of Council's Estimates in this regard using the March 2026 Quarterly Budget Review Statement.

Carried

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4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

CONTINUED

4.2.5 Electronic Document Management System Update (DMFA)

MOVED Pascoe/Otieno that the information be received and noted.

Carried

4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Event Name	Event Description	Work Completion Deadline	Approved Scope	Payment Claim	Funds Received	Comments	Status
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards - Roads	30.06.2026	\$8,655,818.00	\$7,790,237.26	\$7,790,237.26	NSW RA has taken over administration of DRFA and now uses <i>Smartygrants</i> for reporting. NSW RA have now paid up to 90% of the approved amount - \$7,790,237.26 Balance \$865,582 to be paid after completion of works. A variation has been submitted for full claim of SR 23 Gradgery Lane causeways \$1,027,000.	Works ongoing

MOVED Woodman/Egan that the information be received and noted.

Carried

4.3.2 Road Maintenance Council Contract (RMCC)- State Highway 11 (DMES/FRSPM/RIM)

Project	Estimate / Budget	Comments
RMAP Activities – 2025-26	\$493,431.14	Ongoing

MOVED Otieno/Burns that the information be received and noted.

Carried

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4.3 ENGINEERING DEPARTMENT MATTERS **CONTINUED**

4.3.3 2025-2026 Calendar of Events at Showground/Racecourse (TSM)

MOVED Otieno/Egan that the information be received and noted.

Carried

4.3.4 Customer Service Action Request System Discussion (DMES)

RECOMMENDATION TO COUNCIL:

MOVED Otieno/Burns that the proposed new online Electronic Customer Service Reporting System (Bluey) Monday.com platform be implemented with appropriate training provided to the relevant staff members.

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

4.4.1 Proposed Waste Recycling Program Commencing 2026/2027 Discussion (GM/AMHD)

Following the analysis of the result of the Recycling Services Survey 2026, Council is expected to progress kerbside recycling in 2026/2027 at a cost of \$150.00 per assessment per year for each parcel of occupied rateable land (not vacant land) in the garbage collection areas of Warren, Nevertire and Collie with the provision of one (1) 240 litre recycling bin in accordance with Section 501 of the Local Government Act 1993. This program is expected to commence thereafter 1st October 2026 and include a major communication strategy program in relation to appropriate recycling processes.

MOVED Woodman/Glen that the information be received and noted.

Carried

4.5 WORK HEALTH & SAFETY RISK MATTERS

4.5.1 Workplace Inspection Calendar (WHS-RC)

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.5.1.1 Workshop Area Hazard Inspection Checklist (WHS-RC)

The Workshop Area Hazard Inspection Checklist be provided to the Workshop Coordinator and the Divisional Manager Engineering Services for appropriate analysis and implementation of any required improvement actions (WHS-RC).

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.5.2 Safety Culture Status Report (WHS-RC)

Nil.

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4.5 WORK HEALTH & SAFETY RISK MATTERS

CONTINUED

4.5.3 Managing Psychosocial Hazards Guideline (WHS-RC)

MOVED Woodman/Balogh that the amended Managing Psychosocial Hazards Guideline be adopted and implemented by all Departments.

Carried

4.5.4 Mine Safety Management Plan Discussion (**WHS-RC**, DMES, GM)

MOVED Otieno/Woodman that:

1. The Draft Mine Safety Management Plan be finalised and implemented as soon as practical; and
2. The Action Checklist Items 320 - sub items 21-55 be actioned as soon as possible.

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Permanent/ Contract	Responsible Officer	Status
Accountant	Permanent	DMFA	Advertising with an open closing date.
Records Administrator / Relief Service NSW	Permanent	DMFA	Advertising with an open closing date.
Treasurer	Permanent	DMFA	Advertising with an open closing date.
*Administration Officer Engineering Services	Permanent	DMES	Role filled by internal movement.
Assets Manager	Permanent	DMES	Candidate commencing 28 th April 2026
Heavy Diesel Mechanic	Permanent	DMES	Advertising with an open closing date.
Heavy Plant Operator (Grader)	Permanent	DMES	Advertising with an open closing date.
Light Plant Operator	Permanent	DMES	Advertising with an open closing date.
Pavement Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
*Roads Infrastructure Manager	Permanent	DMES	Candidate commenced 13 th April 2026.
Utilities Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Member (2)	Permanent	DMES	Interviews were held. 2 candidates booked for medicals 13 th April 2026.

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4.6 HUMAN RESOURCES

CONTINUED

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Permanent/ Contract	Responsible Officer	Status
Tourism Information Officer	Permanent	EDVM	Advertising with an open closing date.
Administration Officer Health & Development	Permanent	GM	Preferred candidate has withdrawn. Advertising with an open closing date.
Manager Health & Development Services	Permanent	GM	Advertising with an open closing date.
Youth Support Officer (Part-time)	Permanent	GM	Advertising with an open closing date.
Works Clerk	Permanent	DMES	Advertising with an open closing date.

Items marked with an () asterisk and have been highlighted grey indicate that they have been finalised and are to be removed from the listing.*

MOVED Pascoe/Otieno that the information be received and noted and the item marked with an asterisk (*) be deleted.

Carried

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

No Circulars released this month.

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

Councils are required to submit several reports and returns/surveys annually, as required by the [Local Government Act 1993](#) and by OLG policy. The [Integrated Planning and Reporting Framework](#) details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance.

The OLG Calendar of Compliance & Reporting Requirements 2025-26 is available to view [here](#). A hard copy has been provided to Manex Members via an email sent on Tuesday, 12th August 2025.

		April 2026	Status		May 2026	Status
Finance	30	Public bodies to provide Council with a list of parcels of land to which rate rebate applies [LGA s 600(5)]	Noted	31	Last day for RAO to submit quarterly budget review statement to council [LG Reg cl 203(1)]. Councils are requested to send a copy of the QBRS to finance@olg.nsw.gov.au	Will be reported to the May 2026 Council Meeting (DMFA)
	30	Fourth quarter rates instalment notices to be sent [LGA s562(5)]	Noted and Engineering Services arrange for a further inclusion of Shire Alert Pamphlets in the mail out (DMES)	31	Last day for requests to Valuer General for estimates of changes in the value of land for which supplementary valuations are required to be furnished [LGA s513]	Noted
	30	Income Adjustments for Newly Rateable Crown Land due	Noted	31	Fourth quarterly rates instalment due [LGA s562(3)(b)]	Noted
Governance						

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

		April 2026	Status		May 2026	Status
Grants		Local Government Recovery Grants – AGRN 1012, 1025, 1030/34 - YTD Reporting due	Noted	1	Low-cost Loan Initiative Interim Progress Report due	N/A
				4	Local Infrastructure Renewals Scheme (LIRS) portal opens for claims for the month	N/A
Companion Animals						
Other					Expected fourth installment of 2025-26 Financial Assistance Grants	Noted
Education						

MOVED Pascoe/Woodman that the information be received and noted.

Carried

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6 OPERATIONAL PROCEDURES (I2-11.1)

- 6.1 Take Off and Landing by Remotely Piloted Aircraft on Council Land by Private Users (WHS-RC) (A2-1)

RECOMMENDATION TO COUNCIL:

MOVED Glen/Burns that Policy and Guidelines be developed to ensure Council managed facilities are used in accordance with all legislation requirements relating to the operation of Remotely Piloted Aircraft (RPA) on Council owned or controlled land by Private Users taking off and landing with the document to include both members of the public and Council employees when operating RPA's for Council business.

Carried

7 MARCH 2026 DRAFT MINUTES AND DRAFT 2026 DRAFT BUSINESS PAPER

The Committee previewed the April 2026 Draft Business Paper and the March 2026 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND CUSTOMER REQUESTS STATUS

The correspondence list and the outstanding request/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

- The Work Health Safety – Risk Co-Ordinator advised that StateCover have offered to provide a workshop on Hazardous Manual Tasks to Council. A workshop consisting of the Senior Management Team to Overseers is to be arranged for Wednesday, 3rd June 2026 commencing from 8.00 am to 10.00 am (WHS-RC).

There being no further business the meeting closed at 5.59 pm.

WARREN SHIRE COUNCIL

Minutes of the Water and Sewerage Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren,
on Wednesday 15th April 2026 commencing at 10:04 am

PRESENT:

Councillor Noel Kinsey (Chair)
Councillor Tony Wass
Councillor Greg Whiteley (Mayor) (From 10:09am)
Councillor David Cleasby
Gary Woodman (General Manager)
Sylvester Otieno (Divisional Manager Engineering Services)
Raymond Burns (Town Services Manager)
Belinda McNamara (Minute Taker)

ITEM 1 APOLOGIES

Apologies were received from Councillor Andrew Brewer and Bradley Pascoe (Divisional Manager Finance and Administration) who were absent due to external commitments, and it was **MOVED** Wass/Burns that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE MEETING HELD ON MONDAY 4TH AUGUST 2025

MOVED Wass/Burns that the Minutes of the Meeting held on Monday, 4th August 2025 be accepted as true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON MONDAY 4TH AUGUST 2025

Sewerage Treatment Plan Rectification Works have been delayed due to unavailability of some materials, probably by a month with a start date early May 2026.

ITEM 4 ACTION CHECKLIST

MOVED Burns/Cleasby that the information be received and noted.

Carried

ITEM 5 REPORTS

ITEM 5.1 STORMWATER ASSETS MANAGEMENT PLAN

(A13-2)

RECOMMENDATION TO COUNCIL:

MOVED Wass/Cleasby that:

1. The report be received and noted; and
2. Council adopts the Stormwater Assets Management Plan.

Carried



OUTBACK ARTS INCORPORATED
ANNUAL GENERAL MEETING MINUTES
Outback Arts Creative Arts Centre, 30th March 2026, 12.50pm

WELCOME: Meeting was opened, and attendees were welcomed by Pip Goldsmith as Acting Chair. Jamie-Lea Trindall acknowledging the Traditional Owners of the land on which we meet across the Outback Arts region.

ATTENDANCE:

Ros Jackson, Pip Goldsmith, Jane Keir, Donna Jefferies, John Murray, Greg Vaughn, Trish Frail, Susan Singleton, Lillian Simpson, Justine Campbell

Staff: Jamie-Lea Trindall, Mim McKeown, Greg Vaughan

Apologies: Kylie Harvey, Sarah Barton, Emily Stanton

Motion: that the attendance and apologies be accepted.

Moved: Ros Jackson

Seconded: Pip Goldsmith

Noted: No conflicts of interest

1. MINUTES OF LAST AGM HELD ON 31st March 2025

Minutes of the last Annual General Meeting held on 31st March 2025 were circulated to all members.

Motion: That the minutes of the Annual General Meeting of 31st March 2025 be accepted.

Moved: Jane Keir

Second: Lillian Jefferies

CARRIED

2. CHAIRPERSON REPORT –

Notes: Over the past decade, Outback Arts has experienced significant growth, evolving from its earlier Monterey Café premises into a purpose-built facility in Coonamble that has strengthened its presence and ability to serve the region.

It is now recognised as a leading regional arts development organisation, delivering high-quality programs across its member areas while supporting artists at all stages of their careers. The past year has been particularly notable for the reach of touring programs, as well as initiatives like the Outback Outloud podcast, which captures and shares community stories.

Progress on the Plaza Theatre project has also been a major highlight, generating strong community support and contributing to local cultural life. These achievements reflect the dedication of staff, particularly the leadership of Jamie-Lea Trindall alongside Polly Cohen and Mim McKeown, as well as the ongoing commitment of the Board, ensuring the organisation is well positioned for the future.

Motion: That the Chairperson's report be accepted.

Moved: Donna Jefferies

Second: Jane Keir

CARRIED

Acknowledgment: Pip Goldsmith tabled that we Thank Kylie Harvey as the outgoing chair and board member for her skill and dedication to the role of Chair and her genuine leadership over the years.

It was agreed by the Board to gift Kylie a watercolour work from the Volker collection as a Thank you for her decade of dedication to the organisation.

3. FINANCIAL REPORT

3.1 TREASURERS REPORT – Ros Jackson

Notes: The audited reports prepared by Thomas McCarthy & Co were presented by Treasurer Ros Jackson and Bookkeeper Greg Vaughan. While the FY ending December 2025 shows an operating loss of \$52,198, this result is largely due to timing factors, including project funds carried forward into 2026, as well as depreciation and interest, rather than reflecting the organisation's overall financial performance.

The year has been successful for Outback Arts, highlighted by an increase in core funding from Create NSW and continued donations supporting the Plaza Theatre renovation. Further information on grant income and expenditure can be provided as needed. Overall, recognition is given to Jamie-Lea, Polly and Greg for their strong work in maintaining the organisation's financial stability and operations.

Motion: that the Treasurer's report be accepted.

Moved: Ros Jackson

Second: Donna Jefferies

CARRIED

3.2 Auditors report

Notes: Greg Vaughn in attendance, spoke to Auditors report as per treasurers' response to the Auditors recommendations and observations.

Motion: that the 2025 Auditor's report be accepted.

Moved: Ros Jackson

Second: Donna Jefferies

CARRIED

4. ELECTION OF THE BOARD OF OUTBACK ARTS FOR 2026

(Jamie-Lea Trindall chaired the election)

4.1 Confirmation of Nomination for Council Representatives

- Outback Arts Inc constitution rule 2.2a regarding the appointment of local government representatives as follows: "Each Council contributing financially to the organisation has the option to appoint one delegate directly to the board".
- According to the Outback Arts Inc. Constitution rule 13.5 each member elected to the board will, subject to these rules, hold office until the conclusion of the annual general meeting one year following the date of the member's election or co-option but is eligible for re-election or re-co-option provided the member has not held that position for more than three consecutive terms.
- According to the constitution, Council Board delegates are exempt from written nomination forms and hold their nomination to their board unless otherwise noted, due to this clause the representatives of each local government area within the Outback Arts region are:

Bourke Shire Council – Sarah Barton

Bogan Shire Council – Emily Stanton

Brewarrina Shire Council – Trish Frail

Cobar Shire Council – Lillian Simpson

Coonamble Shire Council – Pip Goldsmith

Walgett Shire Council – Jane Keir

Warren Shire Council – Ros Jackson

4.2 Nomination for Community Representative Members

The ED confirmed that there are three delegate positions available for community organisations or independent members on the Outback Arts Board. There have been three nominations received.

1. Justine Campell

2. John Murray

3. Donna Jefferies

Motion: That Justine Campbell, John Murray and Donna Jefferies be elected as Community Representative Members.

Moved: Ros Jackson

Seconded: Pip Goldsmith

CARRIED

5. Vote for
All positions were open for nominations.

Chairperson

Nominations received: Ros Jackson and Pip Goldsmith

Motion: That Pip Goldsmith, as the majority vote, is elected to the position of Chair for 2026.

Moved: Jane Keir

Seconded: Trish Frail

CARRIED

Vice-Chairperson

Nominations received: Donna Jefferies

Motion: That Donna Jefferies as the only nominee, is elected to the position of Vice-Chair for 2026.

Moved: Lillian Simpson

Seconded: Justine Campbell

CARRIED

Treasurer

Nomination received: Ros Jackson

Motion: That Ros Jackson, as the only nominee, be appointed as Treasurer of Outback Arts for 2026.

Moved: Pip Goldsmith

Seconded: Lillian Simpson

CARRIED

Appointment of the Auditor for 2026 financial year being 1 January 2026 to 31 December 2026

Motion: That the appointed auditor for the 2026 financial period be Thomas McCarthy.

Moved: Donna Jefferies

Seconded: Ros Jackson

CARRIED

Appointment of the 2026 signatories

Motion: That Kylie Harvey to be removed as signatories on all Outback Arts accounts. Jamie-Lea Trindall, Ros Jackson and Pip Goldsmith to be signatories of all Outback Arts accounts and Greg Vaughn as bookkeeper including online banking access with the removal of Kylie Harvey.

Moved: Lillian Simpson

Second: Jane Keir

CARRIED

Appointment of the 2026 Public Fund Sub Committee

Public Fund (Sub Committee to the Board)

The Fund will be administered by a management committee or a subcommittee of the management, a majority of who, because of their tenure of some public office or their professional standing, have an underlying community responsibility, as distinct from obligations solely in regard to the cultural objectives of Outback Arts Inc.

Motion: That the 2026 Public Fund Committee members are Jamie-Lea Trindall, Ros Jackson, Pip Goldsmith and Justine Campbell

Moved: Ros Jackson

Seconded: Donna Jefferies

CARRIED

Appointment of the 2027 CASP board representatives

Motion: That Jane Keir and Lillian Simpson are the 2027 CASP Board representatives.

Moved: John Murray

Second: Donna Jefferies

CARRIED

Appointment of the Constitutional Sub Committee

Motion: That Pip Goldsmith, Justine Campbell and Ros Jackson are the Constitutional Sub Committee members.

Moved: Pip Goldsmith

Second: Donna Jefferies

CARRIED

Motion: That the staff wages are increased by the most recent CPI rate at the next full pay period following the Board meeting. That the staff wages are backdated to the beginning of the year with the first pay cycle of the year 2026 once increased.

Moved: Lillian Simpson

Second: Ros Jackson

CARRIED

Date for the next Annual General Meeting to be held 12th April 11am

Meeting closed at 2.58pm CLOSE

WARREN SHIRE COUNCIL
 Report of the General Manager
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ITEM 1 OUTSTANDING REPORTS CHECKLIST

(C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	Negotiations continuing to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Housing Plus considering making an application for affordable housing in the next Round of funding from Housing Australia. Housing blocks will be put on the market in the near future if Housing Plus not successful in funding. Individual applications for purchase are being considered. Report provided to the April 2026 Council Meeting on the valuation of Gunningba Estate Housing Blocks.
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	That within 12 months and, after the Taskforce’s short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/ community representatives be invited to be members of the Taskforce. Development continuing. Next meeting to discuss logos, brochure content and the also the development of the Macquarie Marshes specific website. Next meeting postponed to after the Easter break due to

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General Manager				
				the unavailability of many Taskforce members.
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/ EDVM	<ol style="list-style-type: none"> 1. That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing. 2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes. <p>Next meeting postponed until after the Easter break due to the unavailability of many taskforce members.</p>
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and a separate Policy be developed to cover Customer Service. Expected to be provided to the June 2026 Council Meeting.
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	The program is currently on hold pending discussions between the Economic Development and Visitation Manager, Department of Education and Careers Adviser for Warren Central School regarding limited interest from students in attending a Job Market within Warren Shire Council. Also in discussion is the development of School Based Traineeships program being offered in Warren.

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General Manager				
				Program still on hold pending renewed interest from students.
27.6.24	147.6.24	Legislative Compliance Policy and Procedure and Legislative Compliance Register	GM	1. Actions to be taken on how non-compliance is managed to ensure that matters are not repeated and that appropriate high level risk assessments are undertaken and documented and that implementation of actions to reduce risk are arranged – in progress.
27.3.25	69.3.25	Drought Resilience Plan Project	GM/ EDVM	<p>Minister for Regional NSW has extended the funding grant by six months, with a new effective acquittal date of 30 June, 2026.</p> <p>Working with the signage contractor to finalise the installation of wayfinder and interpretive signage currently in production. This is the only project deliverable outstanding.</p> <p>Future meetings of the Steering Committee will be organised for the continuation of the project deliverables such as social media, promotion and stakeholder recruitment, beyond the terms of the original project funding.</p> <p>Far Northwest Joint Organisation have advised that they will be preparing the final project acquittal report.</p> <p>Currently the EDVM is continuing to work with the other two shires to finalise</p>

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General Manager				
				remaining signage and social media ownership/contribution moving forward.
28.8.25	264.8.25	Destination Macquarie Marshes Taskforce	EDVM	Work on a new brochure, website and logo for Destination Macquarie Marshes is continuing. Request for quotations will be generated in the near future for the website development component. Subject to funding approvals, the same will be undertaken for the brochure production and printing.
25.9.25	302.9.25	Work, Health & Safety Risk Framework	WHS-RC/GM	The Committee to be updated in the future on the progress and implementation of the Targeted Assistance Program – in progress for a report to the ARIC in June 2026.
25.9.25	302.9.25	Work, Health & Safety Risk Framework	WHS-RC/GM	Key indicators are progressively reported to ARIC through the Work Plan on the WHS indicators on the implementation of the Framework (trends on injury, lost time, training, improvements, workers compensation, lost time) – in progress for a report to the ARIC in June 2026.
4.12.25	360.12.25	ARIC Continuous Risk Improvement Program	WHS-RC/GM	That the information be received and noted and that the Committee advise Council that it supports the continuous risk improvement program that has been implemented and the priorities of improvement should be arranged to ensure

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General Manager				
				improvement is implemented and progress on the implementation be reported to the Committee in the future. An Action Plan to prioritise improvement items to be developed.
26.2.26	27.2.26	ARIC - Risk Management Framework Review (Enterprise Risk Management – Maturity Review Report)	GM/ WHS-RC	That: 2. An Action Plan on the progress to be reported back to ARIC within six (6) months and included into the Work Plan – in progress; and 3. Council seek or utilise access to other external resources where possible – in progress.
*26.2.26	38.2.26	Review of Councillor Expenses and Facilities Policy	GM	That: 2. The reviewed Councillor Expenses and Facilities Policy with minor amendments as detailed within the report, has been placed on public exhibition for a minimum of 28 days; and 3. No adverse submissions received, the Councillor Expenses and Facilities Policy as amended was adopted.
26.2.26	42.2.26	Proposed Sale of Council Land in Wilson Street, Warren to Adjoining Resident Schalk Blom	GM	Make the necessary arrangements for the sale of Council's vacant land adjoining 22 Wilson Street, Warren (Lot 330 DP 822424) to Mr Schalk Blom as resolved – in progress.
26.2.26	55.2.26	Deacon Drive Dwellings	GM	Further reporting be presented to Council on how

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General Manager				
				to rectify the houses – in progress.
*26.3.26	69.3.26	2026 Local Roads Congress – IPWEA (NSW)	GM	Council approve the attendance of the Mayor and up to two (2) interested Councillors being Councillor Wass and Councillor McCloskey with the General Manager and Divisional Manager Engineering Services or nominee to the 2026 Local Roads Congress - IPWEA (NSW) on Monday, 1st June 2026 – attendance arrangements finalised.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	<p>The following priority and action be progressed:</p> <ul style="list-style-type: none"> A new electronic document management system to be purchased and implemented. <p>A new system has been scoped and purchased, there has been delays due to various IT needs required, more recently some growing concern about the provider advancing the project. DMFA has sought clearly defined technical project timeline for implementation, which has not been provided to date.</p> <p>The project will be implemented by September 2026 at this stage, should any change or delay arrive, a further report will be offered.</p>

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Divisional Manager Finance and Administration				
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA	The following priorities and actions be progressed: <ul style="list-style-type: none"> Online Fraud training to relevant staff – This is pending Internal Audit outcomes and suggestions, also training options are limited though internal options are being sought. Ongoing
27.6.24	147.6.24	Notice of Public Exhibition – Fraud and Corruption Policy and Framework	DMFA	An Implementation Action Plan being developed. Expected completion in September 2026 – Internal Audit now complete and will be used to inform this items progression.
5.12.24	287.12.24	Promoting Better Practice Review	DMFA/ GM	<ol style="list-style-type: none"> Arrangements be made to review the Business Continuity Plan as soon as practical and update it where required – in progress; and A review of the Records Management Policy has been undertaken. The Policy will need to be updated in part with the new electronic document system being put in place. – in progress
27.3.25	59.3.25	ARIC Committee Risk Management Framework Review	GM/ DMFA	That a report that includes the direction and purpose be provided on the review of the Policy – in progress.
26.6.25	196.6.25	ARIC Committee Asset Management/ Valuations	DMFA	Council’s actions to develop and implement an ICT Strategic Plan be reported to a future ARIC Meeting – pending.
4.12.25	360.12.25	AIRC	DMES/ DMFA	That:

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Divisional Manager Finance and Administration				
		Audited Financial Statements and Audit Reports		2.The Committee noted the staff efforts in relation to the proper monitoring of cash income and expenses, a visual graph snapshot of major projects cash flow summary to be arranged if possible and reported at least quarterly to the Council such as a major projects cash flow summary. Ongoing review to assess if this is required or possible.
26.2.26	27.2.26	ARIC - Financial Management Preparation Timeline – 2026 Operational Plan & Estimates Timetable	DMFA	That: 2. The Audit Engagement Plan be provided to the next ARIC Meeting outlining key milestones for the 2025/2026 Audit – in progress.
26.2.26	27.2.26	ARIC - AI Use Within Warren Shire Council	DMFA	That an introductory report be presented to ARIC on how AI is being used within the organisation, being provided to June 2026 ARIC Committee.
*26.3.26	59.3.26	2026/2026 Plant Replacement Plan	DMFA	Subject to funding being available, \$1,884,000 be allocated to 2026/27 to the proposed light and heavy plant replacement under the new replacement program commencing 1st July 2026. Funding not certain, a revised Budget position can be addressed post June 2026. 2026/27 Budget will be established on cash available only.
*26.3.26	61.3.26	DrumMuster in Warren Shire	DMFA	That the funds allocated for the setup for DrumMuster at the Ewenmar Waste Depot be returned to the Waste

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Divisional Manager Finance and Administration				
				Reserves for use of other waste projects in the future. Any unspent funds will automatically be allocated to the Waste Fund reserves post 30 June 2026.
*26.3.26	61.3.26	Ewenmar Waste Depot Operations Update	DMFA	That the available \$31,290.00 be allocated from the Waste Reserves to the repair/replacement of the excavator main motor. Completed.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the new Hotel owners.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation (total project - \$7.1M)	DMES/ IPM/TSM	Contract awarded for Levee Rehabilitation works on 15 th May 2025. Works on the Levee Rehabilitation commenced on the 17 th June 2025 The retaining wall works scheduled to start in September 2025. However, elevated river level, flow over the toe berm constructed, due to environmental flow release and irrigation demand release (simultaneous release) is slowing down the piling works at the Levee site.

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Divisional Manager Engineering Services				
				<p>Contractor temporarily demobilised the site, aiming to return to the site in early May 2026.</p> <p>The project Workplan has been updated to Version 12 and approved by DCCEEW, with a revised program completion date of 30 June 2026.</p> <p>MGN also advised at the recent meeting that their construction crew is currently engaged on another project in Queensland, which though experienced wet weather delays, nearing completion now.</p> <p>Despite this, MGN indicated that they remain confident that the Warren Levee works can be completed prior to 30 June 2026.</p> <p>Works on Levee site scheduled to resume from early May 2026.</p>
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	<p>Seek necessary grants for this extensive 10 year project – ongoing. Commonwealth Government Grant Program Application re-submitted.</p>
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	<p>Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use - in progress.</p>

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Divisional Manager Engineering Services				
28.3.24	60.3.24	Warren Shire Council Integrated Water Cycle Management (IWCM) Strategy Document	DMES / TSM	NSW Public Works Advisory has commenced the assignment. Progressing – Grant Period extended to 31 st December 2026.
25.7.24	183.7.24	Closed Circuit Television (CCTV) And Workplace Surveillance	DMES/ TSM	*SIMTEC are working through installation issues. Most cameras now functional. Additional cameras at Ebert Park (2) and Racecourse (2) are being explored, subject to funding. SIMTEC has provided an initial dilapidation report. Funding for the cameras at Ebert Park and Showground included in 2026/2027 request to be presented to Council for approval in June 2026.
*24.10.24	283.10.24	Sewer Main Condition Assessment (CCTV) and Smoke/Dye Testing	DMES/ TSM	Contractor has finished. Council has engaged Vapar to use AI to analyse the data. They have found the data captured to be of less volume than expected. Contractor provided a spreadsheet with sites that could not be videoed. Collating main sections for reline/repair/replace. A report will be provided to the Water & Sewerage Committee meeting in April 2026.
5.12.24	291.12.24	Proposed Traffic Alterations on Bundemar Street	DMES	That subject to NSW Police Force concurrence: 1. A section of the centre median in Bundemar Street be removed from the existing intersection

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Divisional Manager Engineering Services				
				<p>with the Oxley Highway, Burton Street, to a point level with or just east of the access serving the business premises of Tyreright thus allowing for improved and safer ingress/egress to Tyreright, for AB-Triple Vehicles; and</p> <ol style="list-style-type: none"> 2. The removed section island to be converted into a painted island; 3. The NO STOPPING restriction be extended by 30m along Bundemar Street on the northeastern side of the intersection; and 4. Council apply for the designation of the Bundemar Street route to Tyreright as a heavy vehicle route to accommodate AB-Triple Vehicles. <p>Work to be programmed after completion of major works on RR333 and RR202. Residents have been informed of imminent traffic changes.</p>
23.1.25	7.1.25	Water Supply in Collie Village	DMES/ TSM	That a master plan be developed for improvement of water supply in Collie Village. This would be considered in the IWCM - ongoing.
23.1.23	23.1.25	Proposed Land Acquisition – Lot 128 DP 755314 & Lot 313 DP 724603	DMES	1. Authorises acquisition of approximately 10,000 square metres and 7,000 square metres portions of land through Lot 313 DP 724603 and Lot 128 DP

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Divisional Manager Engineering Services				
				<p>755314 respectively, as depicted on Figure 2 of the 23rd January 2025 Divisional Manager Engineering Services report to Council, Item 4 – in progress.</p> <p>2. Authorises the General Manager and Divisional Manager Engineering Services to obtain a Planning Certificate under Section 10.7(2) of the Environmental Planning and Assessment Act 1997 – in progress.</p> <p>3. Authorises the General Manager and Divisional Manager Engineering Services to enter negotiations with the owners of the land within provisions of the NSW Roads Act 1993, and the Land Acquisition (Just Terms Compensation) Act 1991, with a view of acquiring the portions for an agreed monetary compensation – in progress.</p> <p>4. That a plan of subdivision be registered, and if required, a notice be published in the Government Gazette dedicating the acquired land as a public road – in progress.</p>
28.8.25	262.8.25	Structural Damage to the Inlet Works – Tiger Bay Sewer Treatment Plant	DMES/ TSM	Council approves the use of the \$63,500.00, surplus funds from the construction of the additional evaporation lagoon, for the repair of the

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Divisional Manager Engineering Services				
				Tiger Bay Sewer Treatment Plant Inlet Channel with any unused funds to be returned to the sewer fund at the completion of the project. Works being arranged - ongoing. Works to commence April 2026.
23.10.25	325.10.25	Local Roads Loam and Gravel Re-Sheeting Program	DMES/ RIM	That Council undertakes the following Local Roads Loam and Gravel Re-sheeting Program for 2025/2026: <ul style="list-style-type: none"> ▪ SR65 Old Warren Road, Segment 36 at a cost of \$137,437.50; ▪ SR98 Colane Road, Segment 12 at a cost of \$101,797.50; and ▪ SR23 Gradgery Lane Segment 00, 2km from RR333 Carinda Road at a cost of \$197,377.50. ▪ Work to be completed between April and June 2026.
26.3.26	59.3.26	2026/27 Plant Replacement Plan	DMES	The Plant Replacement Program be prioritised for 2026/2027 with an appropriate report to a June 2026 Plant Committee Meeting where, income for 2026/2027, where possible, has been ascertained to determine the priority plant to be replaced in 2026/2027 in progress.
*26.3.26	63.3.26	ANZAC Day 2026	DMES	Subject to the NSW Police Force concurrence, the application for the 2026 ANZAC Day Dawn Service and Parade to be held along Burton and Dubbo Streets, Warren be approved subject to the Roads Occupancy

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Divisional Manager Engineering Services				
				Licence being obtained from the Transport for NSW – noted.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> Categories assigned as detailed in report; Crown Reserves classified identified as operational land; and Draft Plans of Management nearing completion. <p>*Plan of Management for Victoria Park and Oxley Park provided to the March 2026 Council Meeting for finalisation.</p>
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD	<p>The following priority and action be progressed:</p> <ul style="list-style-type: none"> An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress and initial commencement 22 August 2024. Consultant engaged.
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	<ol style="list-style-type: none"> The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other

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Manager Health and Development Services				
				organisations – in progress; and 2. *Council re-assesses the community's satisfaction with recycling services in 2 years' time (for 2026/2027 Estimates) – in progress with a new community survey arranged for commencement 13 March 2026 and closing 7 April 2026. Report provided to April 2026 Ewenmar Waste Depot Committee Meeting.
5.12.24	290.12.24	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	MHD/ WSCCM	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two years to ensure Council is able to report in accordance with grant conditions on usage of the new facilities – in progress.
5.12.24	331.12.24	Planning Proposal – LEP Review	MHD	Finalisation before or on 4 March 2026 – in progress with final mapping being arranged and eventual advice to Parliamentary Counsel, maybe slightly delayed and a request for time extension has been arranged.
23.10.25	347.10.25	Local Environmental Plan Review	MHD	3. Subject to the mapping changes being checked and endorsed by National Parks and Wildlife, Council proceeds with the amendment to the Warren Local Environmental Plan 2012 for various housekeeping amendments to finalisation and that

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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
				Council recommends to the Department of Planning, Housing and Infrastructure as planning proposal authority, to exercise its functions as plan making authority under section 3.36(2) of the Act, subject to the conditions of the Gateway Determination [Department reference PP-2025-217] – in progress, with final mapping being arranged and eventual advice to Parliamentary Counsel, maybe slightly delayed and a request for time extension has been arranged.
26.3.26	61.3.26	DrumMuster in Warren Shire	MHD	That Council apply for an appropriate exemption under the Protection of the Environment Operations Act, 1997 for the introduction of Food Organics and Garden Organics (FOGO) services due to the inhibitive cost, geography and population restraints, current waste services contract arrangements, lack of supporting infrastructure and limitations and timing – in progress subject to further information from the May 2026 AWC GMAC.
26.3.26	61.3.26	Ewenmar Waste Depot Operations Update	MHD	Arrange for the repair/replacement of the excavator main motor. Cost be have been allocated from the Waste Reserves \$31,290.00 – in progress.

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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
*26.3.26	78.3.26	Victoria Park and Oxley Park Plan of Management	MHD	1. Council adopts the draft Victoria Park and Oxley Park Plan of Management; and 2. A copy of the adopted Victoria Oval and Oxley Park Plan of Management be sent to the NSW Department of Planning, Housing and Infrastructure. Complete.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
26-27.3.2026	Country Mayors Association Meeting	Sydney
27.3.2026	NSW Local Government Remuneration Tribunal	Sydney
7.4.2026	Muse State Monthly Meeting	Online
8.4.2026	NSW Rural Fire Service North West Service Level Agreement Committee Meeting	Online
13.4.2026	Ewenmar Waste Depot Committee Meeting	Warren
14.4.2026	MANEX Committee Meeting	Warren
15.4.2026	Water and Sewerage Committee Meeting	Warren
16-17.4.2026	Atom Consulting (Warren Strategic Planning Gap Analysis for DCCEEW)	Warren
20.4.2026	Warren Interagency Support Services Group Meeting	Warren/Online
20-24.4.2026	IPWEA NSW and ACT Strategy Day, Board Meeting and State Conference	Cessnock

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
31.05.2026 – 2.06.2026	2026 Local Roads Congress	Sydney
22-24.11.2026	LGNSW Annual Conference	Wollongong
10-13.11.2026	NSW Public Libraries Association Switch 2026 Conference	Bathurst

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 12th March 2026 to 8th April 2026:

Project	Budget	Expenditure/ Committed	Resp	Comment
General				
Restart NSW Warren (STP) Upgrade JC 220-3-0	92,000	Nil	TSM	EPA to write to Council advising licence and decommissioning requirements.
NSW Severe Weather & Flood Grant for AGRN 1025 (\$1,000,000) (part of Warren Levee Rehabilitation Project \$7,100,000) Warren Town Levee Remediation JC: 3300-4400-0000 Federal; 3300-4410-0000 State; and 3300-4420-0000 OLG AGRN.	5,291,206 851,018 879,815	5,052,257 813,974 879, 815	GM/ IPM/ DMES/ TSM	Contract awarded for Levee Rehabilitation works on 15th May 2025. Works on the Levee Rehabilitation commenced on the 17th June 2025. Works on Toe Berm with Type 2 Rocks completed with temporary over fill for machinery access for future works. UC- Piles installation was scheduled to start 12th September 2025. Elevated river flow, currently above the toe beam constructed, limiting the access. Information received from Water NSW indicates that farming/irrigation demand release from Burrendong dam is occurring now along with Environmental flow to Macquarie Marshes. The flow/river level may recede by end of December and by the end of February 2026 the flow may be favourable for accessing the river. Contractor temporarily demobilised the site, aiming to return to the site in early May 2026.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expenditure/ Committed	Resp	Comment
				<p>The project Workplan has been updated to Version 12 and approved by DCCEEW, with a revised program completion date of 30 June 2026.</p> <p>MGN also advised at the recent meeting that their construction crew is currently engaged on another project in Queensland, which though experienced wet weather delays is nearing completion now. Works on Levee site scheduled to resume from early May 2026.</p> <p>Despite this, MGN indicated that they remain confident that the Warren Levee works can be completed prior to 30 June 2026.</p> <p>Gate 38 to be reviewed due to leakage rate.</p> <p>Pumps to be assembled in cages. Hoses cut to shorter lengths with works progressing.</p> <p>Miscellaneous works on pumps, generator & control gate pits (Solar Lighting & Trickle Charging System for Portable Pumps, Soft Starters for Generators and Flood gate Lid Modifications) are outstanding.</p>
Library Renovation & Expansion Project JC 1400-36-10	63,192	12,587	IPM/LIB/ DMFA/ MHD/ GM	<p>Final concept plans (Rev F dated 23/1/26) reviewed on 5 February 2026 by Project Control Group. PCG proposed that:</p> <ul style="list-style-type: none"> • Finalise drawings in consultation with regular library uses • Finalise costing of all 4 stages by a QS consultant in conjunction with project team. Costing to include each stage fit outs, foundation for likely soil conditions, proposed grade/level of finish materials, extra solar panels etc. • Present to Council the vision concept, staged plan & drawings, all costing (price escalation for stages), timeline. <p>Stage 1 detailed documentation and consultant quotes, Council has asked the Concept Design Architect) to proceed/continue under current engagement:</p>

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expenditure/ Committed	Resp	Comment
				- To manage the engagement (subject to Council approval) of the required consultants for detailed design documentation, including civil and structural, HVAC, hydraulic, electrical and QS services, with direct costs passed through.
Safety Management System GL 3210-4010-5	75,825	54,976	WHS-RC /GM	Works Program ongoing.
Asset Management & IPR	112,636	Nil	GM/ DMES	Works program being formulated.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expend	Resp	Comment
Grant Applications				
Regional Housing Strategic Planning Fund Round 4 – RHSPF Round 4-037	190,009	Nil	DMES	The project aims to develop a comprehensive Structure Plan and associated studies, aligned with the NSW planning framework, to a standard that enables Council to lodge a subdivision development application for the next stage of the Gunningbar Residential Estate. This work will facilitate the release of much-needed residential land and help address ongoing land supply challenges in Warren. Pending.
NSW EV Fast Charging Program.	NIL	NIL	IPM	<p>Council was successful in submitting an Expression of Interest (EOI) to host electric vehicle fast charging infrastructure under the NSW EV Fast Charging Program for Nevertire. Proposed NEVERTIRE Vehicle Rest Area/ Parking site meets the eligibility criteria and have been added to the Site Host List and visual map.</p> <p>Next Steps (Progressing): Council is currently liaising with Charge Point Operators (CPOs), those seeking a Letter of Support to accompany their grant applications for the development and operation of EV charging infrastructure at Nevertire.</p> <p>The proposed commercial model under consideration includes leasing designated parking spaces for a fixed term of approximately 10–15 years, based on either a base rent or a revenue-sharing arrangement.</p> <p>CPOs are expected to submit their grant applications by the end of April, 2026.</p>
Commonwealth Accessible Australia Initiative Tranche 2 – Application No. AAT265 Grant Amount -\$200,000 (Max)	249,120	Nil	IPM	<p>Changing Place Facility @ Bob Christensen Reserve; Bob Christensen Reserve is a popular stop for regional travellers and caravan visitors. Installing a portable Changing Places facility would support families and people with high support needs who cannot use standard accessible toilets, enable inclusive travel and longer stay. A portable unit is appropriate given the site’s flood-prone location.</p> <p>Grant Application submitted on 4 March 2026. Outcome expected by 30 June 2026. Pending.</p>

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

Project	Budget	Expend	Resp	Comment
Grant Applications				
Future Drought Fund's Communities Program Regional Drought Resilience Plan Social Outcome Grant	100,000	Nil	EDVM	Heartline Reconnected: Creating pathways to wellbeing, connection and lasting resilience Concept: Heartline Reconnected will address the growing need for stronger social connection, improved community wellbeing and increased drought resilience across our shire and region. Application submitted 9th December, 2025. Pending. Full Business Plan submitted to FRR/Future Drought Fund on 10 March, 2026 for further review by the assessment team.

The items marked with an asterisk (*) be deleted.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

ACC - Accountant

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

TREAS - Treasurer

AM – Assets Manager

WSCCM – Warren Sporting & Cultural Centre Manager

EDVM - Economic Development and Visitation Manager

WHS-RC – Work Health Safety / Risk Co-Ordinator

FRSPM – Flood Restoration and Special Projects Manager

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ITEM 4 SALE PRICES OF COUNCIL OWNED VACANT LAND – DEACON DRIVE, WARREN (GUNNINGBA ESTATE) (\$1-8.2/38, 56, 59, 60, 61, 62, 63, 64 & 65)

RECOMMENDATION that:

1. Council set the sale prices of the remaining nine (9) vacant allotments of land in Deacon Drive, Warren (Gunningba Estate) as follows:

10 Deacon Drive, Warren	Lot 59	DP872884	1,016 m2	\$32,500.00
12 Deacon Drive, Warren	Lot 60	DP872884	1,014 m2	\$32,500.00
13 Deacon Drive, Warren	Lot 56	DP872884	1,018 m2	\$32,500.00
14 Deacon Drive, Warren	Lot 61	DP872884	1,142 m2	\$36,500.00
16 Deacon Drive, Warren	Lot 62	DP872884	1,031 m2	\$33,000.00
18 Deacon Drive, Warren	Lot 63	DP872884	1,030 m2	\$33,000.00
20 Deacon Drive, Warren	Lot 64	DP872884	1,010 m2	\$32,500.00
22 Deacon Drive, Warren	Lot 65	DP872884	1,014 m2	\$32,500.00
24 Deacon Drive, Warren	Lot 38	DP716354	961.7 m2	\$31,000.00

2. The Mayor and General Manager be delegated this authority to affix the Seal of Council if required to any documentation for the sale of the Deacon Drive, Warren (Gunningba Estate) land.

PURPOSE

To seek Council’s endorsement to adjustment the sale prices of the remaining nine (9) vacant allotments in Deacon Drive, Warren to the current market price as determined on square metre price of recent sales of vacant land in Warren.

BACKGROUND

Council subdivided and developed 28 lots of residential land in 1996/1997 known as Gunningba Estate Stage II, Council resolved at the 22nd May 1997 Meeting (Minute No. 221.5.97) to set the sale price of each allotment based on the cost of the development and location of the land. The only increases to the sale price since then was when GST was introduced on 1st July 2000 with the margin scheme, the average increase per lot was around \$450.00 and again in May 2022.

In May 2022 Council resolved to increase the remaining land to the following:

10 Deacon Drive, Warren	Lot 59	DP872884	1,016 m2	\$24,000.00
12 Deacon Drive, Warren	Lot 60	DP872884	1,014 m2	\$24,000.00
13 Deacon Drive, Warren	Lot 56	DP872884	1,018 m2	\$24,000.00
14 Deacon Drive, Warren	Lot 61	DP872884	1,142 m2	\$27,000.00
16 Deacon Drive, Warren	Lot 62	DP872884	1,031 m2	\$25,000.00
18 Deacon Drive, Warren	Lot 63	DP872884	1,030 m2	\$25,000.00
20 Deacon Drive, Warren	Lot 64	DP872884	1,010 m2	\$24,000.00
22 Deacon Drive, Warren	Lot 65	DP872884	1,014 m2	\$24,000.00
24 Deacon Drive, Warren	Lot 38	DP716354	961.7 m2	\$23,000.00

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ITEM 5 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

(A7-9)

RECOMMENDATION:

That the tabled Disclosure of Interest Returns for Councillors and Designated Persons be received and noted.

PURPOSE

Under the Warren Shire Council's Code of Conduct (Code of Conduct) Section 4.21 all Councillors and Designated Persons, must lodge a written return of interest with the General Manager within (3) months after:

- a) Becoming a Councillor or Designated Person:
- b) 30 June of each year: and
- c) The Councillor or Designated Person becoming aware of an interest they are required to disclose under Schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

BACKGROUND

Returns of interests are an important accountability mechanism for promoting community confidence in decision making by Councillors and others and for ensuring that they disclose and appropriately manage conflicts of interest they may have in matters dealt with by the Council.

It is important that Councillors and others complete their returns of interests correctly and disclose all relevant interests and provide additional Returns as their circumstances warrant.

REPORT

This report is presented to Council in accordance with Council's Code of Conduct requirements and to advise of two (2) new Disclosure of Interest Returns for Councillors and Designated Persons received from Mr Fredrick Boamah (Roads Infrastructure Manager) and Mr Stephen Glen (Acting Manager Health and Development Services).

The General Manager is required to keep a register of returns, and these need to be tabled at the first meeting of the Council after the last day for lodgement.

The returns have been tabled for Council's information and have been uploaded to Council's website with relevant information redacted as determined by the General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Code of Conduct Section 4.21.

RISK IMPLICATIONS

Nil – the returns have been completed and lodged with the General Manager and will be tabled at the meeting in accordance with legislative requirements.

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ITEM 5 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS
CONTINUED

STAKEHOLDER CONSULTATION

Consultation with Councillors and Designated Persons.

OPTIONS

This is a requirement of Councillors and Designated Persons.

CONCLUSION

In accordance with Council's Code of Conduct, all Councillors and Designated Persons have completed and lodged their returns with the General Manager as required within the appropriate timeframe. Mr Boamah has been appointed as the Roads Infrastructure Manager and Mr Glen has been appointed as the Acting Manager Health and Development Services. Both Officers have submitted a Disclosure of Interest Return for Councillors and Designated Persons as required.

The returns have been uploaded to Council's website with appropriate redaction.

Accordingly, the returns are tabled for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Tabled Disclosure of Interest Returns for Councillors and Designated Persons as submitted by Mr Boamah and Mr Glen.

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ITEM 6 DRAFT 2026/2027 OPERATIONAL PLAN

(A7-4.1/1)

RECOMMENDATION:

That Council advertise the Draft 2026/2027 Operational Plan in conjunction with the Draft 2026/2027 Estimates inviting written public submissions and comments up until 4.00 pm Monday 1st June, 2026.

PURPOSE

To seek Council endorsement to advertise the Draft 2026/2027 Operational Plan in conjunction with the Draft 2026/2027 Estimates inviting written public submissions and comments up until 4.00 pm Monday 1st June 2026.

BACKGROUND

Section 405 of the Local Government Act 1993 (as amended) requires Council to prepare an Operational Plan each year. Prior to adoption of the Plan, Council must give a period of not less than 28 days inviting written public submissions and comment on the Plan.

REPORT

Included with the April 2026 Council Meeting Business Paper is a copy of the Draft 2026/2027 Operational Plan and Draft 2026/2027 Estimates that were presented to the Councillor and Senior Management Team Workshop on Wednesday, 15th April 2026.

The Draft 2026/2027 Estimates will be subject to a separate report to the April 2026 Council Meeting by the Divisional Manager Finance and Administration.

2026/2027 is expected to be a reasonably busy year with some capital improvement works to be completed or commenced together with finalisation of the flood restoration and construction program on Council's road network and other special programs/projects, at least as follows:

- Bushfire Hazard Reduction - \$373,000 (subject to Grant Funding);
- Deacon Drive Houses Rectification Works - \$660,000;
- Council Dwellings Refurbishment Program - \$25,000;
- Fortnightly Kerb Side Recycling Collection Program Warren, Nevertire and Collie - \$150,000;
- Purchase, supply and delivery of 240 litre recycling bins to Warren, Nevertire and Collie occupied rateable landowners - \$70,000;
- Investigation and Development of the Warren Shire Future Housing Strategy - \$25,000;
- Administration – New Electronic Records Management System Introduction, Routine Replacement of ICT Assets, Commencing Introduction of a New Corporate Financial System - \$162,500 subject to change depending on carry over funds;
- Warren Street Christmas Party 2026 - \$47,000 (subject to Grant Funding and Donations);
- Website Creation for Destination Macquarie Marshes - \$12,000 (subject to carryover);
- Warren Sporting & Cultural Complex – Gym Equipment Renewals - \$8,600;
- Urban Roads – Heavy Patching - \$225,000
- Urban Roads – Gravel Resheeting - \$17,500;

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ITEM 6

DRAFT 2026/2027 OPERATIONAL PLAN

CONTINUED

- Rural Roads – Bitumen Resealing - \$100,000;
- Rural Roads – Gravel Resheeting - \$430,500;
- Regional Roads – Bitumen Resealing - \$250,000;
- Regional Roads – Rehabilitation - \$450,000;
- Regional Emergency Roads Repair Program Local Roads – SR 27 Bullagreen Road - \$1,000,000;
- Roads to Recovery – SR 5 Buckiinguy Road Rehabilitation - \$1,144,995;
- Australian Government Black Spot Program – SR 66 Wambianna Road - \$1,160,000 (subject to carry over);
- Plant Replacement 2026/2027 (Net Purchase Cost) - \$1,045,000 (estimated);
- September 2022 AGRN 1034 Flood and Storm Damage Essential Public Asset Reconstruction Work Shire and Regional Roads - \$2,700,000 (subject to carryover);
- Sewer Mains Refurbishment Works - \$100,000;
- Spare Sewer Pumps Program - \$20,000;
- Water Mains Renewal - \$100,000;
- Spare Water Pumps Program - \$45,000;
- Water Valve Replacement Program - \$100,000;
- Macquarie River Native Fish Restocking Program - \$18,000 (subject to grant funding)
- Gunningba Estate Stage 3 Development - \$194,073 (subject to land sales or grant and carry over);
- Decommissioning of Old Sewerage Treatment Plant - \$92,000 (subject to carry over);
- Gillendoon Street Sewer Pump Station Restoration - \$125,000 (subject to carry over);
- Gunningba Estate Sewer Pump Station Safety Improvements - \$50,000;
- Warren Airport Exclusion Fencing - \$98,000 (subject to carry over);
- Strategic Planning / Integrated Water Cycle Management Plan - \$1,446,470 (subject to carry over);
- Street Lighting Improvement - \$11,662 (subject to carry over);
- Shade Structures three (3) over Tables and Chairs at the Splash Park - \$23,000;
- Macquarie Park Cenotaph Base Slab Improvements - \$15,000;
- Parks and facilities CCTV Program - \$144,000 (subject to grant funding);
- State Highway 11 Oxley Highway Ordered Works - \$500,000 (subject to funding approval);
- Implementation of Engineering Services Reporting IT Systems - \$44,000;
- Economic Development Program Projects - \$22,000;
- Economic Development Tourism Program Projects - \$22,000;
- Country Heartline Project - \$12,000;
- Greater Western Plains Alliance Dubbo Regional Guide - \$6,000;
- Visitor Information Centre, major repairs and maintenance - \$5,000;
- Traffic Counter Replacement - \$6,500; and

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ITEM 6

DRAFT 2026/2027 OPERATIONAL PLAN

CONTINUED

- Workplace Health and Safety Management System – Safety Culture - \$50,600 (subject to carry over).

There is concern with the increased costs for fuel and then the associated cost increases for Council plant, contractors, supplies and other inflationary increases budgets will be affected in 2026/2027. If grants do not have appropriate increases, then projects will need to be scaled back in size and length.

Included in the budget are various allocations towards maintenance works to be undertaken in the areas of town services (parks, gardens, water and sewerage), in the roads area and for other Council assets.

As 2026/2027 will have a reasonable capital improvement budget that is reliant on grants, together with Council's normal maintenance program and the expected continuation of the flood restoration program will mean no changes in Council's operational resources to ensure works and programs are efficiently, safely and effectively facilitated together with other members of Council's Management Executive Team.

The slightly reduced capital improvement budget will mean that most works are undertaken by Council's existing operational staff levels with only extra contracted works (local and tendered projects) where special expertise is required.

Following the analysis of the result of the Recycling Services Survey 2026, Council is expected to progress kerbside recycling in 2026/2027 at a cost of \$150.00 per assessment per year for each parcel of occupied rateable land (not vacant land) in the garbage collection areas of Warren, Nevertire and Collie with the provision of one (1) 240 litre recycling bin in accordance with Section 501 of the Local Government Act 1993. This program is expected to commence thereafter 1st October 2026 and include a major communication strategy program in relation to appropriate recycling processes.

Council staff will continue to apply for major grants to improve Council's Capital Works Program. There is a reasonable chance that Council will be requested to be responsible for the maintenance and improvement of SH 7 Mitchell Highway, within the Warren Shire Council boundary during 2026/2027 under the Road Maintenance Council Contract.

Currently, no loans are required for the 2026/2027 financial year however, this may change for a required increased bore water storage in Warren. Alternatively, a loan most probably will be proposed in the 2027/2028 Operational Plan & Estimates to fund increased bore water storage in Warren, if grant funds are not forthcoming.

An appropriate allocation has also been provided for what is necessary with the Audit, Risk and Improvement Committee (ARIC), Internal Audit Costs and for Service Reviews.

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ITEM 6

DRAFT 2026/2027 OPERATIONAL PLAN

CONTINUED

Operational Plan Legislative Requirements and Compliance

Operational Plan	Identify projects, programs or activities that Council will undertake within the financial year towards addressing actions in the Delivery Program	The actions in this document include actions planned for the 2026/2027 financial year
	Allocate responsibilities for each project, program or activity and measures to determine effectiveness	The actions in this document include responsibilities and measurements
	Include the Statement of Revenue Policy	The actions in this document include responsibilities and measurements
	Include provisions relating to the content of Council’s annual statement of Revenue Policy: <ul style="list-style-type: none"> • Estimated income and expenditure • Ordinary rates and special rates • Proposed fees and charges • Council’s proposed pricing methodology • Proposed borrowings 	The actions in this document include responsibilities and measurements

The Office of Local Government (OLG) have provided the following advice:

Maximum Interest Rate on Overdue Rates and Charges

- Council is yet to be advised the interest rate per annum in accordance with section 566(3) of the Act, for the maximum rate of interest payable on overdue rates and charges for the period 1 July 2026 to 30 June 2027.

Section 603 Certificate

- Under section 603 of the Act, Councils may issue a certificate as to the amount (if any) of rates, charges, etc. due or payable to the Council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2026-2027 is yet to be determined. This may remain the same as the 2025-2026 fee which is \$100.
- This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a Council offers to provide other information as an optional service, the Council is not prevented from separately determining an approved fee for that additional service. Furthermore, a Council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a Section 603 Certificate.

Statutory Limit on the Maximum Amount of Minimum Rates

- Following a recommendation by Independent Pricing and Regulatory Tribunal (IPART), clause 126 of the Local Government (General) Regulation 2021 will be amended on 1 July 2026 by the Local Government (General) Amendment (Minimum Amounts of Rate) Regulation, so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate will be \$655 for 2026-2027.

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ITEM 6 DRAFT 2026/2027 OPERATIONAL PLAN

CONTINUED

- The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at \$2.

Other statutory fees have been marked to be amended when the advice is provided and will hopefully be finalised when Council adopts the Draft 2026/2027 Operational Plan and Estimates at the June 2026 Council Meeting.

The Operational Plan Actions are addressed under the following categories:

1. **Social** (coloured Yellow)
2. **Economic** (coloured Grey)
3. **Infrastructure** (coloured Red)
4. **Environmental** (coloured Green)
5. **Governance** (coloured Blue)

Each of these categories outlines a summary of the community views as outlined in the Community Strategic Plan “Warren Shire 2035”.

FINANCIAL AND RESOURCE IMPLICATIONS

Under the Integrated Planning and Reporting process, Council prepares a rolling Long Term Financial Plan. From this Plan, Council prepares a single year Financial Plan from its Delivery Program to identify its day to day operational needs and to determine future capital and maintenance works across all the service areas of Council.

The Draft 2026-2027 Budget has included the additional operational and maintenance costs of Council’s parks and facilities that were finalised in the years proceeding. These costs are now slightly financially affecting budgets and will need to be monitored to determine if extra ways of funding maintenance is required in the near future to ensure services are not needed to be reduced in other areas of the budget. Currently the conservative budget for investment income is helping to cover costs.

Where possible, use of Council’s Internal Restricted Funds has been undertaken to reduce any impact on the overall budget.

LEGAL IMPLICATIONS

Section 405 Local Government Act 1993 (as amended).

RISK IMPLICATIONS

Nil, unless the Draft 2026/2027 Operational Plan is not complete and adopted by Council by 1st July 2026.

STAKEHOLDER CONSULTATION

This report is provided to commence the appropriate consultation process by advertising the Draft 2026/2027 Operational Plan in conjunction with the Draft 2026/2027 Estimates inviting written public submissions and comments up until 4.00 pm Monday, 1st June 2026.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday, 23rd April 2026

ITEM 6 DRAFT 2026/2027 OPERATIONAL PLAN

CONTINUED

OPTIONS

Nil as the Draft 2026/2027 Operational Plan and Estimates must be progressed.

CONCLUSION

This report is provided to recommend to Council the advertising of the Draft 2026/2027 Operational Plan prior to adoption at the June 2026 Council Meeting.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.2.3 Seek new sources of income for Council;
- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making); and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

Draft 2026/2027 Operational Plan (under separate cover).

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 1

RECONCILIATION CERTIFICATE – MARCH 2026

(B1-10.16)

RECOMMENDATION:

That the Statement of Bank and Investments Balance as at the 31st March 2026 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st March 2026.

Council should note that investment items listed as

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance		Balance
	28-Feb-26	Transactions	31-Mar-26
General	10,681,231.07	958,448.04	11,639,679.11
Water Fund	917,002.37	89,437.49	1,006,439.86
Sewerage Fund	1,075,955.58	33,413.84	1,109,369.42
North Western Library	260,764.82	(11,024.71)	249,740.11
Trust Fund	94,136.13	0.00	94,136.13
Investment Bank Account	(9,000,000.00)	(1,500,000.00)	(10,500,000.00)
	4,029,089.97	(429,725.34)	3,599,364.63

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 1 RECONCILIATION CERTIFICATE – MARCH 2026

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	3,599,364.63
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
	3,599,364.63
Balance as per Ledger Accounts less Investments =	3,599,364.63

INVESTMENTS RECONCILIATION

Investments as at 31st March 2026

No.	Institution	Amount	Term (days)	Rate %	Indicative BBSW	Maturity Date
	CBA	2,000,000.00	NA	3.10%	NA	On Call A/c
5	NAB	1,500,000.00	90	4.40%	3.99%	27-May-26
6	NAB	1,500,000.00	60	4.10%	3.81%	27-Apr-26
8	NAB	1,500,000.00	120	4.50%	3.99%	26-Jun-26
9	NAB	1,500,000.00	62	4.10%	3.81%	4-May-26
10	NAB	1,500,000.00	120	4.80%	3.99%	24-Jun-26
11	NAB	1,000,000.00	60	4.40%	3.81%	25-May-26
TOTAL INVESTMENTS =		10,500,000.00				

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	11,210,646.63
Internally Restricted Funds Invested	2,388,718.00
Unrestricted Funds	500,000.00
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	14,099,364.63

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending review and reconcilliation into the future.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 1 RECONCILIATION CERTIFICATE – MARCH 2026

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION:

That the Statement of Rates and Annual Charges information as at 30th March 2026 be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 30th March 2026 including comparisons over the last four years.

This report is considered the most accurate and relevant information available for Council to consider relating Rates and Annual Charges collection percentages, comparatively to prior years.

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 23rd April 2026

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

30-Mar-26

Name of Rate	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	COLLECTIONS FOR YEAR		NETT ARREARS	
				AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	257,982	5,948,687	6,206,669	4,683,269	75.46%	1,523,400	24.54%
Warren Water Fund	121,735	633,677	755,412	495,235	65.56%	260,177	34.44%
Warren Sewerage Fund	142,360	659,466	801,826	512,327	63.89%	289,500	36.11%
TOTAL 2025/2026	522,077	7,241,830	7,763,907	5,690,831	73.30%	2,073,076	26.70%
TOTAL 2024/2025	486,670	6,931,692	7,418,362	5,358,325	72.23%	2,060,037	27.77%
TOTAL 2023/2024	445,604	6,630,720	7,076,324	5,146,610	72.73%	1,929,714	27.27%
TOTAL 2022/2023	290,303	6,337,306	6,627,609	4,909,312	74.07%	1,718,297	25.93%
TOTAL 2021/2022	303,871	7,171,097	7,474,968	4,845,399	64.82%	2,629,569	35.18%
		10-Mar-22	07-Mar-23	15-Mar-24	12-Mar-25	30-Mar-26	
COLLECTION FIGURES AS \$		4,845,399	4,909,312	5,146,610	5,358,325	5,690,831	
COLLECTION FIGURE AS %		64.82%	74.07%	72.73%	72.23%	73.30%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 3 WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS
(C14-7.1, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2025/26 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Investigation/ Implementation	\$222,000	\$52,386	DMFA	2024/25 carry over value, included in the budget figure is \$112,000. Purchase new office equipment, PC's and other ICT equipment as needed. Ongoing implementation of a Document management system, this will include implementation of a new Finance System.

ACRONYMS

DMFA - Divisional Manager Finance & Administration

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 4

DRAFT 2026/2027 ESTIMATES

CONTINUED

RECOMMENDATION:

That Council advertise the Draft 2026/2027 Estimates inviting written public submissions and comment up until 4.00 pm on Monday 1st June 2026.

PURPOSE

To seek Council endorsement to advertise the Draft 2026/2027 Estimates inviting written public submissions and comment up until 4.00 pm on Monday 1st June 2026.

BACKGROUND

Section 405 of the Local Government Act 1993 (as amended) requires Council to prepare an Operational Plan each year, prior to adoption of the plan Council must give a period of not less than 28 days inviting written public submissions and comment on the plan.

REPORT

Included with the April 2026 Business Paper is a copy of the Draft 2026/2027 Estimates that were presented at the Councillor workshop on Wednesday 15th April 2026 for information and comment.

The Draft 2026/2027 Estimates is submitted to Council with a balanced budget (excluding depreciation) in General Fund, a \$141,755 deficit in Water Fund and a \$40,188 surplus in Sewerage Fund. The Water and Sewer Funds are balanced to zero with respective cash-based movement, to or from their relevant external restricted asset balance (cash). All funds include movement to or from reserves, either income or expense has been included to demonstrate the overall projected cash movement and maintain a zero-based budget.

The Draft 2026/2027 Estimates have been prepared based on the below rates and charges: -

1. General rate increase of 3.6% subject to final approval by IPART, this will generate additional income of \$213,840 on the actual 2025/2026 rates levied.
2. a \$29.00 or 5% increase in the Warren water availability charge to \$619.00,
3. a \$39.00 or 5% increase in the Nevertire water availability charge to \$820.00,
4. a \$29.00 or 5% increase in the Collie water availability charge to \$626.00,
5. a \$36.00 or 5% increase in the Warren residential sewerage charge to \$773.00,
6. a \$38.00 or 5% increase in the Nevertire residential sewerage charge to \$810.00,
7. a \$33.00 or 5% increase in the of Non-residential sewerage charge to \$710.00,
8. a \$18.00 or 5% increase in the domestic waste collection charge (Warren, Nevertire & Collie) to \$387.00,
9. a \$3.00 or 5% increase in vacant land domestic waste collection charge on all residential and business assessments to \$65.00,

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 4

DRAFT 2026/2027 ESTIMATES

CONTINUED

10. an introduction of a new charge for kerbside recycling collection at a cost of \$150.00 per annum for all occupied rateable land (not vacant land) in the garbage collection areas of Warren, Nevertire and Collie.
11. a \$6.00 increase on the Waste Depot Access Charge for all occupied land categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area to \$138.00,
12. a \$3.00 increase on all vacant land categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area charged the Warren Domestic Waste Vacant charge of \$65.00,
13. Rural Waste Depot Access Charge, \$12 per assessment,
14. Warren Bore Water Usage Charge - (Up to 450kl) increased by \$0.08 to \$1.72/kl
- (Over 450kl) increased by \$0.12 to \$2.61/kl
15. Warren River Water Usage Charge - (Up to 450kl) increased by \$0.03 to \$0.63/kl
- (Over 450kl) increased by \$0.05 to \$1.10/kl
16. Nevertire Bore Water Usage Charge - (Up to 450kl) increased by \$0.05 to \$1.00/kl
- (Over 450kl) increased by \$0.07 to \$1.45/kl
17. Collie Bore Water Usage Charge - (Up to 450kl) increased by \$0.10 to \$2.05/kl
- (Over 450kl) increased by \$0.15 to \$3.14/kl
18. Warren Airport Bore Water Supply - (Up to 450kl) increased by \$0.08 to \$1.72/kl
- (Over 450kl) increased by \$0.12 to \$2.61/kl
19. Non-residential Sewer Usage Charge – increase by \$0.12 to \$2.61/kl

The increases in rates and charges for 2026/2027 in the towns and villages are as follows: -

1. Warren residential rates and charges will have varying increases, due to different land valuations. The minimum increase for 2026/2027 is \$233.00 which equates to a total minimum rate account of \$2,549.00,
2. Nevertire residential rates and charges have increased by \$228.00 on 2026/2027 which equates to a total rate account of \$2,407.00,
3. Collie residential rates and charges have increased by \$193.00 on 2026/2027 which equates to a total rate account of \$1,416.00,
4. Business rates and charges will have varying rate increases dependent on the land value and number of garbage services they have.

Other factors applied when preparing the Draft 2026/2027 Estimates were:

1. a 4.0% average increase in wages as required under the Local Government (State) Award and progressive rules,
2. a 4.0% increase in other recurrent income,

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4

DRAFT 2026/2027 ESTIMATES

CONTINUED

3. a 4.0% increase in expenditure unless the actual amounts are known,
4. a 3.8% increase in Council Fees and Charges income, unless subject to a statutory or other regulatory limitation, and
5. the capital works program has been developed in line with Council's asset management strategies and associated plans.

It is a requirement under Section 405 of the Local Government Act 1993 to advertise the Draft 2026/2027 Estimates for a period of not less than 28 days seeking public comment before adoption.

To comply with the Local Government Act & Regulations the Draft 2026/2027 Estimates will be advertised in the Thursday 30th April 2026 edition of the local paper and on Council's website and Facebook page seeking written public submissions or comment up until 4.00 pm on Monday, 1st June 2026.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

Advertise in the local newspaper and on Council's website and Facebook page seeking written public comment or submissions up until 4.00pm on Monday ,1st June 2026.

OPTIONS

N/A.

CONCLUSION

This report is provided to recommend to Council the advertising of the Draft 2026/2027 Estimates prior to adoption at the June 2026 Council Meeting.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.2.3 Seek new sources of income for Council;
- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making); and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION / ATTACHMENTS

Draft 2026/2027 Estimates (under separate cover).

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 5

WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

(L2-2)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To inform Council of the services the Warren Shire Library has been undertaking.

BACKGROUND

The Warren Shire Library continues to supply a customer focused service which constantly meets the needs of the Warren community.

REPORT

The **summer school holiday** activities included wool felt creations, acrylic painting workshops, Lego challenge, and movies.



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 5

WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

Summer Reading. Our Big Summer Read program is a great way to motivate kids to keep up their reading in the school holidays. Call in to Warren Shire Library between now and January 31 to register them and they are on their way! They simply read, log and return their completed log sheets to us to enter the prize draw! As of the end of the program, we had a total 28 registrations. The local prize draw was held on Monday 2 February 2026 with three winners.

Both **Savings Finder Team from Service NSW** and the **First Nations Outreach Officer from Revenue NSW** continued their monthly visit to Warren to help residents on finding discounts and answering questions. No bookings required for either service. Each visit is advertised across social media, posters around town and word of mouth.

A **battery recycle bin** within the library was approved. This is a free service provided and managed by EcoBatt. Delivery of the bin is pending.

The library recommenced its **Outreach programs** with Barnardos, Family Daycare, Little Possums, Catholic Care Playgroup, Warren Preschool, Warren Central and St Mary's kindergarten, all either visiting the library or library officers visiting centres.



The **card making sessions** have recommenced this quarter and the ladies have returned.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 5

WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED



Baby rhyme time & stories continued this quarter. These sessions will be held monthly to help children aged from birth to 5 years learn different rhymes and songs and hear a story or two.



The final **Connecting Seniors** session under the grant was held in February with amazing food from Belinda Fitzgerald. The book created by Katrina showing our yearlong event was presented to all participants.



Due to its popularity, the library team has continued the **Connecting Seniors** sessions for 2026 with the first session being held in March. Due to the school holidays, the next session will be held in May.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 5

WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED



The monthly Friday movie. The March movie was the third and final Downton Abbey movie. Due to the school holidays, the next movie will be held in May.

Technology upgrades. New computers for the staff have finished rolling out this quarter, along with upgraded barcode scanners. Both public computers have been upgraded and connected to the new Envisionware software which manages logins, bookings and statistics. This stops the manual collection of these by the staff.

Staff training. Weekly professional development sessions have been held by NSW Public Libraries Association once a week during lunch throughout February and March. Topics covered so far include information on media literacy and staying smart online, grants, starting a space-based creative residency, designing for change, The US in customer Service, change management and workplace transitions and health. The team also attended online the annual Reader's Advisory day and a Local Studies meeting.

Customer Satisfaction Survey has commenced here at Warren Library. This will allow the team to plan the needs for the community over the next five years.

The NSW Public Libraries Association **Central West Zone** meetings were hosted by Lithgow Library in March. Due to other commitments, Councillor Serdity and Erica attended the meeting via the team's link.

UPCOMING EVENTS

- April – Autumn school holidays

STATISTICS FOR JANUARY - MARCH 2026

PROGRAM	PARTICIPANTS	CATEGORY
January		
6/01/2026: Holiday crafts: Wool felt creations	4	School Age
9/01/26: Holiday Activities: Movie	4	School Age
13/1/26: Holiday Activities: Acrylic Paints Class	5	School Age
14/1/26: Holiday Activities: Acrylic Paints Class	10	School Age

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 5

WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

PROGRAM	PARTICIPANTS	CATEGORY
15/1/26: Service NSW Visit	1	Adult
16/1/26: Holiday Activities: Movie	3	School Age
20/1/26: Holiday Activities: Lego Challenge	6	School Age
21/1/26: Holiday Activities: Storytime	3	School Age
23/1/26: Holiday Activities: Movie	5	School Age
27/1/26: Holiday Activities: Mixed Crafts	2	School Age
28/01/26: Holiday Activities: Mixed Crafts	7	School Age
31/1/26: Summer Reading Challenge new participants	28	School Age
February		
5/2/26: Summer Reading Challenge wrap party/prizegiving	7	School Age
9/2/26: Storytime - Little Possums	8	Early Childhood
11/2/26: Connecting Seniors	23	Seniors
17/2/26: Storytime - Warren Preschool	17	Early Childhood
19/2/26: Service NSW Visit	1	Adult
23/2/26: Storytime: Warren Central School	12	School Age
25/2/26: Adult Crafters - Card Making	3	Adult
March		
2/03/2026: Storytime - St Mary's Kindergarten	18	School Age
6/03/2026: Friday Movies	3	Adult
9/3/2026: Storytime - Little Possums	10	Early Childhood
11/3/26: Connecting Seniors	5	Seniors
16/3/26: Storytime - Warren Preschool	15	Early Childhood
18/3/26: Baby Bounce Rhyme Time	2	Early Childhood
23/3/26: Storytime: Warren Central School	12	School Age
25/3/26: Adult Crafters - Card Making	4	Adult
30/3/26: Storytime - St Mary's Kindergarten	20	School Age

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 5

WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

Month	Visits	Loans	Members	Wi Fi Logins	Internet Bookings	1,000 Books before school program ⁱ	Dolly Parton
Jan	412	881	1,290	59	14	0	4
Feb	409	754	1,292	41	28	0	0
Mar	518	874	1,296	62	16	0	0

Northwestern Library update

Fees and Charges. An extra meeting was held in January via Teams to discuss our fees and charges for 26/27. A couple of minor changes were made to bring us in line with other local libraries.

Quarterly Managers Meeting. Due to other commitments this quarter, we met via Teams for a quick discussion around our resource budget and the price increases that we are seeing for our physical items and our electronic collection, promotional materials such as library bags, SLNSW Drug & Alcohol pop-up for April, magazine titles and loans, the 2026 stock rotation program, library programs and various staff leave.

Members Re-registration. NW libraries commenced a membership re-registration program from Monday 2 February 2026. This has allowed the correct contact details for all members to be updated. During February 287 memberships were renewed.

Spydus/External Provider Access Changes. Changes to the way our members are recognised when logging into each of our electronic resource is coming. Working with each provider individually this will be upgraded by the end of March 2026. Adding to indyreads and Kanopy, Comics Plus and Hoopla have been upgraded.

Spydus System Clean Up. This quarter the team has cleaned up the staff access list. We removed those who are no longer on staff at the libraries. A new process has been created for one of the most used item statuses to allow over 10,000 more stock purchased by the individual libraries to be available to members across the network. This will become a monthly process to keep this up to date.

Stock Rotation. This quarter we rotated both the adult and junior nonfiction. Unfortunately, this has had to happen via courier due to no face-to-face meeting.

E-resources. It has been great to see the increase in usage of our e-resources this quarter. The annual review of these apps is underway due to price increases. The three-year contract for Borrowbox is under review by the Central West zone before it is renewed this June.

Website. Since the launch of the new website, we have seen a steady increase in usage. New pages to come over the coming months.

Bogan will be closing for renovations during April and May. To enable members access to the collection a pop-up library is planned. Erica has visited the CWA hall to help Brooke plan for temporary relocation.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 23rd April 2026

ITEM 5

WARREN SHIRE LIBRARIAN'S OPERATIONS REPORT

CONTINUED

STATISTICS FOR JAN - MAR 2026

Month	North Western eBooks ⁱⁱ	North Western eAudio ⁱⁱⁱ	North Western eMags	North Western eNews	North Western Comics ^{iv}	North Western Efilms/TV ^v
Jan	487	810	162	157	1	276
Feb	387	713	146	134	3	141
Mar	425	664	169	127	3	85

Month	New physical items received	Website users	Ancestry	StoryBox Library
Jan	554	398	80	3
Feb	555	234	116	1
Mar	423	282	346	2

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is to provide Council with an update of Council library services.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.2.3 Provide a high-quality library service that meets the needs of the community.

SUPPORTING INFORMATION / ATTACHMENTS

ⁱ New children registered for program each month. This is for both 1,000 Books and Dolly Parton.

ⁱⁱ Indyreads, BorrowBox, Hoopla, uLibrary and Gale

ⁱⁱⁱ BorrowBox, Hoopla and uLibrary

^{iv} ComicsPlus and Hoopla.

^v Kanopy and Hoopla

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 23rd April 2026

ITEM 1 WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services, Roads Infrastructure Manager and Flood Restoration and Special Projects Manager.

ACRONYMS

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
AM	Assets Manager	FRSPM	Flood Restoration and Special Projects Manager

Roads M & R (Maintenance and Repair) Budget and Works
From 12th March 2026 to 10th April 2026.

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$65,832	\$45,967
Kerb and Guttering	\$22,000	\$3,292
Footpaths & Cycleway	\$41,000	\$3,376
Urban Unsealed Roads	\$31,491	\$12,699
Rural Sealed Roads	\$522,953	\$596,540
Rural Unsealed Roads	\$1,169,278	\$887,040
Rural Bridges	\$96,037	\$7,003
Regional Sealed Roads	\$822,000	\$611,947
Regional Unsealed Roads	\$120,000	\$21,001
Regional Bridges	\$113,000	\$182,770
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$15,175	\$1,260
Total	\$3,003,591	\$2,372,895

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ITEM 1 WORKS PROGRESS REPORTS – ROADS

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PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW RR333 Carinda Road	\$1,251,499	\$864,416	Ongoing
AGRN 1034 EPA RW RR347 Collie-Trangie Road	\$290,281	\$46,646	Ongoing
AGRN 1034 EPA RW RR202 Marthaguy Road	\$3,344,735	\$2,027,241	Ongoing
AGRN 1034 EPA RW RR7515 Warren Road	\$886	\$1,270	Completed
AGRN 1034 EPA RW Regional Roads	Total \$4,887,402	Total \$2,939,573	
AGRN 1034 EPA RW SR49 Arthur Butler Drive	\$21,420	\$10,274	Completed
AGRN 1034 EPA RW SR29 Belah View Road	\$10,116	\$5,334	Ongoing
AGRN 1034 EPA RW SR8 Ben Avon Road	\$1,862	\$5,012	Completed
AGRN 1034 EPA RW SR9 Booka Road	\$4,577	0	Not yet started
AGRN 1034 EPA RW SR42 Boss' Lane	\$30,309	\$4,101	Ongoing
AGRN 1034 EPA RW SR35 Bourbah Road	\$19,861	\$16,457	Ongoing
AGRN 1034 EPA RW SR62 Buddabadah Road	\$50,244	\$50,245	Completed
AGRN 1034 EPA RW SR68 Bundemar Road	\$111,272	\$54,118	Ongoing
AGRN 1034 EPA RW SR3 Canonba Road	\$13,742	\$7,376	Completed
AGRN 1034 EPA RW SR 33 Castlebar Road	\$64,070	\$64,070	Completed
AGRN 1034 EPA RW SR54 Cathundral-Bogan Road	\$94,421	\$96,404	Completed
AGRN 1034 EPA RW SR44 Charlieville Road	\$8,111	0	Not yet started
AGRN 1034 EPA RW SR37 Collie Road	\$138,231	\$137,938	Completed
AGRN 1034 EPA RW SR87 Cremorne Road	\$9,899	\$12,598	Completed
AGRN 1034 EPA RW SR25 Cullemburrawang Road	\$3,987	0	Not yet started
AGRN 1034 EPA RW SR60 Dandaloo Road	\$17,438	\$22,847	Completed

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ITEM 1 WORKS PROGRESS REPORTS – ROADS

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PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR41 Dick's Camp Lane	\$6,536	\$6,536	Completed
AGRN 1034 EPA RW SR26 Drungalear Road	\$15,962	\$15,962	Completed
AGRN 1034 EPA RW SR21 Duffity Road	\$53,830	\$53,830	Completed
AGRN 1034 EPA RW SR64 Ellengerah Road	\$175,654	\$175,654	Completed
AGRN 1034 EPA RW SR86 Ellerslie Road	\$28,199	\$28,199	Completed
AGRN 1034 EPA RW SR36 Gibson Way	\$71,734	\$71,734	Completed
AGRN 1034 EPA RW SR23 Gradgery Lane	\$15,595	\$15,595	Completed
AGRN 1034 EPA RW SR79 Greentree Road	\$53,605	\$53,605	Completed
AGRN 1034 EPA RW SR95 Gunningba Road	\$34,795	\$42,098	Completed
AGRN 1034 EPA RW SR91 Industrial Access Road	\$94,534	\$16,607	Ongoing
AGRN 1034 EPA RW SR15 Johnsons Road	\$54,589	\$54,966	Completed
AGRN 1034 EPA RW SR97 Kainga Marebone Road	\$62,363	\$67,742	Completed
AGRN 1034 EPA RW SR89 Leeches Creek Road	\$3,554	\$3,554	Completed
AGRN 1034 EPA RW SR12 Lemongrove Road	\$219,839	\$171,154	Ongoing
AGRN 1034 EPA RW SR18 Mannix Road	\$17,072	0	Not Yet Started
AGRN 1034 EPA RW SR69 Mullengudgery Road	\$132,974	\$77,566	Ongoing
AGRN 1034 EPA RW SR51 Oakley Road	\$19,465	\$19,466	Completed
AGRN 1034 EPA RW SR74 Old Showground Road	\$3,578	\$19	Not Yet Started
AGRN 1034 EPA RW SR65 Old Warren Road	\$297,616	\$166,211	Ongoing
AGRN 1034 EPA RW SR1 Oxley Road	\$73,550	\$43,968	Ongoing
AGRN 1034 EPA RW SR75 Pineclump Soldiers Road	\$36,735	\$43,911	Completed

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PROGRAM	BUDGET	EXPEND	COMMENTS
AGRN 1034 EPA RW SR34 Pleasant View Lane	\$11,479	\$11,480	Completed
AGRN 1034 EPA RW SR88 Quigley Carroll Road	\$31,430	\$15,775	Completed
AGRN 1034 EPA RW SR6 Retreat Road	\$15,543	\$18,477	Completed
AGRN 1034 EPA RW SR83 Rifle Range Road	\$31,398	\$35,773	Completed
AGRN 1034 EPA RW SR48 Ringorah Road	\$69,994	\$69,243	Completed
AGRN 1034 EPA RW SR28 Rothsay Road	\$5,447	0	Not yet started
AGRN 1034 EPA RW SR2 Sanctuary Road	\$11,789	\$4,735	On going
AGRN 1034 EPA RW SR72 Snakes Lane	\$7,529	\$7,713	Completed
AGRN 1034 EPA RW SR56 Tabratong Lane	\$118,951	\$118,309	Completed
AGRN 1034 EPA RW SR53 Thornton Road	\$12,721	\$3,273	On going
AGRN 1034 EPA RW SR59 Tottenham Road	\$66,975	\$14,129	Ongoing
AGRN 1034 EPA RW SR73 Udora Road	\$727,128	\$556,964	Ongoing
AGRN 1034 EPA RW SR66 Wambianna Road	\$470,947	\$404,937	Ongoing
AGRN 1034 EPA RW SR77 Wambianna Soldiers Road	\$50,773	\$65,663	Completed
AGRN 1034 EPA RW SR46 Widgeree Road	\$38,524	\$206	Ongoing
AGRN 1034 EPA RW SR52 Windabyne Bridge Road	\$7,018	\$10,734	Completed
AGRN 1034 EPA RW SR38 Yungundi Road	\$31,504	\$31,505	Completed
AGRN 1034 EPA RW Local Roads	Total \$3,747,620	Total \$2,984,071	
RMCC Routine Maintenance - Oxley Highway SH11	\$493,431	N/A	Ongoing

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MAINTENANCE AND CONSTRUCTION

WORK CREW	LOCATION	ACTIVITY	WORM COMPLETED
Grader Crew 1 (Three-man crew)	RR7515 Warren Road	Heavy Patching- Flood Work	Completed
	SR68 Bundemar Road	Heavy Patching- Flood Work	Completed
	RR333 Carinda Road	Heavy Patching- Flood Work	Completed
	SR65 Old Warren Road	Grade	Ongoing
Grader Crew 2 (Three-man crew)	Stood Down		
Grader Crew 3 (Three-man crew)	SR69 Mullengudgergy Road	Grade - Flood Work	6km Completed
	SR28 Rothsay Road	Grade	6km Completed
	SR26 Drunglear Road	Grade- Flood Work	4km Completed
	SR97 Kianga-Marebone Road	Grade	8.5km Completed
	SR28 Rothsay Road	Grade	6 km Completed
	SR93 Yarrandale Road	Grade	14km Completed
Grader Crew 4 (Three-man crew)	SR16 Notts Road	Maintenance Grading	7km Completed
	SR6 Retreat Road	Grade Flood Work	10km Completed
	SR2 Sanctuary Road	Grade Flood Work	3km Completed
	SR15 Johnsons Road	Flood Work	10km Completed
	SR36 Gibson Way Road	Grade	14km Completed
Grader Crew 5 (Two-man crew)	No Crew		

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WORKS PROGRESS REPORTS – ROADS

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WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveliner (Tar Patching)	SR64 Ellengerah Road	Potholes	500L	5 Ton (21 Patches)
	SH11 Oxley Highway	Potholes	150L	2 Ton
	RR7515 Warren Road	Edges	700L	7 Ton
	SR37 Collie Road	Edges	2,600L	26 Ton
	RR7515 Warren Road	Edges	1,800L	18 Ton (Edges)
	SR58 Nevertire-Bogan Road	Potholes	3,700L	37 Ton (688 Holes)
	RR333 Carinda Road	Potholes	500L	5 Ton (38 Holes)

WORK CREW	LOCATION	ACTIVITY
Roadside Maintenance Team	SR64 Ellengerah Road	Slashing 36 km
	RR347 Collie-Trangie Road	Slashing 30km
	SR37 Collie Road	Slashing 12km
	SR65 Old Warren Road	Slashing 18km
	SR56 Tabratong Lane	Spraying Trees
	SR58 Nevertire-Bogan Road	Spraying Trees
	SR59 Tottenham Road	Spraying Trees
	SR54 Cathundral-Bogan Road	Spraying Trees

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WORK CREW	LOCATION	WORK COMPLETED	EMULSION USED	STONE USED
Tar Patching - Ausroad	RR333 Carinda Road	Potholes/Edges/Heavy Patches	12,850L	104.5T
	SR65 Old Warren Road	Potholes/Edges/Heavy Patches	19,550L	34.4T
	SR66 Wambianna Road	Potholes/Edges/Heavy Patches	2,820L	21.2T
	SR68 Bundemar Road	Potholes/Edges/Heavy Patches	5,200L	44.8T

WORK CREW	LOCATION	ACTIITY	WORK COMPLETED
Neill Earthmoving	RR202 Marthaguy Road Road Safety Program Segment 12	Road Rehabilitation	Ongoing
Batterline	RR202 Marthaguy Road Road Safety Program	Stabilisation	1,200m

UPCOMING WORKS (April/May)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	Chester Street	Mix Road Pavement
	SR65 Old Warren Road	Grade
	RR202 Marthaguy Road	Heavy Patching
	Bundemar Street	Mix Road Pavement
Grader Crew 2 (Three-man crew)	RR347 Collie/Trangie Road	Heavy Patching
	SH11 Oxley Highway	Shoulder Grading
	RR202 Marthaguy Road	Road Safety Works – Segments 12 to 20
	Runway 03/21	Heavy Grading
Grader Crew 3 (Three-man crew)	SR97 Kianga-Marebone Road	Maintenance Grade/Flood
	SR44 Charleville Road	Maintenance Grade/Flood

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WORK CREW	LOCATION	ACTIVITY
Grader Crew 4 (Three-man crew)	SR36 Gibson Way	Grading & Flood Funds (Ongoing)
	SR98 Colane Road	Maintenance Grade/Gravel Re-Sheet

WORK CREW	LOCATION	ACTIVITY
Neill Earthmoving/Council	RR202 Marthaguy Road	Rehabilitation of Intersection

CAPITAL WORKS IN PROGRESS

Project	Budget	Expend/Comm	Resp	Comment
Urban Unsealed Roads Resheeting	\$39,488	Nil	RIM	Being scoped.
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	\$199,500	DMES	Study Ongoing
Kerb and Guttering Renewal Chester Street (Stafford-Readford) (R2R)	\$170,000	\$107,115	TSM	Ongoing.
Bundemar Street Safety Improvements (R2R)	\$50,000	Nil	RIM	Being planned.
Rural Unsealed Roads Resheeting – SR23 Gradgery Lane	\$197,377	Nil	RIM	Being planned.
Rural Unsealed Roads Resheeting – SR65 Old Warren Road	\$137,437	Nil	RIM	Being planned.

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Project	Budget	Expend/Comm	Resp	Comment
RR202 Marthaguy Road (TZSRP \$4,777,592 and Council \$450,000)	\$5,227,592	\$4,294,484	RIM/FRSPM	Ongoing
Australian Government Black Spot Program – SR66 Wambianna Road Safety Improvements	Grant \$1,260,000	Nil	DMES	Funding Deed to be executed

Project	Budget	Expend/Comm	Resp	Comment
Grant Applications				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES	Pending Grant Approval.
*Safer Local Roads Infrastructure Program – Beleringar Bridge	Grant - \$2,236,800 Council – \$559,200 \$2,796,000	Nil	DMES	Unsuccessful
*Safer Local Roads Infrastructure Program – Weemabung Bridge	Grant - \$2,424,000 Council – \$606,000 \$3,030,000	Nil	DMES	Unsuccessful
Heavy Vehicle Rest Area Tranche 7 – Nevertire Rest Area	Grant - \$1,167,360 Council – \$291,840 \$1,459,200	Nil	DMES	Pending Grant Approval.

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TRAFFIC CLASSIFIER REPORT

9/03/2026 to 13/4/2026					
Road	Segment	Class	ADT	V%	Days
Dubbo St.	0	Light	276	56%	35
		Heavy	218	44%	35
SR27 Bullagreen Road	0	Light	9	39%	30
		Heavy	14	61%	30
SR64 Ellengerah Road	4	Light	80	59%	35
		Heavy	55	41%	35
SR91 Industrial Access Road	2	Light	248	65%	35
		Heavy	134	35%	35
SR58 Nevertire - Bogan Road	14	Light	16	33%	35
		Heavy	33	67%	34
SR53 Thornton Road	0	Light	17	53%	34
		Heavy	14	47%	34
SR59 Tottenham Road	14	Light	12	20%	34
		Heavy	50	80%	34
SR66 Wambianna Road	24	Light	120	42%	34
		Heavy	166	58%	34
RR7515 Warren Road	4	Light	121	62%	34
		Heavy	73	38%	34
RR7515 Warren Road	36	Light	52	35%	12
		Heavy	95	65%	12

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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 12th March 2026 to 10th April 2026.

ACRONYMS

DMES Divisional Manager Engineering Services
TSM Town Services Manager
MHD Manager Health & Development Services
IPM Infrastructure Projects Manager
TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET

Project	Budget	Expend /Comm	Resp	Comment
General				
Nevertire Storm Damage February 2025 • Replacement of damaged toilet building at Noel Waters Oval, • Repairs to damaged Rodeo/Pony Club Shed at Noel Waters Oval. JC: 0106-0400-0010		\$5,119	TSM	9/03/2026 Drafting Scope and pricing for the replacement amenities building at Noel Waters Oval.
Nevertire Storm Damage – Insurance Claim. November 2025 • Replacement of shade sail. JC: 0106-0500-0010		\$28,671	TSM	23/06/2026 Approval received for the new shade sail. ETA 4-6 weeks.

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Project	Budget	Expend /Comm	Resp	Comment
General				
Replacement of Front & Rear Fencing – Rotary Park. JC: 0096-0004-0100	\$6,000	\$2,160	TSM	10/11/2025 Fencing delivered. Waiting on contractor to install. 07/04/2025 Public notification of works has been advertised. Works will commence week 13 th April 2026
Water Services				
Water Extraction Meter Compliance GL: 4580-4320-0003JC: 0190-0010-0000	\$1,346	Nil	TSM	9/03/2026 Additional information has been submitted to NSW Water to substantiate the WAL for Ellengerah Bore.
Water Valve Replacement Program 2025-2026. GL: 4580-4320-0055JC: 0190-0030-0005	\$100,000	\$65,822	TSM	24/11/2025 Program Ongoing.
Water Main Renewals GL: 4580-4320-0010 JC:	\$100,000	\$17,020	TSM	*9/03/2026 Propose to replace water main in the Showground/Racecourse to reduce the number of leaks. 23/03/2026 Replacement of main from Bore Flat, along Dubbo St, past Railway Parade as well as main within the showground/racecourse.
*Replacement of MCC at Oxley Park River Water Pumping Station. GL: 4580-4320-0001JC: 0191-0001-0095	\$75,000	\$44,281	TSM	15/09/2025 New MCC installed and commissioned. Minor tidy up works to be carried out. Waiting on final invoices.

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Project	Budget	Expend/ Comm	Resp	Comment
Sewerage Services				
Review of CCTV data by VAPAR. GL: 5580-4320-0005JC:	\$100,000	\$73,000	TSM	9/03/2026 List of sewerage main repairs being created.
Decommission Old Warren Sewerage Treatment Plant GL: 5580-4320-0001 JC: 220-3-0	\$92,000	Nil	TSM	Flow monitoring of the Inlet channel to be improved to allow for total flow inlet, including septage amounts. A monitored/alarmed flowmeter to be installed into the overflow structure to provide discharge volume if the plant is required to discharge to the water course. 9/03/2026 New Groundwater monitoring wells to be constructed at Gillendoon and Tiger Bay STP.

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Project	Budget	Expend/ Comm	Resp	Comment
Decommission Gillendoon SPS. GL:5580-4320-1011JC:	\$125,000	Nil	TSM	9/03/2026 New Groundwater monitoring wells to be constructed at Gillendoon and Tiger Bay STP.
Repairs to Tiger Bay STP Inlet Channel. GL: JC: 202-5-11	\$63,500	\$60,725	TSM	07/04/2026 Works will commence after Easter
Sewerage Mains Replacement. GL: 5580-4320-0002	\$100,000	Nil	TSM	18/08/2025 Scope of works will be determined after review of CCTV investigation. 9/03/2026 Mains to be repaired/replaced or relined;
Safety Upgrades – SPS's - Thornton Ave, SPS 1 - Wilson St, SPS 3 - Garden Ave, SPS 4 - Gunningba, SPS 5 - Depot, SPS 6 - Showground, SPS 7 - Tiger Bay, SPS 8 - Carter oval, SPS 9 - Nevertire GL: 5580-4320-0105 JC: 0201-0090-0000	\$99,750	\$60,725	TSM	07/04/2026 4 side Void safety lids have been ordered for Thornton Ave, Wilson St & Nevertire SPS's. All three will be delivered together in early May 2026. Existing shed over the wet well to be demolished after the installation of new cover and diplomat fencing.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend/Comm	Resp
Levee Restoration			
Levee Rehabilitation Non-Civil Costs JC:			
3300-4400-0020			
3300-4400-0021		\$596,218	
3300-4400-0022		\$193,454	
3300-4400-0023 Federal		\$38,520	
		\$140,545	
3300-4410-0020		\$968,737	
3300-4410-0021		\$94,671	
3300-4410-0022	\$2,000,000	\$41,535	TSM
3300-4410-0023 State		\$10,806	
		\$31,971	
3300-4420-0020		\$178,983	
3300-4420-0021		\$144,905	
3300-4420-0022		\$24,289	
3300-4420-0023 OLG		\$12,910	
		\$410,875	
		\$592,979	
Total		\$1,740,699	
<u>Comments</u>			
23/03/2026 Diesel pumps have been assembled and loaded into individual cages along with 2 x 6m lay flat delivery hoses. Diesel pump storage container being fitted with solar lighting and charging for the pump batteries. Pit lids being modified. Discharge pipework at gate 26, (Central School) being manufactured. Suction hoses have been modified and loaded into stillage frames for ease of handling.			
7/04/2026 Additional storage area for flood pumping equipment being finalised. Most pit lids have been modified. Waiting on reflux valves and other items to allow submersible pumps to be set up.			

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend/ Comm	Resp	Comment
IWCM & Wate Security Projects				
Integrated Water Cycle Management (IWCM) Strategy Project GL: 4580-4320- 0006 Water JC: 191-6-0 Water GL: 5580-4320- 0003 Sewer.	\$439,470 Council contribution is \$43,947	\$363,636	TSM	10/11/2025 Ongoing
Warren Shire Water Security Project GL: 4580-4320- 0007 JC:191-4-0	\$1,127,700 Council contribution is \$112,770	\$1,025,182	TSM	10/11/2025 Ongoing

Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Currently effluent analysis is carried out monthly.	22/07/2025 Negotiations with EPA regarding the new license and possible effluent reuse. 9/03/2026 Discussions will re-commence when treatment levels are under control, IE high PH levels and after ground water monitoring wells have been reinstated.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators and signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	Next inspections due 2028	
Warren, Nevertire and Collie water Chlorine, Turbidity, Temperature, and pH testing	Weekly at specific locations	Testing carried out daily at Warren and Nevertire.	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore Reservoirs	Next Diver inspection December 2026.
		River Water Reservoirs	Investigate using Remotely Operated Vehicle (ROV) to inspect in 2026.

Asset Technical Officer – Services – Daniel Davis

Works

- Normal Duties
- Chlorine testing.
- IWCM and safe secure water – in progress.
- Water Lost Management Quest – Customer meter assessment & Customer data – in progress.
- QGIS Mapping - Stormwater

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Water and Sewerage Works Subject to Funding				
Location	Work Under Development			
Collie Water Supply (Reliability, Quality and Chlorination)	Relocation of the two, large Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the old, elevated tanks.			
Account	Budget	Expenditure, Inc. Commitments		
Water Fund Maintenance and Repair	\$641,496	\$463,563 (75%)		
GL's: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003				
Sewer Fund Maintenance and Repair	\$293,834	\$197,987 (71%)		
GL's: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.				
Parks and Gardens – Routine Works Budget Vs Expenditure as of 10th April 2026				
Account	Budget	Expenditure, Inc. Commitments		
Parks, Gardens, Cemeteries, Racecourse, Levee & Town	\$1,686,491	\$1,181,435 (69%)		
GL's: 0701-0003, 0900-0002, 0950-0003, 1151-0003, 1601-0003, 1651-0003, 1701-0003, 2455-0003, 2505-0003, 2655-0003, 2660-0003 & 2670-0003				
Aerodrome – Routine Works Budget vs Expenditure as of 10th April 2026				
Account	Budget	Expenditure, Inc. Commitments		
Aerodrome Operations	\$183,040	\$135,964 (74%)		
GL: 2555-0003 JC: 2549-0-0				
Town Services Routine Budget Position 10th April 2026	Budget	Expenditure	Percentage of Year Elapsed	Percentage of Budget Committed
	\$2,804,861	\$2,005,531	76%	71%

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Note:

- 1. Pump replaced at Garden Ave SPS - \$11,542.00**
- 2. Pump replaced at Depot SPS - \$8,013.00. Ongoing**
- 3. Motor failure at Bore Flat Bore Pump - \$1,600.00 Complete**
- 4. Pump failure at Saleyard - \$1,000.00. Complete**
- 5. Replacement of the PAL Antenna and Mounting Pole - \$3,440.00. Ongoing**
- 6. Modifications to pumping system at Saleyard - \$1,200.00. Ongoing**

Water and Sewer Works

- Hydrant flushing Warren/Nevertire
- Valve replacement in Warren (on going)
- Showground water leaks
- VIC Oval Irrigation Repair
- CNR Railway/Dubbo Street River Main Break
- Alum Delivery to the STP
- Nevertire Public Toilet Blockage

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As of 23/03/2023

Warren Sewerage Treatment Works Inflow Sewerage Year – 1st June 2026 to 31 May 2026				
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2025	1044*	399	11.97	11.97
July 2025	522	385	11.93	23.90
August 2025	622	368	11.41	35.31
September 2025	601	374	11.23	46.54
October 2025	908**	375	11.62	58.16
November 2025	657	418	12.55	70.71
December 2025	530	357	11.06	81.76
January 2026	718	376	11.65	93.41
February 2026	624	394	11.03	104.44
March 2026	1072*	434	9.55	113.99
April 2026	750	414	2.48	119.63
May 2026				

Wet Weather

**** Pump Failure**

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Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/24-31/09/24	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/24 - 31/12/24	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/25-31/03/25	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/25 - 30/06/25	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	64.74	64.74	80.73	145.46	81.02	226.48	4.40	230.88		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	64.74	64.74	80.73	145.46	81.02	226.48	4.40	230.88	32.98%	700
Warren River										
Oxley Park Lic. 80AL700017	0.34	0.34	0.00	0.34	0.00	0.34	0.00	0.34		
Ellengerah Rd Lic. 80AL700017	16.01	16.01	63.83	79.84	63.78	143.62	4.09	147.71		
	16.35	16.35	63.83	80.19	63.78	143.97	4.09	148.05	19.74%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	18.70	18.70	45.78	64.48	0.00	64.48	34.30%	188
Nevertire Bore Lic. 80AL703158	3.48	3.48	10.39	13.87	13.28	27.15	0.73	27.88	69.70%	40
Collie Bore Lic. 80CA724011	0.88	0.88	1.93	2.81	2.46	5.27	0.00	5.27	21.09%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

*Rainfall for March: 00 mm

*YTD Rainfall: 147.2 mm

*Burrendong Dam Level: 29%

*As of 02/04/2026

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CONTINUED

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Parks and Gardens Works

- Skate/Splash Park mow/snip
- Town approaches mowing
- Stubbs Levee mow/snip
- Woolnough Levee mow/snip
- Ravenswood Park mow/snip
- Event preparation Nevertire
- Victoria Oval now/snip/line marking
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Shire Chambers mow/snip
- Woolnough Levee mow/snip
- Bob Christenson Reserve mow/snip
- Saunders Park mow/snip
- Far West Academy mow/snip
- Warren Medical Centre mow/snip
- Inspect irrigation Systems (on going)
- Cricket pitch prep
- Prep for Triathlon
- Prep for race Meeting
- Mowed Carter Oval
- Boston St Levee mow/snip
- Library mow/snip
- Bore Flat mow/snip
- CBD area tidy up weeding
- Victoria Oval Cricket Pitch Preparation (on going)
- Assist with Carter Oval tip dressing
- Orchard St Park mow/snip
- Ebert Park mow/snip
- Rotary Park mow/snip
- Lions Park mow/snip
- Macquarie Park mow/snip
- Tiger Bay pump station mow/snip
- Warren Shire Chambers mow/snip
- Line marking Carter Oval (Soccer)
- Macquarie Drive mow/snip
- Prep for League/Union Football
- Tiger Bay pump station mow/snip
- Prep for Gala Day at VIC Oval

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and soft fall areas are cleaned **daily**.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations were mown, whipper-snipped, and weeded as needed.

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Sewer Pumping Stations
- Shire Housing
- Town Medians & Approaches
- Other Reserves
- Woolnough/Stubbs Street Levee
- WOW Centre
- Water Pumping Stations & Reservoirs
- Weed Spraying
- Tiger Bay Walking Track

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Town Crew	
<ul style="list-style-type: none"> • Weed spraying around Warred • Assist P&G with weekly duties • Pickup limbs around town • Install flood pumps into cages • Repair signs at Nevertire 	<ul style="list-style-type: none"> • Clean grates around Warren • Grave duties • Straighten signs around Warren • Remove rubbish from depot • Spraying Town Blisters

Street Sweeper – Schedule
<p>Monday</p> <ul style="list-style-type: none"> • Empty bins at rest area on Wombianna Road • Empty bins on Gilgandra Road • Oxley Ave, Macquarie Dr • Dubbo St (CBD), Library, Chester St (schools) <p>Tuesday</p> <ul style="list-style-type: none"> • Dubbo St (CBD) • Ravenswood • Nevertire streets • Burton St, Hale St, Sturt St • Lawson St, Glen St, Wilson St <p>Wednesday</p> <ul style="list-style-type: none"> • Dubbo St (CBD), Zora St, Mable St • Stafford St, Chester St, Bundemar St • Thornton Ave <p>Thursday</p> <ul style="list-style-type: none"> • Dubbo St (CBD), Deacon Dr, Banks St, Azar Pl, Pittman Pde • Intersections for loose stones • Sweep other areas as needed • Sweep out front of IGA <p>Friday</p> <ul style="list-style-type: none"> • Dubbo St (CBD) – small sweeper • M/R on both sweepers (cleaning/repairs) • Man Ewenmar Waste Facility as required <p>Additional</p> <ul style="list-style-type: none"> • Pickup water on wet days around Warren

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Non-Roads November/December 2021 Flood & Storm Damage Works

Description	Expenditure / Committed
<p>Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 8/03/2022)</p>	<p>\$173,456.91 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$73,012.03 has been approved for payment by SES/RA.GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March, 2025. Mayor and General Manager met again with the Minister for Recovery on 13 November, 2025. No further positive advice.</p>
<p>0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540</p>	

Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works

Description	Expenditure/Committed
<p>Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 28/2/2023).</p>	<p>\$757,745.33 Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24 Currently only \$169,827.86 has been approved for payment by SES/RA. GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28th March 2025. Mayor and General Manager met again with the Minister for Recovery on 13 November,2025. No further positive advice.</p>
<p>0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540</p>	

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ITEM 3 WORKS PROGRESS REPORTS – PLANT

(P2-1)

RECOMMENDATION
 That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 12h March 2026 to 10th April 2026.

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P1047	Isuzu Street Sweeper	L/H brush not working consistently. Checked electric circuit. All seems ok. Checked mechanical linkage, not ok. Uni joint failed. Broom drop down action impeded. Removed & replaced Uni joint and refit. Test function. All ok now. Noticed hyd tank cap missing replaced hyd cap.	6hrs	6hrs
P2180	A1 traffic light set	Not communicating over 200m, tested system, aerial cable malfunction. Borrowed cable from P144. New cable and one aerial to be ordered.	Not in use	4hrs

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ITEM 3

WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P1041	Isuzu Rigid Water Truck	Swap water delivery taps on rear spray end. Main fill tap handle broken, used overhead fill valve tap to replace for now. New taps ordered, to be refitted when they arrive.	2hrs	2hrs
P2380	Isuzu Paveliner	Front delivery nozzle end worn. Welded worn portions to fill holes. New fittings ordered from Paveliner to be fit next time wear appears.	2hrs	2hrs
P36	Isuzu Medium Tipper Ewenmar Waste Depot	Re-weld L/H Side Hinge for Tailgate.	3hrs	3hrs
P2380	Isuzu Paveliner	Remove replace one failed air bag roadside.	3hrs	3hrs
P2328	Freightliner Cascadia	Check fault codes replating to engine, DPF burn missed, manual DPF burn initiated & completed engine lights gone now.	2hrs	2hrs
P8	Cat 432F Backhoe	Seat not swivelling. Unstuck and lubricated seat. All ok now.	1hr	1hr
P2123	John Deere 5093E Tractor	Stuck in FWD, diagnose system. Controller malfunction suspected. Sent machine to H&P Warren, they confirmed controller had failed & fitted new unit, new MFWD solenoid fitted also. Test function. All ok now.	2 days	1day

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ITEM 3

WORKS PROGRESS REPORTS – PLANT

CONTINUED

Plant No	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
Hired Roller	Hamm Hired Roller	Blown hydraulic hose on the side road of the job Bundemar Road. Assist rollers mechanic by removing hose. Rollers Australia fit new hose, tested; all ok.	6hrs	2hrs
P2805	Kubota Mower	Remove replace blades on machine. Test function, all ok now.	1hr	1hr
P2120	John Deere 6140 Tractor	Rear L/H side tyre going flat, found small hole in tyre. Repaired using Tyre repair kit. Test for leak. All ok now.	P2120	John Deere 6140 Tractor
P208	Cat CW34 Roller	Remove replace x1 front L/H side inner tyre. Remove replace auto tyre hardware from rear L/H side inner wheel. Barbed wire was wrapped around it & broken the fittings.	6hrs	6hrs
P1041	Isuzu Rigid Water Truck	Diagnose A/C System, not working. Fan belt missing, Fit new fan belt & tested function. All ok now.	Not in use	1hr

ACRONYMS

WC Workshop Coordinator

TBD To be determined.

DTC Diagnostic trouble code

DPD Diesel particulate diffuse.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

Development Applications that have been received for approval for March 2026.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-24.17	9438 Mitchell Highway Cathundral NSW Lot 18 DP755303	Construction of Electrical Generating Facility (Solar Farm) – Battery Energy Storage System (BESS)	18 November 2024	17 March 2026

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND/ OR COMMUNITY STRATEGIC PLAN

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:
That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Budget and Works from 12th March 2026 to 8th April 2026

Warren Support Services (Targeted Early Intervention)				
	Budget	Expend/Comm	Resp	Comment
2.63 Warren MPS – Dolly Parton Imagination Library	5,000	Nil	MHD	6th March 2025 – 6th March 2026 (Subject to available funds).
2.74 Warren P and A Show Entertainments 1	5,000	Nil	MHD	6th June 2026 (Subject to available funds).
2.75 Warren P and A Show Entertainments 2	5,000	Nil	MHD	6th June 2026 (Subject to available funds).
Town Planning				
LEP Review	45,000	40,518	MHD/GM	Consultant engaged. Planning Proposal submitted 5th February 2025 for gateway determination. Gateway determination and conditions received 23rd May 2025. LEP to be finalised before or on 4th March 2025. Public exhibition 25th June 2025 – 17th July 2025. One submission received. Report to the October 2025 Council meeting. Request arranged for extension of time.
2024 Projects	Budget	Expend/Comm	Resp	Comment
Council Building Renovations Fit Out (New Kitchen, Accessible Toilet). GL 3210-4100-0005 JC 3200-4100-0005	90,000	90,000	MHD/IPM	Quotations obtained. Report to June 2025 Council meeting. Contractor arranged.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

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2024 Projects	Budget	Expend/ Comm	Resp	Comment
Warren Family Health Centre Internal Painting JC 3326-4320-0005	20,000	Nil	MHD	
Administration Centre Air-conditioning and External Blinds JC 3326-4320-0010	15,000	5,982	MHD	Blind installation complete.
Warren Works Depot Air-Conditioning and Workshop Bird proofing JC 3326-4320-0015	18,000	9,091	MHD	Investigations into bird proofing commenced. Contractor engaged. Scheduled for May 2026.
Warren War Memorial Swimming Pool Improvement Works JC 0100-0055-0000	48,000	25,293	MHD/ IPM	Pathway work complete.
Carter Oval Youth Sports Complex Building Fit Out GL 3360-4050-0016	12,000	5,473	MHD	Urn, Bain Marie, pie warmer, microwave, chest freezer, BBQ, shelving delivered. Additional tables purchased.
Ewenmar Depot Excavator Slew Motor Replacement JC: 3300-4232-10	11,000	6,828	MHD/WC	Replacement engine has reached the workshop, installation scheduled for week ending 17th April 2026.
2025 Projects	Budget	Expend/ Comm	Resp	Comment
Development and Implementation of Ewenmar Waste Depot Operations Plan JC: 800-1-2210	15,000	13,636	MHD/GM	Consultant engaged and given initial briefing.
15kw DV Solar and Battery System Ewenmar Waste Depot JC: 3300-4322-10	30,000	25,455	MHD/GM	Contractor engaged, expected installation April 2026. (15kw Solar power system with 30 kwh battery storage).

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WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2025 Projects	Budget	Expend/ Comm	Resp	Comment
Youth Support Services – Community and Family Support (CAFS) Program January – June 2026 JC: 1050-2-100	43,738	Nil	MHD/GM	Arrangements in train to employ a Youth Support Officer (Part-Time) at the Warren Youth Centre and Community Hub.
GRANT APPLICATIONS				
Projects	Budget	Expend/ Comm	Resp	Comment
NSW Office of Responsible Gambling. Infrastructure Grants – Round 1 2025/26. (\$0.00 Co-contribution from Council)	150,000	Nil	WSCCM	Submitted by Warren & District Rugby League Football Club (Breakdown of budget - \$60,000.00 for new composite style log fencing surrounding main oval, \$60,000.00 for continuous LPG gas hot water systems to Sporting Complex, \$30,000.00 to construct sandstone block Yarning Circle). Application submitted 21st July 2025. Awaiting outcome.
NSW Office of Sport – Rugby World Cup Legacy Program. Total Co-contribution \$45,000 (\$27,500 Council and \$17,500 Warren Rugby Club if successful)	180,000	Nil	WSCCM	Project for gas hot water, ice baths (2), turf cricket wicket removal, main oval log restoration at Warren Sporting & Cultural Centre and Victoria Park. Application submitted 16th February 2026. Awaiting outcome.